

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final-Amended

Thursday, January 12, 2023

8:30 AM

**Assembly Room, 10th Floor or register to virtually attend at
<http://bit.ly/3WS7O7R>**

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item: # (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business

7.1 [23-0102](#)

Resolution approving updates to the Travel and Business Expense Reimbursement Policy.

- The Local Government Travel Expense Control Act (Public Act 99-604) requires that Lake County adopt a Resolution related to the approval of travel expenses and meal purchases. The law provides that the County regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees.
- The "Employee Reimbursement Policy" is updated to be termed "Travel and Business Expense Reimbursement Policy". The policy was updated to reflect current economic conditions and to incorporate other operational and administrative improvements.
- This policy is found in the Employee Policy and Procedure Manual, Section 10.9.
- An interdepartmental work group provided valuable input and revisions to the policy. The State's Attorney's Office completed a compliance review of the policy.
- The Travel and Business Expense Reimbursement Policy maintains the meal expense limits approved by the Lake County Board on August 9, 2022, and adjusted reasonable limits for transportation and lodging based on county and comparative governmental data.
- Based on the November 3, 2022, Financial & Administrative Committee discussion on this policy, Section 5.4.3 Meal Expense is updated to reflect reimbursement of the actual cost per meal with an itemized receipt and eliminated per diems without receipts.

Attachments: [Travel and Business Expense Reimbursement Policy-Clean.pdf](#)

[Travel and Business Expense Reimbursement Policy - REDLINED.pdf](#)

8. New Business

CONSENT AGENDA (Items 8.1 - 8.16)

MINUTES

8.1 [23-0070](#)

Committee action approving the Financial and Administrative Budget Hearing minutes

from October 18, 2022.

Attachments: [F&A Budget Hearing 10.18.22 Final Minutes](#)

8.2 [23-0071](#)

Committee action approving the Financial and Administrative Budget Hearing minutes from October 19, 2022.

Attachments: [F&A Budget Hearing 10.19.22 Final Minutes](#)

8.3 [23-0074](#)

Committee action approving the Financial and Administrative Budget Hearing minutes from October 20, 2022.

Attachments: [F&A Budget Hearing 10.20.22 Final Minutes](#)

8.4 [23-0103](#)

Committee Action approving the Financial and Administrative minutes from October 27, 2022.

Attachments: [F&A 10.27.22 Final Minutes](#)

8.5 [23-0068](#)

Committee action approving the Financial and Administrative minutes from November 3, 2022.

Attachments: [F&A 11.3.22 Final Minutes](#)

8.6 [22-1720](#)

Report from Robin M. O'Connor, County Clerk, for the month of October, 2022.

Attachments: [LCC Report for October 2022](#)

8.7 [22-1702](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of October 2022.

Attachments: [October 2022](#)

8.8 [22-1741](#)

Report from Anthony Vega, County Clerk, for the month of November, 2022.

Attachments: [LCC Report for November 2022](#)

8.9 [22-1745](#)

Report from Anthony Vega, County Clerk, Recording Division, for the month of November 2022.

Attachments: [November 2022](#)

8.10 [23-0032](#)

Finance Department - Monthly Financial Report (October and November 2022)

Attachments: [Monthly Financial Report - October & November 2022.pdf](#)

HEALTH & COMMUNITY SERVICES

8.11 [22-1644](#)

Joint resolution approving a Substantial Amendment to the Neighborhood Stabilization Program Round 1 (NSP1) Action Plan.

- In 2008, Lake County was awarded \$4,600,800 of Neighborhood Stabilization Program (NSP) funds for the purpose of investing in housing in neighborhoods impacted by the foreclosure crisis.
- The \$6,057,853 of program income generated when homes are resold, has been reinvested in additional projects.
- The final unallocated balance of NSP1 funds of \$3,837 will be assigned to Community Partners for Affordable Housing (CPAH) for the active rental project at 2101-2107 Georgetown Lane, Waukegan.
- This final allocation will allow staff to close out the NSP program with HUD.

Attachments: [PY2008 NSP Action Plan Addendum - Nov 2022 - Redline](#)

8.12 [22-1645](#)

Joint resolution approving a Substantial Amendment to the Neighborhood Stabilization Program Round 3 (NSP3) Action Plan.

- In 2011, Lake County was awarded \$1,370,422 of Neighborhood Stabilization Program funds for the purpose of investing in housing in neighborhoods impacted by the foreclosure crisis.
- The \$1,021,596 of program income generated when homes are resold, has been reinvested in additional projects.
- Unallocated NSP3 funds in the amount of \$88,212 will be assigned to Community Partners for Affordable Housing (CPAH) for the active rental project at 2101-2107 Georgetown Lane, Waukegan.
- The balance of NSP3 funds (\$64,007) will be allocated to future Community Development Block Grant (CDBG) eligible activities as part of the NSP closeout process.

Attachments: [NSP3 Substantial Amendment 2022-redline](#)

PUBLIC WORKS & TRANSPORTATION

8.13 [23-0005](#)

Ordinance requesting the conveyance of parcels of land for right-of-way and

easements from the Villages of Long Grove and Buffalo Grove and authorizing separate agreements with the Villages of Long Grove and Buffalo Grove for the widening and reconstruction of Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road.

- The County needs right-of-way and easements from the Villages of Long Grove and Buffalo Grove in order to construct the improvement.
- The Villages of Long Grove and Buffalo Grove desire the County to include non-motorized improvements as part of the project. The Villages also own certain facilities (sewers, traffic signals, non-motorized facilities, and street lighting) that require modification to accommodate the roadway improvements.
- The Villages of Long Grove and Buffalo Grove will reimburse the County for the costs associated with this work, estimated to be \$62,736 and \$393,835 respectively.
- Each agreement has been approved by the respective municipality.
- This project is included in the Transportation Improvement Program with construction planned to begin in 2023, and designated as Section 09-00088-18-WR.

Attachments: [23-0005 Aptakisic Road, Village of Buffalo Grove Agreement](#)

[23-0005 Aptakisic Road, Village of Long Grove Agreement](#)

[23-0005 Location Map, Aptakisic Road](#)

8.14 [23-0006](#)

Joint resolution appropriating a supplemental amount of \$215,000 of ¼% Sales Tax for Transportation funds for right-of-way costs associated with the improvements of Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road.

- Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road, will be widened and reconstructed and will include new sidewalk and bike path.
- The County Board, at its November 10, 2020 meeting, appropriated \$515,000 for right-of-way acquisition of 22 parcels, which was based on the independent appraisals and reports prepared for each property.
- Based on actual settlement amounts, a supplemental appropriation is needed to acquire the remaining properties.
- This project is included in the Transportation Improvement Program with construction in 2023, and designated as Section 09-00088-18-WR.

Attachments: [23-0006 Location Map, Aptakisic Road](#)

FINANCIAL & ADMINISTRATIVE

8.15 [23-0057](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2023 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each fiscal year, it is necessary to “carry over” unspent budget authority from one fiscal year to the next under certain conditions as defined in the County’s Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2022 and uncompleted or ongoing projects that will not be complete until FY 2023.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2022 to FY 2023. The detailed accounts are included in the attachment.

Attachments: [Jan-23 Carryovers - Final](#)

8.16 [23-0113](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in Fiscal Year (FY) 2023 to accommodate Lidar Engineering Equipment in the Stormwater Management Fund.

- Line-item transfers in various funds between line-items in FY 2023 budget are needed to align the budget with correct expense accounts.
- The County Board must approve line-item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.
- This action does not increase budget authority; it simply transfers previously approved budget authority. The funds will be used to purchase Lidar Engineering Equipment in the Stormwater Management Fund that will perform quality assurance and control for multiple capital projects.

Attachments: [Jan-23 LIT - SMC Engineering Equip.pdf](#)

REGULAR AGENDA

LAW & JUDICIAL

8.17 [22-1746](#)

Joint resolution authorizing the State’s Attorney’s Appellate Prosecutor Program for Fiscal Year (FY) 2023 for a continued participation fee of \$48,000.

- This is a renewal for the continued operation of the State’s Attorney’s Appellate Prosecutor Program.
- Through this program the State’s Attorney’s Appellate Prosecutor handles Lake County criminal appeals, provides investigative and prosecutorial support in criminal cases, provides comprehensive training programs for prosecutors, and provides monthly case law newsletters, legislative updates, and Uniform Complaint Book supplements.
- The Board of Governors of the State’s Attorney’s Appellate Prosecutor has voted to keep the contribution amount for FY 2023 the same as for FY 2022, \$48,000.
- The State’s Attorney’s approved FY 2023 budget includes the \$48,000 expense.

Attachments: [SAAP Invoice FY23](#)

PUBLIC WORKS & TRANSPORTATION

8.18 [23-0058](#)

Joint committee action approving Contract Modification Number One with Donohue & Associates, Inc, Chicago, Illinois for the continued engineering services for sanitary sewer system modelling and capacity analysis, design and construction oversight in the amount of \$900,000.

- Lake County Board authorized a contract with Donohue & Associates, Inc. on September 10, 2019, for engineering services for sanitary sewer system modelling and capacity analysis, design, and construction oversight in the amount of \$350,000 per fiscal year.
- The Department of Public Works has identified engineering services for an approved American Rescue Plan Act (ARPA) project, previously approved by the County Board on April 12, 2022, to be governed by this Agreement.
- This Agreement is being supported, in whole or in part, by federal award number 21.027 awarded to the County of Lake by the U.S. Department of the Treasury in the amount \$550,000 representing the task order for the Des Plaines River Water Reclamation Facility Disc Filter Upgrade Project. Which is 44 percent of total Agreement funding.
- In accordance with Article 8, Section 101 (2) of the Lake County Purchasing Ordinance, this contract modification is germane to the original contract as signed and is in the best interest of Lake County, it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.
- This Committee Action authorizes Contract Modification Number One with Donohue & Associates, Inc. in the estimated amount of \$900,000 for engineering services for sanitary sewer system modelling and capacity analysis, design, and construction oversight.

Attachments: [23-0058 Donohue ARPA Agreement for DPR WRF Disc Filters & Clarifier](#)

[23-0058 Donohue ARPA Modification](#)

[23-0058 Donohue Vendor Certification](#)

8.19 [23-0059](#)

Joint committee action approving Contract Modification Number One with Donohue & Associates, Inc, Chicago, Illinois for the continued engineering services for the facility master plan/risk assessments for capital planning in the amount of \$975,000.

- Lake County Board authorized a contract with Donohue & Associates, Inc. on December 12, 2019, for engineering services for facility master plan/risk assessments for capital planning in the amount of \$275,000 per fiscal year.
- The Department of Public Works has identified engineering services for approved American Rescue Plan Act (ARPA) projects, previously approved by the County Board on March 8, 2022, and April 12, 2022, to be governed by this Agreement.
- This Agreement is being supported, in whole or in part, by federal award number 21.027 awarded to the County of Lake by the U.S. Department of the Treasury in

the amount \$975,000 representing task orders for the Des Plaines River WRF Blower Replacement project, Mill Creek WRF Ultraviolet Disinfection Replacement Project and the Des Plaines River WRF Ultraviolet Disinfection Upgrade Project. Which is 78 percent of total Agreement funding.

- In accordance with Article 8, Section 101 (2) of the Lake County Purchasing Ordinance, this contract modification is germane to the original contract as signed and is in the best interest of Lake County, it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.
- This Committee Action authorizes Contract Modification Number One with Donohue & Associates, Inc. in the estimated amount of \$975,000 for continued engineering services for Facility Master Plan / Risk Assessments for Capital Planning.

Attachments: [23-0059 Donohue Modification](#)

[23-0059 Donohue Agreement for DPR WRF Blower Replacement](#)

[23-0059 Donohue Agreement for Mill Creek UV Replacement](#)

[23-0059 Donohue Agreement for DPR WRF UV Upgrade Project](#)

[23-0059 Donohue Vendor Certification](#)

8.20 [23-0002](#)

Joint resolution appropriating \$8,100,000 of Motor Fuel Tax funds for the intersection improvement of Darrell Road with Case Road and Neville Road, which will be improved under the Illinois Highway Code for a total of 1.3 miles.

- The intersections of Darrell Road with Case Road and Neville Road will be improved with the installation of a roundabout and non-motorized improvements.
- The improvements also include the realignment of Case Road to align with Neville Road, the replacement of a culvert and resurfacing of Darrell Road.
- Approximately \$50,000 of the appropriation amount will be used to rent various equipment that will support in-house maintenance staff with advance tree removal and related work that must be completed during certain months of the year to comply with federal guidelines related to the protection of the Northern Long-Eared Bat.
- This improvement is included in the Transportation Improvement Program with construction planned to begin in 2023 and designated as Section 13-00107-09 -CH.

Attachments: [23-0002 Location Map, Darrell Road Corridor](#)

8.21 [23-0003](#)

Joint resolution authorizing an agreement with the Wauconda Township Road District for the proposed intersection improvements of Darrell Road with Case Road, Neville Road, Dowell Road, and Fisher Road.

- The intersection improvements of Darrell Road with Case Road, Neville Road, Dowell Road, and Fisher Road will include installation of roundabouts and

non-motorized improvements.

- To ensure proper operations of the roundabouts, the County desires to perform routine and capital maintenance of the roundabouts, street lighting, and signage, including sections of Case Road, Neville Road, Dowell Road, and Fisher Road which are under the jurisdiction of the Wauconda Township Road District (Road District).
- The agreement was approved by the Road District on August 25, 2022.
- This intersection improvement is included in the Transportation Improvement Program as two separate construction projects anticipated to begin in 2023 and designated as Section 13-00107-09-CH.

Attachments: [23-0003 Darrell Road Intersections, Township Agreement](#)

[23-0003 Location Map, Darrell Road Corridor](#)

8.22 [23-0001](#)

Joint resolution authorizing an agreement with STV Incorporated, Chicago, Illinois, to provide Phase III construction engineering services for improvements to the intersections of Darrell Road with Case Road and Neville Road, at a maximum cost of \$693,205, and appropriating \$835,000 of Motor Fuel Tax funds.

- STV Incorporated, Chicago, Illinois, will be utilized to perform the Phase III construction engineering services for improvements to the intersections of Darrell Road with Case Road and Neville Road.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- The Lake County Division of Transportation received Statements of Interest and Qualifications from 14 engineering firms, of which three firms were short listed and presented to a consultant selection committee.
- This project is included in the Transportation Improvement Program with construction anticipated to begin in 2023, and designated as Section 13-00107-09-CH.

Attachments: [23-0001 Darrell Road Intersections, Consultant Agreement](#)

[23-0001 Location Map, Darrell Road Corridor](#)

[23-0001 Vendor Disclosure, STV](#)

FINANCIAL & ADMINISTRATIVE

County Clerk

8.23 [23-0062](#)

Ordinance amending a previous ordinance designating the voting sites assigned to

14 of the 431 precincts in Lake County Townships.

- After reviewing voting sites for the April 4, 2023 Consolidated General Election, voting site changes are proposed to provide better voting locations to those precincts affected by sites that have requested to discontinue serving due to parking, ADA accessibility, and voting room limitations.
- Re-assigns each precinct to a newly identified appropriate voting site which has sufficient parking and voting space as well as full accessibility for all voters.

Attachments: [Exhibit A - 04042023 - FINAL](#)

[Community Protestant to Mundelein VH](#)

[HP Community House to HP Library](#)

[Aptakasic to BG Park District - UPDATED 2](#)

Facilities and Construction

8.24 [23-0011](#)

Resolution authorizing an agreement with Cotter Consulting, Chicago, Illinois, to provide Project Management Services for the construction of the new Regional Operations & Communications facility in an amount of \$580,000.

- As part of the Modified Fiscal Year (FY) 2021 Budget and in alignment with the Facilities Capital Improvement Plan, design of a new Consolidated 911, Emergency Management Agency (EMA), and Emergency Telephone Systems Board (ETSB) Facility was authorized.
- Lake County issued Statement of Interest number 22123 which described the need for professional project management services for the Regional Operations and Communications (ROC) facility.
- Solicitations were sent to 42 firms, and responses were received from five.
- In accordance with the Local Government Professional Services Selection Act, a selection Committee evaluated and interviewed the four top ranked firms, and Cotter Consulting, Chicago, Illinois, was determined to be the most qualified firm and negotiations were conducted.
- To fulfill the Board's priorities and direction, County Administration recommends the County enter into a contract with Cotter Consulting in the amount of \$580,000.

Attachments: [22123 Final Agreement - Signed](#)

[Lake Co Proposal](#)

[SOI 22123 Final](#)

[Vendor Disclosure Form](#)

8.25 [23-0007](#)

Committee action approving Contract Modification Number One with Wold Architects and Engineers, Palatine, Illinois for the continued architectural and engineering services for the Construction Administration phase of the Regional Operations and

Communication Facility in the amount of \$993,404.

- Lake County Board authorized a contract with Wold Architects and Engineers on October 12, 2021, for architecture and engineering services for the Regional Operations and Communication (ROC) facility in the amount of \$1,613,508.
- At the project onset, the proposed ROC facility was anticipated to be approximately 28,200 square feet and had an estimated building construction cost between \$20,540,520 and \$24,353,868. Based on the Design Development phase deliverable, the ROC is now planned for 37,426 square feet with a current estimated construction cost of \$35,516,287.
- The original Agreement anticipated subsequent services to be approved by the appropriate Lake County staff and/or the Lake County Board Committee and executed as a modification.
- In accordance with Article 8, Section 101 (2) of the Lake County Purchasing Ordinance, this contract modification is germane to the original contract as signed and is in the best interest of Lake County, it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.
- This Committee Action authorizes Contract Modification Number One with Wold Architects and Engineers in the estimated amount of \$993,404 for the continued architectural and engineering services for the Construction Administration phase of the Regional Operations and Communication Facility.

Attachments: [Contract Modification No. 1 - dated 12.8.22](#)

[12.8.22 Revised LetterR1 to Jon Joy](#)

[Vendor Disclosure Statement Form](#)

[21119 Fully Executed Agreement](#)

8.26 [23-0018](#)

Resolution authorizing an agreement with TriMark Marlinn LLC, Bedford Park, Illinois, for the removal, purchase and installation of a dishwasher for the Lake County Jail in the amount of \$178,162.58.

- As part of the Fiscal Year 2023 Facility Assessment Budget Process and Facilities Capital Improvement Plan, Jail Kitchen Equipment Replacement was approved.
- There is a need for the removal, purchase and installation of a new dishwasher for the Lake County Jail.
- Facilities identified a cooperative purchasing contract with TriMark Marlinn LLC, Bedford Park, Illinois, through Sourcewell to procure the replacement equipment that was competitively solicited and awarded.
- Pursuant to Chapter 33.115 of the Lake County Purchasing Ordinance, Cooperative Joint Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- The current term of the Sourcewell contract expires on August 3, 2026.

- This resolution authorizes the cooperative purchasing contract with TriMark Marlinn LLC in the amount of \$178,162.58.

Attachments: [Vendor Disclosure Statement](#)
[Lake County Jail Quote](#)

8.27 [23-0012](#)

Resolution ratifying an emergency procurement authorized by the Director of Facilities and Construction Services with Trane U.S. Inc. of LaCrosse, Wisconsin for condenser coil replacement at the Community Based Corrections Center.

- In June 2022, there was a need to make any emergency replacement of the condenser coil of the heating and air conditioning unit at the Community Based Corrections Center.
- The Director of Facilities and Construction Services declared that an emergency condition existed, necessitating immediate action.
- The Purchasing Agent issued an emergency purchase order to Trane U.S. Inc. for the replacement of the condenser coil.
- The cost of the repair was \$60,478 and this resolution seeks ratification of the emergency repair cost.

Attachments: [Emergency Procurement Memo](#)
[Invoice](#)
[VendorDisclosureForm](#)

8.28 [23-0020](#)

Director's Report - Facilities and Construction Services.

- Job Order Contract (JOC) Report, 1st Quarter Fiscal Year 2023.

Attachments: [FY2023 Q1 JOC Report](#)
[JOC FY2022 Contractor Summary Report](#)

Human Resources

8.29 [23-0090](#)

Committee action approving Final 2023 CDHP Premium Rates and Employer Contribution to HSA Plan.

- New IRS Rules increased the deductible required to meet the minimum standard to be classified as a "high deductible" health plan.
- The deductible increase reduced the overall cost of the plan, resulting in a decrease in premiums for the County & Employee.
- Staff recommendation is to provide employees with a one-time increase to their HSA seed money (\$42.88-single; \$93.20-employee +1; \$48.56 - family) to offset the increase in deductible and the decrease in the rate.

8.30 [23-0073](#)

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Sheriff's Office, and the Illinois Fraternal Order of Police Labor Council (ILFOPLC) Sworn Deputy Unit.

- This is a three-year agreement retroactive to December 1, 2020 through November 30, 2023 and covers approximately 171 positions in the Deputy and Telecommunicator Unit of the Sheriff's Department.
- Wage settlement of:
 - 3 percent on December 1, 2020.
 - 2.5 percent on December 1, 2021, plus an additional step for deputies at year 12.
 - Same as non-union on December 1, 2022, with a minimum of 2.25 percent and a maximum of 2.75 percent plus an additional step for deputies and telecommunicators at year 16.

Attachments: [2023-01-17 LSCO Law Enforcement 2020 - 2023.Updated Proposed Cl](#)
[2023-01-17 LSCO Law Enforcement 2020 - 2023.Updated Proposed Re](#)

8.31 [23-0096](#)

Director's Report - Human Resources.

Enterprise Information Technology

8.32 [23-0114](#)

Resolution approving a contract with Logicalis, Inc. of Downers Grove, Illinois, for professional services in the amount of \$326,386.25 to configure and deploy network equipment.

- These services support EIT's plan to keep our network secure, available, and running at peak performance.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative purchasing agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with Logicalis has been identified through Tech Data GSA #47QTCA21D00BD to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

Attachments: [Logicalis EOL Network Refresh FY23 Pro Svcs \\$326,386.25 - QUO & S](#)
[Logicalis Vendor Disclosure Lake County 010323](#)

8.33 [23-0097](#)

Director's Report - Enterprise Information Technology.

Finance

8.34 [23-0098](#)

Director's Report - Finance.

County Administration

8.35 [23-0085](#)

Resolution authorizing a contract, with AVI Systems Inc., Arlington Heights, Illinois, for Lake County Television (LCTV) Renovation and AV Technology Upgrades in an estimated amount of \$545,970.

- The existing infrastructure in the LCTV Control Room on the 10th Floor no longer meets industry standards and is need of replacement.
- The current technology in the Control Room was implemented for an analog setup, which has not been serviced and supported by the industry for many years. This project will upgrade the infrastructure in the Control Room to digital, the current state of technology standards.
- This project also will upgrade audiovisual infrastructure in the Board Room that is connected to the Control Room, such as the cameras used to broadcast Lake County Board meetings.
- Purchasing identified a cooperative purchasing contract with AVI Systems, Inc. through The Interlocal Purchasing System "TIPS" contract 200904, to procure audio visual equipment, supplies, and services.
- The contract authorizes the Purchasing Agent to enter into a contract, with AVI Systems Inc for the scope of this project.
- Pursuant to Chapter 33.115 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement.

Attachments: [23-0085 LCTV Infrastructure Renovation_AV Tech Upgrades](#)
[LCTV Production Upgrade Q1152353 R1](#)
[Vendor Disclosure Statement - AVI Systems](#)

8.36 [23-0137](#)

Resolution authorizing a contract with Samsara, Inc., San Francisco, California for fleet tracking software in the amount of \$177,095.05.

- Lake County has approximately 650 assets (vehicles and equipment), that are used for various tasks pertaining to daily operations.
- Lake County needs the ability to use telematic data and provide reports that will help in right-sizing the fleet, show real time emissions data, and provide management with options to review fleet routing and logistics data and driving behaviors.
- Purchasing identified a cooperative purchasing contract with Samsara, Inc., San Francisco, California through Sourcwell Cooperative Agreement to procure equipment, products, or services.
- The contract authorizes the Purchasing Agent to enter into a contract in the amount

of \$177,095.05 for year one and \$129,744.05 for years two and three. The current term of the contract is through March 26, 2025.

- Pursuant to Article 33.115 Cooperative Joint Purchasing of the Lake County Purchasing Ordinance, Lake County may participate in a cooperative purchasing agreement with Sourcewell.

Attachments: [Revised Samsara Quote - Sourcewell - Lake County, IL - 01.06.23](#)
[Vendor Disclosure Form - Lake County](#)

8.37 [23-0115](#)

Ordinance amending the Lake County Ethics & Conduct Code for the purpose of transferring Code responsibilities and authorities from the dissolved Ethics & Oversight Committee to the Financial & Administrative Committee.

- On December 16, 2022, the Lake County Board amended the Rules of Order and Operational Procedure to dissolve the Ethics & Oversight Committee and move all the Committee's former responsibilities to the Financial & Administrative Committee.
- The attached Code has been amended to align with the Rules of Order and Operational Procedure changes.

Attachments: [Ethics Conduct Red Line 010323](#)

9. County Administrator's Report

10. Executive Session

10.1 [23-0100](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [23-0075](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.2A [23-0017](#)

Committee action approving the reclassification of Workforce Development position 46000 from a Grade 6 to a Grade 8.

Attachments: [WFD Reclassification Position 46000](#)

10.3 [23-0072](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.4 [23-0069](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.5 [23-0101](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.5A [23-0104](#)

Committee action approving the Executive Session minutes from October 27, 2022.

10.5B [23-0105](#)

Committee action approving the Executive Session minutes from November 3, 2022.

11. **Members' Remarks**

12. **Adjournment**

Next Meeting: February 2, 2023