



April 30, 2026

To: Patrice Sutton, County Administrator
From: Darcy Adcock, HR Director

Re: 19th Judicial Circuit Court- (4) New positions

Department Request [19th Judicial Circuit Court]

Attached.

Human Resources Analysis [Darcy Adcock]

Addition of positions: Four Additional Juvenile Detention Officers

The Administrative Office of Illinois Courts (AOIC) has requested that Lake County Hulse Detention Center assist in housing juveniles from outside Lake County, due to the closure of other facilities across the state. The request includes an increase in headcount for four additional Juvenile Detention Officers to manage this workload. Additionally, headcount is needed at the Detention Center to support the inclusion of females to the FACE-IT program, so the four additional Juvenile Detention Officers are necessary.

Human Resources has reviewed the supporting documents, as well as gained background knowledge about the impacts of this change. As a result, Human Resources supports the addition of the four Grade 5, Juvenile Detention Officers to appropriately staff the Hulse Detention Center's growing needs. The salaries of the 4 Officers will be funded by the AOIC, and Lake County will be required to fund the fringe benefits.

Budget Analysis

The request is for benefit costs, which are estimated to be \$44,692 for approximately six months for the four new positions, as Court Administration has planned to hire the positions no later than June 2026. The FY26 budget for Hulse Detention Center is projected to be able to absorb the benefit costs, as Hulse currently has several vacant positions.

Request follows Policy 5.11 Compensation Program Procedures: Section 1-Classification of Newly Created Positions.