

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Draft**

**Wednesday, February 28, 2024**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/3I35F3E>**

**Public Works and Transportation Committee**

**1. Call to Order**

*Chair Clark called the meeting to order at 8:33 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent** 1 - Member Campos

*Other Attendees*

*In Person:*

*Sandy Hart, County Board Chair*

*Austin McFarlane, Public Works*

*Edward Gallagher, PACE Bus*

*Jennifer Brennan, Communications*

*Kevin Quinn, Communications*

*Matt Meyers, County Administrator's Office*

*Micah Thornton, Public Works*

*Patrice Sutton, County Administrator's Office*

*Tammy Chatman, Communications*

*Theresa Glatzhofer, County Board Office*

*Electronically:*

*Alex Carr, Communications*

*Bailey Wyatt, Communications*

*Brea Barnes, Finance*

*Joel Sensenig, Public Works*

*Kristy Cechini, County Board Office*

*Linda Soto, PACE Bus*

*Mary Crain, Division of Transportation*

*Melissa Gallagher, Finance*

*Michael Wheeler, Finance*

*Mike Klemens, Division of Transportation*

*Nick Principali, Finance*

*Sonia Hernandez, County Administrator's Office*

*Yvette Albarran, Purchasing*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

6. **Chair's Remarks**

*There were no remarks from the Chair.*

7. **Unfinished Business**

*There was no unfinished business to discuss.*

8. **New Business**

**CONSENT AGENDA (Item 8.1)**

**\*MINUTES\***

8.1 [24-0232](#)

Committee action approving the Public Works and Transportation Committee minutes from February 7, 2024.

**Attachments:** [PWT 2.7.24 Final Minutes](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Wasik, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Campos

**REGULAR AGENDA**

**\*DIVISION OF TRANSPORTATION\***

**Item 8.2 was moved after item 8.10.**

8.3 [24-0003](#)

Director's Report - Division of Transportation.

*There was no Division of Transportation Director's report.*

**\*PUBLIC WORKS\***

8.4 [24-0216](#)

Joint resolution authorizing an agreement with Burns & McDonnell, Downers Grove, Illinois, for engineering services for wastewater reclamation facilities.

**Attachments:** [24-0216 Burns & McDonnell Scoring Matrix](#)  
[24-0216 Burns&McDonnell Agreement Final](#)  
[24-0216 Burns&McDonnell Vendor Disclosure](#)  
[24-0216 WRF Assessments and Design](#)  
[24-0216 2024.02.25 - CIP Programming-v2](#)

*Austin McFarlane, Director of Public Works, gave a presentation regarding Lake County Public Works' capital improvement programming, related to the consulting contracts up for*

*approval at today's and next week's Public Works and Transportation Committee meetings. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Campos

**8.5 [24-0217](#)**

Joint resolution authorizing an agreement with Applied Technologies, Inc., Lake Villa, Illinois, for engineering services for water reclamation facilities.

**Attachments:** [24-0217 ATI Agreement Final](#)  
[24-0217 ATI Scoring Matrix](#)  
[24-0217 ATI Vendor Disclosure](#)  
[24-0217 WRF Assessments and Design](#)

**A motion was made by Member Hunter, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Campos

**8.6 [24-0220](#)**

Joint resolution authorizing an agreement with Black & Veatch, Overland Park, Kansas, for engineering services for wastewater reclamation facilities.

**Attachments:** [24-0220 Black & Veatch Scoring Matrix](#)  
[24-0220 Black & Veatch Vendor Disclosure](#)  
[24-0220 WRF Assessments and Design](#)  
[24-0220 Black & Veatch Agreement Final signed](#)

**A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Campos

**8.7 [24-0218](#)**

Joint resolution authorizing an agreement with Stanley Consultants, Inc., Chicago, Illinois, for General engineering services.

**Attachments:** [24-0218 Stanley Consultants Vendor Disclosure](#)  
[24-0218 Stanley General and Applications Eng](#)  
[24-0218 Stanley Consultants Agreement signed](#)  
[24-0218 Stanley Scoring Matrix Summary for Board Approval](#)

**A motion was made by Member Casbon, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Campos

**8.8 [24-0219](#)**

Joint resolution authorizing an agreement with Donohue & Associates, Inc., Chicago, Illinois, for General and Applications engineering services.

**Attachments:** [24-0219 Donohue & Assoc. Agreement](#)  
[24-0219 Donohue General and Applications Eng](#)  
[24-0219 Donohue&Associates Vendor Disclosure](#)  
[24-0219 Donohue Scoring Matrix Summary for Board Approval](#)

*Member Wasik asked Austin McFarlane, Director of Public Works, a question regarding the Request for Proposal (RFP) review and selection process.*

**A motion was made by Member Wasik, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Campos

**8.9 [24-0215](#)**

Joint resolution authorizing emergency appropriations for Fiscal Year (FY) 2024 for the Lake County Public Works Department in the amount of \$5,354,000 for certain projects and activities included in the approved Public Works Capital Improvement Plan.

**Attachments:** [24-0215 PW Emergency Appropriation PW Capital Projects](#)

*Micah Thornton, Finance Operations Manager, Public Works, explained that some Public Works projects occur over multiple years, so the previously appropriated funds for those projects need to be carried forward into the current Fiscal Year for use. Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent:** 1 - Member Campos

**8.10** [24-0002](#)

Director's Report - Public Works.

*There was no Public Works Director's report.*

**8.2** [24-0212](#)

Ongoing project status update from PACE.

*The Committee Chair, with the consent of the Committee, moved item 8.2 and placed it  
after item 8.10 on the Regular Agenda.*

*Linda Soto, Executive Director of PACE Bus, provided updates regarding PACE Bus  
services and initiatives. Discussion ensued.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Member Remarks and Requests**

*There were no remarks or requests from Members.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 9:30 a.m.*

**Next Meeting: March 6, 2024**

*Minutes prepared by Theresa Glatzhofer.*