

Lake County Illinois

*Lake County Courthouse and Administrative Tower
18 N County Street
Waukegan, Illinois 60085*



Meeting Minutes - Final

Friday, June 2, 2023

9:30 AM

18 N. County St. Waukegan, IL 60085

Conference Room 7B

Lake County Board of Review

1. Oath of Office - Reappointed Terms for Nathan Herbst, and Maria Helm

Prior to the start of the meeting, Anthony Vega, County Clerk presided over the swearing in of Maria Helm as Member of the Board of Review for another two (2) year term beginning June 01, 2023-May 31, 2025.

2. Call to Order - Clerk of the Board of Review, Robert Glueckert called the meeting into order at 9:58 A.M.

Board Attendees: Member Paslawsky, Member Helm. **Absent:** Chair Herbst.

CCAO Staff Attendees: Glueckert, and Crawford

3. Approval of Minutes

Regular Session: April 06, 2023 – Action Deferred

4. Public Comment - None**5. Approval of Certificate of Errors**

Members continue to review and approve the electronic Certificate of Errors that are being presented. No exceptions have been reported.

6. Election of 2023 Board of Review Chairperson - Action Deferred**7. Old Business - None****8. New Business - CCAO Update- Bob Glueckert - No updates discussed****8.1 Adopt the Guidelines for the 2023 Commercial, Industrial and Income Producing Property Forms & Lake County Board of Review Commercial, Industrial Comparison Grid - Action Deferred****8.2 Adopt the 2023 Rules of the Lake County Board of Review - Action Deferred****8.3 Non-Homestead Hearing Dates- First hearing dates announced as July 18, 2023 and July 19, 2023 -Action Deferred**

Prior to the meeting, Members individually accepted these dates on a recommendation by Staff member Diane Ruiz. Members will officially acknowledge the announced dates at their next scheduled meeting.

8.4 Alternate Training, August 10, 2023 - Discussion of Agenda Topics - Action Deferred**9. Adjournment**

Prior to adjourning the members set Tuesday, June 13, 2023, as their next meeting date. Deferred agenda items will be addressed on this day as New Business.

Clerk Glueckert requested a motion to adjourn today's meeting. Member Helm motioned to adjourn, seconded by Member Paslawsky. The motion was carried unanimously 2-0. The meeting was adjourned at 10:00 A.M.