

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Tuesday, June 23, 2020

1:00 PM

Live-streamed at <http://lakecounty.tv/>, on Comcast's Channel 18 or 30 (depending on where you live) & AT&T U-Verse Channel 99

### Rules Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the May 29, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the Assembly Room located on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois.

This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 (depending on where you live) and AT&T Channel 99.

Public comments are welcomed and encouraged. Public comments received by 1:00 p.m., Tuesday, June 23, 2020 will be read at the beginning of the meeting under Public Comment in the order they are received. Comments received during the meeting will be held until the end of the meeting. Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment pursuant to the County Board Rules of Order and Operational Procedures. All comments received will be included in the Committee's meeting minutes regardless of whether they are read aloud at the meeting.

**PUBLIC COMMENTS** shall be emailed to [CountyBoard@lakecountyil.gov](mailto:CountyBoard@lakecountyil.gov) with the following information:

- \* Subject Title: Rules Committee Public Comment
- \* Name
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)
- \* Organization, agency, etc. being represented. (If representing yourself, put "Self")
- \* Topic or Agenda Item Number followed by Public Comment.

Public with no access to email may leave a message with the County Board Office at 847-377-2300.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

**Attachments:** [Determination - Chair Hart - Rev 110220.pdf](#)

**1. Call to Order**

*Chair Frank called the meeting to order at 1:00 p.m.*

**Present** 9 - Chair Frank, Vice Chair Carlson, Member Altenberg, Member Cunningham, Member Pedersen, Member Vealitzek, Member Wilke, Member Martini and Member Simpson

*Others Present:*

*Jim Hawkins, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Gary Gibson, County Administrator's Office*

*Blanca Vela-Schneider, County Administrator's Office*

*Kristy Cechini, County Board Office*

*Lynn Buccieri, County Board Office*

*Sandy Hart, County Board*

*Dick Barr, County Board*

*Mike Rummel, County Board*

*Angelo Kyle, County Board*

*John Wasik, County Board*

*Jennifer Clark, County Board*

*Karen Fox, State's Attorney's Office*

*Gunnar Gunnarsson, State's Attorney's Office*

*Patrice Sutton, Finance and Administrative Services*

*RuthAnne Hall, Finance and Administrative Services*

*Howard Cooper, Coroner*

*Arin Thrower, Communications*

*Jennifer Serino, Workforce Development*

**2. Pledge of Allegiance**

*Chair Frank led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

*There were no comments from the public.*

**5. Chair's Remarks**

*Chair Frank thanked the members of the committee for their patience and willingness to meet again. He stated that staff brought the agenda item back to the committee in order to fully capture the statutory changes and the committee will be attempting to add those additional sections of statutory alignment back into our rules. Chair Frank also thanked Member Maine for taking the time to discuss a further change with him that the committee will consider at a future Rules Committee Meeting.*

**6. Old Business**

*There was no old business to discuss.*

## 7. New Business

### **CONSENT AGENDA (Item 7.1)**

#### **Approval of Minutes**

##### 7.1 [20-0825](#)

Minutes from May 26, 2020.

**Attachments:** [Rules 5.26.20 Minutes](#)

**A motion was made by Member Carlson, seconded by Member Simpson, that Consent Agenda item 7.1 be approved. Motion carried by the following roll call vote. Member Wilke was present at the meeting but unable to vote on this item.**

**Aye:** 8 - Chair Frank, Vice Chair Carlson, Member Altenberg, Member Cunningham, Member Pedersen, Member Vealitzek, Member Martini and Member Simpson

**Not Present:** 1 - Member Wilke

### **REGULAR AGENDA**

##### 7.2 [20-0816](#)

Resolution amending various sections of the Lake County Board Rules of Order and Operational Procedures.

**Attachments:** [DRAFT-Board Rules\(V7.1\)-Redline](#)  
[DRAFT-Board Rules\(V7.1\)-Clean](#)

**A motion was made by Member Vealitzek, seconded by Member Cunningham, that agenda item 7.2 be recommended for adoption to the County Board regular agenda. Motion carried by the following roll call vote. Member Wilke was present at the meeting but unable to vote on this item.**

**Aye:** 8 - Chair Frank, Vice Chair Carlson, Member Altenberg, Member Cunningham, Member Pedersen, Member Vealitzek, Member Martini and Member Simpson

**Not Present:** 1 - Member Wilke

## 8. Executive Session

*The committee did not enter into Executive Session.*

## 9. Public Comment

*There were no additional public comments.*

## 10. County Administrator's Report

*Gary Gibson, County Administrator, stated that over the past few weeks there have been some lapses with communication efforts and some matters should have been communicated to County Board Members prior to being released to the public. Mr. Gibson informed the committee and Board Members that staff has made the proper changes to*

*ensure that this communication will occur in the future.*

**11. Members' Remarks**

*Member Carlson commented that he would like section XIII-H of the Rules of Order and Operational Procedures either enforced, deleted, or interpreted for future reference.*

*Member Martini inquired about when committees will have in person meetings now that we are entering into Stage 4. Mr. Gibson informed the committee that staff has been working toward finalizing how meetings will be held in the future and hopes to have information for members soon.*

*Member Rummel requested that the County Administrator ensure Board Members are informed of things in advance and asked how we are going to rectify what has been done in the past.*

*Chair Hart commented that our Communications Department is short staffed and doing a phenomenal job. Chair Hart stated that she appreciates that Gary Gibson and his team are working on a new policy to make sure employees are informed of things as soon as possible.*

*Member Vealitzek asked if the County is following IDPH guidelines for future meetings. Mr. Gibson informed the committee that he hopes to present that information to the County Board shortly.*

*Member Martini commented that she thinks our Communications Department should be fully staffed and asked if that can be covered with COVID-19 funding.*

**12. Adjournment**

*Chair Frank adjourned the meeting at 1:18 p.m.*

**Next Meeting: To Be Determined**

*Meeting minutes prepared by Lynn Buccieri.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Rules Committee*