

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, September 2, 2015**

**8:30 AM**

**Assembly Room, 10th Floor**

**Public Works and Transportation Committee**

**1. Call to Order**

*Chair Thomson-Carter called the meeting to order at 8:31 a.m.*

*Chair Thomson-Carter requested a moment of silence for Fox Lake Lieutenant Charles Joseph Gliniewicz.*

**Present** 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Mathias, Member Pedersen and Member Taylor

**Absent** 2 - Member Durkin and Member Werfel

*Others present:*

*Barry Burton, County Administrator*

*Anthony Cooling, Finance and Administrative Services*

*Jodi Dobson, Baker Tilly Virchow Krause*

*Benjamin Gilbertson, County Administrator's Office*

*RuthAnne Hall, Purchasing*

*Adlil Issakoo, County Administrator's Office*

*Peter Kolb, Public Works*

*Amy McEwan, Deputy County Administrator*

*Ryan O'Donnell, Baker Tilly Virchow Krause*

*Phil Perna, Public Works*

*Steven Rice, State's Attorney's Office*

*Jim Smith, Applied Technologies*

*Patrice Sutton, Finance and Administrative Services*

*Nazer Uddin, Public Works*

*Blanca Vela-Schneider, County Board Office*

*Ryan Waller, Assistant County Administrator*

**2. Pledge of Allegiance**

*Chair Thomson-Carter requested Vice Chair Sauer lead the Pledge of Allegiance.*

*Member Hewitt arrived at 8:32 a.m.*

**3. Approval of Minutes**

*There were no minutes to approve.*

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There was no public comment.*

**6. Old Business**

*There was no old business to conduct.*

7. New Business

**PUBLIC WORKS**

7.1 [15-0925](#)

Joint resolution authorizing execution of an agreement with Quality Power Solutions, Madison, Wisconsin, in the amount of \$109,142 for consulting services associated with the Public Works Arc Flash South Area Study.

*Public Works Director Peter Kolb reported this agreement will provide consulting services to confirm the County's electrical control systems panels are properly labeled.*

**A motion was made by Member Taylor, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Mathias, Member Pedersen and Member Taylor

**Absent:** 2 - Member Durkin and Member Werfel

**Not Present:** 1 - Member Maine

7.2 [15-0929](#)

Joint resolution authorizing execution of an Agreement for Sewage Disposal by and between the County and the North Shore Water Reclamation District.

*Member Maine arrived at 8:35 a.m.*

*Chair Thomson-Carter reported this item is being removed from the agenda. Staff will seek to meet with North Shore Water Reclamation District representatives to review the concerns with the proposed agreement.*

7.3 [15-0926](#)

Presentation of the water and sewer rates study.

*Public Works Director Peter Kolb presented on the findings and recommendations of the sewer and water user fee analysis and connection fees analysis completed by Public Works. He introduced Jodi Dobson and Ryan O'Donnell of Baker Tilly Virchow Krause, Jim Smith of Applied Technologies, and Phil Perna and Nazer Uddin of Public Works who assisted in the analysis of the findings.*

*The assets of Lake County's Public Works Department are valued at \$750,000,000, of which user and connection fees fund the operation and maintenance of facilities. He reviewed historic rate and connection fee adjustments and the annual revenue of the various water and sewer systems, noting a deficiency in the revenue to cover operating, maintenance, depreciation, interest, and debt coverage. The most significant shortfall of revenues are related to retail sewer and well water.*

*Several policy changes are recommended based upon the water and sewer study including conservation pricing to promote water conservation, a reduction to the minimum charge for users from 3,000 gallons to 2,000 gallons, an adjustment to the summer sewer*

*credit from a cap of 110 percent to 120 percent to more accurately reflect water that is being transported and treated, and the inclusion of a program to allow non-metered sewer customers to install water meters on private wells in areas that can be reached with the automated meter reading program. Additional changes recommended include incorporation of low interest loans from the Illinois Environmental Protection Agency to fund major capital improvement projects, utilization of a depreciation program that fully funds refurbishment and replacement of assets as they reach their useful life expectancy, and the use of connection fees to help minimize user fees and to fund replacement and renovation efforts due to depreciation. Mr. Kolb reviewed the proposed rate structure for water and sanitary sewer for 2015, 2016, and 2017. Discussion ensued regarding the rate structure and the best way to address infiltration and inflow issues. The Committee was supportive of the recommendations and directed staff to bring forward the ordinance at the next meeting.*

7.4 [12-1231](#)

Director's Report - Public Works.

*There was no Director's Report.*

8. **Executive Session**

*There was no Executive Session.*

9. **County Administrator's Report**

9.1 [15-0913](#)

Presentation of Legislative Program Proposals.

*Adlil Issakoo of the County Administrator's Office brought forth proposed legislative initiatives for 2016 for the Public Works Department. The first initiative involves the dissolution of the Round Lake Sanitary District. Public Works already maintains the assets for this area and amendment to the Sanitary Sewer District Act is needed to provide a mechanism to dissolve the district. Chair Thomson Carter indicated she would like the County to push for legislation addressing infiltration and inflow issues. Assistant County Administrator Ryan Waller reported he will follow up on this issue, noting that there are different avenues that the County can utilize to help address the matter.*

10. **Adjournment**

*Chair Thomson Carter adjourned the meeting was adjourned at 10:00 a.m.*

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Public Works and Transportation Committee*