

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, August 31, 2016

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. **Call to Order**

Chair Thomson-Carter called the meeting to order at 8:33 a.m.

Present 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent 1 - Member Taylor

Others present:

Yvette Albarran, Purchasing

Barry Burton, County Administrator

Joe Carey, Village of Vernon Hills

Anthony Cooling, Finance and Administrative Services

Cam Davis, Assistant County Administrator

Ben Gilbertson, County Administrator's Office

Gary Gordon, Finance and Administrative Services

RuthAnne Hall, Purchasing

Peter Kolb, Public Works

Kevin McCann, Spear Financial

Amy McEwan, Deputy County Administrator

Phil Perna, Public Works

Kurt Stimpson, Lakes Region Sanitary District

Paula Trigg, Division of Transportation

Blanca Vela-Schneider, County Board Office

2. **Pledge of Allegiance**

Member Durkin led the Pledge of Allegiance.

Chair Thomson-Carter noted that Members Maine and Sauer are running late and that County Board Chairman Lawlor had a personal matter that required his attention.

3. **Approval of Minutes**

3.1 **[16-0849](#)**

Minutes from August 3, 2016.

A motion was made by Member Pedersen, seconded by Member Mathias, to approve the minutes. Motion carried by the following roll call vote:

Aye: 6 - Chair Thomson-Carter, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

Not Present: 2 - Vice Chair Sauer and Member Maine

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no comments from the public.

6. Old Business

There was no old business to conduct.

7. New Business

PUBLIC WORKS

7.1 [16-0842](#)

Ordinance authorizing the issuance and sale of Water and Sewer System Revenue Refunding Bonds, Series 2016, in an amount not to exceed \$13,000,000, and providing the terms of and security for payment on said bonds.

Public Works Director Peter Kolb indicated that the County had issued refunding bonds for the construction of the New Century sanitary sewer facility in 2006. Interest rates are favorable enough that refunding is recommended to take advantage of lower interest rates, and is estimated to yield a savings of \$781,000.

A motion was made by Member Hewitt, seconded by Member Werfel, that this ordinance be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 6 - Chair Thomson-Carter, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

Not Present: 2 - Vice Chair Sauer and Member Maine

7.2 [16-0751](#)

Joint resolution authorizing an intergovernmental agreement (IGA) by and between County of Lake, Village of Vernon Hills and Mellody Farm, LLC regarding the Cuneo Intersection Property.

County Administrator Barry Burton indicated that the County has an agreement with the Village of Vernon Hills for the Cuneo Service Area, which contains a provision restricting residential development. The Village of Vernon Hills, in conjunction with Mellody Farm, LLC, are proposing a development of the Cuneo Intersection Service Area for a maximum of 285,000 square feet in upscale commercial space and up to 265 residential rental units. They are seeking an amendment to the agreement to permit residential construction.

The Village of Vernon Hills will provide a Tax Increment Financing (TIF) District of approximately \$20,000,000 for this project. The project has received support from the school district.

Member Maine arrived at 8:38 a.m.

Joe Carey of the Village of Vernon Hills indicated that phasing of the project has not been established, but in order for the TIF to be successful, both commercial and residential developments need to take place.

Member Sauer arrived at 8:39 a.m.

County Administrator Burton indicated there are several caveats in the agreement to ensure that the development occurs.

Member Werfel inquired about the prepayments for service connections. Public Works Director Peter Kolb indicated that the developer will deliver an escrow of \$1,370,726 as prepayment for water and sewer connection fees for the commercial portion of the project. Residential connection fees will be paid on a per unit connection. It was noted the developer would also need to pay for significant intersection improvements. County Administrator Burton also noted that the agreement requires five year ownership by the developers.

County Administrator Burton reported the proposed development includes a combination of free standing and multi-tenant structures. Walkways and paths are proposed to allow pedestrian flow. Discussion ensued.

Mr. Kolb noted a modification to the agreement and escrow agreement.

A motion was made by Member Hewitt, seconded by Member Mathias, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.3 [16-0843](#)

Joint resolution ratifying an emergency procurement with Alfa Laval, Inc. of Houston, Texas, in the amount of \$34,155.21 for emergency repairs to the sludge belt filter press at the Mill Creek Water Reclamation Facility (WRF).

Public Works Director Peter Kolb indicated that mechanical de-watering device, which squeezes water out of biosolids, broke at Mill Creek's Water Reclamation Facility. A temporary repair was made and parts have been ordered to replace failing equipment.

A motion was made by Member Sauer, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.4 [16-0840](#)

Committee action authorizing Public Works staff to continue discussions with the Village of Round Lake regarding an emergency water interconnection.

Phil Perna of Public Works reported that the Brooks Farm water tower requires interior and exterior painting which requires that it be taken out of service for approximately 60

days. An emergency connection is needed. The Village of Round Lake has indicated that it might be amenable to providing an emergency connection. Staff is seeking permission to discuss a possible intergovernmental agreement (IGA) with the Village of Round Lake. Work is anticipated to occur in spring 2017. Public Works Director Peter Kolb indicated that if an IGA is approved, it will need to be endorsed by Central Lake County Joint Action Water Agency. Mr. Kolb indicated that the conversation with the Village of Round Lake may also explore the possibility of long term or permanent IGA, with reciprocal assistance for redundancy, such as situations like this, or during emergency situations.

A motion was made by Member Durkin, seconded by Member Mathias, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.5 [16-0040](#)

Director's Report - Public Works.

Public Works Director Peter Kolb indicated that Governor Rauner signed into law House Bill 5584, which amends the Sanitary District Acts of 1917 and 1936 and allows the dissolution of the Round Lake and Fox Lake Sanitary Districts. An intergovernmental agreement is underway which could take several months to complete. Member Werfel inquired whether other consolidations are planned. County Administrator Barry Burton indicated that the County will review other commissions for potential consolidation but that the consolidation must make good fiscal sense.

County Administrator Burton reported on a situation regarding the County's interceptor agreement with the Village of Fox Lake. The agreement entitles Fox Lake to be reimbursed for indirect costs but the Village has gone beyond what was set forth in the agreement. These charges date back to 2011. Staff has been working with Fox Lake to understand their methodology for these charges and to obtain reimbursement of the unauthorized expenses, not only for 2015, but for previous years. Fox Lake has agreed to reimburse the County the full amount. During discussions, the Village found a provision under federal grants that authorizes Fox Lake to charge a 10 percent flat fee but Lake County does not believe it is applicable to this agreement. Both groups have reached an impasse and have agreed to enter into non-binding mediation. Substantial discussion ensued. County Administrator Burton will keep the Committee apprised of the situation.

Kurt Stimpson, President of Lakes Region Sanitary District, provided a brief history of his concerns and suggested that a forensic audit be conducted to determine the total costs that could be due to the County. Discussion continued.

DIVISION OF TRANSPORTATION

7.6 [16-0813](#)

Ordinance establishing Special Service Area (SSA) Number 17 of the County of Lake, Illinois.

Ben Gilbertson of the County Administrator's Office indicated that several staff and employees of the township assisted with the preparation of this ordinance.

A motion was made by Member Hewitt, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.7 [16-0817](#)

Joint resolution appropriating \$1,340,000 of Motor Fuel Tax (MFT) funds for the maintenance and electrical service of traffic control signals, street lights, and Lake County PASSAGE field elements from December 1, 2016 to November 30, 2017, and designated as Section 17-00000-01-GM.

A motion was made by Member Durkin, seconded by Member Mathias, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.8 [16-0822](#)

Joint resolution appropriating \$1,525,000 of Matching Tax funds for the 2016 microsurfacing of Rollins Road, from Hook Drive to Illinois Route 132, and designated as Section 16-00080-61-RS.

A motion was made by Member Werfel, seconded by Member Maine, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.9 [16-0824](#)

Joint resolution appropriating \$1,185,000 of Motor Fuel Tax funds for the resurfacing of Lewis Avenue, from 14th Street to Belvidere Street, and designated as Section 16-00082-08-RS.

A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.10 [16-0825](#)

Joint resolution appropriating \$6,260,000 of Motor Fuel Tax funds for the resurfacing of Lewis Avenue, from Wadsworth Road to 20th Street, replacing the traffic signals at 27th and 33rd Streets, and designated as Section 16-00089-08-RS.

Division of Transportation Director Paula Trigg indicated that work will start in spring 2017.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.11 [16-0830](#)

Joint resolution appropriating \$1,220,000 of County Bridge Tax funds for the repair of six bridge abutments on the North Shore Bike Path over the Skokie River, the Canadian National Railroad, and the Metra Railroad, and designated as Section 16-00999-15-BR.

A motion was made by Member Maine, seconded by Member Sauer, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.12 [16-0829](#)

Joint resolution authorizing an agreement with the Village of Libertyville for the North Shore right-of-way drainage improvement, appropriating \$25,000 of County Bridge Tax funds, and designated as Section 16-00228-02-BT.

A motion was made by Member Maine, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.13 [16-0814](#)

Joint resolution authorizing a contract with Lake County Grading Company, Libertyville, Illinois, in the amount of \$819,289, for the replacement of the culvert under Casimir Pulaski Drive at the Skokie River, providing a supplemental appropriation of \$360,000 of County Bridge Tax funds, and designated as Section 14-00196-09-DR.

A motion was made by Member Werfel, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.14 16-0818

Joint committee action item approving change order number two consisting of an increase of \$84,314.34 for additions to the Buffalo Grove Road patching construction contract, and designated as Section 16-00249-04-RS.

A motion was made by Member Mathias, seconded by Member Maine, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Werfel

Absent: 1 - Member Taylor

7.15 16-0028

Director's Report - Transportation.

Division of Transportation Director Paula Trigg reported that the public hearing for the 14th Street Project, from Green Bay Road east to Jackson Street, was held yesterday. The second public hearing for the Ela Road and Long Grove Road Project is scheduled for September 21, 2016 from 5:00 p.m. to 7:00 p.m.

The Deerfield Road Project continues. Deerfield Road, west of Waukegan Road, has been closed for several weeks with the closure to last for a few more weeks. Additionally, the ramp closures on Route 41 and Deerfield Road are scheduled to be reopened in a few days. The project is expected to be completed before winter.

The Washington Street closure at the Canadian National Railroad has been delayed. The closure is now expected to occur on September 16, 2016 at 9:00 p.m. and be reopened on September 19, 2016 by 5:00 a.m. The fill on the Illinois Department of Transportation's (IDOT's) Fairfield/Grand Roads Project requires one more month to settle before the road can be completed. The road is expected to be opened before winter.

The Division of Transportation, in conjunction with Stormwater Management Commission and Public Works, will participate in the annual de-icing workshop for roads and parking lots to share best management practices regarding snow and ice control. The workshop will take place in October and is typically well attended. The Rapid Transit Authority (RTA) is hiring new mobility coordinators to be located in each County. RTA has requested that Lake County store a few boxes of its material and allow its staff to sit at the Division of Transportation building for a few hours each week. Ms. Trigg indicated that a formal agreement is not necessary at this time, but may be required if RTA requests additional hours.

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

There was no County Administrator's report.

10. Adjournment

Chair Thomson-Carter adjourned the meeting at 9:55 a.m.

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Public Works and Transportation Committee