

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, November 1, 2017**

**1:00 PM**

**Assembly Room, 10th Floor**

## **Financial and Administrative Committee**

1. Call to Order

*Chair Rummel called the meeting to order at 1:00 p.m*

**Present** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen, and Member Taylor

*Others present:*

*Sandy Hart, County Board Member*

*Erin Cartwright-Weinstein, Circuit Court Clerk*

*Howard Cooper, County Coroner*

*Aaron Lawlor, County Board Chairman*

*Judy Martini, County Board Member*

*Jorge Ortiz, Chief Judge, 19th Judicial Circuit Court*

*Carla Wyckoff, County Clerk*

*Barry Burton, County Administrator*

*James Chamernik, Sheriff's Office*

*Anthony Cooling, Finance and Administrative Services*

*Danny Davis, Court Administration*

*Patricia Evans, Circuit Court Clerk's Office*

*Paul Fetherston, Assistant County Administrator*

*Ben Gilbertson, Finance and Administrative Services*

*Gary Gordon, Finance and Administrative Services*

*RuthAnne Hall, Finance and Administrative Services*

*Donna Hamm, Circuit Court Clerk's Office*

*Lisa Hancock, Communications*

*David Hare, Sheriff's Office*

*Karla Hasty, Human Resources*

*Ryan Horne, Finance and Administrative Services*

*Keith Kaiser, Sheriff's Office*

*Jeanne Kearby, Lake County League of Women Voters*

*Scot Kurek, Sheriff's Office*

*Rodney Marion, Human Resources*

*Amy McEwan, Deputy County Administrator*

*Kent McKenzie, Sheriff's Office*

*Marty Paulson, Chief County Assessor*

*Jon Petrillo, Sheriff's Office*

*Mark Pfister, Health Department*

*Shane Schneider, Division of Transportation*

*Mary Stevens, Courts Administration*

*Jay Ukena, Circuit Judge, 19th Judicial Circuit*

*Jennie Vana, Communications*

*Jeremiah Varco, Facilities*

*Blanca Vela-Schneider, County Board Office*

*Farrah Watson, Circuit Court Clerk's Office*

*Dakisha Wesley, Assistant County Administrator  
Michael Wheeler, Finance and Administrative Services  
Kipp Wilson, County Clerk's Office  
Dawn Wucki-Rossbach, Sheriff's Office*

*Chair Rummel, noting that a quorum of the Committee is physically present, reported that Members Bartels and Hewitt will participate in the meeting electronically due to illness.*

**2. Pledge of Allegiance**

*Member Pedersen led the Committee in the Pledge of Allegiance.*

**3. Approval of Minutes**

*There were no minutes for approval.*

**4. Addenda to the Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chairman's Remarks**

*There were no remarks from Chair Rummel.*

**7. Old Business**

*There was no old business to conduct.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.8)**

**HEALTH & COMMUNITY SERVICES**

**8.1 [17-1181](#)**

Joint resolution accepting the Affordable Care Act Meaningful Use Incentive Funds grant from the Illinois Department of Health and Family Services and authorizing an emergency appropriation in the amount of \$63,750.

**A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen, and Member Taylor

**8.2 [17-1182](#)**

Joint resolution accepting a Direct Human Immunodeficiency Virus/Hepatitis C (HIV/HCV) Testing grant from the Illinois Department of Public Health and authorizing an emergency appropriation in the amount of \$106,050.

**A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board**

**agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.3 [17-1184](#)**

Joint resolution accepting a grant from the University of Chicago Medical Center and authorizing an emergency appropriation in the amount of \$5,000 for the Extension for Community Healthcare Outcomes (ECHO) Program.

**A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**PUBLIC WORKS & TRANSPORTATION**

**8.4 [17-1185](#)**

Joint resolution appropriating \$30,000 of County Bridge Tax funds and \$149,000 of Matching Tax funds to provide for fiscal year (FY) 2018 acquisition of materials and services needed to maintain such items as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way, and designated as Section 18-00000-03-GM.

**A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.5 [17-1186](#)**

Joint resolution appropriating \$84,200 of County Bridge Tax funds, \$139,800 of Matching Tax funds, and \$121,900 of ¼% Sales Tax for Transportation funds for fiscal year (FY) 2018 miscellaneous services needed to address items such as soil, environmental, drainage, bridge, wetland, and right-of-way purchases, and designated as Section 18-00000-02-EG.

**A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**FINANCIAL & ADMINISTRATIVE**

**8.6 [17-1081](#)**

Report from Carla N. Wyckoff, County Clerk, for the month of September 2017.

**A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

8.7 [17-1173](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of September 2017.

**A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

8.8 [17-1201](#)

Resolution ratifying three cleaning projects with Servpro, Gurnee, Illinois, in the amount of \$39,135.89 for professional cleaning at various Lake County Facilities.

**A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**REGULAR AGENDA**

**LAW & JUDICIAL**

8.9 [17-0900](#)

Ordinance amending Chapter 35, Section 35.36 Fees for Services Performed by Lake County Sheriff's Office (LCSO) by adopting a revised fee schedule for the LCSO.

*Finance and Administrative Services Director Gary Gordon indicated items 8.9 through 8.11 could be considered together. It is Lake County's policy to review all its fees over a five-year cycle. The Sheriff's Office recently reviewed fees eligible for increase and the true costs associated in providing these services. It identified several fees in which the amount being charged did not cover the cost to provide the service.*

*Mr. Gordon stated item 8.9 identifies increases in the Summons, Paper Service, Foreign Service and Subpoenas Fee, the Replevins Fee, Eviction Services Fee, Eviction Rescheduling Fee, and Fingerprinting Fee. Item 8.10 would adopt a Judicial Sales cancelation fee and 8.11 would amend the title of Section 93.07 of the Code of Ordinances to Alarm Responses and increase associated fees.*

**A motion was made by Member Bartels, seconded by Member Carlson, that items 8.9 through 8.11 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

8.10 [17-0901](#)

Ordinance amending Chapter 35, Section 35.35 Judicial Sales by adopting a fee identified as the Judicial Sales (Foreclosure) Cancellation Fee for the Lake County Sheriff's Office (LCSO).

**A motion was made by Member Bartels, seconded by Member Carlson, that items 8.9 through 8.11 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

8.11 [17-0903](#)

Ordinance renaming Chapter 93, Section 93.07 from False Alarms to Alarm Responses and adjusting its associated fees.

**A motion was made by Member Bartels, seconded by Member Carlson, that items 8.9 through 8.11 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

8.12 [17-0902](#)

Ordinance amending Chapter 35 adopting Section 35.37 Administrative Fee for Impounded Vehicles.

*Undersheriff David Hare stated that, in 2015, legislation was passed to allow counties to assess an administrative tow fee for impounded vehicles to cover administrative costs. Keith Kaiser, Sheriff's Office, reported that of the 54 municipalities in Lake County, 32 municipalities assess a tow fee. Of the 22 municipalities who do not assess an administrative tow fee, 14 are provided police services by Lake County Sheriff's Office. Undersheriff Hare indicated the cost to arrest a driver and impound a vehicle is \$1,400. He noted legislation allows the Sheriff's Office to charge up to \$500 per tow, but the Sheriff's Office is opting for a fee of \$250 per tow. This will generate approximately \$250,000 in revenue to cover administrative costs. County Board Member Hart and Carlson expressed concern regarding the implementation of this fee. Substantial discussion ensued. Member Durkin suggested revisiting this item in a year.*

**A motion was made by Member Taylor, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**Nay:** 1 - Member Carlson

8.13 [17-1070](#)

Ordinance amending Chapter 35, Section 35.22 Court Document Fee by increasing the fee collected by the Circuit Court Clerk from \$5 to \$20 effective December 1, 2017.

*Circuit Court Clerk Erin Cartwright and Farrah Watson, Circuit Court Clerk's Office, presented a request to increase the Court Document Fee from \$5 to \$20. The fee was last reviewed in 1992. Revenues have substantially declined over the years and the increase will support the funding of current and future expenses related to the establishment and/or maintenance of a document storage system. Discussion ensued.*

**A motion was made by Member Carlson, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen, and Member Taylor

8.14 [17-1023](#)

Ordinance amending Chapter 35, Section 35.23 Court Automation Fee by increasing the fee collected by the Circuit Court Clerk from \$12 to \$20 effective December 1, 2017.

*Chief Judge Jorge Ortiz, 19th Judicial Circuit, Circuit Court Clerk Erin Cartwright-Weinstein, Courts Administrator Danny Davis, Mary Stevens, Courts Administration, and Farrah Watson, Chief Circuit Court's Office, presented a request to increase the Court Automation Fee from \$12 to \$20. Revenues continue to decrease. An increase in the fee will assist in paying for current and future expenses related to the establishment and/or maintenance of an automated record keeping system in the Circuit Courts and the Circuit Court Clerk's Offices. Discussion ensued.*

**A motion was made by Member Carlson, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen, and Member Taylor

**HEALTH & COMMUNITY SERVICES**

8.15 [17-1183](#)

Joint resolution accepting a System of Care grant from the Substance Abuse and Mental Health Services Administration (SAMHSA) and authorizing an emergency appropriation in the amount of \$1,200,000.

*Health Department Director Mark Pfister requested approval to authorize the acceptance of a System of Care grant from the Substance Abuse and Metal Health Services Administration in the amount of \$1,200,000. He noted Lake County will receive \$3,000,000 in grant funding over a three-year period.*

**A motion was made by Member Carlson, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried**

unanimously.

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

#### **PUBLIC WORKS & TRANSPORTATION**

*Member Taylor reviewed items 8.16 through 8.20.*

**8.16 [17-1187](#)**

Joint resolution authorizing an agreement with the Villages of Antioch, Buffalo Grove, Grayslake, Lake Villa, Libertyville, Mundelein, Round Lake Beach, Vernon Hills, and Wheeling for the recertification of the Quiet Zone along the Canadian National (CN) Railroad line from the Wisconsin border to, but not through, the Village of Prospect Heights, Illinois.

**A motion was made by Member Taylor, seconded by Member Durkin, that items 8.16 through 8.20 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.17 [17-1189](#)**

Joint resolution appropriating \$3,000,000 of Matching Tax funds for the resurfacing of Fremont Center Road, from Erhart Road to Gilmer Road, and the resurfacing of Gilmer Road, from Illinois Route 176 to Hawley Street, and designated as Section 14-00138-03-RS.

**A motion was made by Member Taylor, seconded by Member Durkin, that items 8.16 through 8.20 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.18 [17-1193](#)**

Joint resolution authorizing an agreement with Civiltech Engineering, Inc., Itasca, Illinois, for the provision of Phase II design engineering services for the proposed intersection improvement of Fremont Center Road, at Illinois Route 60, at a maximum cost of \$300,747.47, appropriating \$365,000 of ¼% Sales Tax for Transportation funds, and designated as Section 12-00138-02-CH.

**A motion was made by Member Taylor, seconded by Member Durkin, that items 8.16 through 8.20 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.19 [17-1196](#)**

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for the modernization and interconnection of the traffic signals along US Route 12, from Illinois Route 176 to Illinois Route 22, appropriating \$360,000 of ¼% Sales Tax for Transportation funds, and designated as Section



12-00999-26-TL and State Job Number C-91-156-16.

**A motion was made by Member Taylor, seconded by Member Durkin, that items 8.16 through 8.20 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.20 [17-0886](#)**

Ordinance amending the establishing ordinance for Special Service Area Number 17 (SSA #17) of the County of Lake, Illinois.

**A motion was made by Member Taylor, seconded by Member Durkin, that items 8.16 through 8.20 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**FINANCIAL & ADMINISTRATIVE**

**8.21 [17-1037](#)**

Committee action approving Change Order Number One for a contract with Tyler Technologies, Inc., Duluth, Georgia, decreasing the contract value by \$1,079,061.50.

*County Clerk Carla Wyckoff, Chief County Assessor Marty Paulson, Deputy County Administrator Amy McEwan, Kipp Wilson, County Clerk's Office, and RuthAnne Hall, Purchasing, presented a change order request to decrease the value of the Tyler Technologies contract and extend the "Go Live" date of the new tax administration system. Ms. McEwan indicated Tyler Technologies did not sufficiently staff this project, causing the project to fall behind schedule. Staff has been working with the vendor since January to bring the project back on-schedule but there is a need to delay the "Go Live" date. This has resulted in an increase in cost to maintain the existing tax administration system in an estimated amount of \$860,000. The contract value with Tyler Technologies will decrease by \$1,079,061.50, but Tyler will be eligible to receive up to \$400,000 of the discounted fees back provided it meets specific milestones as outlined in the modified contract. Discussion ensued.*

**A motion was made by Member Pedersen, seconded by Member Taylor, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.22 [17-1199](#)**

Committee action approving Change Order Number Two for the project management services for the property tax administration services with Beth Malloy and Associates, Chicago, Illinois, in the amount not to exceed \$396,088.

*Deputy County Administrator Amy McEwan reported this change order will continue property tax administration services with Beth Malloy and Associates while the new system*

*continues to be developed.*

**A motion was made by Member Taylor, seconded by Member Pedersen, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen, and Member Taylor

**8.23 [17-1205](#)**

Resolution authorizing a contract with Vanguard Archives, Franklin Park, Illinois, for the lease of offsite record storage facilities for Lake County, Illinois, in the estimated annual amount of \$112,000.

*Finance and Administrative Services Director Gary Gordon and RuthAnne Hall, Purchasing, presented a request to utilize Vanguard Archives as its offsite record storage facility for Lake County documents. Mr. Gordon reported Vanguard Archives is Lake County's current vendor in offsite document storage.*

**A motion was made by Member Carlson, seconded by Member Durkin, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen, and Member Taylor

**8.24 [17-1206](#)**

Resolution ratifying an emergency procurement with Trane U.S., Inc., Willowbrook, Illinois, in the amount of \$124,450 for emergency replacement of a fan blower at the Lake County Babcox Justice Center.

*Finance and Administrative Services Gary Gordon reported two out of four heating, ventilation, and air conditioning (HVAC) fans at the Bobcox Justice Center failed and required emergency repair. Trane has temporarily replaced the units to repair obsolete parts.*

**A motion was made by Member Hewitt, seconded by Member Taylor, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen, and Member Taylor

**8.25 [17-1197](#)**

Resolution authorizing an increase of the minimum and maximum pay rates for the stationary and lead stationary engineer positions, represented by the International Union of Operating Engineers, Local 150, and increasing any incumbent's annual base wage to the new pay range minimum.

*Human Resources Director Rodney Marion and Finance and Administrative Services Director Gary Gordon reported on the difficulty in recruiting qualified candidates for the stationary and lead stationary engineer positions because candidates are already earning significantly more than Lake County's current starting salary. In order to be more*

*competitive, it is being recommended salaries for the stationary and lead stationary engineer positions be increased. There are four incumbents whose salaries will be increased to meeting the new minimum salary.*

**A motion was made by Member Pedersen, seconded by Member Durkin, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.26 [17-1195](#)**

Committee action authorizing reclassification of a vacant photo lab tech position to an evidence tech position in the Sheriff's Office.

*Human Resources Director, Undersheriff David Hare, and Dawn Wucki-Rossbach, Sheriff's Office, requested authorization to reclassify a vacant Photo Lab Technician position to an Evidence Technician. The Photo Lab Technician work has decreased and those duties have temporarily been assigned to the current Evidence Technician. The department would like to eliminate the Photo Lab Technician position and assign those duties to a new Evidence Technician position that would also provide more support related to the proper handling, maintenance and purging of inventory. The salary for the new position will increase by \$10,878.*

**A motion was made by Member Durkin, seconded by Member Pedersen, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.27 [17-1215](#)**

Committee action authorizing the reclassification of four vacant Maintenance I positions to Maintenance II in Facilities.

*Finance and Administrative Services Director Gary Gordon reported there is a desire to reclassify four vacant Maintenance I positions to Maintenance II positions, resulting in an annual increase of \$6,742 to \$8,428 per new hire. The department will be downgrading other positions to absorb this increase.*

**A motion was made by Member Carlson, seconded by Member Durkin, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.28 [17-1176](#)**

Committee discussion and possible action regarding continued Lake County Television (LCTV) coverage of Financial and Administrative (F&A) Committee Meetings or alternate plan.

*Chair Rummel reported that, in 2016, the Financial and Administrative (F&A) Committee*

*authorized a pilot program to film its meetings with the caveat that the pilot program would be reviewed one year later. Ms. Jeanne Kearby, on behalf of the League of Women Voters, expressed support to continue filming F&A meetings.*

*County Administrator Barry Burton reported the Committee could consider continuing its filming of F&A committee meetings, discontinue filming of F&A meetings, produce a pre-packaged/edited "County Board Action Wrap-Up video" on a quarterly basis, and/or post audio records of F&A meetings on the County's website.*

*Member Bartels expressed his support to continue filming F&A meetings. Members Hewitt, Pedersen, and Carlson opposed the continuance of filming F&A meetings, noting the low online viewership of said meetings. County Board Member Hart expressed the need to be transparent and to record F&A meetings as well as all other standing committees. County Board Chairman Aaron Lawlor stressed the need to engage the public, but indicated the filming of meetings does not achieve this goal. He recommended a shortened, pre-packaged wrap-up video that would provide the public with snapshots of the items the county is working on. Substantial discussion ensued.*

**A motion was made by Member Carlson, seconded by Member Hewitt, to discontinue the filming of Financial and Administrative Committees, audio record all standing committee meetings and make them available on the County's website, put together a County Board Action Wrap-Up video on a quarterly basis, and evaluate the process in one year.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen, and Member Taylor

*Member Hewitt left the meeting at 3:00 p.m.*

## **9. Executive Session**

*Executive Session was entered into at 3:00 p.m.*

**A motion was made by Member Taylor, seconded by Member Pedersen, to go into Executive Session. The motion carried by the following vote:**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen, and Member Taylor

**Not Present:** 1 - Member Hewitt

### **9.1 [17-1188](#)**

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

**This matter was discussed in Executive Session.**

*Executive Session was adjourned at 3:35 p.m.*

**A motion was made by Member Taylor, seconded by Member Durkin, to come out of Executive Session. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**9.1A [17-1178](#)**

Committee action authorizing reclassification of three positions in the Circuit Clerk's Office.

**A motion was made by Member Carlson, seconded by Member Durkin, to approve items 9.1A, 9.1B, 9.1C, and 9.1D. The motion carried by the following vote:**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**9.1B [17-1192](#)**

Committee action authorizing reclassification of a position in the Sheriff's Office.

**A motion was made by Member Carlson, seconded by Member Durkin, to approve items 9.1A, 9.1B, 9.1C, and 9.1D. The motion carried by the following vote:**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**9.1C [17-1194](#)**

Committee action authorizing reclassification of a position in the Coroner's Office.

**A motion was made by Member Carlson, seconded by Member Durkin, to approve items 9.1A, 9.1B, 9.1C, and 9.1D. The motion carried by the following vote:**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**9.1D [17-1213](#)**

Committee action authorizing a vehicle allowance for the incumbent Public Works Director and Deputy County Administrator.

**A motion was made by Member Carlson, seconded by Member Durkin, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**10. County Administrator's Report**

*County Administrator Barry Burton and Jennie Vana, Communications, reported on Lake County's strategic goal for healthy, resilient, and inclusive communities. Staff will be placing window decals on main entrances of the County Courthouse and Central Permit Facility to emphasize that all people are welcome at Lake County.*

*Mr. Burton also reported the fiscal year 2018 budget will be considered at the next committee meeting. The Committee will also consider whether to fund a lost grant-funded position in the Health Department.*

**11. Members Remarks**

*There were no remarks from members.*

**12. Adjournment**

*The meeting was adjourned at 3:39 p.m.*

**A motion was made by Member Carlson, seconded by Member Durkin, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**Next Meeting: November 8, 2017**

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice Chairman*

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*Financial and Administrative Committee*