

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, August 27, 2014**

**1:00 PM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

**1. Call to Order**

*Chair Paxton called the meeting to order at 1:00 p.m.*

**Present** 7 - Chair Paxton, Vice Chair Pat Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

*Others present:*

*Barry Burton, County Administrator*

*Chris Creighton, Finance and Administrative Services*

*Jodi Gingiss, Community Development*

*Gary Gordon, Finance and Administrative Services*

*RuthAnne Hall, Purchasing*

*Sandra Hart, County Board Member*

*Karla Hasty, Human Resources*

*Efren Heredia, Purchasing*

*Adlil Issakoo, Finance and Administrative Services*

*Aaron Lawlor, County Board Chairman*

*Adam Lehmann, Assistant to County Administrator*

*Amy McEwan, Deputy County Administrator*

*Jerry Nordstrom, Health Department*

*Anita Patel, Finance and Administrative Services*

*Sandra Salgado, Sheriff's Office*

*Howie Sell, Information Technology*

*Michele Slav, Finance and Administrative Services*

*Patrice Sutton Burger, Finance and Administrative Services*

*Kirk Talbott, Information Technology*

*Blanca Vela Schneider, County Board Office*

*Eric Waggoner, Planning and Building*

*Ryan Waller, Assistant County Administrator*

**2. Pledge of Allegiance**

**3. Approval of Minutes**

*Chair Paxton led the Pledge of Allegiance.*

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There was no public comment.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**PLANNING, BUILDING & ZONING**

7.1 14-0570

Joint resolution authorizing the State's Attorney of Lake County to institute legal action against certain named properties for the demolition of dangerous and unsafe or uncompleted and abandoned structures on said properties.

*Planning, Building and Development Director Eric Waggoner indicated that due to an error in the legal description, staff has to reinitiate the demolition process, publishing it in the local newspaper with the correct legal description.*

**A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 1 - Member Sauer

**HEALTH & COMMUNITY SERVICES**

7.2 14-0855

Joint resolution authorizing an emergency appropriation in the amount of \$534,777 in the fiscal year (FY) 2014 Health Department budget as a result of a new grant and an increased grant in Behavioral Health Services.

**Attachments:** [Emergency Appropriation for FY14 September 2014](#)

*Jerry Nordstrom of the Health Department reported a portion of the grant will be used to identify and respond to gaps and services in the continuum of behavioral health care. The grant will also help fund the opening of a second Williams Consent Decree Drop-in Center to help move those who have a mental disease out of long term care centers. The City of Zion has been selected as a location and staff is working to obtain a lease for the center.*

**A motion was made by Member Mandel, seconded by Member Carlson, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 1 - Member Sauer

7.3 14-0851

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in fiscal year (FY) 2014.

**Attachments:** [FY14 September Line Item Transfers.pdf](#)

*Patrice Sutton Burger of Finance and Administrative Services reported the line-item transfer is to help fund the Williams Consent Decree Drop-in Center. Funding for the project was initially identified in the Capital Fund but will be redesignated to cover architectural and engineering services expenses.*

**A motion was made by Member Rummel, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 1 - Member Sauer

**7.4 14-0853**

Joint resolution authorizing an emergency appropriation in the amount of \$1,007,231.14 in the Community Development Neighborhood Stabilization (NSP 1 and 3) Program budgets as a result of revenue from the sale of homes purchased under the Program.

*Jodi Gingiss of Community Development reported the proceeds of the sales of rehabilitated homes will be reinvested in community.*

**A motion was made by Member Carlson, seconded by Member Mandel, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 1 - Member Sauer

**LAW & JUDICIAL**

**7.5 14-0861**

Joint resolution authorizing a contract with RCC Consultants, Inc. Woodridge, Illinois, to provide consulting for Phase IV implementation services of the Lake County Radio System Project in the not to exceed amount of \$167,515.

*Deputy County Administrator Amy McEwan reported the fourth phase of the radio system project calls for the review and implementation of testing the countywide radio communications system. RCC Consultants will provide engineering services, will review the radio system detailed designs and will test the radio system prior to the County's acceptance of the system.*

**A motion was made by Member Rummel, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 1 - Member Sauer

**7.6 14-0830**

Joint resolution authorizing an intergovernmental agreement with the Village of Mundelein for the purpose of utilizing the Lake County Emergency Telephone System Board's Computer Aided Dispatch System (CAD).

**Attachments:** [Mundelein CAD IGA.pdf](#)

*Deputy County Administrator Amy McEwan reported the Intergovernmental Agreement requires approval every three years.*

**A motion was made by Member Carlson, seconded by Member Mandel, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 1 - Member Sauer

**FINANCIAL & ADMINISTRATIVE**

**7.7 14-0869**

Resolution authorizing an amendment to an intergovernmental agreement between the Village of Libertyville and Lake County to allow for parking improvements on the west side of Milwaukee Avenue in the Libertyville Tax Increment Financing (TIF) District.

**Attachments:** [INTERGOVERNMENTAL AGREEMENT AMENDMENT LAKE COUNTY.pc](#)

*Assistant County Administrator Ryan Waller reported the amendment would allow for parking improvements on the west side of Milwaukee Road as well as on the east side. There will be no impact to the finances or the term of the agreement.*

**A motion was made by Member Mandel, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 1 - Member Sauer

**7.8 14-0860**

Resolution authorizing a contract with SunView Software, Inc. of Tampa, Florida for the purchase of Information Technology (IT) Service Desk Software for Lake County in the amount of \$54,944.

*Information Technology Director Kirk Talbott indicated the software will capture issues as they arise, assign them to staff, and ensure that the issues are addressed timely.*

**A motion was made by Member Rummel, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 1 - Member Sauer

**7.9 14-0862**

Resolution authorizing a contract with Awards Network, La Porte, Indiana, for years of service program for Lake County in an estimated annual amount for fiscal year 2014 of

\$13,925.

*RuthAnne Hall of Purchasing reported this approval will cover the costs for the remainder of the year.*

**A motion was made by Member Mandel, seconded by Member Rummel, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 1 - Member Sauer

**7.10 14-0875**

Resolution authorizing a contract with AT&T, Hoffman Estates, Illinois for network communications solutions to 23 countywide locations in an estimated annual amount of \$103,920.

*Ruthanne Hall of Purchasing identified the County provides T1 connectivity to 23 locations. AT&T has proposed implementation of an AT&T Switched Ethernet (ASE) fiber solution for 15 sites and the migration to new technology or phasing out the remaining eight sites.*

**A motion was made by Member Rummel, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 1 - Member Sauer

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report**

*Assistant County Administrator Ryan Waller reviewed proposed initiatives for the 2015 Legislative Plan. Initiatives include seeking authority to have a specific Capital Fund, authority to implement a food and beverage tax, and authority to implement an amusement tax.*

*Member Sauer arrived at 1:15 p.m.*

*County Board Chairman Lawlor noted that some of these legislative initiatives will be an uphill battle. While not opposed to these initiatives, he did note that another important initiative is the Route 53 Project. He urged the Committee to review these projects individually and as a whole. County Administrator Barry Burton reported that another initiative is the Fox Waterway fee which would cover costs associated with the patrolling of the Fox Waterway. Mr. Waller indicated these items will be considered by their standing*

*committees prior to the Revenue, Records, and Legislation Committee's consideration. It is anticipated that the legislative initiative plan will be considered for adoption in November.*

*Mr. Burton noted that staff continues to work on the Budget. Budget hearings are set for October 21 and 22, 2014.*

**10. Adjournment**

*The meeting was adjourned at 1:25 p.m.*

**A motion was made by Member Sauer, seconded by Member Taylor, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor