

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, January 6, 2015**

**10:30 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes

3.1 [14-1289](#)

Minutes from September 2, 2014.

**Attachments:** [L&J 9.2.14 Final.pdf](#)

3.2 [14-1290](#)

Minutes from September 30, 2014.

**Attachments:** [L&J 9.30.14 Final.pdf](#)

3.3 [14-1321](#)

Minutes from October 7, 2014.

**Attachments:** [L&J 10.7.14 Minutes Final.pdf](#)

4. Added to Agenda

5. Public Comment

6. Old Business

7. New Business

**CIRCUIT COURT CLERK**

7.1 [14-1265](#)

Report from Keith S. Brin, Clerk of the Circuit Court for the month of November 2014.

**Attachments:** [MONTHLY COUNTY BOARD REPORT November 2014](#)

7.2 [14-1266](#)

Joint resolution authorizing the acceptance of a grant and an emergency appropriation in the amount of \$79,719.84 to implement the Lake/Health Family Services (HFS) Child Support Order Exchange.

- Collecting Court ordered Child Support is a multi-agency effort. Currently, data is exchanged through paper orders and transmitted via fax machines. The data must then be manually re-entered into the State Disbursement Unit System and Lake County Family Management System.
- The pilot program creates fully automated National Information Exchange Model (NIEM) based data exchanges between the State of Illinois, Circuit Clerk and the Courts for child support related information allowing all of the agencies involved in the process to better track the child support payment status. Lake County is the first County in the State to implement the system and will serve as a model for other counties as the State of Illinois works to expand the program.

- The Lake County Circuit Clerk's Office and the Illinois Department of Healthcare desire to enter into an agreement to allow for the exchange of data regarding child support orders between the two agencies.
- The total cost to update the existing software is \$79,719.84.
- The Lake County Circuit Clerk's Office will receive grant funds from the Illinois Criminal Justice Information Authority (ICJIA) in the amount of \$59,789.88 to fund a portion of these costs; matching funds to be appropriated in the amount of \$19,929.96 to the Court Document Storage Fund account 258-3110010-71150 to fund the remaining balance of the software update.

**Attachments:** [Lake\\_HFS](#)

[Budget Narrative Lake](#)

## **CORONER**

### **7.3 [14-1268](#)**

Report from Thomas A. Rudd, Coroner, for the month of September 2014.

**Attachments:** [September County Board Report](#)

[Cases - September, 2014](#)

[September Receipts](#)

## **COURT ADMINISTRATION**

### **7.4 [14-1274](#)**

Joint resolution authorizing the acceptance and emergency appropriation of the Behavioral Health Treatment Court Collaboratives (BHTCC) grant in the amount of \$345,463.

- The Substance Abuse and Mental Services Administration (SAMHSA), a division of the U.S. Department of Health and Human Services, has awarded Lake County a BHTCC grant in the amount of \$345,463.
- The 19th Judicial Circuit operates various specialty courts and the BHTCC grant is intended to enhance the services these courts provide.
- The grant's goals are to increase stakeholder participation in the 19th Judicial Circuit Court to address the behavioral health needs of adults involved with the criminal justice system, enhance the trauma-informed care of adults in Specialty Courts, improve the communication among BHTCC members in terms of resources, case management and referrals; and document outcomes.

### **7.5 [14-1299](#)**

Joint resolution authorizing a contract with National Center for State Courts to provide consulting services for the Justice Case Management Automation Requirements and Procurement in the amount not to exceed \$170,097, and approving an emergency appropriation from the State's Attorney Records Automation revenue to supplement previously appropriated funds in the Court Automation Fund.

- There is a need to contract with a consultant to develop requirements and assist with the procurement process for an integrated Court Case Management System for Lake County.

- The National Center for State Courts (NCSC) will complete a four phased approach to develop requirements from all current systems used by the various stakeholders, validate E-filing requirement, identify and validate all data exchange requirements, and assist in the development, review and evaluation of the subsequent request for proposal.
- NCSC has engaged in work with the County on ten separate occasions since 1992 on assessment of governance, case management, E-Filing and issues relevant to Circuit Court matters.
- Pursuant to Article 6, section 102, the Purchasing Agent convened an ad hoc review group that approved bid exemption on the basis of an existing long standing successful relationship for professional services, and the knowledge gained through this relationship adds value integral to the services provided.
- An emergency appropriation is required from the State's Attorney Records Automation revenue in the amount of \$20,100 to fund a transfer to the Court Automation Fund to supplement the \$150,000 budgeted in that fund for this purpose; it is expected that this additional revenue will be received in FY15 based on historical experience.

**7.6**     **14-1283**

Joint resolution authorizing a contract with Appin Associates, Winnipeg, Manitoba, Canada for building automation consulting services related to the design implementation, construction review and commissioning of the building automation systems for the Lake County Courthouse Expansion Project in the amount of \$173,210.

- There is a need for professional services to complete the design implementation, construction review, and commission of the building automation systems for the Lake County Courthouse Expansion Project.
- The consultant will design the Building Automation System (BAS) and provide selected equipment commissioning for the Lake County Courthouse Expansion Project.
- Professional services include creating bid specifications, providing design review documents, equipment sequencing and programming, submittal review, graphics production and BAS commissioning work.
- Using the Local Government Professional Services Selection Act, the selected and recommended consultant is Appin Associates, Winnipeg, Manitoba, Canada in the amount of \$173,210.

**PUBLIC DEFENDER****7.7**     **14-1302**

Report from Joy Gossman, Public Defender, for the month of October 2014.

**Attachments:**   [10-14 JUV Main.pdf](#)  
                          [10-14 Main PTR.pdf](#)  
                          [10-14 JUV Main.pdf](#)  
                          [10-14 JUV PTR.pdf](#)

**7.8**     **14-1303**

Report from Joy Gossman, Public Defender, for the month of November 2014.

**Attachments:**   [11-14 Main.pdf](#)

[11-14 Main PTR.pdf](#)

[11-14 JUV Main.pdf](#)

[11-14 JUV PTR.pdf](#)

## **STATE'S ATTORNEY**

### **7.9 [14-1273](#)**

Joint resolution authorizing the State's Attorney's Appellate Prosecutor Program for fiscal year (FY) 2015 for a continued participation fee of \$42,000.

- This is a renewal for the continued operation of the State's Attorney's Appellate Prosecutor Program.
- Through this program the State's Attorney's Appellate Prosecutor handles Lake County criminal appeals, provides investigative and prosecutorial support in criminal cases, provides comprehensive training programs for prosecutors, and provides monthly case law newsletters, legislative updates, and Uniform Complaint Book supplements.
- The Board of Governors of the State's Attorney's Appellate Prosecutor has voted to increase county contributions for FY15 for counties with populations over 30,000 to \$42,000.
- This is the first increase in county contributions since 2000.
- The State's Attorney's approved FY2015 budget includes the \$42,000 fee.

**Attachments:** [Appellate Prosecutor Program Letter & Invoice FY15.pdf](#)

### **8. Executive Session**

### **9. County Administrator's Report**

#### **9.1 [14-1317](#)**

Demonstration of the draft on-line Code of Ordinances.

### **10. Adjournment**