

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, June 7, 2017

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Chair Maine called the meeting to order at 8:00 a.m.

Present 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

Others present:

Barry Burton, County Administrator

Kevin Carrier, Division of Transportation

Anthony Cooling, Finance and Administrative Services

Jodi Dobson, Baker Tilly

Ben Gilbertson, County Administrator's Office

Gary Gordon, Finance and Administrative Services

RuthAnne Hall, Purchasing

Ryan Horne, Finance and Administrative Services

Doretha Johnson, Division of Transportation

Amy McEwan, Deputy County Administrator

Andrea Norwood, Public Works

Ryan O'Donnell, Baker Tilly

Phil Perna, Public Works

Paula Trigg, Division of Transportation

Blanca Vela-Schneider, County Board Office

2. Pledge of Allegiance

Member Pedersen led the Pledge of Allegiance.

3. Approval of Minutes

3.1 [17-0664](#)

Minutes from May 3, 2017.

A motion was made by Member Durkin, seconded by Member Taylor, to approve the minutes. The motion carried by the following vote:

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

Chair Maine reported on a Transit Team Meeting held at the Division of Transportation Center. Various transit issues were discussed including increasing ridership levels with Pace and Metra, improving traffic conditions, and paratransit updates.

7. Old Business

There was no old business to conduct.

8. New Business

CONSENT AGENDA

PUBLIC WORKS

8.1 [17-0616](#)

Joint resolution authorizing a contract with Water Well Solutions, Elburn, Illinois, for well pump maintenance and repair services for Lake County Public Works in the estimated annual amount of \$59,675, with renewal options.

A motion was made by Member Mathias, seconded by Member Pedersen, that consent agenda items 8.1 through 8.3 be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

DIVISION OF TRANSPORTATION

8.2 [17-0629](#)

Joint resolution authorizing a contract with Maintenance Coatings, South Elgin, Illinois, in the amount of \$207,024 for the removal and replacement of reflective pavement markers with recessed pavement markers at various locations on the County highway system, and designated as Section 17-00000-12-GM.

A motion was made by Member Mathias, seconded by Member Pedersen, that consent agenda items 8.1 through 8.3 be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.3 [17-0631](#)

Joint resolution authorizing a contract with Superior Road Striping, Inc., Melrose Park, Illinois, in the amount of \$560,818.11 for the removal, replacement or refurbishment of pavement markings on the bituminous and concrete pavements of various County highways, which will be improved under the Illinois Highway Code for a total of 42.72 centerline miles, and designated as Section 17-00000-15-GM.

A motion was made by Member Mathias, seconded by Member Pedersen, that consent agenda items 8.1 through 8.3 be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

REGULAR AGENDA

PUBLIC WORKS

8.4 [17-0615](#)

Joint resolution authorizing a contract with Atlas Copco CTS, Elk Grove Village, Illinois, to procure a total responsibility service plan for the Department of Public Works in the amount of \$36,432.02.

Phil Perna of Public Works reported this is an all encompassing maintenance contract for two efficiency blowers at the Des Plaines River Water Reclamation Facility.

A motion was made by Member Pedersen, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.5 [17-0617](#)

Joint resolution authorizing a contract with Itron, Inc., Liberty Lake, Washington, to procure automated meter reading (AMR) hosting services in the amount of \$54,436.68.

Phil Perna of Public Works reported the County implemented an automated meter reading system in 2012, replacing water meters and installing a fixed meter reading system. ITRON was a subcontractor of the vendor, PMI, and provided the meter reading interface between the meter data and the system. The data is stored in an off site location through Itron, reducing stored data in County servers. This resolution will continue services with Itron.

A motion was made by Member Mathias, seconded by Member Durkin, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.6 [17-0670](#)

Presentation of the fiscal year (FY) 2016 audit for the Public Works Enterprise Fund.

Jodi Dobson and Ryan O'Donnell of Baker Tilly presented their findings of the fiscal year 2016 Public Works' Enterprise fund audit. Ms. Dobson reviewed and summarized key points of the audit. Baker Tilly is issuing a clean report, the highest marks an audit can be given. Ms. Dobson also reviewed the financial statements' report and the Management's Discussion and Analysis for years 2015 and 2016.

Mr. O'Connell provided a presentation of highlighted information including water and sewer consumption, operation and maintenance expenses, debt coverage, months of operating cash on hand, and net plan funding. Discussion ensued.

This matter was presented.

8.7 [17-0060](#)

Director's Report - Public Works.

There was no Director's report.

DIVISION OF TRANSPORTATION

8.8 [17-0618](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$656,450.26 for the resurfacing of 9th Street, from Lewis Avenue to Illinois Route 137, which will be improved under the Illinois Highway Code for a total of 1.51 miles, and designated as Section 16-00111-10-RS.

Member Taylor remarked on the number of contracts the County has with Peter Baker and Son. Division of Transportation Director Paula Trigg reported Peter Baker and Son has been very aggressive in some bids, noting some have come in at 25 percent below the engineer's estimate.

A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.9 [17-0619](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$1,315,517 for the resurfacing of Hunt Club Road, from Washington Street to Dada Drive, and designated as Section 17-00095-18-RS.

A motion was made by Member Werfel, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.10 [17-0621](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$768,687.28 for the resurfacing of Saunders Road, from Lake Cook Road to Deerfield Road, and designated as Section 17-00141-06-RS.

A motion was made by Member Mathias, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.11 [17-0627](#)

Joint resolution authorizing a contract with Payne & Dolan, Inc., Antioch, Illinois, in the amount of \$703,969.89 for the resurfacing of York House Road, from Illinois Route 131 to Lewis Avenue, which will be improved under the Illinois Highway Code for a total of 1.14 miles, and designated as Section 17-00143-14-RS.

Division of Transportation Director Paula Trigg reported the resurfacing of York House Road includes a bike friendly shoulder.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.12 [17-0628](#)

Joint resolution authorizing a contract with Norvilla, LLC, Broadview, Illinois, in the amount of \$228,304.39 for the replacement of two culverts under Fairfield Road, and designated as Section 15-00999-06-DR.

A motion was made by Member Danforth, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.13 [17-0638](#)

Joint resolution appropriating \$600,000 of ¼% Sales Tax for Transportation funds for the purchase and installation of Intelligent Transportation System (ITS) Passage Field Elements for 2017, along various routes in Lake County, and designated as Section 17-00268-16-TL.

Division of Transportation Director Paula Trigg reported this appropriation is for the installation of Intelligent Transportation System (ITS) Passage Field elements. Chair Maine inquired about the status of ITS Passage installations throughout the County. Ms. Trigg reported she would estimate the County is at 85 percent of its overall installation of ITS Passage equipment.

A motion was made by Member Werfel, seconded by Member Mathias, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.14 [17-0641](#)

Joint resolution authorizing an agreement with Sam Schwartz Engineering, Itasca, Illinois, for Phase II design engineering services for traffic signal optimization studies on Lewis

Avenue, from Sunset Avenue to Illinois Route 173, at a cost of \$39,190, appropriating \$50,000 of ¼% Sales Tax for Transportation funds, and designated as Section 17-00999-30-TL.

Division of Transportation Director Paula Trigg reported the County has chosen Lewis Road for its corridor study in 2017. The study will include travel time along the corridor prior to modifications being made and after modifications are made.

A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.15 [17-0642](#)

Joint resolution appropriating \$850,000 of the ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the proposed widening and reconstruction of Buffalo Grove Road, from Deerfield Parkway to Illinois Route 22, and designated as Section 11-00249-03-WR.

A motion was made by Member Mathias, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.16 [17-0646](#)

Joint resolution authorizing an agreement for consulting services with Victor S. Teglassi, Scarsdale, New York, at a cost of \$87,750 for five years of maintenance, support, training and ongoing development of the newly upgraded Capital Program Management System (CPMS), appropriating \$110,000 of ¼% Sales Tax for Transportation funds for these services, and designated as Section 17-00000-21-EG.

Division of Transportation Director Paula Trigg reported the County's Capital Program Management System (CPMS) is used for managing key documents such as the County's five-year transportation improvement program, budget submittals, the County's annual highway program, Illinois Department of Transportation's Motor Fuel Tax reports, and the department's bonding program. This agreement is for five years of maintenance, support, training and ongoing development of the system.

A motion was made by Member Wilke, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.17 [17-0645](#)

Joint resolution authorizing the disposal of excess property located along Oak Spring Road in Libertyville, Illinois, via a quitclaim deed to the Lake County Forest Preserve District.

Division of Transportation Director Paula Trigg reported the Lake County Forest Preserve District is willing to accept these properties located along Oak Spring Road. She noted she will be seeking a minor modification to the language in the County's policy on excess property during her Director's report.

A motion was made by Member Mathias, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.18 [17-0648](#)

Joint resolution authorizing the execution of the first amendment to the agreement between the Lake County Forest Preserve District (LCFPD) and Lake County for the Deerfield Road Path, from Thornmeadow Road westward to connect with the existing Des Plaines River Trail, and designated as Section 04-00038-03-BT.

Chair Maine reported the amendment will allow equestrian use of the Deerfield Road path and provides for maintenance on the path by Lake County Forest Preserve District staff.

A motion was made by Member Mathias, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.19 [17-0654](#)

Ordinance regulating the use of the path along Deerfield Road, County Highway 11, from the Lake County Forest Preserve District's (LCFPD) Des Plaines River Trail to Thornmeadow Road.

A motion was made by Member Mathias, seconded by Member Hewitt, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.20 [17-0649](#)

Joint committee action item approving Change Order Number Two, consisting of an increase of \$11,684.35, for Phase II design engineering services for the roadway reconstruction of Cedar Lake Road, from Illinois Route 120 to Nippersink Road, and

designated as Section 08-00065-02-RS.

Division of Transportation Director Paula Trigg reported the change order is for the additional design work, in accordance with Lake County Forest Preserve District's input, on the materials to be planted at the site.

A motion was made by Member Wilke, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.21 [17-0657](#)

Joint resolution clarifying the language required by the Illinois Department of Transportation (IDOT) for adding Hawley Street from Midlothian Road to Seymour Avenue to the County highway system as County Highway 70 and creating a municipal extension of County Highway 70/Hawley Street from Seymour Avenue to Illinois Route 176.

Division of Transportation Director Paula Trigg reported this resolution adds clarifying language required by the Illinois Department of Transportation, as part of the jurisdictional transfer of Hawley Street, from Midlothian Road to Seymour Avenue.

A motion was made by Member Werfel, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.22 [17-0651](#)

Joint resolution amending the jurisdictional transfer limits of Deerfield Road, adding Deerfield Road to the County highway system, creating a municipal extension of County Highway 11/Deerfield Road, and clarifying the language required by the Illinois Department of Transportation (IDOT) for the jurisdictional transfer and municipal extension of Deerfield Road.

A motion was made by Member Mathias, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.23 [17-0604](#)

Presentation and Endorsement of the Draft Five Year Program.

Division of Transportation Director Paula Trigg presented the Five Year Capital Improvement Program and endorsement request. Transportation remains a strategic goal of the County Board and the County has partnered with surrounding agencies to improve

the quality of life in Lake County.

The four capital revenue streams are County Bridge Tax, Matching Tax, Motor Fuel Tax, and Sales Tax. There are limitations on certain revenue sources on how funds can be expended. The County also pursues outside revenue sources via grants. The FAST Act was re-approved, which continues revenue funding for six years. Ms. Trigg identified the funds to be utilized for preserving existing infrastructure, modernizing and/or expanding infrastructure, and repaying bonds. Discussion ensued.

Member Mathias requested a list of projects in his district included in the five year plan. The consensus of the Committee is to endorse this plan.

This item was presented and an endorsement by the Committee was made.

8.24 [17-0029](#)

Director's Report - Transportation.

Division of Transportation Director Paula Trigg reported she and Principal Planner Bruce Christensen will be retiring from Lake County on June 30, 2017. Emily Kerry will take over Mr. Christensen's position. Ms. Trigg introduced Kevin Carrier as the County's new Director of Planning and Programming in the Division of Transportation. Mr. Carrier will work closely with Ms. Kerry and Senior Planner Ashley Lucas. Chair Maine requested a new contact sheet after the County hires a new Division of Transportation Director.

Ms. Trigg reported the Illinois State Toll Highway Authority has authorized a contract to complete an environmental impact study (EIS) for the Route 53 extension. The EIS will take four to five years and will include much public involvements, the results will be a matter of public record and will be released at the conclusion of the study. County Administrator Barry Burton reported he did not anticipate any information on this matter for at least 18 months but he will keep the Committee apprised of the situation. Discussion ensued.

Ms. Trigg reported the County applied for grants on behalf of Lake County Coordinated Transportation Services Committee (LCCTSC) for paratransit services. Rapid Transit Authority (RTA) is expected to award the grants in August 2017. The Project Advisory Committee, consisting of key stakeholders and the paratransit consultant, will meet on June 26, 2017 to review the technical study memorandum on the evaluation of the current situation regarding paratransit services. Potential recommendations will be forthcoming later in the year.

The Transit Team meeting included a report from RTA's staff regarding sustainable funding for coordinated demand response training. The Illinois Department of Transportation (IDOT) came out with its 2018 Improvement Program and projects in Lake County include the Route 41 and Deerpath pump station work, and the Grand Avenue, from Deep Lake Road to Deerpath Road, Road Project, the resurfacing of Grand Avenue, from I94 to Route 131. Ms. Trigg stated IDOT plans on removing the bridge on Greenwood and the Amstutz intersection. The bridge is being removed because the Amstutz will not be extended further north. Discussion ensued.

Ms. Trigg reported there is a public meeting tonight for the preconstruction discussion of the Cedar Lake Road Project. This project requires the replacement of a large culvert which will close the road for approximately 45 days.

Ms. Trigg requested approval to modify the excess property policy to include the words "if necessary" in the portion that pertains to the requirement of an intergovernmental agreement to transfer excess property to other government agencies. The consensus of the Committee was to modify the policy to include this language. Ms. Trigg recommended transferring an excess property, consisting of .07 acres, near 21st Street and IL Route 173, to the Zion Park District. The Zion Park District already mows and maintains the property and a quitclaim deed will be coming forward to committee to transfer the property to the the park district's jurisdiction.

Ms. Trigg reported on upcoming railroad work on Old McHenry Road in Hawthorn Woods, which will occur June 13 through June 16. The Rust-Oleum Golf Championship is in progress at the Ivanhoe Golf Course, from June 5, 2017 through June 11, 2017, but is not impacting traffic in Lake County. The BMW Golf Championship will be held from September 11 through September 17, 2017. Public parking will only be permitted at Six Flags Great America and volunteer parking will be staged at Hawthorne Mall. Shuttle service will be utilized to minimize the impact on County highways.

Ms. Trigg reported her staff met with other partners in Lake County regarding improving traffic safety in Lake County. A consultant has been hired to help coordinate the next steps to improve traffic safety and a meeting with key stakeholders will be held on June 15, 2017 to discuss these steps.

9. Executive Session

The Committee did not enter into Executive Session.

10. County Administrator's Report

County Administrator Barry Burton reported Bruce Christensen and Paul Trigg will retire from the Division of Transportation on June 30, 2017. The search for the Division of Transportation Director continues. Al Giertych of the Division of Transportation will serve as Acting County Engineer, pending authorization from the Illinois Department of Transportation.

Rodney Worden is being appointed to serve as the Public Works Director and will begin in August 2017.

Mr. Burton reported a judge dismissed a lawsuit accusing the Village of Fox Lake of misusing approximately \$2,200,000 in sewer fees. The judge ruled that the Regional Sanitary District did not have any authority to sue. Discussion ensued.

Deputy County Administrator Amy McEwan reported there will not be any committee meetings the week of July 3, 2017.

11. Members' Remarks

There were no members remarks.

12. Adjournment

The meeting was adjourned at 10:24 a.m.

Next Meeting: June 28, 2017

Minutes prepared by Blanca Vela-Schneider.

Chairman

Vice Chairman

Public Works and Transportation Committee