

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, June 5, 2025

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4jUtSdU>**

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

PLEASE NOTE: An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.14)

HEALTH & COMMUNITY SERVICES

8.1 [25-0779](#)

Joint resolution approving an emergency appropriation of \$2,000,000 for Fiscal Year 2025 accepting funding from the Illinois Department of Commerce and Economic Opportunity (DCEO) Urban Shelter Program.

- The Illinois Department of Commerce and Economic Opportunity (DCEO) made \$15,000,000 available to support construction, reconstruction, rehabilitation, or acquisition of property for homeless shelters.
- Lake County was awarded \$2,000,000 of Community Development Block Grant Corona Virus (CDBG-CV) funds from the Illinois DCEO.
- Funding will be subawarded to PADS Lake County to support the renovation of a former hotel into a fixed-site shelter serving homeless families.

Attachments: [Emergency Appropriation DCEO PADS Shelter](#)

8.2 [25-0717](#)

Joint resolution amending the Lake County Health Department Animal Care and Control Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

Revisions to the Animal Care and Control (AC&C) Fees Schedule are proposed:

- To provide clarity and transparency in the assessment of fees;
- To incentivize compliance;
- To reflect and recover increased costs; and
- To align with revisions to Chapter 172.

Attachments: [ACC Fees Schedule REVISIONS 2025 DRAFT 2 EHAC BOH APPR](#)

LAW & JUDICIAL

8.3 [25-0746](#)

Joint resolution authorizing a contract with Chicago Parts and Sound, LLC, of Tinley Park, Illinois, the incumbent vendor, in the estimated annual amount of \$607,876 for annual vehicle replacement accessories and upfitting for the Lake County Sheriff's Office.

- The current contract for vehicle accessories and upfitting services expires on July 10, 2025.
- The initial year of the contract provides accessories and upfitting for 35 vehicles.
- A bid was released, and seven vendors downloaded the documentation.
- Electronic bids were received from three vendors and Chicago Parts and Sound, LLC was determined to be the lowest responsive bidder in the amount of \$607,876 annually, for a period of one year with four one-year renewals.

Attachments: [Chicago Parts and Sound Bid Response.pdf](#)
[Chicago Parts and Sound Vendor Disclosure.pdf](#)
[Chicago Parts Sound Price List Groups.pdf](#)
[Chicago Parts Sound Price List.pdf](#)

8.4 [25-0738](#)

Joint resolution authorizing the acceptance and execution of a Justice Assistance Grant (JAG) Violent Crime Prosecution Grant which will assist the Lake County State's Attorney's Office with the prosecution of violent crimes within Lake County, including an emergency appropriation of \$156,631 in grant funds.

- The Lake County State's Attorney's Office (LCSAO) has been awarded \$156,631 in JAG Violent Crime Prosecution funds through the Illinois Criminal Justice Information Authority (ICJIA).
- The nine-month grant term is January 1, 2025, through September 30, 2025.
- LCSAO will use funds to offset salary and fringe costs of a full-time (1 FTE) Assistant State's Attorney (ASA) (position number 41068) and 40 percent of a full-time (1 FTE) Data Analyst (position number 41192).
- The ASA will focus on prosecuting gun violence offenses within Lake County and the Data Analyst will track and map violent crime incidents.
- If funding for the Data Analyst position ends, and new funding is not secured, the position will be eliminated. The ASA headcount is part of the SAO position inventory.

Attachments: [JAG VCU Grant-Budget Summary FINAL.pdf](#)

8.5 [25-0740](#)

Joint resolution authorizing the acceptance and execution of a Byrne State Crisis Intervention Program (SCIP) Local Firearm Restraining Order (FRO) Implementation Support Grant which will assist the Lake County State's Attorney's Office with FRO implementation in Lake County, including an emergency appropriation of \$823,523 in grant funds.

- The Lake County State's Attorney's Office (LCSAO) has been awarded \$823,523 in Byrne State Crisis funds through the Illinois Criminal Justice Information Authority (ICJIA).
- The grant term is May 1, 2025, through April 30, 2026.
- The LCSAO will use funds to create awareness, educate petitioners and responders and manage inquiries about and for Firearm Restraining Orders (FRO), including hiring two new full-time positions (1 FTE each), a Firearm Risk Reduction Coordinator and Social Worker/FRO Navigator.
- If funding for any of these positions ends, and new funding is not secured, the positions will be eliminated.

Attachments: [SCIP Grant-Budget Summary UPDATED](#)

8.6 [25-0735](#)

Joint resolution authorizing a contract with Conference Technologies, Inc of Itasca, Illinois, in the amount of \$49,915.42 and \$5,863.38 to furnish and install the audio/visual equipment in the Juvenile Depke Probation Training Room (3rd Floor, New Building).

- There is a need to provide ongoing technical and safety training for the workforce to be effective and safe. Training is provided on the use of specialized equipment, policy, and procedures while performing work in difficult environment, i.e., confined spaces and trenches.
- Purchasing identified a cooperative purchasing contract with Conference Technologies, Inc. of Itasca, Illinois, through a Joint Purchasing contract.
- Pursuant to Article 33.115 Cooperative Joint Purchasing of the Lake County Purchasing Ordinance, Lake County may participate in a cooperative purchasing agreement.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Conference Technologies, Inc, Itasca, Illinois, in the amount of \$49,915.42 and \$5,863.38 for technology equipment and services to furnish and install the Juvenile Depke Probation Training Room (3rd Floor, New Building).

Attachments: [CTI Quote Signed 5863.38.pdf](#)

[CTI Quote Signed 49915.42.pdf](#)

[LakeCounty.Depke.ProbationTrainRoom.TIPS.pdf](#)

[LakeCounty.Depke.ProbTrnRm.Equipment.TIPS.pdf](#)

[LakeCountyCourts.DepkeProbRm.VendorDisclosure.5.15.25.pdf](#)

8.7 **25-0739**

Joint resolution authorizing an agreement with AdGators.com, LLC, of Springfield, Illinois, for purchase of a self-service kiosk for the 19th Judicial Circuit Court of Lake County in the amount of \$45,396.

- The Lake County 19th Judicial Circuit Court is pursuing a wayfinding, interactive system to better assist the public with navigating the courts.
- AdGators has been utilized by the 19th Judicial Circuit Court of Lake County since 2018 for the Court docket display system.
- Pursuant to Chapter 33.066 Bid Exemption of the Lake County Purchasing Ordinance, the Purchasing Agent has made a determination based on previous bid exemptions (2025) on the basis of an existing long-standing successful relationship, and the knowledge gained through this relationship adds value integral to the services provided.
- This agreement provides for the hardware purchase, software licensing and support services and the set up and implementation fees.
- The total cost is \$45,396.

Attachments: [AdGators Electrical Signed Quote.pdf](#)

[Adgators Proposal Signed.pdf](#)

[AdGators Sole Source Memo.pdf](#)

[Vendor Disclosure Statement Fillable Form Final.pdf](#)

8.8 **25-0741**

Joint committee action approving Contract Modification Number Six with Journal Technologies, Inc., of Los Angeles, California for the purchase of eSupervision as part of the Integrated Case Management System for the 19th Judicial Circuit Court for professional services to include implementation, conversion, additional interfaces and hosting services in the amount of \$983,500 and annual software maintenance costs beginning in year two in the annual amount of \$283,337 with a three percent increase each year.

- The County Board approved a contract with JTI in April 2019 to implement an Integrated Case Management System, with subsequent amendments in 2020 and 2022 for cloud storage, deferred interfaces, and data conversion totaling \$80,000.
- Amendments Three through Five (July 2022-September 2023) adjusted the project scope, converted Family Maintenance data, established a new go-live timeline, and rescheduled interface deliveries.
- In April 2025, the County Board approved acceptance of a Funding Agreement for the Supreme Court of Illinois Court Technology Modernization Program to replace all Case Management systems used by Adult Probation & Pretrial Services, Psychological Services and Juvenile Probation & Detention Services to “eSupervision” -Journal Technologies Inc., will support the integration of all systems

- currently use by Justice partners (eCourt, eProsecutor, eDefender). This will also provide a seamless interface in providing data/information required by Administrative Office of Illinois Courts (AOIC).
- In accordance with Section 33.082 of the Lake County Purchasing Ordinance, this contract modification is germane to the original contract as signed and is in the best interest of Lake County, it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number Six.
 - This modification authorizes the purchase of eSupervision as part of the Integrated Case Management System for the 19th Judicial Circuit Court for professional services to include implementation, conversion, additional interfaces and hosting services in the amount of \$983,500 and annual software maintenance costs beginning in year two in the annual amount of \$283,337 with a three percent annual increase for years three through five.

Attachments: [JTI-Lake Amendment to Add Probation 20250515-1.pdf](#)

[Lake County Probation - Cost Proposal Overview - 5-15-25-DRAFT-A.pdf](#)

[Lake County Probation - Statement of Work - 5-15-25-DRAFT-A.pdf](#)

[Vendor Disclosure Statement Fillable Form Final - Signed.pdf](#)

8.9 **25-0780**

Joint resolution authorizing a contract with Motorola Solutions, Inc., of Schaumburg, Illinois, the incumbent vendor, in the amount of \$269,570 for a replacement Distributed Amplifier System (DAS) for the Starcom radio network's Waukegan campus.

- The current DAS system is over 10 years old and is not performing as expected.
- This was discovered in mid-March when high wind took out a radio antenna on the Waukegan campus.
- Pursuant to Chapter 33.066 Bid Exemption of the Lake County Purchasing Ordinance, the Purchasing Agent has made a determination based on previous bid exemptions (August 8, 2023) that there is only one source for the required goods, service or construction item.

Attachments: [Alive Telecom DAS Statement of Work - LCSO](#)

[DAS BID Memo](#)

[Vendor Disclosure Statement Fillable Form Final - DAS Proposal Lake C](#)

PUBLIC WORKS & TRANSPORTATION

8.10 [25-0685](#)

Joint resolution authorizing execution of a contract with Boller Construction Company, Inc., of Waukegan, Illinois, in the amount of \$746,300 for the Wildwood Water System Controls Improvements Project.

- The Lake County Department of Public Works (LCPW) operates the Wildwood Water System, which serves a population of 14,000, as well as several learning institutions.
- The water system controls systems are approximately 35 years old and need to be replaced to properly integrate with the Gages Lake Water Tower and the current Supervisory Controls and Data Acquisition (SCADA) systems to continue to provide reliable service.
- The County received bids from two contractors for this controls systems work ranging from \$746,300 to \$748,000.
- The award of this contract is recommended to the lowest responsive and responsible bidder, Boller Construction Company, Inc., of Waukegan, Illinois, in the amount of \$746,300. The department is also seeking an emergency appropriation of \$746,300 for project construction.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Boller Construction Company, Inc., in the amount of \$746,300.

Attachments: [25-0685 Bid Documents](#)
 [25-0685 Bid Tab](#)
 [25-0685 Project Location Map](#)
 [25-0685 Vendor Disclosure Form](#)

8.11 [25-0704](#)

Joint resolution ratifying contracts with Wiss, Janney, Elstner Associates, Inc., Northbrook, Illinois, in the amount of \$130,785.71, and Joseph J. Henderson & Son, Inc., Gurnee, Illinois, in the amount of \$686,250 for an emergency procurement required for emergency repair work to one of the Lake County Division of Transportation's (LCDOT) facilities, and appropriating \$818,000 of Motor Fuel Tax Funds.

- LCDOT needed repair work completed on trusses in one of the facilities built in 1953, and the County Engineer declared an emergency for this repair work on February 5, 2024.
- In accordance with Article 6-103 of the Lake County Purchasing Ordinance, the County Engineer of Lake County certified an emergency procurement for contractual design and construction services.
- The firm selected to provide emergency contractual design services was Wiss, Janney, Elstner Associates, Inc., Northbrook, Illinois, in the amount of \$130,785.71. The contractor selected to provide emergency contractual construction services

was Joseph J. Henderson & Son, Inc., Gurnee, Illinois, in the amount of \$686,250 based on a Facilities and Construction Services recommendation. The project was designated as Section 24-00214-27-MG.

- The repair work was completed on April 7, 2025.
- This resolution, per Article 6-103 of the Lake County Purchasing Ordinance, ratifies this emergency procurement contract and appropriates \$818,000 of Motor Fuel Tax funds.

Attachments: [25-0704 Emergency Procurement Memo DOT Light Duty Shop Truss R](#)

[25-0704 Vendor Disclosure, WJE, Light Duty](#)

[25-0704 Vendor Disclosure, Henderson, Light Duty](#)

8.12 [25-0705](#)

Joint resolution authorizing an agreement with the Village of Mundelein (Village) for the jurisdictional transfer of Hawley Street from North Lake Street (United States Route 45) easterly to Illinois Route 176, from Lake County to the Village of Mundelein.

- Lake County will transfer the jurisdiction of Hawley Street, from North Lake Street (United States Route 45) easterly 0.07 miles to Seymour Avenue, to the Village of Mundelein.
- Lake County will delete the municipal extension of Hawley Street from Seymour Avenue easterly 0.78 miles to Illinois Route 176 from the Lake County Highway System.
- The Village of Mundelein will be responsible for all capital and routine maintenance and will have permit authority of Hawley Street from North Lake Street (United States Route 45) easterly to Illinois Route 176.
- The Village has an improvement planned for this section of Hawley Street, that will improve the road and complete a non-motorized gap between the North Shore Path and Millennium Trail.
- The Village of Mundelein approved this agreement on April 14, 2025.

Attachments: [25-0705 Hawley Street \(US 45 to IL 176\) Jurisdictional Transfer Agreeem](#)

[25-0705 Location Map, Hawley Street Jurisdictional Transfer](#)

8.13 [25-0706](#)

Joint resolution authorizing an agreement with the Village of Round Lake (Village) for non-motorized travel improvements along Wilson Road, from Nippersink Road to Prairie Trail, and appropriating \$100,000 of ¼% Sales Tax for Transportation funds.

- The Village of Round Lake was awarded Illinois Transportation Enhancement Program funds to install shared-use paths along Wilson Road and Nippersink Road.
- Wilson Road was identified as a priority path location in Lake County's 2040 Non-Motorized Plan.
- Per the attached agreement, Lake County would pay the local share for the Wilson

Road path, which is currently estimated to be \$73,000.

- The agreement was approved by the Village on April 24, 2025.
- This improvement is included in the Transportation Improvement Program and designated as Section 25-00070-13-BT.

Attachments: [25-0706 Wilson Road Path, Village of Round Lake Agreement](#)

[25-0706 Location Map, Wilson Road Path Extension](#)

8.14 [25-0707](#)

Joint resolution authorizing the disposal of excess property located at the northeast corner of Rollins Road at Illinois Route 83 in the Village of Round Lake Beach, Illinois, via a quitclaim deed to Front Royal DRD522, LLC.

- Lake County owns a parcel of property, approximately 0.648 acres at the northeast corner of Rollins Road at Illinois Route 83 in the Village of Round Lake Beach.
- This parcel was acquired in 2013 as part of the Rollins Road at the Canadian National Railway grade separation project and is no longer needed for current or future transportation purposes.
- On March 8, 2017, the Public Works and Transportation Committee endorsed an Excess Property Disposal Policy that allows the County Engineer to identify county-owned, but no longer needed, property and dispose of it by sale to private parties or by transfer to other government agencies in accordance with state law.
- On September 6, 2023, this parcel was presented to the Public Works and Transportation Committee for disposal consideration. The committee consensus was for staff to proceed with the disposal process.
- This excess parcel received a total of two bids via public auction, ranging from \$425,000 to \$428,000, and the highest bidder was Front Royal DRD522, LLC, in the amount of \$428,000.

Attachments: [25-0707 Purchase Agreement - Excess Property Disposal Rollins Rd at](#)

[25-0707 Excess Property Disposal Rollins Road at IL Rte 83 - Plat](#)

[25-0707 Location Map, Rollins Rd at IL 83](#)

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

County Clerk

8.15 [25-0498](#)

County Clerk's Annual Update.

Attachments: [County Clerk Presentation](#)

County Administration

8.16 [25-0803](#)

Resolution approving the Trustee-in-Dissolution plan for the dissolution of the Slocum Lake Drainage District.

- The County Board approved an Ordinance Authorizing the Dissolution of the Slocum Lake Drainage District at their meeting on November 12, 2024.
- The Authorizing Ordinance set forth final steps in the formal dissolution of the District and provided for the appointment of a Trustee-in-Dissolution.
- Chapter 55 of the Illinois Compiled Statutes §5/5-44030 provides for the powers and duties of the Trustee-in-Dissolution to present a plan for the consolidation and dissolution of the unit of local government to the County Board for its approval.
- Attorney Bryan Winter of Fuqua Winter Ltd, appointed as the Trustee-in-Dissolution, has prepared the draft Report of Trustee-In-Dissolution of the Slocum Lake Drainage District for County Board approval.
- It is anticipated that the final dissolution will occur at a court date in July 2025.

Attachments: [05.15.25 Report of Trustee in Dissolution - DRAFT](#)

[05.16.25 Letter on Report of Trustee](#)

Facilities and Construction Services

8.17 [25-0662](#)

Presentation and discussion related to a proposed multi-department facility in the Facilities Capital Improvement Plan.

8.18 [25-0801](#)

Resolution authorizing a contract with Constellation NewEnergy Gas Division, LLC, Louisville, Kentucky, for electricity rate and management services in the annual estimated amount of \$2,133,087.97.

- The current term for the County's electricity contract with Constellation NewEnergy Gas Division, LLC, is set to expire July 2026.
- Purchasing identified a cooperative contract through Omnia Partners with TFS Energy Solutions, LLC d/b/a Tradition Energy that provides for management of the procurement process, contract review and negotiation assistance.
- The Omnia Partners contract with TFS Energy Solutions, LLC d/b/a Tradition Energy expires November 30, 2027, with renewal options through November 30, 2031.
- In accordance with §33.115 of the Lake County Purchasing Ordinance, Lake County may participate in a cooperative purchasing agreement for the procurement of goods and services in accordance with an agreement entered between the participants.
- TFS Energy Solutions, LLC d/b/a Tradition Energy obtained pricing from one potential service provider in an estimated annual cost of \$2,133,087.97 for a 48 -month contract, based pricing received, Constellation NewEnergy Gas Division,

LLC is the lowest service provider for Lake County.

- Forecasts for the energy market are indicating an increase in cost for electricity due to a recent change in law that will increase electricity costs.
- The contract allows for flexibility and allows for continual monitoring of the market to renegotiate with existing vendor.

Attachments: [250529 Lake County Illinois - Electricity - Fixed Price Report with Capacit](#)
[Lake County Government_WORD_FPS SF_05282025_620877](#)
[Lake County vendor disclosure statement v6 FINAL \(002\)](#)

8.19 [25-0793](#)

Director's Report - Facilities and Construction Services.

Attachments: [JOC_FY25_2ndQuarterSummaryReport_05Jun25](#)
[FY25 Q2 JOC Report_05Jun25](#)

Human Resources

8.20 [25-0806](#)

Committee action authorizing the reclassification of Division of Transportation position 29046- Principal Engineer (grade 14) to Manager of Construction Services (grade 16).

Attachments: [DOT Reclassification Position 29046_ Revised 5.19.25](#)
[DOT reclass 6.5.25 - HR](#)

8.21 [25-0810](#)

Committee action authorizing a new position, ERP Manager, to oversee and manage the implementation and ongoing support of the new Enterprise Resource Planning (ERP) system.

Attachments: [Memo - ERP Program Manager position-IT](#)
[EIT new position-HR](#)

8.22 [25-0807](#)

Committee action authorizing a staffing realignment in the Regional Office of Education to add a new position, Human Resources Specialist, move one State funded position to the County budget, Network Systems Engineer, and move two County funded positions to the State budget, Executive Assistant and Business Manager.

Attachments: [6.5.25 ROE](#)

Finance

8.23 [25-0075](#)

Director's Report - Finance.

9. County Administrator's Report

10. Executive Session

11. Member Remarks and Requests

12. Adjournment

Next Meeting: June 26, 2025