

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, September 28, 2023

2:00 PM

Assembly Room, 10th Floor or register for remote attendance at:

<https://bit.ly/3PpZqdt>

Rules Committee

1. Call to Order

Chair Frank called the meeting to order at 2:00 p.m.

2. Pledge of Allegiance

Chair Frank dispensed the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Vice Chair Clark, Member Danforth, Chair Frank, Member Pedersen, Member Vealitzek and Member Wasik

Absent 1 - Member Ross Cunningham

** Electronic Attendance: Vice Chair Clark and Member Vealitzek*

Other Present:

In Person:

*Gary Gibson, County Administrator's Office
Janna Philipp, County Administrator's Office
Jim Hawkins, County Administrator's Office
Kevin Quinn, Communications
Kristy Cechini, County Board Office
Matt Meyers, County Administrator's Office*

Electronically:

*Marah Altenberg, Board Member
Diane Hewitt, Board Member
Ann Maine, Board Member
Abby Krakow, Communications
Arnold Donato, Stormwater Management
Cassandra Hiller, County Administrator's Office
Elizabeth Brandon, County Administrator's Office
Jenny DiBella, Public
Karen Fox, State's Attorney's Office
Melanie Nelson, State's Attorney's Office
Patrice Sutton, Finance*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

Chair Frank thanked Deputy County Administrator, Jim Hawkins, for all of the hard work on the proposed Rules changes.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business**CONSENT AGENDA (Item 8.1)*****MINUTES*****8.1 23-0078**

Committee action approving the Rules Committee minutes from December 13, 2022.

Attachments: [Rules 12.13.22 Final Minutes](#)

A motion was made by Member Wasik, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Clark, Member Danforth, Chair Frank, Member Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Ross Cunningham

REGULAR AGENDA**8.2 23-1351**

Resolution approving the County Board Rules of Order and Operational Procedures (Amendment 1).

Attachments: [County Board Rules FINAL as APPROVED on 10-10-2023 \(23-1351\)](#)

[Summary of Changes\(09.28.23\)](#)

[County Board Rules-FBA\(09.28.23\)-Clean](#)

[County Board Rules-FBA\(09.28.23\)-Redline](#)

[Summary of Changes\(09.25.23\)](#)

[County Board Rules-DRAFT\(09.25.23\)-Clean](#)

[County Board Rules-DRAFT\(09.25.23\)-Redline](#)

Jim Hawkins, Deputy County Administrator, provided an overview of the amendments of the County Board Rules of Order and Operational Procedures from the Board Chair, Chair of the Rules Committee, and staff. Discussion ensued.

Vice Chair Clark left the meeting at 2:24 p.m.

A motion was made by Member Pedersen, seconded by Member Wasik, that this resolution be amended to revert back to the original language of the County Board Rules of Order and Operational Procedures for section V. Committees B. Schedule, number 2 and 4. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Ross Cunningham

Not Present: 1 - Vice Chair Clark

A motion was made by Member Wasik, seconded by Member Danforth, to amend the Draft County Board Rules of Order and Operational Procedures (Amendment 1) by adding a new subsection to Chapter IV of the Rules (between current subsections IV.E and IV.F) which would read:

"Subsection Title: Partner Agency Annual Updates / Reports at County Board Meetings

- 1. The County Administrator will schedule and place on the Board Agenda annual update / report presentations from partnering agencies, including the following:**
 - a) The Lake County Visitor's Bureau (Visit Lake County)**
 - b) Regional Transit Authority (RTA)**
 - c) Pace**
 - d) Metra**
 - e) Others, as deemed necessary.**
- 2. In the event that it is not practicable for an update / report to be presented during a Board meeting, it may be added to the Committee of the Whole agenda."**

The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Ross Cunningham

Not Present: 1 - Vice Chair Clark

Discussion ensued in regards to Board Members participating in Executive Session via Zoom.

A motion was made by Member Wasik, seconded by Member Danforth, to amend the Draft County Board Rules of Order and Operational Procedures (Amendment 1) by adding , "Committee" to the first sentence of Section VI.G.1 which would now read:

"1. The Chair of the Committee / County Board may allow Executive Session participation by video means based on the subject matter of the specific Executive Session".

The motion failed by the following voice vote.

Nay: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Ross Cunningham

Not Present: 1 - Vice Chair Clark

Discussion ensued regarding Lake County Partners moving back to Financial and Administrative Committee and other agency's reporting.

A motion was made by Member Wasik, seconded by Member Pedersen, that this resolution be approved as amended and recommended to the County Board agenda. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Ross Cunningham

Not Present: 1 - Vice Chair Clark

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no remarks by Members.

12. Adjournment

Chair Frank declared the meeting adjourned at 3:21 p.m.

Next Meeting: TBD

Minutes prepared by Kristy Cechini.