

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 26, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4bl7elp>

Public Works and Transportation Committee

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent 1 - Member Kyle

Other Attendees

In Person:

Sandy Hart, County Board Chair

Jon Nelson, Division of Transportation

Kevin Carrier, Division of Transportation

Shane Schneider, Division of Transportation

Austin McFarlane, Public Works

Felisha Barbee, Regional Transportation Authority

Chris Anderson-Sell, Communications

Bailey Wyatt, Communications

Matt Meyers, County Administrator's Office

RuthAnne Hall, County Administrator's Office

Theresa Glatzhofer, County Board Office

Patrice Sutton, County Administrator's Office

Electronically:

Mary Crain, Division of Transportation

Carrie Dickson, Division of Transportation

Abby Krakow, Communications

Julian Rozwadowski, Division of Transportation

Mike Klemens, Division of Transportation

Nick Principali, Finance

Alex Carr, Communications

Mick Zawislak, Daily Herald

Stacey Krzywanos, Division of Transportation

Matt Finstein, Purchasing

Christine Sher, Finance

Brea Barnes, Finance

Jennifer Brennan, Communications

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 25-0273

Committee action approving the Public Works and Transportation Committee minutes from February 5, 2025.

Attachments: [PWT 2.5.25 Final Minutes](#)

A motion was made by Member Wasik, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

REGULAR AGENDA

8.2 25-0325

Regional Transportation Authority (RTA) Quarterly Update.

Felisha Barbee, Manager of Mobility Education, Regional Transportation Authority, provided a quarterly update. Discussion ensued.

PUBLIC WORKS

8.3 25-0280

Joint resolution authorizing execution of a contract with Mauro Sewer Construction, Inc. of Des Plaines, Illinois, in the amount of \$589,745 for the Indian Creek Club Water Main Improvement Project.

Attachments: [25-0280 Indian Creek Club WM Bid Docs NB](#)

[25-0280 Indian Creek Club WM Bid Tab As-Calculated NB](#)

[25-0280 Indian Creek Club WM Project Location Map NB](#)

[25-0280 Indian Creek Club WM Vendor Disclosure Form NB](#)

Austin McFarlane, Director of Public Works, explained that the water main pipe along Cripple Creek Drive has had sustained multiple breaks within the last few years and requires replacement.

A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.4 [25-0279](#)

Joint resolution authorizing a contract with Buckeye Power Sales Co., Inc of Romeoville, Illinois, in the amount of \$88,495.85 for Generator Replacement and Installation Services for Lake County Public Works JCYS Lift Station.

Attachments: [25-0279 BPS QUOTE LRSD JCYS Lift Station](#)
[25-0279 Vendor disclosure statement](#)

Austin McFarlane, Director of Public Works, explained that the JCYS Lift Station generator is at the end of its operational life and requires replacement. Discussion ensued.

Vice Chair Maine left the meeting at 8:47 a.m. and returned at 8:48 a.m.

A motion was made by Member Roberts, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

DIVISION OF TRANSPORTATION

8.5 [25-0256](#)

Committee action memo to approve the Spring 2025 Adopt-A-Highway Program.

Attachments: [25-0256 Adopt-A-Highway Program; Spring 2025 Application Cycle](#)

Shane Schneider, Division of Transportation Director, explained that this item is for Committee approval of 53 applications for the Adopt-A-Highway Program. Discussion ensued.

A motion was made by Member Roberts, seconded by Member Hunter, that this committee action item be approved. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.6 [25-0258](#)

Ordinance providing for the establishment of an altered speed zone of 35 miles per hour (MPH), currently unposted 35 MPH on Hart Road, from Cuba Road to Taylor Road, located in Cuba Township.

Attachments: [25-0258 Location Map, Hart Road](#)

Vice Chair Maine requested that items 8.6 and 8.7 be discussed and voted on together.

Shane Schneider, Division of Transportation Director, explained that these two items are ordinances to establish an altered speed zone on two different Cuba Township highways, at the request of the Cuba Township Highway Commissioner.

A motion was made by Vice Chair Maine, seconded by Member Hunter, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.7 [25-0259](#)

Ordinance providing for the establishment of an altered speed zone of 30 miles per hour (MPH), currently designated 35 MPH on Indian Trail Road, from a point 0.24 miles east of Illinois Route 59 to a point 0.27 miles east of Illinois Route 59, located in Cuba Township.

Attachments: [25-0259 Location Map, Indian Trail Road](#)

Items 8.6 and 8.7 were discussed and voted on together. See consolidated noted under item 8.6.

A motion was made by Vice Chair Maine, seconded by Member Hunter, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.8 [25-0260](#)

Ordinance providing for the establishment of a County altered speed zone of 40 miles per hour (MPH), currently designated 45 MPH on State Park Road, from US Route 12 to the County Line, located in Antioch Township.

Attachments: [25-0260 Location Map, State Park Road](#)

Shane Schneider, Division of Transportation Director, explained that a speed study was completed at the request of the Traffic Department, and the recommendation is to reduce the speed limit from 45 miles per hour (MPH) to 40 MPH on State Park Road, from US Route 12 to the County Line. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Hewitt, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Hewitt, Vice Chair Maine, Member Roberts and Member Wasik

Nay: 1 - Member Hunter

Absent: 1 - Member Kyle

8.9 [25-0261](#)

Ordinance providing for the establishment of a County altered speed zone of 40 miles per hour (MPH), currently designated 45 MPH on Roberts Road, from Darrell Road to the County Line, located in Wauconda Township.

Attachments: [25-0261 Location Map, Roberts Road](#)

Shane Schneider, Division of Transportation Director, explained that a speed study was conducted and the recommendation is to reduce the speed limit from 45 miles per hour (MPH) to 40 MPH on Roberts Road, from Darrell Road to the County Line. Discussion ensued.

A motion was made by Member Roberts, seconded by Member Hunter, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.10 [25-0263](#)

Resolution authorizing a master agreement with the City of Park City for the placement of city street name signs within county highway right-of-way.

Attachments: [25-0263 Park City Street Name Signs Master Agreement](#)

Shane Schneider, Division of Transportation Director, explained that the City of Park City has requested to use their own custom street signs. This agreement would authorize their request. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.11 [25-0163](#)

Joint resolution appropriating \$159,135 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests along various County highways.

Attachments: [25-0163 Vendor Disclosure, USIC, JULIE Locates](#)

Shane Schneider, Division of Transportation Director, explained that it is state law to participate in the Joint Utility Locating Information for Excavators, Inc. (JULIE) locating process. Director Schneider further explained that this one year extension of an existing contract with USIC Locating Services, LLC, is to perform storm sewer locates for the County.

A motion was made by Member Hunter, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.12 [25-0262](#)

Joint resolution appropriating \$800,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with improvements along Prairie Road, from Aptakisic Road to Illinois Route 22, and along Aptakisic Road, between Buffalo Grove Road and Prairie Road.

Attachments: [25-0262 Location Map, Prairie and Aptakisic Rds](#)

Shane Schneider, Division of Transportation Director, explained that this item is to acquire the necessary right-of-way for non-motorized improvements along Prairie Road, from Aptakisic Road to Illinois Route 22, and along Aptakisic Road, between Buffalo Grove Road and Prairie Road. Discussion ensued.

A motion was made by Vice Chair Maine, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.13 [25-0270](#)

Joint resolution authorizing emergency appropriations for Fiscal Year (FY) 2025 for the Lake County Division of Transportation (LCDOT) capital funds for projects previously approved, for additional revenue that has been received for the previous fiscal year, and for project related reimbursement revenue from outside agencies and the related expense.

Attachments: [Mar-25 DOT Capital Carryovers](#)

Shane Schneider, Division of Transportation Director, noted that this is a routine, annual item to carryover previously appropriated funds into the current fiscal year. Discussion

ensued.

A motion was made by Member Hunter, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

9. County Administrator's Report

Patrice Sutton, County Administrator, provided an update regarding the Enterprise Resource Planning (ERP) system project. Discussion ensued.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no Member remarks or requests.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:20 a.m.

Next Meeting: March 5, 2025

Meeting minutes prepared by Theresa Glatzhofer.