

March 10, 2026

**Honorable Erin Cartwright Weinstein
Lake County Circuit Clerk, IL**

Powering Modern Government™

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To Honorable Erin Cartwright Weinstein,

This proposal addresses Lake County Circuit Clerk, IL for Film Conversion, Indexing - Case Files, QuickLinkSM, QuickLinkSM Initial Site Setup & Load, QuickLinkSM Annual Licensing, Hosting, and Support & Maintenance Services and is presented by Kofile Technologies, Inc. (Kofile).

Kofile is uniquely qualified as the largest and most experienced records preservation and modernization company in the United States.

Quoted services include Film Conversion, Indexing - Case Files, QuickLinkSM, QuickLinkSM Initial Site Setup & Load, QuickLinkSM Annual Licensing, Hosting, and Support & Maintenance.

With patented innovations, unmatched expertise, and a deep commitment to serving communities, we help organizations navigate preservation and digital transformation with confidence. Backed by proven results and trusted by thousands of government leaders nationwide, Kofile is your ally in building efficiency, security, and legacy. Let us preserve your permanent records while shaping the future—together.

Sincerely,

Miriam Gray
Strategic Account Executive

COMPANY OVERVIEW

History

At Kofile, we do not just preserve and digitize records—we modernize governance. Our solutions streamline workflows, enhance security, and provide seamless public access, ensuring that critical records are protected for future generations. With a deep commitment to partnership with our clients, we help organizations navigate digital transformation with confidence. Kofile is the only ally you need to build efficiency, security, and lasting impact.

Kofile: A History of Innovation and Preservation

1888 - The Formative Years

Enduro Binders, Inc., established in 1888 and acquired by Kofile in 2009, has been granted several patents over the years. Notable patents include:

- **Kofile Disaster-Safe Document Binder** (Patent No. 10,160,255, issued December 26, 2018): acts as a mini-vault to protect records from air, water, fire, mold, or other contaminants. Binders are customizable and can be title stamped to leave a permanent mark on history.
- **Lay-flat Pockets** (Patent No. 7,943,220, B1, issued May 17, 2011): are sealed on three sides and have a static seal on the fourth side preventing contamination thereby reducing risk of mold and mildew growth of preserved documents. The static seal is not permanently closed so documents can be removed without the need to replace the pocket.

Founding Kofile (2009-2011)

Kofile was established in **2009**, bringing together the industry's best practices and most experienced personnel in historical and permanent U.S. public records management. In **2011**, Kofile's original owner purchased the former Microfilm Division of Eastman Kodak (formerly located in Rochester, NY) and renamed it Eastman Park Micrographics, Inc. (EPM). This acquisition solidified Kofile's expertise in film preservation and digital imaging, making it the **largest critical records preservation and digitization company in the United States**. Kofile is comprised of some of the oldest and **most experienced** private firms specializing in public records preservation:

- **Joseph J. Marotti Co., Inc.**— Founded in **1961**, operated under that name for **48 years**.
- **Brown's River Bindery**— Founded in **1972**, operated under that name for **37 years**.
- **Louisiana Binding Service, Inc. (LBS)**— Founded in **1987**, operated under that name for **24 years**.
- **Safeguard Imaging, LLC**— Founded in **2009**, purchased and renamed **Kofile Solutions, Inc.** in **2010**, providing digitization and indexing services. In **2015**, this company merged into Kofile.
- **PFA, Inc.**— Founded in **1969**, operated under that name for **50 years**, purchased and renamed **Kofile Services, Inc.** in **2019**. In **2021**, this company merged into Kofile.

Expansion and Technology Growth (2015-2019)

Between **2015 and 2019**, Kofile expanded its solutions for government recordkeeping, launching **licenses, permits, and vitals solutions** with improved citizen access and search capabilities. A major milestone was reached in **2016** when Kofile deployed the **first cloud-architected official government records solution** in the U.S.

In **2018**, the company launched a **new cloud commerce platform** and updated its land and property records solutions. By **2019**, Kofile had expanded its cloud recording platform to multiple states, demonstrating a commitment to digital transformation in records management.

Strategic Acquisitions and Growth (2020-2022)

On **January 29, 2020**, Boston-based investment firm **Audax Private Equity** acquired Kofile, providing capital and resources to accelerate its growth and acquire Data Preservation Services and Seamless Docs.

In **2022**, Kofile purchased **Eastman Park Micrographics, Inc. (EPM) Lab Services**, bringing microfilm processing, duplication, and inspection fully under its control.

Recent Developments and Leadership Changes (2023-Present)

In **2024**, Kofile announced leadership changes with **Ray Aschenbach as CEO**. The shift aimed to enhance execution, accelerate innovation, and drive long-term business growth.

Kofile Today

- Kofile employs **over 500 employees** across the U.S.
- It remains a privately owned corporation under **Kofile, Inc. (100% owner)**.
- With a legacy built on **preserving historical records and embracing digital transformation**, Kofile continues to **modernize government services through expertise, innovation, and technology**.

Company & Employee Profile

Organization Legal Name	Kofile Technologies, Inc.
Type of Business	Corporation
Ownership	Owned 100% by Kofile, Inc. (Private Holding Company)
Tax ID	26-4034328
State/Date of Incorporation	1/8/2009 Delaware
SAM.GOV UEI No.	GUUCEJ3BYEB4
Principal Place of Business	Corporate Digitization & Conservation Lab 6300 Cedar Springs Road, Dallas, TX 75235
Mailing Address	P.O. Box 541028, Dallas, TX 75354
Region Serviced	National Company
Employee Count	Companywide: 500+ Permanent Employees Micrographics & Digitization Lab: Sun Valley, CA: Staffed by 34 Employees (with others working remotely within the State, supporting this Lab)
Website	www.Kofile.com
Organization Representative Name(s) and Contact Information	Authority to Bind: Zach Horn Authority to Clarify Proposal: Miriam Gray miriam.gray@kofile.com (214) 763-7490

Experience

Kofile is dedicated to preserving and protecting America's public records, serving over 3,000 government clients across 33 states. With decades of experience, Kofile has successfully completed tens of thousands of projects, from small-scale local initiatives to large-scale records preservation and digitization for major metropolitan areas.

Kofile's expertise spans permanent retention, historical, and active records for a wide range of government and public entities, including Auditors, Elections Offices, County and District Clerks, Assessors, Recordors, Courts, District Attorneys, Tax Assessors, Sheriffs, and Judges. Whether for small municipalities or large metropolitan areas, Kofile delivers tailored solutions to meet the unique needs of each client.

Key Differentiators

In a landscape of strained budgets, outdated systems, and ever-evolving mandates, **Kofile** stands as a true partner to government agencies—trusted not just for what we do, but for how we do it. We don't just digitize public records; we preserve legacies, fortify access, and future-proof operations with secure, scalable, and strategic solutions.

What Sets Us Apart

Our People and Expertise

- **Unmatched scale and specialization** with over 500 employees across four secure U.S. facilities
- **Decades of experience** delivering successful records projects for over 3,000 local governments, including Bexar County (San Antonio), LA County (Los Angeles), Dallas County (Dallas), Wayne County (Detroit), and Harris County (Houston)
- **Proven capability** to digitize over 25 million pages and preserve 6+ million archival pages annually
- **Trusted across funding sources**, including federally funded initiatives requiring strict adherence to FERPA, HIPAA, CJIS, and local government mandates
- **Cross-functional teams** of preservationists, technicians, and compliance experts who deliver precise, on-time results
- **Comprehensive project support** from assessment and planning to execution and delivery

Our Commitment to the Future

- **Cloud-based digital access platform:** Our proprietary cloud-based platform for secure, indexed access to land, court, vital, and case records, with optional e-commerce for self-funded record access
- **Civic HubSM:** An intuitive digital portal designed to improve engagement between governments and their constituents
- **State-of-the-art infrastructure** including a 150,000 sq. ft. fire- and F5 tornado-resistant Dallas HQ, climate-controlled environments, archival-grade vaults, and restricted-access security protocols
- **Advanced equipment** such as large-format, non-contact, and batch scanners, custom-built software, and patented preservation tools like Disaster-Safe Binders and lay-flat sleeves
- **Tailored storage solutions** engineered for long-term preservation, from mobile shelving and plat systems to custom records desks
- **Strategic planning for continuity:** Hundreds of customized records management plans designed to future-proof access and safeguard against catastrophic events

Our Commitment to You

- **Transparent partnerships** with clear scopes, timelines, and pricing from day one—no surprises
- **Client ownership of data:** You retain full control of your records and digital files at all times
- **Secure transport and chain of custody:** DOT-compliant vehicles, GPS tracking, and item-level inventory ensure safe and accountable handling
- **Rigorous QA/QC protocols:** Every document is reviewed with manual image comparison; defects are corrected in-house before delivery
- **Scalable, responsive service** for projects of any size—from single departments to multi-county or district-wide initiatives
- **Assessment-driven approach:** Complimentary evaluations provide a clear picture of your record collection's condition, risks, and opportunities
- **Dedicated support teams** including solution architects and technical specialists guiding you from kickoff to delivery

SERVICES

Kofile is a national leader in the preservation, digitization, and modernization of public records. We partner with government agencies to protect and transform their most valuable documents through archival-safe preservation, digitization, and accurate indexing services. Our expertise extends to the conversion of microfilm and microfiche, ensuring long-term access to aging media formats. Kofile also offers a suite of complementary products and solutions—including our proprietary digital access platform, custom shelving systems, and patented lay-flat mylar sleeves and archival binders—designed to enhance records organization, accessibility, and security. With decades of experience and a commitment to excellence, Kofile delivers scalable, end-to-end solutions tailored to the evolving needs of public agencies.

Digitization

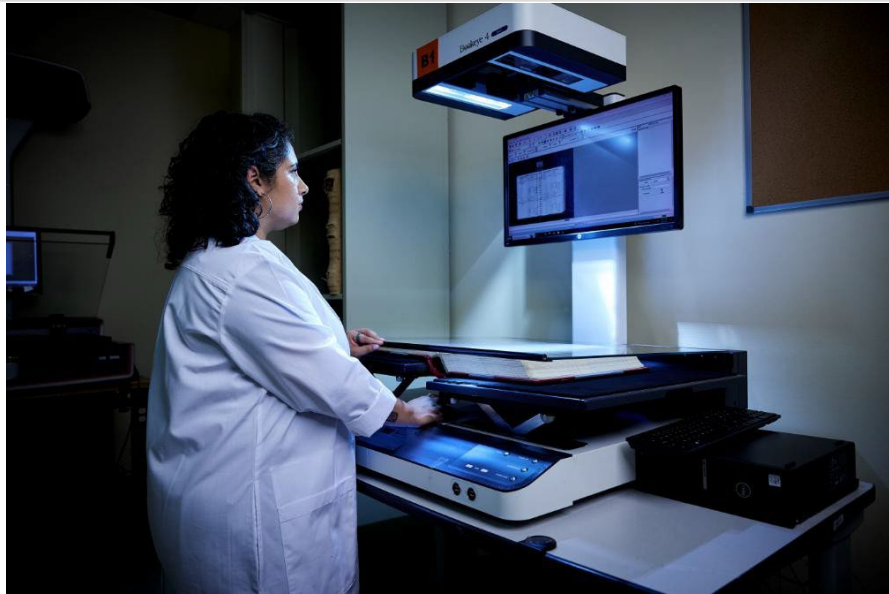
Digitizing a collection of documents creates an electronic representation of the original paper archival records. Digitization is not meant to replace the archival record, but to aid in its preservation and protect the original from physical handling through enabling electronic access. Images can be made available publicly or restricted to authorized users through platforms such as Kofile's QuicklinkSM. The digital copy also serves as a back-up if the original is misplaced, damaged, or destroyed.

Kofile offers a wide range of experience-backed services to meet the full spectrum of your digitization needs and can be coupled with our Preservation services to create the best possible image from fragile or damaged original documents. Technicians are trained to handle fragile and historical documents and use the best hardware and software available based upon the material and the requirements for the resulting images. Kofile's experience, tools, processes, and technology position us to handle large-scale digitization of permanent and non-permanent paper records to meet most any requirement and use case. For Archival digitization, Kofile can utilize tools and processes consistent with the U.S. National Archives and Records Administration (NARA) technical guidelines for digitization.

Our digitization workflows begin with our chain of custody for all books, boxes, maps, etc., that are received from our clients. We manifest every client item to ensure that we can electronically track activities and location throughout the digitization process. Each step in the digitization process is logged in our tracking database to create an audit trail of which technicians executed each task. Electronically tracking every step in our process allows us to provide updates on progress and to reconcile each item that was received is also returned to the client upon completion of the digitization process.

*Available age
Enhancement*

When clients require that the digital image be easier to read or 'look better' than the original document, Kofile will utilize processes that are based on our experience and on our best-in-class technology to improve image traits such as contrast, skew, jagged borders, stains, etc. Kofile IMAGE PERFECT PRO is Kofile's proprietary digital SLR-based software which utilizes proprietary algorithms that are critical for creating the best image possible from damaged and/or aged document and collections.



Kofile IMAGE PERFECT PRO enables technicians to apply different algorithms to sections of the image based upon need and to make incremental adjustments until the best possible combinations are identified.

Quality Targets permit operators to view image quality at scan. Images, even those scanned on different devices, are normalized. This software measures image quality and propagates this data through the imaging chain. Quality Targets serve as the foundation for quality assurance analysis.

Quality Targets are utilized in the scanning process to establish the baseline digital capture quality of the scanner during scanning. Therefore, Kofile can measure the digitization physics at the time of capture. Kofile IMAGE PERFECT PRO can measure each image at a minimum for:

- Target dpi
- Target Tone scale & correction
- Color Management
- Brightness/Contrast Correction
- Gamma Adjustment
- White Balancing
- Page Orientation
- Exposure uniformity
- Color reproduction

If applicable to the project, Kofile performs negative Photostat polarity reversal (so that all characters are black on a positive background). The document certification strip (file strip) is inverted to match the polarity of the final image.

If requested, annotations are supported to allow the addition of Name, Book Type, Volume, and Page on the image. Image quality metadata is captured from the image header, along with a secured digital signature that certifies the fidelity and integrity of every image scanned.

Quality Control (QC)

Our Quality Control (QC) process ensures that all images are certified. **Each image is sight checked during QC.** Kofile technicians ensure there are no missing pages, double feeds, or added attached pages. Every processed image is inspected, and finally, a digital inventory check is conducted before delivery.

Advanced Equipment

Kofile can scan mixed-sized and large-format documents. Kofile employs a range of scanners to tailor imaging services to the document that requires imaging. All the scanners employ double feed page detection to adjust for varying paper sizes and, more importantly, thicknesses to reduce pull-throughs on thin papers following thick bond. Fragile documents are imaged by hand and not fed through an automated Document feeder. Kofile's technicians are trained to handle fragile documents.

ARCHIVAL BOXES & FOLDERS



The box to the left is the original box, and the Coroplast™ boxes to the right are the rehoused files.

If required, Kofile offers the service of organizing scanned documents in new, corrugated plastic boxes that are

more suited to preserve the original documents. These boxes are acid-free and comprised of a chemically inert co-polymer. They offer unparalleled strength and high density, and they are water resistant. Each box and folder are appropriately labeled based on its contents.

Original shuck envelopes can be saved and preserved or returned, or as pictured above, photocopied to save space in the returned files.

Indexing

Indexing captures and organizes metadata from documents to make them searchable in electronic format. Kofile's Indexing process utilizes automated and manual data capture

techniques to deliver data that is guaranteed to be 99.25% accurate when measured at the field level against legible original content. The captured data can also be matched with existing system data and combined with Optical Character Recognition (OCR)-based full text searches so that documents can be shared and made available efficiently.



Kofile will bring years of experience in best practices and recommendations to the indexing process based upon the thousands of collections that we have helped our clients digitize and index across the country for land, court, and vital records, as well as non-permanent records such as HR records and other business documents. During our assessment, Kofile documents established methods of indexing specific instruments, clarifying terminology, and the standards used to enter names, dates, and other basic required information. This analysis identifies and documents the handling of details such as:

- Cross-indexed documents
- Differentiation between individual names & corporation names
- Government departments & agencies
- Alternate & alias names
- Abbreviations, titles, & naming consistency (e.g., hyphens, nos., spaces, & suffixes)

Kofile's quality control procedures (QC) ensure that managers and supervisors internally research and answer questions about any problematic process and have a regular cadence with the client subject matter experts for quick and clear resolution of any queries. Our indexing workflows include building in logical checks and edits at the field level and cross-referencing across documents in order to promote accurate data capture. A random sampling of captured data is performed before delivery to the client so that quality is consistently monitored, feedback is given to upstream processes and defects are corrected all before delivery of data to client systems. Client involvement and feedback demonstrate Kofile's pride in building successful professional relationships.

QuicklinkSM

Trusted by thousands of government agencies, QuicklinkSM is Kofile's proprietary, sole-source digital records solution designed for seamless, efficient access to public records. As a browser-based platform, it requires no software downloads or special hardware, ensuring ease of use. QuicklinkSM maintains static image locations for quick and consistent retrieval, allowing users to navigate digitized volumes smoothly via mouse & keyboard shortcuts.

QuicklinkSM's features/functionality are proprietary and sole-source to Kofile. Visit <https://kofilequicklinks.com/> to view public-facing applications in action.

QuicklinkSM features include:

The image location of all images within QuicklinkSM remains static for quick and consistent access. Dropdown search boxes appear on the left sidebar for queries down to the specific item requiring access.

Users can maneuver forward or backward through the digitized volume by a mouse and previous/next frame buttons and keyboard shortcuts.

Extensive image zoom capabilities.

End users can print an unlimited number of images, including the ability to crop a portion of images prior to printing.

End users can export each image as a PDF file.

All images on the platform can be exported, including the grayscale and bitonal formats.

Images are not cropped or modified by the software in any way.

As a browser-based solution, no software downloads or special hardware are required.

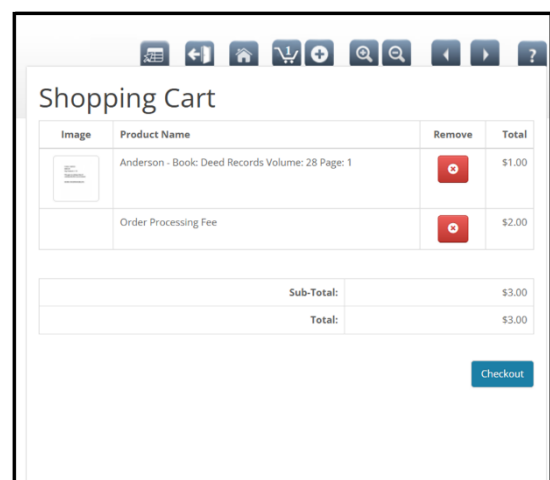
QuicklinkSM supports Full Text Search powered by Optical Character Recognition (OCR) to perform keyword searches and return results on both typed and handwritten material.

Search Capability

Research time and efforts are significantly reduced for both clerks and patrons. This application provides up to five fields to refine research queries—see search parameters exemplified herein. The interface only permits refinement to relevant results. The solution provides end users an easy-to-use search interface to provide digital images on demand within seconds. Dynamic dropdown fields appear and populate based on available data. The users can filter search results by type, year, parties, and alpha queries. Dropdown search boxes appear on the left sidebar for queries down to the specific volume requiring access. Along with these dynamic search options, a Full Text Search module is available to search both handwritten and typed material for keywords or phrases.

eCommerce

eCommerce capabilities are available to provide constituents with electronic copies for a set fee (the Office sets the fee—but this capability is optional, and the Office can request a no charge system for public copies). The solution accepts all major forms of payment. Kofile provides monthly reimbursement and reporting of site activity. If eCommerce is preferred, note that users only pay for the specific document purchased. There is no subscription fee for public users. Why pay for access when the Office may not hold the queried document, or it may not be digitized? With Kofile, patrons only pay for the specific document needed. Also, the patron is not responsible for merchant fees for the transaction. Users can create a user account to manage all searches and purchases. If needed, Kofile can overlay a watermark or slight distortion of the images to prompt purchase of certified copies. The Office retains 100% of the copy revenue. Kofile



absorbs all related credit card and merchant account fees associated with this e-commerce solution. Kofile can attach an additional Per Transaction Document Processing Fee (e.g., \$2.00/ document) paid by the public purchaser. A convenience fee description is displayed as a line item in the users shopping cart.

IMPLEMENTATION METHODOLOGY

Kofile follows a structured, client-centered implementation approach designed to ensure accuracy, transparency, and minimal disruption to your organization's operations. Kofile will work to align scope, timelines, technical requirements, and key stakeholders during the initiation phase of the engagement. Our teams conduct thorough assessments of record conditions, formats, and retention needs to define the most effective path forward—whether the project involves digitization, indexing, microfilm, or preservation.

Throughout execution, we maintain chain-of-custody tracking, rigorous quality control, and real-time progress updates via secure platforms. Services are delivered through a combination of on-site and facility-based workflows, depending on client needs, and all deliverables are validated prior to handoff. Kofile's methodology ensures that each project is compliant, scalable, and built to meet both immediate access goals and long-term archival standards.

SCOPE OF WORK

Film Conversion

- Capture 16mm microfilm images at 300 dpi in black and white.
- Images accumulate as a Group IV bi-tonal images in a standard PDF or TIFF format.
- Automated de-skew, de-speckle, background control, and text enhancement.
- Automated cropping of images to remove excess border.
- Name images by roll/image number.
- Provide client with a digital master of each image on a medium suitable to the project size (e.g., DVD, flash drive, hard drive, ftp) along with corresponding index data.

Indexing - Case Files

Kofile will capture index values from the information on the image of the document. Index values will be captured from a suitable source document image that allows for accurate capture from the image and will be associated with the corresponding digital images.

Index Fields

The following index fields will be captured from the first page of each document:

- Case Number (8-digits)
- First Plaintiff
- First Defendant
- Date

Indexing Assumptions and Standards

- All documents and index fields to be captured are typed.
- Index information is present on the front side of the first page of each document.
- It is estimated to be an average of 40 images per document.
- Metadata (index) formatting will conform to the requirements of the Client's designated record-keeping or content management system.
- Images provided or produced will be of sufficient source quality and clarity to meet quality standards necessary to enable capture from image indexing.
- Default values will be captured for missing, illegible, or illogical fields.
- Index capture is limited to the defined fields, character limits, and scope described herein. Any changes to index fields, character limits, formatting rules, or document structure may require a change order.

QuickLinkSM

QuickLinkSM Initial Site Setup & Load

- QuickLinkSM DocView software setup and training.
- If selected by the client, provide E-Commerce capabilities for the public to search and purchase document images. The Client retains 100% of copy revenue, and Kofile charges a \$2.00 convenience fee for documents that the public purchases.
- Kofile will provide monthly reimbursement for E-Commerce and reporting of activity on the site.
- Kofile hosts, supports, and maintains the QuickLinkSM site.

QuickLinkSM Annual Licensing, Hosting, Support & Maintenance

- One year of QuickLinkSM licensing, hosting, support, and maintenance.

TRANSPORTATION & FACILITIES

Kofile prioritizes security and accountability at every stage of records management. From GPS-tracked, DOT-compliant transportation to strict chain-of-custody protocols, we ensure records remain protected and meticulously tracked. Our permanent, climate-controlled facilities feature advanced security systems and archival vaults, providing a secure environment for processing and preserving critical government records.

Secure Transportation

Kofile personnel pick up and transport records. Kofile will provide all supplies, materials, equipment, transportation, and related items. Additionally:

- Vehicles are DOT compliant
- Vehicle doors remain locked – including rear gate with padlock
- Include GPS

Go through a vehicle pre-check before leaving

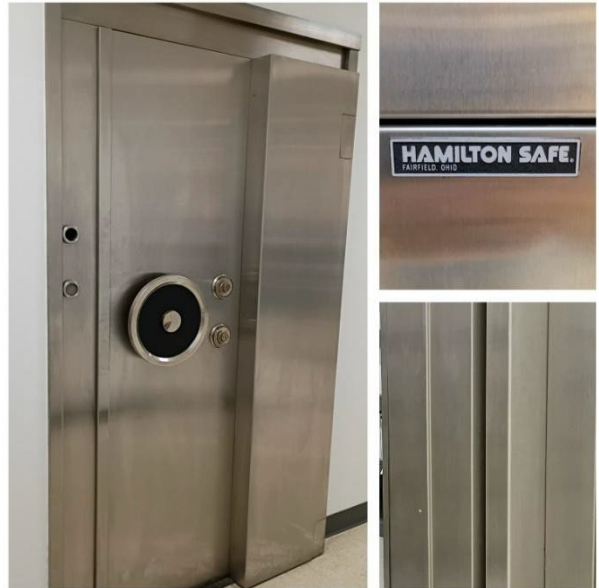
Chain of Custody Control

Kofile's chain of custody control is unparalleled. Kofile Transportation Services monitors inventory at the box, folder, and page level, and experts examine each item prior to any service. The chain of custody includes transport, facility security, technological safeguards, and project management tools/tracking.

State-of-the-Art Facilities

Kofile has:

- Secure, permanent facilities employing full-time, permanent employees.
- Code-compliant facilities and archival, climate-controlled vaults.
- State-of-the-art security systems.
- East, Central, and West Coast facilities servicing the entire country.



Kofile headquarters, located in Dallas, TX:

This is a permanent 150,000 square foot facility that features:

- Fire-resistant brick and concrete building (F5 Tornado Resistant). Structural steel support members, fire-rated walls, ceiling, and flooring.
- Archival vaults (Media Vault and two Book/Paper Vaults).
- Security fences surround the property with restricted control access at each gate/door.
- State-of-the-art security systems protect the entire facility and each vault.

PRICING

Without a signed agreement, prices are good for 90 days. Pricing is based on estimated document and page counts and condition. Final billing occurs on actual document and page counts and condition per mutually agreed upon pricing; not to exceed the P.O. without written authorization.

LAKE COUNTY CIRCUIT CLERK						
Project Overview - Estimated Volumes and Pricing						
Record Series	Volume	UOM	Quantity	Level of Service		Estimated Total
16 MM Oracle Simplex	2899 rolls	Per Image	17,828,850	Film Conversion	\$0.0575	\$1,025,158.88
16MM Oracle Simples	2899 rolls	Per Doc	490,926	Indexing - Case Files	\$.53	\$260,190.78
			1	QuickLink SM		\$0.00
		Each	1	QuickLink SM Initial Site Setup & Load		\$0.00
		Each	1	QuickLink SM Annual Licensing, Hosting, Support & Maintenance		\$0.00
ESTIMATED PROJECT TOTAL						\$1,285,349.66

Project Timeline and Inventory

The estimated total of the project is \$1,285,349.66 which County has elected to procure in phased increments aligned with its fiscal year ending November 30. For the current fiscal year (Phase 1 - through 11/30/2026), County has allocated \$400,000.00. County anticipates an annual Phase budget of approximately \$300,000.00 which is subject to change.

County and Kofile will mutually agree on a project plan for each Phase which will outline the specific inventory and allocated budget for the Phase. Kofile will not exceed any Phase budget as communicated by County. The parties will cooperate to adjust the inventory included within each Project Plan(s) to address any under or over budget inventory for the Phase.

The unit pricing set forth above will remain firm and unchanged through completion of all work identified in this scope of work.

BILLING

Pricing based on the assumptions and records provided by Lake County Circuit Clerk, IL, as outlined in the Scope of Work section of this response. Kofile will invoice based on actual document and image counts times the applicable unit rate and will not exceed the

estimated total without written authorization.

ACCESSIBILITY OF RECORDS

All records held at Kofile are maintained as private and confidential material. All physical or digital records (including volumes, documents, digital images, metadata, or microfilm) serviced by Kofile shall remain the property of Lake County Circuit Clerk, IL. Client is guaranteed access to records via email or toll-free fax. Upon receipt of a records request, Kofile will flag the requested record and verify inventory control, pull supporting paperwork, and email/fax a response to the approved requester or alternate.

PROJECT IMPLEMENTATION & CLIENT ACCEPTANCE

Project Implementation

To initiate services with Kofile, please contact your designated Sales Representative, who will serve as your primary point of contact throughout the engagement.





Upon finalizing terms, Kofile will coordinate closely with Lake County Circuit Clerk, IL to confirm schedules, logistics, and deliverables, ensuring a seamless transition from procurement to project implementation.

PURCHASING VEHICLE




OMNIA

This project is presented as a cooperative purchase under the Omnia administered Region 4 ESC - TX Contract No. R231003 ("Base Contract"). This proposal shall be governed by the terms and conditions of the base contract and Kofile terms and conditions found at <https://kofile.com/omnia> and the terms in the attached Lake County Addendum. In the event of a conflict the Addendum terms shall govern.

Customer Acceptance

Name (Authorized Official):	
Title:	
Date:	
Signature:	

Kofile Acceptance

Name (Authorized Official):	
Title:	
Date:	
Signature:	