

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 28, 2018

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Chair Rummel called the meeting to order at 1:01 p.m.

Present 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Others present:

Sandy Hart, County Board Member

Robert Bentz, Risk Management

Erica Berman, Human Resources

Frances Bertrand, Resident

Chris Blanding, Information Technology

Brett Barganz, Information Technology

Jim Chamernik, Sheriff's Office

Anthony Cooling, Finance and Administrative Services

Danny Davis, Court Administration

Paul Fetherston, Assistant County Administrator

Ben Gilbertson, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

RuthAnn Hall, Purchasing

David Hare, Sheriff's Office

Ryan Horne, Finance and Administrative Services

Chris Kopka, Human Resources

Aaron Lawlor, County Board Chairman

Rodney Marion, Human Resources

Amy McEwan, Deputy County Administrator

Kasey Morgan, Court Administration

Kurt Schultz, Finance and Administrative Services

Jennie Vana, Communications

Blanca Vela-Schneider, County Board Office

Dakisha Wesley, Assistant County Administrator

Michael Wheeler, Finance and Administrative Services

Dawn Wucki-Rosbach, Sheriff's Office

2. Pledge of Allegiance

Member Hewitt led the Pledge of Allegiance

3. Approval of Minutes

There were no minutes to approve.

4. Addenda to the Agenda

There were no additions or amendments to the agenda .

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

There were no remarks from the Chairman.

7. Old Business

There was no old business to conduct.

8. New Business

CONSENT AGENDA (Items 8.1 through 8.10)

LAW & JUDICIAL

8.1 [18-0209](#)

Joint resolution authorizing a contract with Poblocki Sign Company, LLC. of Milwaukee, Wisconsin, (Poblocki) and further authorizing assignment of that contract to Clark Construction Group LLC, Chicago, Illinois, (Clark) as Construction Manager at Risk (CMAR) for the signage work for the Lake County Courthouse Expansion Project (LCCEP) in the amount of \$83,294.

A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

FINANCIAL & ADMINISTRATIVE

8.2 [18-0184](#)

Report from Carla N. Wyckoff, County Clerk, for the month of January 2018.

A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

8.3 [18-0206](#)

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of January 2018.

A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

8.4 [18-0226](#)

Resolution approving the Years of Service Recognition Program.

A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

8.5 [18-0210](#)

Resolution authorizing a contract with Curvature, LLC, Santa Barbara, California to purchase information technology (IT) equipment including ports, switches, and ethernet for the Lake County (County) Courthouse Expansion Project in an estimated amount of \$47,856.51.

A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

8.6 [18-0211](#)

Resolution authorizing a contract with Telecom Innovations Group, Itasca, Illinois, to purchase telecommunication equipment and software licenses for the Lake County (County) Courthouse Expansion Project in an estimated amount of \$50,852.52.

A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

8.7 [18-0230](#)

Resolution authorizing a two-year agreement, with renewal options, with Johnson Controls, Arlington Heights, Illinois, (Johnson Controls) for routine inspections and preventative maintenance of Building Automation Systems (BAS) for various Lake County (County) facilities in the estimated annual amount of \$63,448.

A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

8.8 [18-0231](#)

Resolution authorizing a two-year agreement with renewal options with Trane, Willowbrook, Illinois, (Trane) for routine inspections and preventative maintenance of Chillers, Air Cooled Condensing Units, and Building Automation Systems (BAS) for various Lake County (County) facilities in the estimated annual amount of \$111,694.

A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

8.9 [18-0232](#)

Resolution authorizing a two-year contract with Automated Logic, Lisle, Illinois, (Automated Logic) for hardware and software maintenance for the WebCTRL BACnet building automation system for the Public Defender's Office, Park City Branch Courts, Division of Transportation, Central Permit Facility, and Depke Juvenile Facility in the estimated annual amount of \$69,750.

A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

8.10 [18-0233](#)

Committee action approving Change Order Number One for elevator maintenance and repairs with KONE, Inc., Lombard, Illinois, (KONE) in the estimated annual reduction amount of \$17,550.

A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

REGULAR AGENDA

LAW & JUDICIAL

8.11 [18-0009](#)

Joint resolution approving a Police Services Agreement between the Lake County Sheriff's Office (LCSO) and the Village of Deer Park (Deer Park) from January 1, 2018 to December 31, 2020, in the amount of \$3,919,326.20.

Undersheriff David Hare, Dawn Wucki-Rossbach and Jim Chamernik, Sheriff's Office presented the intergovernmental agreement with the Village of Deer Park. This renewal agreement is amended to reduce the number of shifts the Lake County Sheriff's Office will work from five shifts to four shifts and will have an impact on the Sheriff's Office budget. Discussion ensued.

A motion was made by Member Taylor, seconded by Member Carlson, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

8.12 18-0208

Joint resolution authorizing the contract and by-laws of the Lake County Major Crimes Task Force (Task Force).

Under Sheriff David Hare, Chris Kopka, Human Resources, and Dawn Wucki-Rossbach, Sheriff's Office, reviewed the contract. Discussion ensued regarding the updated liability insurance.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

9. Executive Session

Executive Session was entered into at 1:08 p.m.

A motion was made by Member Pedersen, seconded by Member Hewitt, to go into Executive Session. The motion carried by the following vote:

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

9.1 18-0227

Executive session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

(Member Bartels arrived at 1:15 p.m.)

This item was discussed in Executive Session.

Executive Session was adjourned at 1:46 p.m.

A motion was made by Member Hewitt, seconded by Member Bartels, to come out of Executive Session. The motion carried by the following vote:

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

10. County Administrator's Report

Deputy County Administrator Amy McEwan reported staff will be sending out last year's budget policies. Chair Rummel indicated board members who have ideas regarding the budget, present them to staff now so that they may be considered during the budget policy review.

Lake County Board Chairman Aaron Lawlor noted board members who are seeking to have staff conduct research beyond the two hour time limit, must first obtain the Financial and Administrative Committee approval, in accordance with County Board Rules.

11. Members Remarks

There were no remarks from members.

12. Adjournment

The meeting was adjourned at 1:54 p.m.

A motion was made by Member Carlson, seconded by Member Bartels, to adjourn. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Next Meeting: March 7, 2018

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Financial and Administrative Committee