

Lake County Illinois

*Central Permit Facility
500 W. Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Wednesday, January 29, 2020

8:30 AM

2nd Floor, Main Conference Room

Public Works, Planning & Transportation Committee

1. Call to Order

Chair Durkin called the meeting to order at 8:30 a.m.

Present 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

Others present:

Sandy Hart, County Board

Judy Martini, County Board

Matt Meyers, County Administrator's Office

Jim Hawkins, County Administrator's Office

Gary Gibson, County Administrator's Office

Cassandra Torstenson, County Administrator's Office

Lea Bacci, Health Department

Shane Schneider, Division of Transportation

Jon Nelson, Division of Transportation

Kevin Carrier, Division of Transportation

Mary Crain, Division of Transportation

Eric Waggoner, Planning Building and Development

Krista Braun, Planning Building and Development

Eric Steffen, Planning Building and Development

Rodney Worden, Public Works

Keith Caldwell, Information Technology

An Chih Cheng, State's Attorney's Office

Lislie Stalter, State's Attorney's Office

Alex Carr, Communications

Abby Scalf, County Board Office

2. Pledge of Allegiance

Member Hewitt led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no addiitons or amendments to the agenda.

4. Public Comment

There were no comments from the public.

5. Chair's Remarks

There were no remarks from Chair Durkin.

6. Old Business

There was no old business to discuss.

7. New Business

CONSENT AGENDA (Items 7.1 - 7.2)

Approval of Minutes

7.1 [20-0178](#)

Minutes from October 17, 2019.

Attachments: [PWPT 10.17.19 Minutes.pdf](#)

A motion was made by Member Hewitt, seconded by Member Vealitzek, that Consent Agenda items 7.1 and 7.2 be approved. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Not Present: 1 - Member Maine

7.2 [20-0159](#)

Minutes from January 8, 2020.

Attachments: [PWPT 1.8.20 Minutes.pdf](#)

A motion was made by Member Hewitt, seconded by Member Vealitzek, that Consent Agenda items 7.1 and 7.2 be approved. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Not Present: 1 - Member Maine

REGULAR AGENDA

DIVISION OF TRANSPORTATION

7.3 [20-0122](#)

Joint resolution appropriating \$230,000 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) annual message handling services fee, and extending a contract with Utility Resource Group, LLC, Sterling Heights, Michigan, to locate Lake County Division of Transportation's (LCDOT) storm sewers for excavator dig requests for various County highways.

Attachments: [20-0122 Vendor Disclosure Statement, Utility Resource Group](#)

Shane Schneider, Division of Transportation Director, presented this item, which appropriates \$230,000 for Joint Utility Locating Information for Excavators, Inc. (JULIE) annual message handling service fee. This item also extends a contract with the outside contractor to locate the department's storm sewers for excavator dig requests on County highways. Director Schneider said it is required by state to perform the locates, and it is more economical to use an outside contractor on the department's behalf. Discussion ensued.

(Member Maine arrived at 8:35 a.m.)

A motion was made by Member Clark, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Absent: 1 - Member Maine

7.4 [20-0123](#)

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for the modernization and interconnection of the traffic signals along Sunset Avenue, between Illinois Route 131/Green Bay Road and Illinois Route 137/Sheridan Road, appropriating \$490,000 of ¼% Sales Tax for Transportation funds.

Attachments: [20-0123 Sunset Avenue, IDOT Agreement](#)

Shane Schneider, Division of Transportation Director, presented this item to modernize and connect traffic signals along Sunset Avenue between Illinois Route 131/Green Bay Road and Illinois Route 137/Sheridan Road to Lake County PASSAGE, which will optimize traffic flow and help reduce emissions. Director Schneider said the department will study traffic flow and emission levels after the project is completed. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.5 [20-0124](#)

Resolution naming new roadways and renaming existing roadways in conjunction with the realignment of U.S. Route 45 at the Millburn Road/Grass Lake Road intersection in the vicinity of the Millburn Historic District (Millburn Bypass).

Shane Schneider, Division of Transportation Director, presented this item, which will rename existing roadways following the completion of the Millburn Bypass. Old U.S. Route 45 will be renamed Main Street, and old Grass Lake Road will be renamed Old Town Court. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Hewitt, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.6 [20-0003](#)

Director's Report - Transportation.

Shane Schneider, Division of Transportation Director, shared accolades the department has recently received including the Public Works Project of the Year Award for the Hunt Club Road and Grant Avenue safety improvement project.

Director Schneider said the Federal Railroad Administration has released a new public website where the public can report blocked rail crossings. The department also is working to set up meeting with the Canadian National Railroad following a recent incident of a blocked railroad crossing near Illinois Route 120.

PLANNING, BUILDING AND DEVELOPMENT

7.7 [20-0161](#)

Resolution to impose a one-year moratorium on recreational cannabis businesses in unincorporated Lake County.

Attachments: [Moratorium Resolution](#)

Eric Waggoner, Planning Building and Development Director, and Krista Braun, Planning Building and Development, presented a one-year moratorium on recreational cannabis businesses in unincorporated Lake County. The moratorium, which would run to February 2021, will give staff time to research the impact at the local, state and national level on communities that have legalized the sale of recreational cannabis. Among the topics to be studied include the impact on law enforcement, health and economic development. A series of meetings also will be organized to seek public input. Staff will present findings and seek further direction from the County Board.

Substantial discussion ensued.

Member Maine made a motion, and Member Taylor seconded the motion, to amend the resolution and extend the moratorium to two years. Director Waggoner said at the end of first year, it is within the Board's power to extend the moratorium period another year. The amendment failed by roll call vote.

Nay - 6: Member Durkin, Member Pedersen, Member Vealitzek, Member Wasik, Member Wilke, Member Clark.

Aye - 3: Member Hewitt, Member Taylor, Member Maine.

Discussion continued, leading to the Committee's vote on the one-year moratorium.

A motion was made by Member Wilke, seconded by Member Clark, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.

Aye: 7 - Chair Durkin, Vice Chair Pedersen, Member Vealitzek, Member Taylor, Member Wilke, Member Clark and Member Wasik

Nay: 2 - Member Hewitt and Member Maine

7.8 [20-0041](#)

Director's Report - Planning Building and Development.

Eric Waggoner, Planning Building and Development Director, and Eric Steffen, Planning Building and Development, introduced an Intergovernmental Agreement (IGA) with the Village of Hainesville that will be brought to the Committee for discussion and approval at its February 5, 2020 meeting. Director Waggoner said the IGA will be an opportunity to provide shared services to the village, which will avoid duplicate entry and seamless communication between the village and the county. Discussion ensued.

PUBLIC WORKS

7.9 [20-0039](#)

Presentation on the progress of the Lake County Public Works Mass Notification System.

Attachments: [20-0039 LCPW CodeRED PWPT Update \(Final\).pdf](#)

Rodney Worden, Public Works Director, and Joel Sensenig, Public Works, gave a presentation on the new Mass Notification system, CodeRed. The system will be used to notify project work in area, service disruptions, watermain breaks, boil order advisories and levee alert notifications. The system will be able to notify individuals by phone, email and text and can target specific service areas. Discussion ensued.

This matter was presented

7.10 [20-0042](#)

Director's Report - Public Works.

Rodney Worden, Public Works Director, said the department is continuing to monitor Baxter International flows near Fox Lake, adding the levels are decreasing.

Director Worden added Public Works will start work cleaning the interceptor line in Libertyville. Due to warmer temperatures this winter, crews need to install wooden matting to prevent damage to forest grounds. A change order will be presented at the Committee's February 5 meeting.

8. **Executive Session**

8.1 [20-0152](#)

Executive session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21).

This matter was removed from the agenda

8.2 [20-0156](#)

Committee action regarding semi-annual review of closed session minutes.

A motion was made by Member Wilke, seconded by Member Maine, to follow the State's Attorney's Office recommendation to keep the closed session minutes

closed. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

9. County Administrator's Report

Matthew Meyers, Assistant County Administrator, had nothing to report.

10. Members' Remarks

Members Wilke and Vealitzek spoke about the use of recreational cannabis.

11. Adjournment

Chair Durkin called the meeting to be adjourned at 9:50 a.m.

A motion was made by Member Hewitt, seconded by Member Taylor, that this meeting be adjourned. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

Next Meeting: February 5, 2020

Meeting minutes prepared by Abby Scaff.

Respectfully submitted,

Chair

Vice Chair

Public Works, Planning, and Transportation Committee