

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

**Tuesday, June 4, 2024**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/3Vd2uxL>**

**Health and Community Services Committee**

**1. Call to Order**

*Chair Parekh called the meeting to order at 8:32 a.m.*

**2. Pledge of Allegiance**

*Member Hewitt led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Chair Parekh

**Absent** 1 - Member Maine

*\* Member Knizhnik joined the meeting at 8:35 a.m.*

*Other Attendees*

*In Person:*

*Sandy Hart, Board Chair*

*Michael Karner, Regional Office of Education*

*Patrice Sutton, County Administrator's Office*

*RuthAnne Hall, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Liz Nelson, County Administrator's Office*

*Andrew Tangen, Veteran's Assistance Commission*

*Chris Anderson-Sell, Communications*

*Daniel Newport, Workforce Development*

*Melissa Gallagher, Finance*

*Jennifer Serino, Workforce Development*

*Carrie Flanigan, Children's Advocacy Center*

*Keeley Starvel, State's Attorney's Office*

*Abby Krakow, Communications*

*Kristy Cechini, County Board Office*

*Electronically:*

*Paul Frank, Board Member*

*Theresa Glatzhofer, County Board Office*

*Janna Philipp, County Administrator's Office*

*Jolanda Dinkins, County Board Office*

*Sam Johnson, Health Department*

*Tammy Chatman, Communications*

*Demar Harris, Workforce Development*

*Nick Principali, Finance*

*Sonia Hernandez, County Administrator's Office*

*Brea Barnes, Finance*

*Jim Hawkins, County Administrator's Office*

*Michael Wheeler, Finance*

*Jen DiBella, Public*

*Melanie Nelson, State's Attorney's Office*

*JazMine' Evans, Finance*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no remarks from the Chair.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.2)**

**\*MINUTES\***

**8.1 [24-0660](#)**

Committee Action approving the Health and Community Services Committee minutes for April 30, 2024.

**Attachments:** [HCS 4.30.24 Final Minutes](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 5 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt and Chair Parekh

**Absent:** 1 - Member Maine

**Not Present:** 1 - Member Knizhnik

**\*HEALTH DEPARTMENT\***

**8.2 [24-0669](#)**

Joint resolution accepting the Illinois Department of Public Health (IDPH) grant and authorizing an emergency appropriation in the amount of \$10,000 for the Local Health Protection grant.

**Attachments:** [LHPG STI Grant Increase \\$10K](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and recommended to the the Financial and Administrative Committee.**

**The motion carried by the following voice vote:**

**Aye:** 5 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt and Chair Parekh

**Absent:** 1 - Member Maine

**Not Present:** 1 - Member Knizhnik

**REGULAR AGENDA**

**\*COUNTY ADMINISTRATION\***

**8.3 [24-0676](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$143,033.05 of expenditures from the Opioid Settlement Fund (Fund 771) for additional contractual expenses, stipends, and staff salary.

**Attachments:** [FY24 emergency appropriation 5.20.24](#)

*Member Knizhnik joined the meeting at 8:35 a.m.*

*Melissa Gallagher, Interim Chief Financial Officer, provided a summary of the emergency appropriation of expenditures from the Opioid Settlement Fund to cover half the salary of the Opioid Coordinator.*

*Elizabeth Nelson, Opioid Coordinator, provided an update on the Opioid Initiative. Discussion ensued.*

*Consensus from the committee was to schedule quarterly updates regarding the Opioid Initiative.*

**A motion was made by Vice Chair Altenberg, seconded by Member Ross Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Chair Parekh

**Absent:** 1 - Member Maine

**\*WORKFORCE DEVELOPMENT\***

**8.4 [24-0721](#)**

Joint resolution approving the Workforce Development Workforce Innovation and Opportunity Act (WIOA) Four-Year Regional and Local Plans, Memorandum of Understanding (MOU) with the Job Center of Lake County, and authorizing the execution of all necessary correspondence to submit these plans to the Illinois Department of Commerce and Economic Opportunity (DCEO).

**Attachments:**    [Workforce Development Department Planning Cycle June 2024](#)  
[2024 LWIA1 MOU 5-29-24](#)  
[EDR 4 - Regional Plan - FINAL DRAFT](#)  
[LWIA 1 LCWDB-Local Plan 2024](#)  
[Workforce Development WIOA Plan and MOU Presentation June 2024](#)

*Jennifer Serino, Workforce Development Director, and Daniel Newport, Workforce Development Board Chair, presented on the Northeast Economic Development Region four-year Workforce Development Workforce Innovation plan and the Memorandum of Understanding with the Job Center of Lake County. Discussion ensued.*

**A motion was made by Member Ross Cunningham, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Chair Parekh

**Absent:** 1 - Member Maine

**\*REGIONAL OFFICE OF EDUCATION\***

**8.5    [24-0656](#)**

Regional Office of Education Annual Update.

**Attachments:**    [LCROE HCS Presentation](#)

*Dr. Michael Karner, Regional Superintendent of Schools, presented the Regional Office of Education annual update. Discussion ensued.*

**\*VETERANS ASSISTANCE COMMISSION\***

**8.6    [24-0512](#)**

Presentation and update from the Veterans Assistance Commission of Lake County.

**Attachments:**    [VAC Annual Update 6.4.24](#)

*Andrew Tangen, Veterans Assistance Commission Superintendent, presented the Veterans Assistance Commission annual update. Discussion ensued.*

**9.    County Administrator's Report**

*There was no County Administrator's report.*

**10.   Executive Session**

*The Committee did not enter into Executive Session.*

**11.   Member Remarks and Requests**

*There were no Member remarks or requests.*

**12.   Adjournment**

*Chair Parekh declared the meeting adjourned at 10:22 a.m.*

**Next Meeting: June 25, 2024**

*Meeting minutes prepared by Kristy Cechini*

*Minutes were approved on June 25, 2024 by the Health and Community Services Committee.*