Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351

Meeting Minutes - Final

Wednesday, June 3, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
https://bit.ly/4uv0pwE

Public Works and Transportation Committee

Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at adacoordinator@lakecountyil.gov

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent 1 - Member Roberts

Other Attendees

In Person:
Shane Schneider, Division of Transportation
Jon Nelson, Division of Transportation
Chuck Gleason, Division of Transportation
Austin McFarlane, Public Works
Patrice Sutton, County Administrator's Office
Matt Meyers, County Administrator's Office
RuthAnne Hall, County Administrator's Office
Lacey Simpson, County Administrator's Office

Electronically:
Elizabeth Brandon, County Administrator's Office
Katherine Peterson, Regional Transportation Authority
Zachary Braun, Regional Transportation Authority
Mary Crain, Division of Transportation
Emily Karry, Public Works
Joe Surdam, Division of Transportation
Michael Klemens, Division of Transportation
Yvette Albarran, Purchasing
Julian Rozwadowski, Division of Transportation
Christine Sher, Stormwater Management
Alex Carr, Communications
Rithvika Dara, Division of Transportation
Kevin Carrier, Division of Transportation

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Clark stated she looked forward to hearing about the five-year Transportation Improvement Program.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

Consent Agenda (Item 8.1)

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 26-0713

Committee action approving the Public Works and Transportation Committee minutes from May 6, 2026.

Attachments: PWT 5.6.26 Draft Minutes.pdf

A motion was made by Member Casbon, seconded by Member Hunter, that these minutes be approved. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

REGULAR AGENDA

REGIONAL TRANSPORTATION AUTHORITY

8.2 26-0657

Regional Transportation Authority (RTA) Quarterly Update.

Zachary Braun, Government Affairs Associate, Regional Transportation Authority (RTA), and Kate Peterson, Mobility Outreach Coordinator, RTA, provided an RTA quarterly update. Discussion ensued.

COUNTY ADMINISTRATION

8.3 26-0692

Public Hearing for the Del Mar Woods Subdivision related to the establishment of a Special Service Area (SSA).

Attachments: SSA Proposing Ordinance + Hearing Notice - FINAL

SSA Proposing Ordinance Exhibit A

SSA Proposing Ordinance Exhibit B

A motion was made by Member Hunter, seconded by Member Casbon, to open the public hearing. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

Steve Rice, Assistant State's Attorney, State's Attorney's Office, conducted the public hearing for the Del Mar Woods Subdivision related to the establishment of a Special Service Area (SSA) and explained the statute, process, and outreach conducted. Discussion ensued.

There was no public comment regarding this item.

A motion was made by Member Casbon, seconded by Member Hewitt, that this public hearing be closed. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

PUBLIC WORKS

8.4 26-0600

Joint resolution authorizing execution of a contract with Boller Construction Company Inc., of Waukegan, Illinois, in the amount of $538,600 for the Gerwal Well House Improvements Project.

Attachments: 26-0600 Bid Documents HLWS Gerwal Well House Improvements
26-0600 Bid Tab HLWS Gerwal Well House Improvements
26-0600 Vendor Disclosure HLWS Gerwal Well House Improvements
26-0600 Map HLWS Gerwal Well House Improvements

Austin McFarlane, Public Works Director, explained that this item is to authorize a contract with Boller Construction Company, Inc., of Waukegan, Illinois for the Gerwal Well House Improvements Project. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

8.5 **26-0601**

Joint resolution authorizing execution of a contract with Hoerr Construction, Inc., of Goodfield, Illinois, in the amount of $40,710, for the Ela/Salem Lake Sanitary Sewer Cleaning and Televising Project.

Attachments: 26-0601 Hoerr Proposal Ela-SalemLakeSanitarySewerCleaning&Televisin
26-0601 Vendor Disclosure Statement (HOERR)
26-0601 Location Map SalemLakeSewerCleaning&Televising

Austin McFarlane, Public Works Director, explained that this item to approve execution of a contract with Hoerr Construction, Inc., of Goodfield, Illinois for Ela/Salen Lake Sanitary Sewer Cleaning and Televising Project. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

8.6 **26-0602**

Joint resolution executing a Letter of Intent and Concurrence related to the Deerfield Road Improvement Project and authorizing an emergency appropriation in the amount of $1,839,076 from Public Works reserve funds.

Attachments: 26-0602 LCPW LCDOT Deerfield Road LOIC updated
26-0602 Public Works FY26 Emergency Appropriation Deerfield Road

Austin McFarlane, Public Works Director, explained that this item is to approve the execution of a Letter of Intent and concurrence related to the Deerfield Road Improvement Project. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

DIVISION OF TRANSPORTATION

8.7 26-0616

Joint resolution authorizing an agreement with the State of Illinois, Illinois Department of Transportation, for the use of federal highway funds for construction of improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road, and appropriating $22,000,000 of ¼% Sales Tax for Transportation funds.

Attachments: 26-0616 Agreement

26-0616 Location Map

Items 8.7 through 8.11 were discussed and voted on together.

Shane Schneider, Division of Transportation Director, explained that these items are for various agreements related to the construction improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road. Discussion ensued.

A motion was made by Vice Chair Maine, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

8.8 26-0617

Joint resolution authorizing an agreement with the Village of Buffalo Grove (Village) for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

Attachments: 26-0617 Agreement

26-0617 Location Map

Items 8.7 through 8.11 were discussed and voted on together. Please see consolidated notes under item 8.7.

A motion was made by Vice Chair Maine, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

8.9 **26-0618**

Ordinance requesting the conveyance of parcels of land for right-of-way and temporary and permanent easements from the Village of Riverwoods (Village), and authorizing agreements with the Village for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

Attachments: 26-0618 Project Specific Agreement
26-0618 Master Traffic Signal Agreement
26-0618 Location Map

Items 8.7 through 8.11 were discussed and voted on together. Please see consolidated notes under item 8.7.

A motion was made by Vice Chair Maine, seconded by Member Hunter, that this ordinance be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

8.10 **26-0619**

Joint resolution appropriating a supplemental amount of $1,450,000 of Motor Fuel Tax funds and approving Change Order Number Three in the amount of $1,206,975 for additions to the Phase II engineering services contract with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

Attachments: 26-0619 Consultant Agreement
26-0619 Change Order Summary
26-0619 Vendor Disclosure
26-0619 Location Map

Items 8.7 through 8.11 were discussed and voted on together. Please see consolidated notes under item 8.7.

A motion was made by Vice Chair Maine, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

8.11 [**26-0620**]

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for Phase III professional construction engineering services for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road, at a maximum cost of $4,457,000, and appropriating $5,350,000 of ¼% Sales Tax for Transportation funds.

Attachments: 26-0620 Consultant Agreement
26-0620 Vendor Disclosure
26-0620 Location Map

Items 8.7 through 8.11 were discussed and voted on together. Please see consolidated notes under item 8.7.

A motion was made by Vice Chair Maine, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

8.12 [**26-0613**]

Joint resolution authorizing an agreement with DLZ Illinois, Inc., Chicago, Illinois, for the 2026 ITS PASSAGE Field Elements Phase II design engineering services to expand and enhance the Lake County PASSAGE Intelligent Transportation System infrastructure along various routes in Lake County at a maximum cost of $133,954 and appropriating $160,500 of ¼% Sales Tax for Transportation funds.

Attachments: 26-0613 Consultant Agreement
26-0613 Vendor Disclosure
26-0613 Location Map

Shane Schneider, Division of Transportation Director, explained that this item to approve the authorization of an agreement of DLZ Illinois, Inc., Chicago, Illinois, for the 2026 ITS PASSAGE Field Elements Phase II design engineering services to expand and enhance the Lake County PASSAGE Intelligent Transportation System infastructure along various routes in Lake County.

A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Roberts

8.13 **26-0621**

Presentation of the 2026-2031 Transportation Improvement Program.

Attachments: 26-0621 Presentation

26-0621 Map of Projects

26-0621 Detailed Project Report

Shane Schneider, Division of Transportation (DOT) Director, presented the 2026-2031 Transportation Program. Jon Nelson, Assistant County Engineer, DOT, handed out the Map of Projects attachment to committee members. Discussion ensued.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no Member Remarks or Requests.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:57 a.m.

Next Meeting: July 8, 2026

Minutes prepared by Marci Johnson and Janna Philipp.

Minutes were approved on July 8, 2026, by the Public Works and Transportation Committee.