

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 20, 2020

1:00 PM

JOINT BUDGET HEARINGS

**Live-streamed at: <http://lakecounty.tv/> , Comcast Ch. 18 or 30,
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)**

Health and Community Services Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the September 18, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Comments received by 7:00 a.m. for items not on the agenda will be read at the beginning of the meeting in the order they are received or during consideration of an agenda item if it is related to a specific item. Comments received after 7:00 a.m. but before consideration of the final agenda item under Regular Agenda, may be taken at the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received but not read during the meeting will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Health and Community Services Budget Hearing Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be

held by audio or video conference.

Attachments: [Determination - Chair Hart - Rev 081320.pdf](#)

1. Call to Order

Present 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

Others present:

Elizabeth Bogi, Circuit Court
Erin Cartwright Weinstein, Circuit Court
Jim Chamernik, Sheriff's Office
Anthony Cooling, Finance and Administration
Howard Cooper, Coroner's Office
James Edwards, Court Division
Steven Fabbri, Probation
Gary Gibson, County Administrative Office
Joy Gossman, Public Defender's Office
James Hawkins, County Administrative Office
John Idleberg, Sheriff's Office
Matthew Meyers, County Administrative Office
Emily Mitchell, Finance and Administration
Cassandra Torstenson, County Administrative Office
Mike Munda, Regional Office of Education
Mike Nerheim, State's Attorney's Office
Brenda O'Connell, Planning, Building and Development
Mark Pfister, Health Department
Todd Schroeder, Circuit Court
Jennifer Serino, Workforce Development
Andrew Tangen, Veteran's Assistance Commission
Micah Thorton, Circuit Court
Eric Waggoner, Planning, Building and Development
Michael Wheeler, Finance and Administration
Chief Judge Diane Winter, Circuit Court
Roycealee Wood, Regional Office of Education

2. Pledge of Allegiance

Chair Carlson dispensed the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions and amendments to the agenda.

4. Public Comment

There were no public comments.

5. **Chair's Remarks**

There were no Chair's remarks.

6. **Old Business**

There was no old business to discuss.

7. **New Business**

REGULAR AGENDA

7.1 [20-1466](#)

Presentation and consideration of proposed Fiscal Year 2021 Budget (see complete recommended budget attached).

Attachments: [2021 Recommended Budget.pdf](#)

Gary Gibson, County Administrator, thanked the staff of the Finance Department.

Mike Wheeler, Finance and Administrative Services (FAS), gave opening comments of the proposed Fiscal Budget. Mr. Wheeler explained how the proceedings will work and thanked the staff for helping put together the budgets.

HEALTH AND COMMUNITY SERVICES

7.2 [20-1465](#)

Joint committee action approving the recommended Fiscal Year 2021 for Community Development (HUD Grants).

Emily Mitchell, Budget/Operations Analyst, gave an overview of the budget for the Community Development HUD Grants. Eric Waggoner, Director of Planning, Building and Development, gave an overview of the Community Development HUD grants. Director Waggoner stated a lot of the needs can be met through the CARES Act.

Brenda O'Connell, Continuum of Care Coordinator, stated many of the community needs have changed since COVID-19. Staff have reached out to the community asking what the new needs are.

Health and Community Services Committee

A motion was made by Member Hewitt, seconded by Member Altenberg, that this committee action item be approved. The motion carried by the following vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Pedersen, to approve item 20-1465, the recommended Budget for the Community Development HUD Grants. Unanimously approved by Roll Call Vote.

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair

Vealitzek, Member Wasik and Member Wilke

7.3 [20-1469](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Health Department.

Mike Wheeler, Finance and Administration, gave an overview of the budget for the Health Department.

Mark Pfister, Health Department Director, stated the 2021 Budget was the most difficult budget in the 60 years of the Health Department. Director Pfister thanked the Board and the County Administration for working with them on the budget. He thanked the departments for their help during the pandemic. Director Pfister stated there were 24 FTE's reduced for the budget. Unfortunately, six were positions that were actually filled. The budget is very austere and bare bones. Discussion ensued.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Martini, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Vealitzek, to approve item 20-1469, recommending the budget for the Health Department.

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.4 [20-1471](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Tuberculosis (TB) Clinic.

Michael Wheeler, Finance and Administration, gave an overview of the budget for the tuberculosis clinic. The budget has been reduced by 3 percent.

Mark Pfister, Health Department Director, stated there is a potential rise in tuberculosis because of people not coming in to be treated due to COVID-19. The Health Department had 9 cases in 2019 and 10 for 2020 thus far. In 2018, there were 19 cases. Director Pfister also thanked the Board for their support.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Altenberg, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.5 [20-1472](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number Eight (SSA # 8) - Loon Lake.

There was no discussion on this item.

Health and Community Services Committee

A motion was made by Member Martini, seconded by Member Barr, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.6 [20-1474](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Regional Office of Education.

Anthony Cooling, Budget/Operations Analyst, gave an overview of the budget of the Regional Office of Education.

Mike Munda, Regional Office of Education, stated there are two vacancies and is still requesting the position for an accountant assistant. Discussion ensued.

Health and Community Services Committee

A motion was made by Member Hewitt, seconded by member Cunningham, that the Regional Office of Education budget be approved as presented.

A motion was made by Member Barr, seconded by Member Hewitt, to amend the motion to approve a position for an accountant assistant.

Member Hewitt rescinded her second. The amendment failed due to not having a second.

Vote was taken on original motion.

Health and Community Services Committee

A motion was made by Member Hewitt, seconded by Member Cunningham, that this committee action item be approved. The motion carried by the following vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Clark, to approve item 20-1474, the recommended Budget for the Regional Office of Education.

Aye:7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.7 [20-1476](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Veteran's Assistance Commission.

Anthony Cooling stated the 2021 budget is status quo from last years. There are decrease in capital and benefits. There are several program requests.

Andrew Tangen, Superintendent Veterans Assistance Commission, gave an overview of the program and stated how hard this year has been on the Veterans. A lengthy discussion ensued regarding the part-time position to full-time.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Barr, that this committee action item be approved.

A motion was made by member Martini, seconded by Member Barr, to amend the budget to upgrade one part-time position to a full-time position. Motion failed by the following roll call vote:

Aye: 2- Member Martini, Member Barr

Nay: 5 - Chair Carlson, Member Altenberg, Member Cunningham, Member Hewitt, Vice Chair Simpson.

Vote was taken on original motion.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Barr, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.8 [20-1477](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for Winchester House.

Member Wilke left the meeting.)

Mike Wheeler, Finance and Administrative Services, gave an overview of the budget for Winchester House. The funds are going into contingency. A suggestion to reallocate for the program requests that were presented.

Chair Carlson asked for a legal opinion as to what needs to be done with the funds.

Patrice Sutton, Finance and Administrative Services Director/Chief Financial Officer, stated she will come back to the Board to ask what should be done with the funds.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Altenberg, to approve Winchester House's budget as presented.

A motion was made by Member Barr, second by Member Simpson, to amend Winchester House's budget to zero out the revenue and expenses. Motion carried by the following roll call vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini Vice Chair Simpson

A motion was made by Member Martini, seconded by Member Barr, to approve the Winchester House Budget, as amended. Motion carried by the following roll call vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini Vice Chair Simpson

Health and Community Services Committee

A motion was made by Member Barr, seconded by Member Simpson, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Vealitzek, to approve

Winchester House's budget as presented.

A motion was made by Member Carlson, seconded by Member Clark, to amend Winchester House's budget to zero out the revenue and expenses. Motion carried by the following roll call vote:

Aye: 5 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik

Not Present: 2 - Vice Chair Vealitzek, Member Wilke

(Note... due to technical difficulties, Vice Chair Vealitzek was unable to cast her vote on the amended language.)

A motion was made by Member Carlson, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 – Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Vealitzek, Member Wasik

Not Present: 1 – Member Wilke

7.9 [20-1480](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Workforce Development Department.

Anthony Cooling, Budget/Operations Analyst, Fiscal Year 2021 grant revenue increased. Their Grant revenue is a formula driven allocation because Lake County's unemployment rate is higher than the State's. There was a substantial increase with unemployment this year which increased the funding and expenses for Workforce Development.

Jennifer Serino, Director of Workforce Development, recognized the work of her team in her department and Workforce Development Board has been instrumental ensuring continuity of service for the last eight months. Director Serino gave an overview of the budget and planning for Workforce Development and noted planning started back in November.

Health and Community Services Committee

A motion was made by Member Altenberg, seconded by Member Cunningham, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

8. Executive Session

There was no Executive Session.

9. Public Comment

There was no additional public comments.

10. County Administrator's Report

There was no County Administrator's report.

11. Members' Remarks

12. Adjournment

Chair Carlson declared the meeting adjourned at 4:53 p.m.

Next Meeting: October 27, 2020

Meeting minutes prepared by Kristy Cechini.

Respectfully submitted,

*Chairman
Health and Community Services Committee*