

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, May 8, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4cuMgau>

Financial & Administrative Committee

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent 1 - Member Hewitt

Other Attendees

In Person:

Sandy Hart, County Board Chair

Carissa Casbon, Board Member

Holly Kim, Treasurer

Erin Cartwright Weinstein, Circuit Court Clerk

Kevin Considine, Lake County Partners

Darcy Adcock, Human Resources

Caitlin Everett, Human Resources

Erika Osinski, Human Resources

Corina Miranda, Human Resources

Kristal Adams, Human Resources

Ashley Jones, Human Resources

Angela Cooper, Health Department

Mike Wheeler, Finance

Mike Jeschke, Finance

Carl Kirar, Facilities and Construction Services

Karl Fuchs, Facilities and Construction Services

Jeremiah Varco, Facilities and Construction Services

Stephen Gray, Treasurer's Office

Chris Hoff, Health Department

Patrice Sutton, County Administrator's Office

Matt Meyers, County Administrator's Office

Kevin Quinn, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Gina Roberts, Board Member

Melanie Nelson, State's Attorney's Office

Jo Gravitter, State's Attorney's Office

Shane Schneider, Division of Transportation

Austin McFarlane, Public Works

Eric Waggoner, Planning, Building and Development
Karl Walldorf, 19th Judicial Circuit Court
Jim Chamernik, Sheriff's Office
Mary Crain, Division of Transportation
Jon Nelson, Division of Transportation
Matt Finstein, Purchasing
Heidie Hernandez, Enterprise Information Technology
Claudia Gilhooley, 19th Judicial Circuit Court
Janna Philipp, County Administrator's Office
Demar Harris, Workforce Development
Sam Johnson, Health Department
Nick Principali, Finance
Bernard Malkov, Sheriff's Office
Yvette Albarran, Purchasing
Abby Krakow, Communications
Christine Sher, Stormwater Management
Ernesto Huaracha, Stormwater Management
Kevin Carrier, Division of Transportation
Lisa Wolf, 19th Judicial Circuit Court
Tim Cook, Stormwater Management
Ruby Bahena, Finance
Kathleen Rhey, Enterprise Information Technology
Elizabeth Brandon, County Administrator's Office
Chris Blanding, Enterprise Information Technology
Kurt Woolford, Stormwater Management
Brea Barnes, Finance
Sonia Hernandez, County Administrator's Office
Steffanie Valencia, Human Resources
Michael Wheeler, Finance
Tiffany Becker, Facilities and Construction Services
Errol Lagman, Finance
Mike Klemens, Division of Transportation
Kayla Bonn, Human Resources
Ewelina Filipiec, Human Resources
Stacey Krzywanos, Division of Transportation
Kasia Kondracki, Treasurer's Office
Bob Glueckert, Chief County Assessment Officer
Ashley Jones, Human Resources
Anthony Vega, County Clerk's Office
Anna Guthman, Treasurer's Office
Terri Kath, Enterprise Information Technology
Em Zee, Public
Dominic Strezo, Planning, Building and Development

Jennifer Brennan, Communications

Pam Quevedo, Human Resources

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

7.1 [25-0347](#)

Ordinance amending the Lake County Standards of Conduct for appointed officials to boards and commissions.

Attachments: [SOC - Sec 3 - Amended 05-08-25 REDLINE](#)

[SOC - Sec 3 - Amended 05-08-25 CLEAN](#)

Patrice Sutton, County Administrator, provided a brief overview of the proposed changes to the Lake County Standards of Conduct for appointed officials to boards and commissions. Sandy Hart, County Board Chair, provided additional explanation of the item. Discussion ensued.

Vice Chair Parekh entered the meeting at 8:48 a.m.

A motion was made by Member Clark, seconded by Member Maine, that this ordinance be amended to include the following in the Lake County Standards of Conduct: 1) Meeting agendas shall be posted publicly no less than two days prior to the meeting date with relevant attachments and materials included. 2) Additional attachments shall be made available within one week of the meeting. 3) A bullet point will be added under the minutes and agendas section which states that any materials related to a referendum should also be posted online. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

A motion was made by Member Clark, seconded by Member Pedersen, that this ordinance be approved as amended and referred to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8. New Business

CONSENT AGENDA (Items 8.1 - 8.19)

MINUTES

8.1 [25-0501](#)

Committee action approving the Financial and Administrative Committee minutes from March 27, 2025.

Attachments: [F&A 3.27.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.2 [25-0502](#)

Committee action approving the Financial and Administrative Committee minutes from April 3, 2025.

Attachments: [F&A 4.3.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

REPORTS

8.3 [25-0467](#)

Report from Anthony Vega, County Clerk, for the month of December, 2024.

Attachments: [County Clerk Monthly Finance Report for December 2024](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.4 [25-0471](#)

Report from Anthony Vega, County Clerk, for the month of January, 2025.

Attachments: [County Clerk Monthly Finance Report for January 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.5 [25-0472](#)

Report from Anthony Vega, County Clerk, for the month of February, 2025.

Attachments: [County Clerk Monthly Finance Report for February 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.6 [25-0519](#)

Report from Anthony Vega, County Clerk, for the month of March, 2025.

Attachments: [County Clerk Monthly Finance Report for March 2025.](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.7 [25-0529](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of March 2025

Attachments: [FSG March 2025.pdf](#)
 [Lake County Investment Portfolio Summary - March 2025.pdf](#)
 [FSG 3.31.24.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following

voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.8 [25-0612](#)

Finance Monthly Report - March 2025.

Attachments: [Monthly Financial Report March 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this report be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

LAW & JUDICIAL

8.9 [25-0600](#)

Joint resolution authorizing an emergency appropriation and approving a Title IV-D Intergovernmental Agreement (IGA) between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for the period of July 1, 2025, through June 30, 2027, for a maximum reimbursement amount of \$1,629,842 for staff wages and benefits.

Attachments: [Child Support Contract Appendix SFY2026 - SFY2027](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

PUBLIC WORKS & TRANSPORTATION

8.10 [25-0520](#)

Joint resolution authorizing a contract with Geske and Sons, Crystal Lake, Illinois, in the amount of \$329,651.66 for the resurfacing of various roads in the Wauconda Township Road District, which will be improved under the Illinois Highway Code for a total of 1.49 miles.

Attachments: [25-0520 BidTab - Wauconda Road District](#)
 [25-0520 Disclosure, Geske, Wauconda](#)
 [25-0520 Location Map, Wauconda Road District 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.11 [25-0521](#)

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$489,390.69 for the resurfacing of various roads in the Grant Township Road District, which will be improved under the Illinois Highway Code for a total of 1.90 miles.

Attachments: [25-0521 BidTab - Grant Road District](#)
 [25-0521 Disclosure, Peter Baker, Grant](#)
 [25-0521 Location Map, Grant Road District 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.12 [25-0522](#)

Joint resolution authorizing a contract with Meade, Inc., Willowbrook, Illinois, in the amount of \$299,276.50 for upgrades to traffic signal detection systems at 11 Lake County owned traffic signal locations and appropriating \$359,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-0522 BidTab - Traffic Signal Detection](#)
 [25-0522 Disclosure, Meade, Traffic Signals](#)
 [25-0522 Location Map, Traffic Signal Detection Upgrades](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.13 [25-0523](#)

Joint resolution authorizing an application to the Regional Transportation Authority (RTA), for the Section 5310 grant program for the Ride Lake County countywide paratransit service.

Attachments: [25-0523 Ride Lake County Grant Application Certifications](#)
[25-0523 Location Map, Ride Lake County Service Area](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.14 [25-0524](#)

Joint resolution authorizing a supplemental appropriation of \$172,511 of ¼% Sales Tax for Transportation funds for improvements to the intersection of Illinois Route 131 and Kenosha Road.

Attachments: [25-0524 Location Map, IDOT Invoice for Kenosha @ IL131](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.15 [25-0525](#)

Joint resolution authorizing a three-year maintenance agreement with Midwestern Software Solutions, LLC (MS2), of Ann Arbor, Michigan, for the Traffic Crash Location System (TCLS) used by the Lake County Division of Transportation (LCDOT) at a cost of \$41,427 and appropriating \$50,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-0525 Traffic Crash Location System Maintenance Agreement and App](#)
[25-0525 Disclosure, MS2, TCLS](#)
[DOT - Tech Committee - MS2 software](#)

As part of a single motion for the entire Consent Agenda, a motion was made by

Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.16 [25-0515](#)

Joint resolution authorizing execution of a contract with D'Land Construction LLC of Algonquin, Illinois, in the amount of \$2,744,239.30 for the Gages Lake Road Water Main Replacement Project.

Attachments: [25-0515 Bid Documents](#)
 [25-0515 Bid Tab](#)
 [25-0515 Project Location Maps](#)
 [25-0515 Vendor Disclosure Form](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.17 [25-0516](#)

Joint resolution authorizing execution of a contract with Archon Construction Company, Inc., of Addison, Illinois, in the amount of \$269,493 for the North Chicago Water Interconnect Meter Vault Rehabilitation Project.

Attachments: [25-0516 Bid Document](#)
 [25-0516 Bid Tab](#)
 [25-0516 Project Location Map](#)
 [25-0516 Vendor Disclosure Form](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.18 [25-0517](#)

Joint resolution accepting a grant from Congressionally Directed Spending through the U.S. Environmental Protection Agency (US EPA) Community Grants Projects to support the Lake County New Century Town Water Reclamation Facility (NCT WRF) Centrifuge Project, including an emergency appropriation of \$959,752 in grant funds and an emergency appropriation from Fund 610 Public Works Fund reserves.

Attachments: [25-0517 Emergency Appropriation](#)
 [25-0517 USEPA Grant Award Agreement](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.19 [25-0518](#)

Joint resolution authorizing a contract with M.E. Simpson Co. Inc. of Valparaiso, Indiana, for the Lake County Department of Public Works (LCPW) water main leak detection and locating services.

Attachments: [25-0518 Agreement ME Simpson](#)
 [25-0518 RFP Water Main Leak Detection](#)
 [25-0518 Scoring Matrix](#)
 [25-0518 Vendor Disclosure Form ME Simpson](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Lake County Partners

8.20 [25-0459](#)

Lake County Partners Update.

Attachments: [LCP F&A Update 5-8-25](#)

Kevin Considine, President and CEO, Lake County Partners, provided an economic development update for the County. Discussion ensued.

County Administration

8.21 [25-0656](#)

Resolution approving a policy making framework.

Attachments: [1.1 Policy Making Framework FINAL as APPROVED on 5-13-2025 \(25-0656\)](#)
[Policy 1.1 Policy Making Framework DRAFT](#)

Matt Meyers, Deputy County Administrator, explained that this policy sets the framework for future policies.

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Facilities and Construction Services

8.22 [25-0532](#)

Resolution authorizing an agreement with BOS, Roselle, Illinois, for complete furniture design, installation, and value-added Services for Lake County, Illinois, as contracted on an as needed basis, with renewal options.

Attachments: [RFP 25157](#)
[BOS Vendor Disclosure Statement](#)
[RFP 25157 Scoring Matrix](#)
[25157 Draft Agreement](#)

Carl Kirar, Facilities and Construction Services Director, explained that this is a furniture contract for the County, which is used on an as-needed basis. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.23 [25-0619](#)

Committee action approving Contract Modification Number Three with DLR Group, Inc., Chicago, Illinois for the continued architectural and engineering services and construction administration of the Robert W. Depke Juvenile Justice Complex Expansion - Phase 2 Bridge Projects in the amount of \$215,000.

Attachments: [DLR Proposal Depke 041725](#)
[Contract 21164 Modification 3 DRAFT 18 April 2025](#)
[vendor disclosure statement v6 FINAL DLR Group 250422](#)

Carl Kirar, Facilities and Construction Services Director, explained that this is the third modification to a contract for architectural and engineering services and construction administration for the Robert W. Depke Juvenile Justice Complex Expansion. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this committee action be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.24 [25-0077](#)

Director's Report - Facilities and Construction Services.

Carl Kirar, Facilities and Construction Services Director, provided an update regarding the intergovernmental support agreement with the Navy for demolition of housing in Halsey Village. Director Kirar introduced Karl Fuchs, the new Energy Program Manager. Discussion ensued.

Finance

8.25 [25-0664](#)

Resolution authorizing the emergency appropriation of Medicaid Match dollars for Fiscal Year (FY) 2025 for the Lake County Health Department & Community Health Center.

Attachments: [Medicaid Match Emerg Approp](#)

Patrice Sutton, County Administrator and Interim Chief Financial Officer, provided an overview regarding the need to emergency appropriate Medicaid Match dollars for the Lake County Health Department and Community Health Center. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.26 [25-0075](#)

Director's Report - Finance.

Patrice Sutton, County Administrator and Interim Chief Financial Officer, provided background on the Finance Monthly Report attached to item 8.8. Discussion ensued.

Human Resources

8.27 [25-0500](#)

Human Resources Annual Update.

Attachments: [Lake County HR Annual Update 2025 4.25.25](#)

Darcy Adcock, Human Resources Director, presented an annual update for the Human Resources Department. Discussion ensued.

Vice Chair Parekh left the meeting at 9:35 a.m. and returned at 9:40 a.m.

Member Pedersen left the meeting at 9:55 a.m. and returned at 9:58 a.m.

Member Maine left the meeting at 10:04 a.m.

Treasurer

8.28 [25-0499](#)

Treasurer's Office Annual Update.

Attachments: [Treasurer overview FY 2024](#)

Holly Kim, Treasurer, and Stephen Gray, Deputy Treasurer, presented an annual update for the Treasurer's Office. Discussion ensued.

Member Maine returned to the meeting at 10:08 a.m.

Chair Frank left the meeting at 10:17 a.m. and returned at 10:21 a.m.

Chair Frank left the meeting at 10:30 a.m.

Member Clark left the meeting at 10:39 a.m.

Member Vealitzek left the meeting at 10:47 a.m.

9. County Administrator's Report

9.1 [25-0651](#)

Review of current landscape of federal funding.

Matt Meyers, Deputy County Administrator, provided an update regarding the federal funding landscape. Discussion ensued.

Member Vealitzek returned to the meeting at 10:49 a.m.

9.2 [25-0678](#)

Review of personnel change in the Circuit Clerk's Office.

Patrice Sutton, County Administrator, provided notification of a personnel change in the

Circuit Court Clerk's Office.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

Member Vealitzek asked about the Attainable Housing Task Force. Eric Waggoner, Director of Planning, Building and Development answered questions from the Committee about the Task Force. Discussion ensued.

Member Maine left the meeting at 11:06 a.m.

12. Adjournment

Vice Chair Parekh declared the meeting adjourned at 11:06 a.m.

Next Meeting: May 29, 2025

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on May 29, 2025, by the Financial and Administrative Committee.