

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, May 30, 2024

10:30 AM

or 10 minutes after Financial and Administrative, whichever is later.

Assembly Room, 10th Floor or register for remote attendance at:

<https://bit.ly/4aBr4wK>

Rules Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Rules Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1)

MINUTES

8.1 [24-0700](#)

Committee action approving the Rules Committee meeting minutes from September 28, 2023.

Attachments: [Rules 9.28.23 Final Minutes](#)

REGULAR AGENDA

8.2 [24-0695](#)

Committee action amending Section II.E.2 of the County Board Rules of Order and Operational Procedures replacing the requirement of Members to provide requests for amendments to the Rules “more than three weeks (21 calendar days)” with “more than two weeks (14 calendar days)” from the date of the scheduled meeting.

8.3 [24-0698](#)

Committee action amending Section V.I and Appendix G of the County Board Rules of Order and Operational Procedures changing the Committee of the Whole meeting schedule from “generally be held at 8:30 A.M. on the Friday before the regular County Board meeting” to “generally be held quarterly at 8:30 A.M. on the Friday before a regular County Board meeting.”

8.4 [24-0696](#)

Committee action amending Section V.J.7 of the County Board Rules of Order and Operational Procedures inserting additional language to the first bullet under the Legislative Committee responsibilities: “on matters directly related to items under the purview of the County Administrator’s Office. The Committee will not provide positions on items that are under the purview of county-wide elected offices and the Health Department.”

8.5 [24-0702](#)

Committee action amending Section VI.C.1 of the County Board Rules of Order and Operational Procedures inserting “(e) unexpected childcare obligations” at the end of the paragraph as an additional remote attendance qualifying reason to align with State Statute.

8.6 [24-0703](#)

Committee action amending Section VI.C.5 of the County Board Rules of Order and Operational Procedures replacing language that Members attending electronically “shall ensure their camera is on at a minimum, when speaking and when voting” with “Members shall ensure their camera is on at all times.”

8.7 [24-0706](#)

Committee action amending Section VIII.D.3.f of the County Board Rules of Order and Operational Procedures inserting additional language at the end of the paragraph: “Reimbursements and all arrangements shall adhere to the County’s Travel and Business Expense Reimbursement Policy.”

8.8 [24-0697](#)

Committee action amending Appendix D - Section I.F of the County Board Rules of Order and Operational Procedures inserting language that public comment is limited to three minutes “of cumulative time” per individual, unless the Chair designates a longer or shorter time period.

8.9 [24-0694](#)

Resolution approving the County Board Rules of Order and Operational Procedures (Amendment 2).

- The County Board Rules of Order and Operational Procedures (“Board Rules”) were originally adopted on December 16, 2022 after the Lake County Board’s post-election reorganization.
- The Board Rules were amended on October 10, 2023 (Rules Amendment Number One).
- The Rules Committee has recommended additional amendments to the Board Rules.

Attachments: [County_Board_Rules-DRAFT\(5.30.24\)- CLEAN](#)

[County Board Rules-DRAFT\(5.30.24\)- Redline](#)

- 9. County Administrator's Report
 - 10. Executive Session
 - 11. Member Remarks and Requests
 - 12. Adjournment
- Next Meeting: TBD