

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, October 18, 2011**

**8:30 AM**

**Joint Budget meeting with Financial and Administrative Committee**

**Assembly Room, 10th Floor**

**Planning, Building and Zoning Committee**

**1.0 Call to Order**

*Chair Paxton and Chair Carter called the meeting to order at 8:30 a.m.*

*PB&Z Committee members present: Chair Thomson Carter, Vice-Chair Mountsier, Member Carey, Member Carlson, Member Gravenhorst, Member Hewitt, Member Pedersen*

*F&A Committee members present: Chair Paxton, Vice-Chair Kyle, Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Member Taylor*

*Others present:*

*Carol Calabresa, County Board Member  
Bill Durkin, County Board Member  
Michelle Feldman, County Board Member  
Barry Burton, County Administrator  
Amy McEwan, County Administrator's Office  
Ryan Waller, County Administrator's Office  
Gary Gordon, Director of Financial Administrative Services  
Patrice Sutton Burger, Financial Administrative Services  
Keith DeVore, Financial Administrative Services  
Anita Patel, Financial Administrative Services  
Michael Gavin, Financial Administrative Services  
Artis Yancey, Coroner  
Eric Waggoner, Director of Planning Building & Development  
Steve Crivello, Planning Building & Development  
Dusty Powell, Planning Building & Development  
Margo Nelson, Planning Building & Development  
Terry Kuss, County Board Office  
Mike Warner, Director of Stormwater Management Commission  
Patty Warner, Stormwater Management Commission  
Kurt Woolford, Stormwater Management Commission  
Wendy Morey, Stormwater Management Commission*

**2.0 Pledge of Allegiance**

*Chair Paxton and Chair Carter led the group in the Pledge of Allegiance.*

**3.0 Public Comment**

*There were no public comments.*

**4.0 New Business**

**4.1 11-1022**

Presentation and Consideration of Proposed FY 2012 Budget (see complete budget attached)

*F&A Chair Paxton presented the following comments:*

*The purpose of today's meetings are for discussion pertaining to the recommended FY2012 departmental budgets. Each budget will be presented in brief with a question and answer time following.*

*Barry Burton, County Administrator and Gary Gordon, Director of Financial Administrative Services, thanked all the budget analysts for their hard work in the preparation of the FY2012 proposed budget and Patrice Sutton Berger for overseeing the budget process.*

*Patrice Sutton Berger of Financial Administrative Services made the following comments:*

- 1. Thank you to the departments, who've put in a lot of time and effort on these budgets, along with answering all of our questions and providing justification and answers as we've gone along.*
- 2. Thank you to the budget analysts who have really done a phenomenal job with the budget itself, the analysis that went into all the numbers, and then the budget book itself. We worked hard to have this book include the necessary detail to show that the County is budgeting responsibly, but also be a useful tool to residents or any other reader.*
- 3. As you know from your review of the economic indicators report, we're seeing certain sales and income tax revenues showing a slight recovery and as such, revenues are budgeted to come in slightly higher than in FY 2011. On the expense side, departments submitted status quo budgets that allowed for very modest growth to maintain service levels. New program and refunding of personnel requests were accepted for the first time in several years and these will be addressed with each department's budget. The resulting proposed appropriations budget is a slight increase over FY 2011.*
- 4. There is non-union wage increase of 2.5% included in the recommended FY12 budget.*
- 5. In rare instances, the County Administrator's recommended budget is different than the amounts submitted by departments. Those will be discussed during the review of those departments affected.*
- 6. We are recommending a few amendments to the recommended budget as submitted. Those will be reviewed with the departmental budgets affected.*
- 7. All vehicles and computers are currently budgeted in each department. Before the budget is final, those amounts in Corporate departments will be moved to the General Operating Expense budget (that's why no values appear for FY12 in GOE as of yet).*
- 8. The budget exhibits in the book includes actual revenues and expenses for FY11 YTD, through mid-September. Some line items may include total, full year encumbrances.*
- 9. The FY11 Modified Budget amounts may include carryovers from FY10. These carryovers consist of remaining budgets for uncompleted projects from FY10. Similarly, carryovers will be done again at the end of FY11 into FY12.*
- 10. We've provided a schedule of the meetings today and tomorrow with the page numbers where you can find each departmental budget in the budget book. As most of you know, we'll provide a brief overview to introduce each budget and then you'll have the opportunity to ask any questions you may have.*

**4.2 11-1023**

Joint committee action approving the recommended FY 2012 budget for Stormwater Management.

*Mike Warner, Director of Public Works, and Keith DeVore of Financial Administrative Services appeared before the committees to present the Stormwater Management Commission's FY 2012 proposed budget.*

| <i>Revenues</i> | <i>Expenditures</i> | <i>Use of Cash</i> |
|-----------------|---------------------|--------------------|
| \$3,501,274     | \$2,767,203         | (\$734,071)        |

*PB&Z: A motion was made by Member Gravenhorst, seconded by Member Carey, to approve the budget as recommended. The motion carried unanimously.*

*F&A: A motion was made by Member Mountsier, seconded by Member O'Kelly, to approve the budget as recommended. The motion carried unanimously.*

**4.3 11-1024**

Joint committee action approving the recommended FY 2012 budget for Planning, Building and Development.

*Eric Waggoner, Director of Planning, Building & Development and Anital Patel of Finance and Administrative services appeared before the committees to present the Planning, Building and Development FY 2012 proposed budget.*

| <i>Revenues</i> | <i>Expenditures</i> |
|-----------------|---------------------|
| \$2,089,659     | \$3,938,692         |

*PB&Z: A motion was made by Member Carey, seconded by Member Pedersen, to approve the budget as recommended. The motion carried unanimously.*

*F&A: A motion was made by Member Mountsier, seconded by Member Kyle, to approve the budget as recommended. The motion carried unanimously.*

**5.0 Adjournment of the Planning, Building and Zoning Committee. The Financial and Administrative Committee may remain in session to review and approve other departmental budgets.**

*PB&Z: A motion was made by Member Gravenhorst, seconded by Member Pedersen, to adjourn at 10:00 a.m. The motion carried unanimously.*

*Minutes prepared by Terry Kuss.*

*Respectfully submitted,*

\_\_\_\_\_  
*Chairman*

\_\_\_\_\_  
*Chairman*

\_\_\_\_\_  
*Vice-Chairman*

\_\_\_\_\_  
*Vice-Chairman*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Planning, Building & Zoning  
Committee*

\_\_\_\_\_  
*Financial & Administrative  
Committee*