

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, November 11, 2008

11:00 AM

Conference Room C, 10th Floor

Law and Judicial Committee

1. Call to Order

Chair Nixon call the meeting to order at 11:00 a.m.

Others Present:

Barry Burton, County Administrator

Jennifer Witherspoon, Chief of Corrections

Kevin Lyons, Sheriff's Department

Jeremiah Varco, Facility Operations

Fred Skorude, Facility Operations

Gary Reis, Purchasing

Amy McEwan, County Administrator

Linda Wisch, County Board Office

2. Pledge of Allegiance

The Chair led the pledge. The Chair asked that the Committee stand for a moment of silence in honor of our veterans.

3. Approval of Minutes

3.1 [08-0891](#) Minutes of October 7, 2008.

Passed for signature

3.2 [08-0877](#) Law and Judicial & Financial and Administrative Committee Joint Budget Minutes from October 28, 2008.

Passed for signature

4. Public Comment

None

5. Added to Agenda

None.

6. Old Business

None.

7. New Business

CIRCUIT CLERK

7.1 [08-0822](#) Report of Sally Coffelt, Circuit Clerk for the month of September 2008.

Passed for signature.

CORONER

- 7.2 [08-0930](#) Report of Richard L. Keller, Coroner, for the Month of September 2008.
Passed for signature.

PUBLIC DEFENDER

- 7.3 [08-0829](#) Report of Joy Gossman, Public Defender, for the month of August 2008.
Passed for signature.
- 7.4 [08-0830](#) Report of Joy Gossman, Public Defender for the month of September 2008.
Passed for signature.

STATES ATTORNEY

- 7.5 [08-0936](#) Joint Resolution authorizing a contract between Lake County and its Emergency Telephone System Board (ETSB) and the Wauconda Fire Department, Inc in the amount not to exceed \$27,000 to lease office space for the daily operations of the ETSB and its staff.
Presented by Sr. Assistant County Administrator Amy McEwan. Ms. McEwan noted that this is a five year lease with two opportunities to renew for five years.

This matter was Approved and referred on to Financial and Adminstrative Committee

SHERIFF

- 7.6 [08-0828](#) Report of Mark C. Curran, Jr., Sheriff for the month of September 2008.
Passed for signature.
- 7.7 [08-0810](#) Joint Resolution authorizing the Sheriff to accept a grant from the State of Illinois Liquor Control Commission in the amount of \$13,970 for a Tobacco Enforcement program.
Presented by Kevin Lyons. Chair Schmidt advised that the State is involved in these stings and the State Police bring their own officers. Chair Schmidt suggested that this might be something we could check into. Member Calabresa asked that Kevin Lyons check into this and report back to the committee.

This matter was Approved and referred on to Financial and Adminstrative Committee

- 7.8 [08-0885](#) Joint Resolution authorizing an agreement with Century Automatic Sprinkler Co., Inc. in the estimated amount of \$79,446 to upgrade the existing Automatic Sprinkler System in the Babcox Justice Center, and with Fox Valley Fire and Safety Company in the amount of \$45,600 to replace the Wet Chemical Fire Suppression System in the kitchen.

Presented by Fred Skorude of Facilities. Discussion followed. Chair Nixon expressed concern that this was neglected for so long. Mr. Skorude advised that this was part of the facilities assessment.

This matter was Approved and referred on to Financial and Administrative Committee

- 7.9 [08-0886](#) Joint Resolution authorizing an agreement for the purchase of consulting services with URL Integration to allocate the 2008 COPS grant for the Integrated Justice Project in an amount not-to-exceed \$448,943.55.

Presented by Amy McEwan. This is work that is in the Integrated Justice Plan and is being paid for through the COPS grant.

This matter was Approved and referred on to Financial and Administrative Committee

- 7.10 [08-0920](#) Joint Resolution authorizing a two-year contract, with renewals with Avainds LLC, of Rosehill, MN for Jail Food Services in the estimated amount of \$998,991.47.

Presented by Gary Reis. Discussion followed. Mr. Reis advised that the current price is \$1.25 per meal - the lowest price bid was \$1.12 from Aramark for the new contract and \$1.08 by the recommended bidder. The current contract is about one million dollars, so every penny is about \$7,000. Discussion followed. Mr. Reis noted that the selected vendor provides food for the DuPage County Jail and Chief of Corrections Jennifer Witherspoon and a team from the Sheriff's Department visited the DuPage County Jail, observed their operation and saw their food. Chief Witherspoon reported on the visit.

Discussion followed on calories provided to the inmates. Member Martini requested information on calories provided by each bidder and if there is a difference between our current provider and the current low bidder. Mr. Reis reported that calories were part of the bid specifications.

Member Newton asked if the County was paid back or if inmates were required to pay restitution. Mr. Burton stated that the county is required to provide meals by state law; however, the county has been discussing programs that could be implemented regarding fees that can be charged. This will be brought back to this Committee for discussion early next year. Discussion followed on the bidding process.

This matter was Approved and referred on to Financial and Adminstrative Committee

7.11 [08-0918](#)

Joint Resolution authorizing an agreement with SimplexGrinnell, Addison, IL to upgrade the Fire Alarm System in the Adult Corrections Facility in the amount not to exceed \$1,088,913.86.

Presented by Fred Skorude. Mr. Skorude reported that the current system is in failure and we are proposing to expand the existing system which was installed in the work release facility - this way we will have only one fire alarm system for both buildings. Member Calabresa asked how these problems were discovered. Mr. Skorude reported that this is a result of our facilies assessment program. We are working on a list of issues and taking the highest priorities items first. Discussion followed.

This matter was Approved and referred on to Financial and Adminstrative Committee

8. Executive Session

8.1 [08-0855](#)

Executive Session for the purpose of conducting department head evaluations.

Executive Session was not needed.

9. County Administrator's Report

No report.

Chair Nixon thanked Member Martini for her service on the committee.

10. Adjournment

This meeting was adjourned at 11:50 a.m.

Minutes prepared by Linda Wisch

Respectfully submitted,

Chair

Vice Chair
