



Facility Name	For Month of	Administrator
Winchester House	January-12	Dave Sorbel

Monthly Overview:

Caring Experience:

We are working with the largest data base of surveys in the nation called MyInnerview. MyInnerview gives results in comparison to both regional and national rankings. We are scheduled for this survey process to take place the last week of February and the first week of March. We should have results to us within a month after the survey has been completed. These results will be used as a baseline and as an area of focus for approaches to working with residents, families, and staff feedback.

Growth & Development:

In January we experienced an ave. census of 161&15 managed care/medicare and January with 162/17. We have connected with the Libertyville Senior Center and have plans for ongoing sponsorship of events. We have connected with Sunrise AL or Gurnee and Buffalo Grove, Sedge Brook, Wealshire, and The Park Assisted Living communities. We continue working with Condell, Vista East and West, Lake Froest NW, and North Chicago VA. We are using the rehab specific collateral materials on the sales calls to hospitals and discharge planners. The resident/family open house was held on 2.16.12. There were approximately 80-100 people in attendance. There is a very strong community feeling from the families, and they appreciated the opportunity to hear about what is happening at WH. We were able to share about the nursing leadership appointments and the status of the Administrator selection.

Employee Relations:

We have successfully recruited a DON (start date of 3.1.12): an MDS Coordinator (start date of 3.12.12): Administrator interviews (2.21.12): Business Manager (interview process has started). We continue to advertize, this week interviews for 3 RN 3 LPN and 6 NAs. We continue to experience strong retention of employees and an incredible interest from the community for posted positions. We continue to reduce the dependency upon staffing agencies for relief staff.

Quality of Care - Clinical

We have put systems in place to have a more integrated IDT (involving direct care givers) on turning and repositioning related to pressure ulcers. We have seen a positive change in the residents seeking short-term care for therapy. We have been more intentional about the focus for the Mediare meetings, to make sure that we are keeping up with the resident changes between nursing and therapy. The increase in census with residents utilizing our short-term care services has been very good.

Regulatory:

The HDG nurse consultant was at Winchester House for the week of 1.23.12. The primary focus has been in screening and selecting the leadership roles within the nursing department. We have successfully recruited the DON and MDS Coordinator positions. There has been a focus on the MDS completion with the Contracted Services. The HDG Medicare/MDS specialist has been at Winchester House monthly to ensure the training and compliance of all billing records prior to submission for payments. We are continuing to focus on resident care and survey compliance within the nursing department.

Financial Performance:

We continue to work with the Board approved 2012 Budget beginning 12.1.12. We will need to make some accruals to reflect the actual until the new budget is reviewed, presented, and then brought forward to the Board for radification as the new budget. The review of the budget will occur yet this month. This budget review is part of the management agreement along with the process of bringing it forward to the Board.

Caring Experience

Customer Satisfaction			
	Current %	Prior Yr %	Action Plan
Resident Survey	Completed by 3.9.12	NA	TBD
Family Survey	Completed by 3.9.12	NA	TBD
Employee Survey	Completed by 3.9.12	NA	Date TBD

Caring Above and Beyond			
	This Month	Last Month	Actions Taken This Month
Caring Above and Beyond Implementation Phase	Completed by 3.9.12	NA	TBD

Growth & Development

	This Month
Conversion Ratio	12.00%

Employee Relations

Open Management Positions
Administrator
Clinical Manager
ADON

Open Positions	Day	Evening	Noc
RN	4	3	1
LPN	3	3	1
CNA	6	8	1

Regulatory Compliance

Open Timeline?	No
DPNA?	NO
Self Report in Last 30 Days?	No
Complaint Investigated in Last 30 Days?	NO

Expected Date of Next Standard Survey:	7/1/12
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Financial Performance

	Actual	Budget	Variance
MTD Revenue	At meeting	At meeting	At meeting
MTD Expense	At meeting	At meeting	At meeting
MTD Net	At meeting	At meeting	At meeting
YTD Revenue	At meeting	At meeting	At meeting
YTD Expense	At meeting	At meeting	At meeting
YTD Net	At meeting	At meeting	At meeting

Occupancy Average	Actual %	Budget %	Over/Under Budgeted Census
Total Occupancy Average	50.3%	54.7%	-4.4%
Medicare Census Average	4.7%	6.3%	-1.6%
Medicaid Census Average	35.9%	39.4%	-3.4%
Other Census Average	9.7%	10.6%	-0.9%

Average Daily Census (Patient Days)	Current Month	Last Month	Prior Month
Medicare and Managed Care	15	13	
Total Average Daily Census	161	165	0

Projection

Projected Revenue		Rationale:	We are working under the County approved budget of 2012, which does not indicate the budget that we will be working off from moving forward. There will be a ratification process that will occur. Until this occurs, we will have a difficult time having a balance to work against. We will have the financial information available at our meeting.
Projected Expenses		Rationale:	0
Projected Net			

Cash Flow

Vendor	Total of Invoices Over 90 Days
None	
TOTAL	\$ -

Capital Expenditures

Item	Cost	Planned Purchase Date	Justification
No purchases anticipated			

Levy Projections

Levy Monthly Actual	NA
Levy YTD Actual	NA
Levy YTD Target	NA
Levy YTD (Over)/Under	

IGT Loan

Monthly Amount Received	NA
YTD Amount Received	NA