

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, September 3, 2014**

**1:00 PM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

1. **Call to Order**

*Chair Paxton called the meeting to order at 1:00 p.m.*

**Present** 7 - Chair Paxton, Vice Chair Pat Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

*Others present:*

*Yvette Albarran, Purchasing*

*Barry Burton, County Administrator*

*Chris Creighton, Finance and Administrative Services*

*Gary Gordon, Finance and Administrative Services*

*Matt Guarnery, RG Inc.*

*RuthAnne Hall, Purchasing*

*Efren Heredia, Purchasing*

*Adlil Issakoo, Finance and Administrative Services*

*Chris Kopka, Risk Management*

*Aaron Lawlor, County Board Chairman*

*Adam Lehmann, Assistant to the County Administrator*

*Rodney Marion, Human Resources*

*Amy McEwan, Deputy County Administrator*

*Anita Patel, Finance and Administrative Services*

*Ray Rose, Sheriff's Office*

*Sandra Salgado, Sheriff's Office*

*Brandy Schroff, Purchasing*

*Kurt Schultz, Finance and Administrative Services*

*Mary Stevens, Courts Administration*

*Patrice Sutton Burger, Finance and Administrative Services*

*Robert Szarzynski, Human Resources*

*Kirk Talbott, Information Technology*

*Blanca Vela-Schneider, County Board Office*

*Eric Waggoner, Planning, Building and Development*

*Ryan Waller, Assistant County Administrator*

*Mike Warner, Stormwater Management Commission*

2. **Pledge of Allegiance**

*Chair Paxton led the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 **14-0930**

Minutes from July 30, 2014.

**Attachments:** [F&A 7.30.14 Minutes.pdf](#)

**A motion was made by Member Carlson, seconded by Member Sauer, that the minutes be approved. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There was no public comment.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**PLANNING, BUILDING & ZONING**

**7.1 14-0897**

Joint resolution authorizing an emergency appropriation from Stormwater Management Commission Fund Balance to reimburse the Corporate Capital Improvement Program (CCIP) in the amount of \$70,860 for a contract termination expenditure not anticipated in the fiscal year (FY) 2014 budget.

*Patrice Sutton Burger of Finance and Administrative Services reported the emergency appropriation will reimburse the Corporate Capital Improvement Program in the amount of \$70,860 for the contract termination with the Army Corps of Engineers for the Des Plaines Phase 2 Study.*

**A motion was made by Member Mandel, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.2 14-0859**

Joint ordinance to amend the Lake County Public Nuisance Ordinance to allow for the abatement of hazardous dilapidated vehicles and junk & debris, and to provide clarification to standards related to onsite wastewater disposal systems and water wells.

**Attachments:** [Public Nuisance Ordinance - Abatement Amendments.pdf](#)

**A motion was made by Member Carlson, seconded by Member Mandel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.3 14-0915**

Joint ordinance to amend the Lake County Administrative Adjudication Ordinance to create an appeals process for the abatement of hazardous dilapidated vehicles.

**Attachments:** [AA Ordinance - Abatement Amendments.pdf](#)

*Planning, Building and Development Director Eric Waggoner reported the County has the authority to abate hazardous, dilapidated vehicles and debris on unincorporated properties but the County's ordinance needs to be amended to include the adjudication process. He noted there is an appeals process available to individuals.*

**A motion was made by Member Carlson, seconded by Member Mandel, that this ordinance be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**LAW & JUDICIAL**

**7.4 14-0909**

Joint resolution authorizing a contract with SYNAPPNORTH of Cloquet, Minnesota, to provide electronic logbook software for the Lake County Jail, in the amount of \$60,732.

*RuthAnne Hall of Purchasing presented a requested to replace the current paper logbook system with an electronic logbook software system for the Lake County Jail. Sandra Salgado of the Sheriff's Office indicated the new system will provide efficient record keeping.*

**A motion was made by Member Mandel, seconded by Member Sauer, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.5 14-0911**

Joint resolution ratifying the prior execution of the Intergovernmental Agreement with the Northeastern Illinois Regional Crime Laboratory for \$160,433.

*RuthAnne Hall of Purchasing requested approval to ratify the agreement. The agreement previously had the wrong signatory on it.*

**A motion was made by Member Carlson, seconded by Member Sauer, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.6 14-0880**

Joint resolution authorizing the execution of a Collective Bargaining Agreement (CBA) with Teamsters Local Union 700, as the exclusive representative of the Correction Sergeants Employees Bargaining Unit of the Lake County Sheriff's Office.

**Attachments:** [Correctional Sergeants Labor Agreement](#)

*Human Resources Director Rodney Marion identified reported the Collective Bargaining Agreement with Teamsters Local Union 700 is retroactive from December 1, 2013 and will expire on November 30, 2016. He highlighted terms of the agreement regarding general leave and holidays.*

**A motion was made by Member Taylor, seconded by Member Sauer, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.7 14-0896**

Joint resolution authorizing the renewal of the State's Attorney's Multi-Jurisdictional Drug Prosecution grant program, awarded by the Illinois Criminal Justice Information Authority, including \$163,886 in federal funds.

**Attachments:** [Letter Announcement - Continuation Lake 04-29-14.docx](#)

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.7 through 7.12 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.8 14-0898**

Joint resolution authorizing the renewal of the State's Attorney's Crime Analysis grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$51,579 in federal funds.

**Attachments:** [Letter Announcement - Continuation 412853 Lake 07-02-14.docx](#)

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.7 through 7.12 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.9 14-0899**

Joint resolution authorizing the renewal of the State's Attorney's Prosecutor-Based Victim Services grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$61,127 in federal funds.

**Attachments:** [214077 Announcement Continuation 6.16.14.docx](#)

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.7 through 7.12 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.10 14-0901**

Joint resolution authorizing the renewal of the State's Attorney's Prosecutor-Based Victim Services grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$61,553 in federal funds.

**Attachments:** [214836 Announcement Continuation 6 16 14.docx](#)

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.7 through 7.12 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.11 14-0905**

Joint resolution authorizing the application award and execution of the renewal of an interagency agreement with the Illinois Criminal Justice Information Authority (ICJIA) to provide federal funding of \$35,605 for the Children's Advocacy Center Victim Advocate Grant for an additional twelve months.

**Attachments:** [CAC Bilingual Grant Renewal Letter.pdf](#)

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.7 through 7.12 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.12 14-0906**

Joint resolution authorizing the application and execution of the renewal of an interagency agreement with the Illinois Criminal Justice Information Authority (ICJIA) to provide federal funding of \$54,376 for the Children's Advocacy Center Victim Advocate Grant for an additional twelve months.

**Attachments:** [CAC VWC Designation.pdf](#)

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.7 through 7.12 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.13 14-0894**

Joint resolution authorizing an increase in headcount and an emergency appropriation of \$64,506, with offsetting revenue in the Hulse Detention Center Fund.

*Mary Stevens of Courts Administration reported the increase in the Juvenile Detention Facility population has triggered a need for additional staff services. County Administrator Barry Burton noted the Regional Office of Education has agreed to reimburse the Courts for the additional teacher.*

**A motion was made by Member Sauer, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.14 14-0907**

Joint resolution authorizing a contract with Thatcher Foundations Inc. of Gary, Indiana, and assignment of the contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the Lake County Courthouse Expansion Project in the amount of \$2,191,800.

*Matt Guarnerly of RGI explained that items 7.14 and 7.15 worked in conjunction with each other. Item 7.15 is the gross maximum price (GMP) for the second phase of construction known as site enabling work for the Courts Expansion Project. He noted that this project has had a GMP for preconstruction services in the amount of \$217,441 and a GMP for ComEd enable work in the amount of \$626,028. The GMP for the site enabling work is \$6,351,925 bringing the total amount thus far to \$7,195,394. One more GMP is anticipated to complete the project but staff is anticipated to return several more times to award contracts to vendors and assign the management of the contract to Clark Construction.*

*Mr. Guarnerly noted that the GMP includes the costs associated with item 7.14. The*

*contract award is recommended to Thatcher's Foundations Inc. for earth retention systems, earthwork, site utilities, caissons, and plumbing and that Clark Construction Group LLC be assigned management of the contract.*

*County Administrator Barry Burton reported the County has worked on outreach efforts to local businesses. Finance and Administrative Services Director Gary Gordon indicated the County's bid requests includes language that encourages local and minority participation. Purchasing has worked hard on local outreach efforts. An analysis identifying which businesses have been hired and where their employees are located will be completed.*

**A motion was made by Member Mandel, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.15 14-0908**

Joint resolution authorizing a contract modification with Clark Construction Group LLC of Chicago, Illinois for Construction Manager at Risk Services with a guaranteed maximum price on the Lake County Courthouse Expansion Project for the site enabling work as identified herein in the amount of \$6,351,925.

**A motion was made by Member Mandel, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**PUBLIC WORKS & TRANSPORTATION**

*Assistant County Administrator Ryan Waller reported on discussion at the Public Works and Transportation Committee regarding items 7.21 and 7.22 on whether to in-house or out source the professional engineering services for the Division of Transportation. The Division of Transportation has several projects occurring and there is a need for additional capacity. Approving these items will allow sufficient time for the Division of Transportation to analyze the long term need of these services. Member Taylor noted the County would not incur the additional costs that come along with hiring personnel including pension and health insurance benefits.*

**7.16 14-0857**

Joint committee action approving a developer donation from the Pulte Group for the Hawthorn Hills Subdivision access to Gilmer Road in the amount of \$213,702.23 under the Lake County Highway Access Regulation Ordinance.

**Attachments:** [14-0857 Gilmer Road Cash Donation Exhibits](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that item 7.16 be approved and items 7.17 through 7.22 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.17 14-0917**

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for the utilization of federal highway funds for the interconnection of the traffic signals along Illinois Route 83, from Millstone Drive to North Avenue, including connection to Lake County PASSAGE and Phase III construction engineering services, appropriating \$230,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 12-00999-25-TL.

**Attachments:** [14-0917 IL 83 PASSAGE Intergovernmental Agreement Draft](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that item 7.16 be approved and items 7.17 through 7.22 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.18 14-0918**

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for the utilization of federal highway funds for the modernization and interconnection of the traffic signals along Sheridan Road, from Grand Avenue to Illinois Route 173, including connection to Lake County PASSAGE and Phase III construction engineering services, appropriating \$555,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 12-00999-29-TL.

**Attachments:** [14-0918 Sheridan Road PASSAGE Intergovernmental Agreement Draft](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that item 7.16 be approved and items 7.17 through 7.22 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.19 14-0916**

Joint resolution authorizing the Lake County Division of Transportation to establish the necessary right of way line for the construction of the Washington Street improvement, from

Hainesville Road to Haryan Way, and designated as Section 11-00121-10-WR.

**Attachments:** [14-0916 Washington Street Right of Way Dedication](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that item 7.16 be approved and items 7.17 through 7.22 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.20 14-0854**

Joint resolution authorizing the execution of an agreement with Bollinger, Lach & Associates, Inc., Itasca, Illinois, for Phase III construction engineering services for the Washington Street improvement, from Hainesville Road to Haryan Way, at a maximum cost of \$1,212,394.60, appropriating \$1,455,000 of ¼% Sales Tax for Transportation and Public Safety Funds, and designated as Section 11-00121-10-WR.

**Attachments:** [14-0854 Washington Street Hainesville Rd to Haryan Way Phase III Cons](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that item 7.16 be approved and items 7.17 through 7.22 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.21 14-0882**

Joint resolution executing a professional services agreement with DLZ Illinois Inc., Chicago, Illinois, for professional engineering services at a maximum cost described as \$446,407.64, and appropriating \$500,000 of ¼% Sales Tax for Transportation and Safety funds for these services.

**Attachments:** [14-0882 Planning Permits Engineering Services Consultant Agreement D](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that item 7.16 be approved and items 7.17 through 7.22 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**7.22 14-0883**

Joint resolution executing a professional services agreement with ESI Consultants, Ltd., Chicago, Illinois, for Phase II Design professional engineering services at a maximum cost described as \$397,166.86 and appropriating \$450,000 of ¼% Sales Tax for Transportation and Safety funds for these services.

**Attachments:** [14-0883 Phase II Design Engineering Services Consultant Agreement Dr:](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that item 7.16 be approved and items 7.17 through 7.22 be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

#### **FINANCIAL & ADMINISTRATIVE**

##### **7.23 14-0891**

Resolution authorizing an emergency appropriation from the General Fund reserves specifically set aside for Risk-related claims against Lake County in the amount of \$1,100,000 for claims exceeding the amount included in the status quo fiscal year (FY) 2014 budget.

*Patrice Sutton Burger of Finance and Administrative Services reported there is a need to replenish funds in the Risk Reserve due to the number of claims that have been settled this year and those that will be settled by year end.*

**A motion was made by Member Carlson, seconded by Member Mandel, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

##### **7.24 14-0925**

Resolution approving the County's 2015 Health, Life and Dental Insurance Plan.

**Attachments:** [2015 HLD Plan Recommendations.pdf](#)

*Human Resources Director Rodney Marion and Robert Szarzynski of Human Resources discussed the proposed health care plan for 2015. It is recommended the Preferred Provide Organization (PPO) plan have an additional one percent increase to its premium, have an increase in the deductible, and in the in-patient hospital admittance. The dental and life deductibles are suggested to remain the same. Member Mandel reported on his meeting with Human Resources regarding understanding the true costs of health care for employees. He recommended increasing the PPO premiums two percent instead of one percent. Discussion ensued.*

*A motion was made by Member Taylor, seconded by Member Sauer, that this resolution be recommended for adoption to the County Board agenda.*

*A motion was made by Member Mandel, seconded by Member Sauer, to amend the*

*resolution to reflect a two percent increase to the PPO premiums. Discussion ensued. On a roll call vote, the motion failed.*

*Aye: 2 - Member Mandel, Member Sauer*

*Nay: 4 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Taylor*

*Absent: 1 - Member Rummel*

*A motion was made by Member Sauer, seconded by Member Mandel, to amend the resolution to reflect a one and a half percent increase to the PPO premiums. On a roll call vote, the motion failed.*

*Aye: 2 - Member Mandel, Member Sauer*

*Nay: 4 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Taylor*

*Absent: 1 - Member Rummel*

*The committee voted on the original motion.*

**A motion was made by Member Taylor, seconded by Member Sauer, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report**

*County Administrator Barry Burton presented the Economic Indicator Report. Patrice Sutton Burger noted the monthly spikes are due to maturity of CDs.*

*Mr. Burton noted staff continues to work on the budget. Staff has begun the internal review process and will bring the budget forward in October.*

**10. Adjournment**

*The meeting was adjourned at 2:18 p.m.*

**A motion was made by Member Carlson, seconded by Member Mandel, that this item be adjourn. The motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Absent:** 1 - Member Rummel