

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Thursday, August 28, 2025**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/3JzrJa7>**

**Financial & Administrative Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:**

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

**PLEASE NOTE:** An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:

**Meeting:** Financial and Administrative Committee (Subject line for written Public Comment)

**Topic or Agenda Item #:** (REQUIRED)

**Name:** (REQUIRED)

**Organization/Entity Represented:** (REQUIRED) ("Self" if representing self)

**Street Address, City, State:** (Optional)

**Phone Number:** (Optional)

**Email:** May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

**CONSENT AGENDA (Items 8.1 - 8.3)**

**\*MINUTES\***

8.1 **25-1053**

Committee action approving the Financial and Administrative Committee minutes from July 31, 2025.

**Attachments:** [F&A 7.31.25 Final Minutes](#)

8.2 **25-1054**

Committee action approving the Financial and Administrative Committee minutes from August 7, 2025.

**Attachments:** [F&A 8.7.25 Final Minutes](#)

**\*REPORTS\***

8.3 **25-1075**

Cash & Investment Report from Holly Kim, Treasurer, for the month of July 2025.

**Attachments:** [FSG Report 7-31-25.pdf](#)  
[Lake County Investment Portfolio Summary - July 2025.pdf](#)  
[FSG 7.31.24.pdf](#)

**REGULAR AGENDA**

**\*FINANCIAL & ADMINISTRATIVE\***

**Lake County Partners**

**8.4     25-1114**

Lake County Partners Update.

**Attachments:**   [F&A LCP Update 8-28-25](#)

**Facilities and Construction Services**

**8.5     25-1090**

Committee action approving a Contract Modification for Agreement 23007 for unforeseen conditions in the execution of a contract with Engineered Services, DBA Powerlink Electric, Vernon Hills, Illinois in the amount of \$299,754.71 for a total contract amount of \$2,062,414.03.

- In February 2023, a contract was issued to Engineered Services, DBA Powerlink Electric, for the installation of an Emergency Generator and Main Switchboard.
- This project constructed an electrical room for a new modern and engineered electrical switchboard to provide reliable and safe electrical service to the Juvenile Detention Complex. Work also included replacing two antiquated electrical main panelboards and decommissioning multiple ComEd transformers.
- Staff approved administrative change orders in the amount of \$202,396.32 for additional electrical improvements which were required to meet updated electrical codes.
- In accordance with Section 33.082 of the Lake County Purchasing Ordinance, when the total of change orders, contract modifications, or price adjustments on any contract approved by resolution by the County Board exceeds 10 percent of the original contract amount, approval of the standing committee in charge of the contracting department or agency and the Financial and Administrative Committee is required.
- This Contract Modification, in the amount of \$299,754.71, is required to provide engineered modifications to electrical switchgear, installation of an underground electrical duct bank, and excavation, backfill, pavement removal and replacement.
- This committee action authorizes and directs the Purchasing Agent to execute a contract change order with Engineered Services, DBA Powerlink Electric, increasing the contract to 2,062,414.03.

**Attachments:**   [Contract #23007 - Modification One Work Estimates 22AUG25](#)

[VENDOR DISCLOSURE STATEMENT v012319](#)

**Finance**

**8.6     [25-1124](#)**

Discussion on the Estimated Tax Levy for Tax Year 2025.

**County Administration**

**8.7     [25-1104](#)**

Presentation & Discussion on Monsanto Settlement Funds.

**8.8     [25-1125](#)**

Discussion regarding Grocery Tax.

**9.     County Administrator's Report**

**10.    Executive Session**

**10.1   [25-0069](#)**

Executive Session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

**10.2   [25-0068](#)**

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

**11.    Regular Session (for action on Executive Session items)**

**11.1   [25-1098](#)**

Committee action authorizing the reclassification of position #37017 in the County Clerk's Office.

**11.2   [25-1115](#)**

Committee action authorizing settlement authority for Case Number 23CV5945.

**12.    Member Remarks and Requests**

**13.    Adjournment**

**Next Meeting: September 4, 2025**