

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, January 6, 2015**

**10:30 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

**1. Call to Order**

*Chair called the meeting to order at 10:35 a.m.*

**Present** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent** 1 - Member Paxton

*Others present:*

*Aaron Lawlor, County Board Chair  
Steve Carlson, County Board Member  
Steven Mandel, County Board Member  
Linda Pedersen, County Board Member  
Nick Sauer, County Board Member  
Barry Burton, County Administrator  
Amy McEwan, Deputy County Administrator  
Gary Gordon, Finance and Administrative Services  
Donna Jo Maki, County Administrator's Office  
Adam Lehmann, County Administrator's Office  
Patrice Sutton Burger, Finance and Administrative Services  
RuthAnne Hall, Finance and Administrative Services  
Chris Creighton, Finance and Administrative Services  
Jeremiah Varco, Finance and Administrative Services  
Judge Jorge Ortiz, Court Administration  
Mary Stevens, Court Administration  
Edwina Webber, Court Services  
Richard Payne, Circuit Clerk's Office  
Keith Brin, Circuit Clerk Office  
Terry White, States Attorney's Office  
Chris Creightin, States Attorney's Office  
Lisle Stalter, States Attorney's Office  
Howie Sell, Information Technology  
Brittany Sloan, Planning Building and Development  
Terry Kuss, Planning Building and Development*

**2. Pledge of Allegiance**

*Chair led the group in the Pledge of Allegiance.*

**3. Approval of Minutes**

**Present** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent** 1 - Member Paxton

**3.1 [14-1289](#)**

Minutes from September 2, 2014.

**Attachments:** [L&J 9.2.14 Final.pdf](#)

**A motion was made by Member Weber, seconded by Member Hart, that the minutes be approved. Motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

**3.2 [14-1290](#)**

Minutes from September 30, 2014.

**Attachments:** [L&J 9.30.14 Final.pdf](#)

**A motion was made by Member Weber, seconded by Member Hart, that the minutes be approved. Motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

**3.3 [14-1321](#)**

Minutes from October 7, 2014.

**Attachments:** [L&J 10.7.14 Minutes Final.pdf](#)

**A motion was made by Member Weber, seconded by Member Hart, that the minutes be approved. Motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*No old business was discussed.*

**7. New Business**

**CIRCUIT COURT CLERK**

**7.1 [14-1265](#)**

Report from Keith S. Brin, Clerk of the Circuit Court for the month of November 2014.

**Attachments:** [MONTHLY COUNTY BOARD REPORT November 2014](#)

**A motion was made by Member Weber, seconded by Member Hart, that this report**

be received and placed on the consent agenda. The motion carried by the following vote:

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

**7.2 [14-1266](#)**

Joint resolution authorizing the acceptance of a grant and an emergency appropriation in the amount of \$79,719.84 to implement the Lake/Health Family Services (HFS) Child Support Order Exchange.

**Attachments:** [Lake HFS](#)

[Budget Narrative Lake](#)

*Presented by Keith Brin of the Circuit Clerks office. County Board Chair Lawlor recommended we approve the resolution but raised a concern about funding for this program in subsequent years. Mr. Brin explained this to be a one-time expenditure to build the program. The technology is integrated, which would provide for an exchange within our existing system and would be easily reproducible. The program they are proposing would allow data to be accessible for other departments if needed. Member Hart noted the savings we would experience in the labor cost with this program. The project would begin as soon as the funds are available.*

**This resolution was approved and referred on to Financial and Administrative Committee The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

**CORONER**

**7.3 [14-1268](#)**

Report from Thomas A. Rudd, Coroner, for the month of September 2014.

**Attachments:** [September County Board Report](#)

[Cases - September, 2014](#)

[September Receipts](#)

**A motion was made by Member Hart, seconded by Member Calabresa, that this item be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

**COURT ADMINISTRATION**

**7.4 [14-1274](#)**

Joint resolution authorizing the acceptance and emergency appropriation of the Behavioral Health Treatment Court Collaboratives (BHTCC) grant in the amount of \$345,463.

*Presented by Mary Stephens of Court Administration. County Board Chair Lawlor addressed the importance of this issue in the transformation of lives and he felt this would be important for board members to become familiar with. Judge Phillips informed the Committee members that the size and success rate of their program and recidivism statistics are now available to them. He further commented that recidivism is a challenge when reporting because we can identify what is taking place in Lake County but not if individuals revisit other states, counties etc. Chief Judge explained that Diabolical Behavior Treatment (DBT) is the treatment being used and it seems to be one of the treatments that helps in borderline personality disorders. This is just one of the things that this group is exploring. County Board Chair Lawlor asked if the Committee could receive those stats. Deputy County Administrator, Amy McEwan agreed to request a report be provided to this committee on the recidivism. Member Bartels commented that this collaboration with NICASA would be very good for the County. Member Hart expressed her support of this grant and recognized the enormous issue in the US and in Lake County with behavioral disorders. She expressed satisfaction that Lake County is moving in this direction before individuals come in to enter our jail.*

**A motion was made by Member Cunningham, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

**7.5 [14-1299](#)**

Joint resolution authorizing a contract with National Center for State Courts to provide consulting services for the Justice Case Management Automation Requirements and Procurement in the amount not to exceed \$170,097, and approving an emergency appropriation from the State's Attorney Records Automation revenue to supplement previously appropriated funds in the Court Automation Fund.

*Presented by Ruth Ann Hall of Finance Administrative Service, and Judge Ortiz of Court Administration. Judge Ortiz reviewed with the Committee members the background of the service the records automation review would provide to Lake County's justice system. The National Center for State Courts will serve as a consultant and help develop the RFP and proposal and also work with Lake County through the stage of contract negotiation. The National Center is ready to move forward in January 2015 with the development of the States Attorney's Office requirements to be written into the request for proposal. The target is to go out for bid in March 2015. The next step would be to receive bids and evaluate proposals and invite vendors in for the demonstration of products and services. Part of the process will be for the justice partners to write scenarios for the demonstration of the product. County Board Chair Lawlor noted the opportunity this provided for Lake County to*

*retrofit or replace the current system. What is most important is that Lake County make this a needs and requirement based system. What we have right now is dramatically inadequate. The whole process needs to go through the Executive Justice Council (EJC) so every stakeholder will be able to communicate. County Board Chair Lawlor said it will be an expensive project. Member Hart raised the concern of this system being fairly seamless and the consistency of the terminology. Judge Ortiz stated the RFP would take most of 2015 and then the implementation and data conversion could take up to 24 months. Member Bartels cautioned addressing system wants because wants can kill the budget. The funds for the RFP development are from last year's roll-over and some of this year's budget. The State's Attorney's Office is also contributing from their budget. Member Bartels expressed his support. County Administrator Barry Burton said the money is not budgeted for the enhancement or replacement of the CRIMS system. A requirement analysis needs to be done in order to move forward in determining the cost of the replacement. Chair Nixon noted the importance of taking the time to make sure this is done right. There is a commitment to work together to get this done with all necessary partners at the table. Vice-Chair Cunningham is encouraged the project is moving forward. Member Calabresa requested a periodic status report.*

**A motion was made by Member Cunningham, seconded by Member Calabresa, that this item be approved and referred on to Financial and Administrative Committee.**

**The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

**7.6 [14-1283](#)**

Joint resolution authorizing a contract with Appin Associates, Winnipeg, Manitoba, Canada for building automation consulting services related to the design implementation, construction review and commissioning of the building automation systems for the Lake County Courthouse Expansion Project in the amount of \$173,210.

*Presented by Ruth Ann Hall and Kurt Schultz of Finance Administration. The automated systems allows for data review and communication between buildings. This company was used for the Central Permit Facility. Jeremiah Varco of Facilities Operations explained the reason for hiring Appin Associates. They were found to be the most qualified firm for the services needed. They are able to provide two levels of expertise that was not found in any other firm in Illinois and the United States. They provide the mechanical expertise as well as the technology expertise. Member Calabresa inquired about the number of systems this would include. Jeremiah stated that the systems include lights, fire protection systems, electrical outlets, everything electronic. Electronics now come with chips that provide the ability to communicate with each other. We can now do energy monitoring of more square footage with less staff. Chair Nixon and Vice-Chair Cunningham shared their concern of sending funds outside of the state of Illinois and outside the United States. Member Calabresa stated that this price is reasonable for the size of building that we are constructing. She is willing to contract a company in Canada if we have good experience*

*with them. Member Bartels expressed his support for the resolution and the importance from the sustainability aspect for contemporary construction. Amy McEwan stated that we have saved over a million dollars each year with these modifications and continue to demonstrate additional savings as each building is added to the system.*

**A motion was made by Member Hart, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

#### **PUBLIC DEFENDER**

##### **7.7 [14-1302](#)**

Report from Joy Gossman, Public Defender, for the month of October 2014.

**Attachments:** [10-14 JUV Main.pdf](#)  
[10-14 Main PTR.pdf](#)  
[10-14 JUV Main.pdf](#)  
[10-14 JUV PTR.pdf](#)  
[10-14 Main.pdf](#)

**A motion was made by Member Cunningham, seconded by Member Weber, that this item be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

##### **7.8 [14-1303](#)**

Report from Joy Gossman, Public Defender, for the month of November 2014.

**Attachments:** [11-14 Main.pdf](#)  
[11-14 Main PTR.pdf](#)  
[11-14 JUV Main.pdf](#)  
[11-14 JUV PTR.pdf](#)

**A motion was made by Member Cunningham, seconded by Member Weber, that this item be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

#### **STATE'S ATTORNEY**

**7.9 [14-1273](#)**

Joint resolution authorizing the State's Attorney's Appellate Prosecutor Program for fiscal year (FY) 2015 for a continued participation fee of \$42,000.

**Attachments:** [Appellate Prosecutor Program Letter & Invoice FY15.pdf](#)

**A motion was made by Member Calabresa, seconded by Member Bartels, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report****9.1 [14-1317](#)**

Demonstration of the draft on-line Code of Ordinances.

*Presented by Amy McEwan, Deputy County Administrator. Ms. McEwan gave a live demonstration of the Code of Ordinances draft program on-line and informed the committee they can access this with the link that will be sent to them. This will go to the County Board for approval next month. This is just the briefing for next months action.*

*Members Hart and Weber left the room for the presentation because they had previously viewed it at PB&Z.*

**10. Adjournment**

*The meeting was adjourned at 12:12 p.m.*

**A motion was made by Member Calabresa, seconded by Member Bartels, that the meeting be adjourned. The motion carried by the following vote:**

**Aye:** 4 - Chair Nixon, Vice Chair Cunningham, Member Bartels and Member Calabresa

**Absent:** 1 - Member Paxton

**Not Present:** 2 - Member Hart and Member Weber

*Minutes prepared by Terry Kuss.*

*Respectfully submitted,*

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Chairman

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Vice-Chairman



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*Law and Judicial Committee*