

Lake County Illinois

*Central Permit Facility
500 W Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Wednesday, February 27, 2013

10:30 AM

Immediately following PWT meeting

Assembly Room

Rules Committee

1. Call to Order

Chair Calabresa called the meeting to order at 10:30 a.m.

Present 8 - Member Hewitt, Member Stolman, Member Sauer, Member Mandel, Chair Calabresa, Member Carey, Member Cunningham and Member O'Kelly

Absent 1 - Vice Chair Thomson-Carter

Others present:

Barry Burton, County Administrator

Ryan Waller, County Administrator's Office

Aaron Lawlor, County Board Chairman

Gary Gordon, Finance & Administrative Services

Patrice Sutton Burger, Finance & Administrative Services

Sandy Hart, Board Member

Veronica Sheffa, County Board Office

Sonia Hernandez, County Board Office

2. Pledge of Allegiance

Chair Calabresa led the group in the Pledge of Allegiance.

3. Approval of Minutes**3.1 13-0243**

Minutes from December 5, 2012.

Attachments: [RulesMeetingMinutes 12 5 12](#)

A motion was made by Member Carey, seconded by Member Sauer, that this item be approval of minutes. The motion carried by the following vote:

Aye: 8 - Member Hewitt, Member Stolman, Member Sauer, Member Mandel, Chair Calabresa, Member Carey, Member Cunningham and Member O'Kelly

Absent: 1 - Vice Chair Thomson-Carter

4. Public Comment

There were no public comments.

5. Old Business

There was no old business to conduct.

6. New Business

Member Mandel noted his intent to record this meeting.

6.1 13-0246

Resolution amending various sections of the Lake County Board Rules of Order and Operational Procedures.

Attachments: [CB RULES DRAFT 2 19 2013](#)

Chair Calabresa asked for comments from board members.

Member Mandel moved, seconded by Member Sauer, to strike the third sentence from Article XVII, U. regarding the surrender of personal notes and printed materials from closed session meetings be surrender at the end of the meeting be stricken from the rules. Discussion ensued.

After further discussion, Member Mandel and Member Sauer, amended the motion to strike the section regarding personal notes only.

A motion was made by Member Mandel, seconded by Member Sauer, to amend Article XVII, U. of the Rules of Order and Operational Procedures. The motion carried by the following vote:

Aye: 8 - Member Hewitt, Member Stolman, Member Sauer, Member Mandel, Chair Calabresa, Member Carey, Member Cunningham and Member O'Kelly

Absent: 1 - Vice Chair Thomson-Carter

County Administrator Barry Burton requested that carryovers and line-item transfers only go the Finance and Administrative Committee before going to the County Board for consideration. Returning to this process would help eliminate errors and confusion that result when review is required by several standing committees due to the various departments with carryovers and line-item transfers. Finance and Administrative Services Director Gary Gordon reported any new appropriations or emergency appropriations would go to the standing committee and to Finance and Administrative Committee before County Board consideration.

Member Carey felt line-item transfers should be reviewed by standing committees but did not think the standing committees needed to review carryovers. Discussion ensued. The consensus was to not amend line-item transfers.

A motion was made by Member Carey, seconded by Member Sauer, to amend Article XX, D of the Rules. The motion carried by the following vote:

Aye: 8 - Member Hewitt, Member Stolman, Member Sauer, Member Mandel, Chair Calabresa, Member Carey, Member Cunningham and Member O'Kelly

Absent: 1 - Vice Chair Thomson-Carter

A motion was made by Member Sauer, seconded by Member Carey, to approve the Rules of Order and Operational Procedures Handbook, as amended, and to recommend it for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 8 - Member Hewitt, Member Stolman, Member Sauer, Member Mandel, Chair Calabresa, Member Carey, Member Cunningham and Member O'Kelly

Absent: 1 - Vice Chair Thomson-Carter

7. Adjournment

The meeting was adjourned at 10:57 a.m.

Meeting Minutes prepared by Veronica Sheffa and Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Rules Committee