

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, August 28, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3JzrJa7>

Financial & Administrative Committee

1. Call to Order

Vice Chair Parekh called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Member Maine led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Clark, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent 1 - Chair Frank

Other Attendees

In Person:

Sandy Hart, County Board Chair

Mary Ross Cunningham, County Board Vice Chair

Anthony Vega, County Clerk's Office

Yvette Albarran, Purchasing

Kevin Considine, Lake County Partners

Carl Kirar, Facilities and Construction Services

Darcy Adcock, Human Resources

Matt Meyers, County Administrator's Office

Lacey Simpson, County Administrator's Office

RuthAnne Hall, County Administrator's Office

Patrice Sutton, County Administrator's Office

Gina Tuczak, Finance

Kevin Quinn, Communications

Theresa Glatzhofer, County Board Office

Melanie Nelson, State's Attorney's Office

Electronically:

Carissa Casbon, Board Member

Demar Harris, Workforce Development

Jim Chamernik, Sheriff's Office

Mary Crain, Division of Transportation

Shane Schneider, Division of Transportation

Heidie Hernandez, Enterprise Information Technology

Janna Philipp, County Administrator's Office

Abby Krakow, Communications

Karen Brush, County Clerk's Office

Mike Klemens, Division of Transportation

Kurt Woolford, Stormwater Management

Christopher Hoff, Health Department

Chris Blanding, Enterprise Information Technology

Anthony Vega, County Clerk's Office
Terri Kath, Enterprise Information Technology
Elizabeth Brandon, County Administrator's Office
Sonia Hernandez, County Administrator's Office
Jennifer Brennan, Communications
Christine Sher, Stormwater Management
Mike Jeschke, Finance
Brea Barnes, Finance
Alexander Carr, Communications
Preston Carter, Public
Sam Johnson, Health Department
Mick Zawislak, Daily Herald
Errol Lagman, Finance
Erika Osinski, Human Resources
Michael Wheeler, Finance
Jeremiah Varco, Facilities and Construction Services
Chad Wright, Facilities and Construction Services
Julian Rozwadowski, Division of Transportation
Marc Huber, Village of Beach Park

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

MINUTES

8.1 [25-1053](#)

Committee action approving the Financial and Administrative Committee minutes from July 31, 2025.

Attachments: [F&A 7.31.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Chair Frank

8.2 [25-1054](#)

Committee action approving the Financial and Administrative Committee minutes from August 7, 2025.

Attachments: [F&A 8.7.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Chair Frank

REPORTS

8.3 [25-1075](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of July 2025.

Attachments: [FSG Report 7-31-25.pdf](#)
[Lake County Investment Portfolio Summary - July 2025.pdf](#)
[FSG 7.31.24.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark seconded by Member Hewitt, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Chair Frank

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Lake County Partners

8.4 [25-1114](#)

Lake County Partners Update.

Attachments: [F&A LCP Update 8-28-25](#)

Kevin Considine, President & CEO, Lake County Partners, provided an economic development update for Lake County. Discussion ensued.

Facilities and Construction Services

8.5 [25-1090](#)

Committee action approving a Contract Modification for Agreement 23007 for unforeseen conditions in the execution of a contract with Engineered Services, DBA Powerlink Electric, Vernon Hills, Illinois in the amount of \$299,754.71 for a total contract amount of \$2,062,414.03.

Attachments: [Contract #23007 - Modification One Work Estimates 22AUG25](#)
[VENDOR DISCLOSURE STATEMENT v012319](#)

Carl Kirar, Facilities and Construction Services Director, explained the need for a contract modification for agreement number 23007 with Engineered Services, DBA Powerlink Electric, due to unforeseen conditions. Discussion ensued.

A motion was made by Member Maine, seconded by Member Clark, that this committee action item be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Chair Frank

Finance

8.6 [25-1124](#)

Discussion on the Estimated Tax Levy for Tax Year 2025.

Patrice Sutton, County Administrator, provided background regarding the Estimated Tax Levy for Tax Year 2025. County Administrator Sutton explained that staff is seeking direction on whether to present the Estimated Tax Levy for Tax Year 2025 using the full 2.9 percent of the allowable Consumer Price Index (CPI) or half of the allowable CPI. Discussion ensued.

The consensus of the Committee was for staff to present the Estimated Tax Levy for Tax Year 2025 using the full 2.9 percent of the allowable CPI.

County Administration

8.7 [25-1104](#)

Presentation & Discussion on Monsanto Settlement Funds.

Attachments: [8.7 Presentation on Monsanto Settlement Funds UPDATED](#)

Matt Meyers, Deputy County Administrator, provided background and funding recommendations for the Monsanto Class Action Settlement Funds. Discussion ensued.

The consensus of the Committee was to commit \$2 million towards the cleanup of superfund sites and to have a future discussion about the remaining \$5.5 million.

8.8 [25-1125](#)

Discussion regarding Grocery Tax.

Patrice Sutton, County Administrator, explained that the County now has the option to

enact a 1 percent grocery sales tax in unincorporated Lake County. Staff recommended not moving forward with a grocery tax. Discussion ensued.

The consensus of the Committee was not to move forward with a grocery tax for unincorporated Lake County.

9. County Administrator's Report

Patrice Sutton, County Administrator, introduced Lacey Simpson, Assistant County Administrator.

10. Executive Session

A motion was made by Member Clark, seconded by Member Hewitt, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Chair Frank

10.1 [25-0069](#)

Executive Session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.2 [25-0068](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

11. Regular Session (for action on Executive Session items)

11.1 [25-1098](#)

Committee action authorizing the reclassification of position #37017 in the County Clerk's Office.

A motion was made by Member Hewitt, seconded by Member Clark, that this committee action item be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Chair Frank

11.2 [25-1115](#)

Committee action authorizing settlement authority for Case Number 23CV5945.

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Chair Frank

12. Member Remarks and Requests

There were no Member remarks or requests.

13. Adjournment

Vice Chair Parekh declared the meeting adjourned at 10:22 a.m.

Next Meeting: September 4, 2025

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on October 9, 2025, by the Financial and Administrative Committee.