

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, September 22, 2009

8:30 AM

**Joint Planning, Building and Zoning Committee and Financial and
Administrative Committee Budget meeting**

Assembly Room

Planning, Building and Zoning Committee

1.0 Call to Order

Chair Paxton called the meeting to order at 8:35 a.m. Chair Mountsier arrived at 8:39 a.m.

Present 7 - Member Carlson, Member Hewitt, Member Wilke, Vice Chair Lawlor, Member O'Rourke, Chair Mountsier and Member Gravenhorst

F&A Committee members present: Chair Paxton, Vice-Chair Kyle, Member Bassi, Member Carter, Member Mountsier, Member O'Kelly, Member Stolman

Also present:

*Barry Burton, County Administrator
Gary Gordon, Finance & Administrative Services
Rich Hentschel, Finance & Administrative Services
Mike Gavin, Finance & Administrative Services
Michael Wheeler, Finance & Administrative Services
Andrea Norwood-Mathews, Finance & Administrative Services
Julie O'Brien, Finance & Administrative Services
Suzi Schmidt, County Board Chairman
Audrey Nixon, County Board Member
Ann Maine, County Board Member
Melinda Bush, County Board Member
Phil Rovang, Planning, Building & Development
Bill Hunt, Planning, Building & Development
Mike Kuhar, Planning, Building & Development
Steve Crivello, Planning, Building & Development
Sheel Yajnik, Planning, Building & Development
Eric Waggoner, Planning, Building & Development
Megan Krueger, Planning, Building & Development
Amy McEwan, Sr. Assistant County Administrator
Dusty Powell, Sr. Assistant County Administrator
Jennie Khoen, Communications Manager
Mike Warner, SMC
Tony Wolff, SMC
Patty Werner, SMC
Wendy Morey, SMC
Craig Peterson, Public Investigator.net
Mary Otahal, County Board Office*

2.0 Pledge of Allegiance

Chair Paxton led the Committees in the Pledge of Allegiance.

3.0 Public Comment

4.0 New Business

Budget Comments

Rich Hentschel presented opening comments as follows:

FY2010 Committee Budget Hearings Comments

- 1. The hearings today are for detail discussions regarding each departmental budget. (For the board members new to this process this is the opportunity to ask any questions regarding the details in any budget. Each budget will be presented in brief with a chance to ask questions thereafter.)*
- 2. We have also provided you with an extra exhibit this year that outlines the steps each department has taken in the form of cuts to address the current economic conditions and to close an initial multi-million \$ budget gap. Most of these cuts are in the form of unfunding certain positions.*
- 3. For calculating the recommend property tax levy for FY10 we are estimating new construction to be \$300 million. We appreciate the help of Marty Paulson, Chief County Assessor with developing this estimate.*
- 4. Due to the economy over the last year, and the decline in State shared revenues, we are recommending a reduction in certain sales and income tax revenues compared to FY09. These are included in the County Board departmental budget.*
- 5. In a couple instances the County Administrator's recommended budget increases revenue estimates from those submitted by departments. Those will be reviewed during the review of those departments affected.*
- 6. There is no overall wage increase recommended in the FY10 budget.*
- 7. All vehicles and computers are currently budgeted in each department. Before the budget is final these amounts will be moved to GOE (that's why no values appear for FY10 in GOE as of yet)*
- 8. The budget exhibits in the book includes actual revenues and expenses for FY09 YTD, which is through August. Some line items may include total, full year encumbrances, some may not.*
- 9. The FY09 Modified Budget figures include carryovers from FY08. These are uncompleted projects from FY08 the budgets for which have been carried over into FY09, in whole or part.*
- 10. You also have one-page summaries intended to highlight significant elements affecting the estimated FY09 yearend coming up on November 30th, and elements in the FY10 budget that are notably different from FY09.*
- 11. The one page summaries include the page number in the budget book where you can find each chapter. The budget book indices in the front of the book also include the page numbers.*
- 12. You also have the schedule of the meetings today and tomorrow with the page numbers also included.*
- 13. We are recommending several amendments to the recommended budget as submitted. Those will be reviewed with the departmental budgets affected.*
- 14. Welcome to two new budget analysts, Michael Wheeler and Mike Gavin*

5.0 09-1965

Presentation and Consideration of Proposed FY 2010 Budget (see complete budget attached)

5.1 09-1942

Joint committee action approving the recommended FY2010 budget for the Stormwater Management Commission.

Director Mike Warner appeared before the Committees to present the Stormwater Management Commission's FY2010 proposed budget.

<i>Revenue</i>	<i>Expenditures</i>	<i>Use of Cash</i>
\$2,157,845	\$2,901,713	\$743,868

PB&Z: A motion was made by Member Carlson, seconded by Member Gravenhorst, to approve the budget as presented, including an amendment to add \$954,378 to the original recommended levy. The motion carried unanimously.

F&A: A motion was made by Member Stolman, seconded by Member O'Kelly, to approve the budget as presented, including an amendment to add \$954,378 to the original recommended levy. The motion carried unanimously.

5.2 09-1941

Joint committee action approving the recommended FY2010 budget for the Planning, Building and Development Department.

Director Phil Rovang appeared before the Committees to present the Planning, Building and Development Department's FY2010 proposed budget.

<i>Revenue</i>	<i>Expenditures</i>
\$2,366,323	\$5,201,588

PB&Z: A motion was made by Member Gravenhorst, seconded by Member Hewitt, to approve the budget as recommended. The motion carried unanimously.

F&A: A motion was made by Member Stolman, seconded by Member Carter, to approve the budget as recommended. The motion carried unanimously.

6.0 Adjournment of the PB&Z Committee Meeting. The Financial and Administrative Committee may remain in session to review and approve other departmental budgets.

PB&Z: A motion was made by Member Carlson, seconded by Member O'Rourke, to adjourn at 9:50 a.m. Motion carried unanimously.

Aye: 7 - Member Carlson, Member Hewitt, Member Wilke, Vice Chair Lawlor, Member O'Rourke, Chair Mountsier and Member Gravenhorst

Minutes prepared by Mary Otahal.

Respectfully submitted,

Chairman

Chairman

Vice-Chairman

Vice-Chairman

Planning, Building & Zoning Committee

Financial & Administrative Committee