

Lake County Illinois

*Central Permit Facility
500 W. Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Thursday, October 17, 2019

8:30 AM

JOINT BUDGET HEARINGS

Assembly Room, 10th Floor

Public Works, Planning & Transportation Committee

1. Call to Order

Public Works, Planning and Transportation Committee

Chair Durkin called the Public Works, Planning and Transportation Committee meeting to order at 8:33 a.m.

Present 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Absent 1 - Member Maine

Financial and Administrative Committee

Chair Frank reconvened the Financial and Administrative Committee to order at 8:33 a.m.

Present 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

Others present:

Sabrina Agee, University of Illinois Extension 4-H

Alison Andrews, Wold Architects and Engineers

Dick Barr, County Board Member

Chris Blanding, Information Technology

Krista Braun, Planning, Building and Development

Alex Carr, Communications

Anthony Cooling, Finance and Administrative Services

Michael Cuffee, Court Administration

Mary Ross Cunningham, County Board Member

Patrice Evans, Information Technology

Al Giertych, Division of Transportation

Todd Govan, County Clerk's Office

RuthAnne Hall, Finance and Administrative Services

Heidie Hernandez, Information Technology

Jill Hevrdejs, University of Illinois Extension 4-H

Mitch Hoffman, Nineteenth Judicial Circuit

Ryan Horne, Finance and Administrative Services

Kim Isaacson, University of Illinois Extension

Doretha Johnson, Division of Transportation

Kim Kelpinski, Human Resources

Millie Kepler, Lake County Resident

Kevin Kerrigan, Division of Transportation

Holly Kim, Treasurer

Carl Kirar, Facilities and Construction Services

Tad Marciniak, Information Technology

Vasyl Markus, Treasurer's Office

Katya Obrez, County Administrator's Office

Donna Jo Maki, County Administrator's Office

Hannah Mulroy, County Administrator's Office
Jerry Nordstrom, Health Department
Vick Rossetti, Nineteenth Judicial Circuit
Andrea Norwood, Public Works
Robin O'Connor, County Clerk
Cynthia Pruim-Haran, Recorder of Deeds
Mike Prusila, Stormwater Management Commission
Grace Rink, Quercus Consulting
Patricia Ross, Lake County Resident
Robert Ross, Lake County Resident
Shane Schneider, Division of Transportation
Roger Scuroepfer, Wold Architects and Engineers
Kurt Schultz, Finance and Administrative Services
Joel Sensenig, Public Works
Brittany Sloan, Public Works
Robert Springer, Planning, Building and Development
Patrice Sutton, Finance and Administrative Services
Cassandra Torstenson, County Administrator's Office
Jeremiah Varco, Finance and Administrative Services
Blanca Vela-Schneider, County Administrator's Office
Josh Wallace, Division of Transportation
Mike Warner, Stormwater Management Commission
Michael Wheeler, Finance and Administrative Services
Kipp Wilson, County Clerk's Office
Kurt Woolford, Stormwater Management Commission
Rodney Worden, Public Works
Isabella Yarc, University of Illinois Extension 4-H
Kelli Yarc, Lake County Resident

2. Pledge of Allegiance

Member Wasik led the Pledge of Allegiance.

3. Addenda to the Agenda

4. Public Comment

There was no public comment during the Public Works, Planning, and Transportation Committee portion of the meeting.

5. Chair's Remarks

Public Works, Planning, and Transportation Committee Chair Durkin reported Member Maine contacted him explaining she would not be able to attend this joint budget hearing.

Financial and Administrative Committee Chair Paul Frank stated additions were made to the budget, so Members need to be cognizant that every addition comes with a cost and competes with other priorities. He requested that the committees be mindful of the bottom

line and the impact on taxpayers. He also commended staff for providing a greater level of information regarding new program requests.

6. Old Business

There was no old business.

7. New Business

REGULAR AGENDA

7.1 19-1664

Presentation and consideration of proposed Fiscal Year 2020 Budget (see complete recommended budget attached).

Attachments: [FY2020 Recommended Budget](#)

7.2 19-1656

Joint committee action approving the recommended Fiscal Year 2020 budget for Public Works.

Public Works (PW) Director Rodney Worden, Zach Creer, Finance and Administrative Services (FAS), and Andrea Norwood, PW, presented the Fiscal Year (FY) 2020 PW budget. Director Worden said there are 26 projects planned in 2020 as part of their capital improvements program. This includes rehabilitation of lift stations, tower inspection and repairs, an interconnection with the Village of Buffalo Grove and the final design of the Vernon Hills Reservoir Program, items needed to maintain the integrity of the system.

Director Worden requested an amendment, noting additional revenue totaling \$107,484 related to the service fee associated to the connections for Grandwood Park. Noting this is not an additional fee and the line item was missed when transferring information.

A motion was made by Member Wilke and seconded by Member Clark, to amend the motion to include language regarding the service fee associated to the connections for Grandwood Park. The motion carried unanimously.

Aye: 8 - Member Durkin, Member Pedersen, Member Clark, Member Hewitt, Member Taylor, Member Vealitzek, Member Wasik, Member Wilke.

Absent: 1 - Member Maine

A motion was made by Member Wilke, seconded by Member Clark, that this item be approved as amended. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Absent: 1 - Member Maine

Financial and Administrative Committee

A motion was made by Member Didech, seconded by Member Carlson, that this item be

approved as amended. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.3 [19-1657](#)

Joint committee action approving the recommended Fiscal Year 2020 budget for the Division of Transportation.

Division of Transportation (DOT) Director Shane Schneider, Anthony Cooling, Finance and Administrative Services (FAS), and Doretha Johnson and Al Giertych, DOT, presented information on the proposed Fiscal Year (FY) 2020 DOT budget.

DOT has secured federal funding for projects such as the 14th Street reconstruction from Illinois Route 131 to Jackson Street, Weiland Road reconstruction north of Deerfield Parkway to Aptakisic Road and an intersection improvement at Hart Road at Route 14.

Director Schneider said the department will be using touchscreen monitors to reduce paper use and increase efficiencies and has installed dash cameras on snow plow trucks to increase transparency and provide real-time road conditions to the public.

Discussion ensued, including looking at traffic from a carbon footprint, the department's federal funding goals, and taking a preventative approach on maintaining the condition of road bridges.

A motion was made by Member Hewitt, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Absent: 1 - Member Maine

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Wasik, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.4 [19-1658](#)

Joint committee action approving the recommended Fiscal Year 2020 budget for the County Bridge Tax.

Division of Transportation (DOT) Director Shane Schneider, Anthony Cooling, Finance and Administrative Services (FAS), and Doretha Johnson and Al Giertych, DOT, presented the Fiscal Year (FY) 2020 County Bridge Tax, one of four separate funds to

fund projects as part of the department's five-year capital plan. The 2020 construction program includes \$64,000,000 in new projects, which are supported by over \$7,000,000 in federal funds. There also will be \$78,000,000 in projects which began in 2019 that will be continuing into the 2020 construction season.

The County Bridge Tax is a property-based tax of which the proceeds are restricted to funding drainage-related projects, such as bridges, culvert repairs, and drainage improvements. The proposed 2020 budget is \$4,000,000. Projects include drainage improvements along Grass Lake Road and Millburn Road and non-motorized improvements to Skokie Valley bike trail bridge over Lake Cook Road, a joint project with Lake and Cook counties.

A motion was made by Member Clark, seconded by Member Hewitt, that items 19-1658, 19-1659, 19-1660, and 19-1661 be approved. The motion carried unanimously.

A motion was made by Member Clark, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Absent: 1 - Member Maine

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Didech, that items 19-1658, 19-1659, 19-1660, and 19-1661 be approved. The motion carried unanimously.

Aye: 6 - Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

Not Present: 1 - Chair Frank

7.5 [19-1659](#)

Joint committee action approving the recommended Fiscal Year 2020 budget for Matching Tax.

Division of Transportation (DOT) Director Shane Schneider, Anthony Cooling, Finance and Administrative Services (FAS), and Doretha Johnson and Al Giertych, DOT, presented the Fiscal Year 2020 (FY) Matching Tax, a property-based tax used for transportation improvements and maintenance projects.

A motion was made by Member Clark, seconded by Member Hewitt, that items 19-1658, 19-1659, 19-1660, and 19-1661 be approved.

A motion was made by Member Clark, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The

motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Absent: 1 - Member Maine

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Didech, that items 19-1658, 19-1659, 19-1660, and 19-1661 be approved. The motion carried unanimously.

Aye: 6 - Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

Not Present: 1 - Chair Frank

7.6 [19-1660](#)

Joint committee action approving the recommended Fiscal Year 2020 budget for the County Motor Fuel Tax.

Division of Transportation (DOT) Director Shane Schneider and Doretha Johnson, DOT, presented the Fiscal Year (FY) 2020 Motor Fuel Tax (MFT), the county's share of the state's collected flat tax on motor fuel sales. This fund saw an impact from the 2019 Rebuild Illinois capital bill, which includes an increase of the state MFT from 19 to 38 cents per gallon. This is the first increase in 30 years, accounting for inflation over that time period. The County expects to receive a 50 percent increase due to changes in the funding formula.

The funds may be used for general highway and construction projects with state approval. Examples of projects planned for 2020 include concrete pavement patching, guard rail and fence maintenance, traffic signal maintenance, annual road salt purchase, and majority of resurfacing projects including Butterfield Road, Hainesville Road, 14th Street, Engle Drive, Deerfield Road, Fairfield Road, and 21st Street.

A motion was made by Member Clark, seconded by Member Hewitt, that items 19-1658, 19-1659, 19-1660, and 19-1661 be approved. The motion carried unanimously.

A motion was made by Member Clark, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Absent: 1 - Member Maine

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Didech, that items 19-1658, 19-1659, 19-1660, and 19-1661 be approved. The motion carried unanimously.

Aye: 6 - Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

Not Present: 1 - Chair Frank

7.7 [19-1661](#)

Joint committee action approving the recommended Fiscal Year 2020 budget for the Sales Tax for Transportation and Public Safety (1/4% Sales Tax).

Division of Transportation (DOT) Director Shane Schneider and Doretha Johnson, DOT, presented the Fiscal Year 2020 sales tax for transportation and public safety. Implemented in 2008, the 1/4% sales tax is a regional sales tax on goods and services that may be used for transportation, paratransit and public safety purposes.

The projected revenue for 2020 is \$33,500,000, up two percent from 2019 due to forecasted increased sales. Examples of capital projects that will utilize funds in 2020 are reconstruction, and widening of Buffalo Grove Road and Weiland Road, adaptive traffic signals and the left turn lane project on Butterfield Road.

Long-term projects as part of the five-year and 2040 plan include realignment of Cedar Lake Road in downtown Round Lake, intersection of Fremont Center Road and Illinois Route 60, intersection of Washington and Hunt Club Road, reconstruction and widening of Deerfield Road, and intersection widening of Gilmer and Midlothian roads. The 2040 plan identifies over \$2,000,000,000 in transportation improvements. Discussion ensued.

A motion was made by Member Clark, seconded by Member Hewitt, that items 19-1658, 19-1659, 19-1660, and 19-1661 be approved. The motion carried unanimously.

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Absent: 1 - Member Maine

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Didech, that items 19-1658, 19-1659, 19-1660, and 19-1661 be approved. The motion carried unanimously.

Aye: 6 - Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

Not Present: 1 - Chair Frank

7.8 [19-1662](#)

Joint committee action approving the recommended Fiscal Year 2020 budget for Planning, Building and Development.

Planning, Building and Development (PBD) Director Eric Waggoner, Krista Braun and Bob Springer, PBD, and Zach Creer, Finance and Administrative Services (FAS), presented the Fiscal Year (FY) 2020 budget for PBD.

Planning, Building and Development (PBD) Director Eric Waggoner, Krista Braun and Bob Springer, PBD, and Zach Creer, Finance and Administrative Services (FAS), presented the Fiscal Year (FY) 2020 budget for PBD.

Strategically, evaluating and improving operations through process streamlining, efficient route planning, cross training of staff and intergovernmental agreements, the department, which has seen a reduction in head count over the last several years, has built additional capacity within operations. The department has historically been able to reduce county tax support from \$3,600,000 in FY 2009 to less than \$1,300,000 projected in FY 2020.

Director Waggoner said examples of operational efficiencies include the Tyler Energov system where customers may apply online for permits. In 2019, the department is sharing services through collaborating with the Villages of Lake Villa and Beach Park. There also are efforts to share resources across departments, including teaming with the Stormwater Management Commission to address damage inspection after the 2019 floods.

The department has coordinated regional task forces to address emerging land issues including the solar regional task force and the recreational cannabis regional task force. Director Waggoner said in the coming year, the department will complete updates to the building code, develop recreational cannabis regulations, and work with the County Administrator's Office and agency partners on a clean air ordinance for County Board consideration.

Discussion followed, including praise by Committee members on the department's role as great stewards of taxpayer dollars.

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Absent: 1 - Member Maine

Financial and Administrative Committee

A motion was made by Member Vealitzek, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member

Pedersen, Member Wasik and Member Wilke

7.9 [19-1663](#)

Joint committee action approving the recommended Fiscal Year 2020 budget for Stormwater Management.

Stormwater Management Commission (SMC) Director Mike Warner, Zach Creer, Finance and Administrative Services (FAS), Kurt Woolford and Michael Prusila, SMC, presented the Fiscal Year (FY) 2020 budget for the SMC.

Since August, the SMC has received \$10,600,000 in federal and state grant funding and local government partner funding. Director Warner said the initial FY 2020 budget has allocated an additional \$400,000 for operating revenue to the department. SMC is seeking an additional \$1,600,000 for a total of \$2,000,000 in the FY 2020 budget that will fund a capital improvement program enabling the department to prioritize projects that are regionally impactful.

Director Warner said with recent flooding, there is more to be done. The model partnership developed with the Village of Gurnee 25 years ago is being noticed by other municipalities such as Mundelein, Libertyville and Highland Park who are developing plans, and SMC is providing assistance when asked.

There are nine projects proposed as part of the capital improvement program. Two projects include one in Park City that impacts residents, businesses and a nearby college and a second in North Chicago where 60 townhomes are repeatedly impacted.

Discussion ensued, which included comments by Committee members on the impact the flooding has taken upon residents and on tourism and the department's efforts to parlay money received into grants. There also was discussion as to how the county can sustain providing the additional funding to SMC long term.

A motion was made by Member Taylor, seconded by Member Wilke, to amend the resolution to include additional funding totaling \$2,138,000 for this item. The amendment carried by voice vote.

Aye: 7 - Chair Durkin, Vice-Chair Pedersen, Member Hewitt, Member Taylor, Member Wasik, Member Wilke, Member Vealitzek, Member Clark.

Absent: 1 - Member Maine.

A motion was made by Member Wilke, seconded by Member Clark, that this item be approved as amended. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Absent: 1 - Member Maine

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Wilke, that this item be approved as amended. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

8. Executive Session

9. County Administrator's Report

10. Members' Remarks

11. Adjournment

A motion was made by Member Hewitt, seconded by Member Wilke, that the meeting be adjourned at 11:37 a.m. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Absent: 1 - Member Maine

Financial and Administrative Committee

Chair Frank indicated that the Financial and Administrative Committee will take a brief lunch and then reconvene.

Next Meeting: October 30, 2019

Meeting minutes prepared by Abby Scalf.

Respectfully submitted,

Chair

Vice Chair

Public Works, Planning, and Transportation Committee