

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, November 4, 2009

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called the committee to order at 1:04 p.m.

Present 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

Absent 1 - Member O'Kelly

Also present:

*Barry Burton, County Administrator
Suzi Schmidt, County Board Chairman
Amy McEwan, Sr. Assistant County Administrator
Dusty Powell, Sr. Assistant County Administrator
Gary Gordon, Finance & Administrative Services
Rich Hentschel, Finance & Administrative Services
Mike Gavin, Finance & Administrative Services
Michael Wheeler, Finance & Administrative Services
Andrea Norwood-Mathews, Finance & Administrative Services
Julie O'Brien, Finance & Administrative Services
Gary Reis, Purchasing Agent
Rodney Marion, Director of Human Resources
Robert Szarzynski, Human Resources
Pat Carey, County Board Member
Steve Carlson, County Board Member
Kevin Lyons, Sheriff's Department
Marci Jumisko, Court Administration
Willard Helander, County Clerk
Ann Wagner, Winchester House
Pam Riley, Health Department
Bill Hunt, Planning, Building & Development
Margo Nelson, Planning, Building & Development
Marty Buehler, Division of Transportation
Emily Karry, Division of Transportation
Matthew LaPierre, AFSCME
Jason Patt, Coroner/AFSCME
Lynn Himes, Special Assistant State's Attorney
Mary Otahal, County Board Office*

2. **Pledge of Allegiance**

Chair Paxton led the committee in the Pledge of Allegiance.

3. **Approval of Minutes - Regular and executive session from October 28, 2009**

3.1 **09-2163**

Minutes from October 28, 2009

Attachments: [F&A 10.28.09](#)

A motion was made by Member Stolman, seconded by Member Mountsier, that the regular and executive session minutes from October 7, 2009 be approved. The motion carried by the following vote:

Aye: 4 - Member Mountsier, Chair Paxton, Member Stolman and Member Carter

Not Present: 2 - Member Bassi and Vice Chair Kyle

4. Added to Agenda Items

5. Public Comment

Jason Patt, Deputy Coroner, addressed the Committee regarding the on-going union negotiations for Coroner's Office employees.

(Member Bassi and Vice-Chair Kyle arrived at 1:08 p.m.)

Matthew LaPierre, AFSCME, addressed the Committee regarding the on-going union negotiations for Winchester House employees.

6. Old Business

7. New Business

Planning, Building & Zoning

Law & Judicial

7.1 09-2156

Joint resolution authorizing a contract with Muzak LLC, Elmhurst, IL for an Assistive Listening System for the Lake County Courthouse in the estimated amount of \$210,914.82.

Amy McEwan explained this resolution.

A motion was made by Member Stolman, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.2 09-2096

Joint resolution authorizing acceptance of a grant award for \$9,120 from the State of Illinois Liquor Control Commission for a Tobacco Enforcement program.

Attachments: [Tobacco Enforcement Agreement](#)

Kevin Lyons explained this resolution.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

Health & Community Services

7.3 09-2141

Joint resolution authorizing an Amendment to the Intergovernmental Agreement with the City of Waukegan to extend the timeframe for the expenditure of 2008 Brownfield Funds.

Attachments: [IGA Slip3 Brownfield 2008](#)
[Waukegan 2008 Brownfield Application - Slip 3 Boat Storage](#)
[Waukegan Mayor letter to County Board October 13 2009](#)
[Waukegan IGA 2009 Amendment to 2008 Award](#)

Bill Hunt explained this resolution.

A motion was made by Member Carter, seconded by Member Bassi, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.4 09-2143

Joint resolution authorizing an emergency appropriation for the Lake County Health Department in the amount of \$2,709,564 in new grants and increased revenues.

Attachments: [LCHD FY 09 Emergency Appropriation](#)

Pam Riley explained this resolution.

Mr. Burton informed the Committee that there was a presentation at the HCS Committee meeting regarding the dissemination of the H1N1 vaccine at last week's clinics. It was recommended that this presentation be made to the full board.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.5 09-2144

Joint resolution authorizing an emergency appropriation for the Lake County Tuberculosis Clinic in the amount of \$9,330 in increased grant funding.

Attachments: [TB FY 09 Emergency Appropriation](#)

Pam Riley explained this resolution.

A motion was made by Member Stolman, seconded by Member Carter, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

Revenue, Records & Legislation

7.6 09-2128

Joint Resolution adopting a revised fee for plat of subdivision certification payments accepted in the Lake County Clerk's Office.

Attachments: [Plat of Subdivision Certification Cost Model](#)

Willard Helander explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 5 - Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

Not Present: 1 - Member Bassi

7.7 [09-2113](#)

Resolution authorizing the Chair of the Board to execute an Intergovernmental Cooperation Agreement with the Lake Bluff Park District for the purchase and sale of Tax Anticipation Warrants against taxes as levied by the District for the year 2009.

Attachments: [2703707-Intergvmntal Agmnt \(2\).doc](#)
[2703737-County Reso \(2\).doc](#)

Gary Gordon explained this resolution.

A motion was made by Member Bassi, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

County Clerk Update

County Clerk Willard Helander updated the Committee on the new law which allows any voter to be eligible to vote by mail effective for the February 2, 2010 primary election.

Public Works & Transportation

7.8 [09-2110](#)

Joint resolution appropriating \$30,000 of County Bridge Tax funds, and \$30,000 of Matching Tax funds to provide for FY 2010 acquisition of materials and services needed to maintain drainage and bridge facilities, pavements, shoulders, guardrails, fencing, and right-of-way and designated as Section 10-00000-02-GM.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.9 [09-2111](#)

Joint resolution appropriating \$71,800 of County Bridge Tax funds, \$119,400 of Matching Tax funds and \$104,000 of Sales Tax for Transportation or Public Safety funds for FY 2010 miscellaneous services needed to address soil, environmental, drainage, bridge and wetland concerns and right-of-way purchases during FY 2010 and designated as Section 10-00000-03-EG.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.10 [09-2112](#)

Joint resolution authorizing the execution of an agreement between the State of Illinois and Lake County for the widening and reconstruction of US Rte. 45 from Washington

Street to north of IL Rte. 120 and improving the intersections at Washington Street, Gages Lake Road, and Center Street. This resolution also appropriates \$70,000 of Motor Fuel Tax funds for this improvement designated as Section 02-00999-00-TL.

Attachments: [US Rt 45 widening 20091022132349.pdf](#)

A motion was made by Member Paxton, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.11 [09-2118](#)

Joint resolution appropriating a supplemental amount of \$200,000 of County Bridge Tax funds for the resurfacing of the Stearns School Road bridge deck and designated as Section 07-00236-02-BR.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.12 [09-2119](#)

Joint resolution authorizing a contract for the resurfacing of Gages Lake Road and also O'Plaine Road to Peter Baker & Son Co., Lake Bluff, Illinois, in the amount of \$1,487,378.51 and designated as Section 08-00999-04-RS.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.13 [09-2120](#)

Joint resolution authorizing a contract for the resurfacing of the intersection of Fairfield Road and Nippersink Road including the installation of permanent traffic control signals to Berger Excavating Contractors, Inc., Wauconda, Illinois, in the amount of \$1,307,307.36 and designated as Section 02-00150-02-TL. This resolution also appropriates \$1,390,000 of Matching Tax funds and \$180,000 of Motor Fuel Tax funds.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.14 [09-2123](#)

Joint committee action item approving Change Order No. 1 consisting of an increase of \$99,220.06 for additions to the IL Rte. 120 Corridor Feasibility Study's Engineering

Services, designated as Section No. 06-00274-00-ES.

Attachments: [2123 Att 20091028140343.pdf](#)

A motion was made by Member Stolman, seconded by Member Mountsier, that this committee action item be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.15 [09-2124](#)

Joint resolution authorizing the execution of an agreement between the Commuter Rail Division of the Regional Transportation Authority (Metra) providing the terms and conditions by which Metra will grant to Lake County a traffic cable easement along the Milwaukee District North Line right-of-way, located at Grand Avenue near Nippersink Boulevard in the Village of Fox Lake.

Attachments: [Traffic Cable Easement 20091026090724.pdf](#)

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.16 [09-2127](#)

Joint resolution authorizing the execution of an agreement between Lake County and the City of Waukegan for the construction of additional stormwater detention capacity along Washington Street west of Noll Street in the City of Waukegan. This resolution also appropriates \$25,000 of County Bridge Tax funds for this improvement designated as Section 09-00220-06-DR.

Attachments: [Washington St Stormwater 20091026125246.pdf](#)

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.17 [09-2132](#)

Joint resolution authorizing the execution of a Technical Services agreement between the Regional Transportation Authority (RTA) and Lake County providing the terms and conditions for the receipt of federal "New Freedom" grant funds, over 2 years.

Attachments: [2132 att 20091028092203.pdf](#)

Marty Buehler and Emily Karry explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. Motion carried by

the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.18 [09-2133](#)

Joint resolution authorizing the execution of two agreements between Lake County and Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions by which Pace will coordinate operations of, and partially fund, the Lake County Northwest Demonstration Project for the expansion of paratransit services to meet the needs of the mobility challenged constituent population in Antioch, Avon, Grant and Lake Villa Townships and designated as Section 09-00280-01-ES.

Attachments: [2133 RTA_20091028142406.pdf](#)
[2133 Pace Subsidy Agr_20091028142539.pdf](#)
[2133 Pace LTR_20091028142614.pdf](#)

Marty Buehler and Emily Karry explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.19 [09-2134](#)

Joint resolution authorizing the execution of a Technical Service agreement between the Regional Transportation Authority (RTA) and Lake County providing the terms and conditions by which the RTA will grant to Lake County \$260,930 of Innovation, Coordination and Enhancement (ICE) grant funds, for one year, to be utilized to expand Pace Route 570 which serves Gurnee, Fox Lake, and the College of Lake County (CLC), and to provide an additional Pace circulator bus route serving the Round Lake Beach commercial retail district. This resolution also appropriates \$400,000 of the ¼% sales tax for transportation and public safety funds for this project designated as Section 09-00280-02-ES.

Attachments: [2134 Tech Serv Agr_20091028160314.pdf](#)

Marty Buehler and Emily Karry explained this resolution.

A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.20 [09-2135](#)

Joint resolution authorizing the execution of an agreement between Lake County and Pace Suburban Bus Division of the Regional Transportation Authority providing the terms and conditions by which Pace Suburban Bus Division of the Regional Transportation

Authority will expand Bus Route 570, serving Gurnee, Fox Lake and the College of Lake County (CLC), and also provide an additional Pace circulator bus route serving the Round Lake Beach commercial retail district and designated as Section 09-00280-02-ES.

Attachments: [2135 Pace agr 20091028162141.pdf](#)

Marty Buehler and Emily Karry explained this resolution.

A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

Financial & Administrative

7.21 [09-2153](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds.

Attachments: [Line Item Transfers Nov 09 for FY 2009 Budget.pdf](#)

Rich Hentschel explained the resolution.

A motion was made by Member Mountsier, seconded by Member Carter, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.22 [09-2150](#)

Resolution authorizing an emergency appropriation for the amount of \$2,000 in Fund 276, Special Service Area 12 the Woods of Ivanhoe.

Julie O'Brien explained this resolution.

A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

7.23 [09-2126](#)

Resolution authoring the Purchasing Agent to enter into a contract with Global Cash Card, Irvine, CA for Payroll Card Services for Lake County for a two (2) year period plus renewals.

Rodney Marion explained this resolution.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

Abstain: 1 - Member Bassi

7.24 [09-1794](#)

Resolution ratifying Emergency Procurements authorized by the Director of Human Resources in the amount of \$498,083.49.

Rodney Marion explained this resolution.

A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

8.0 Executive Session

Motion by Member Mountsier, seconded by Member Carter, to go into executive session to discuss union contract negotiations. Voting aye: Kyle, Bassi, Mountsier, Stolman, Carter, Paxton. Motion carried.

Discussion.

Motion by Member Mountsier, seconded by Member Stolman, to come out of executive session. Motion carried.

8.1 Update on union contract negotiations

9.0 County Administrator's Report

Gary Gordon & Rich Hentschel presented the Quarterly Financial Report and the FY 2009 Year-to-Date Budget Briefing Amounts as of September 30, 2009. They reviewed in detail the revenues and expenses of key County departments.

10.0 Adjournment

A motion was made by Member Stolman, seconded by Member Mountsier, that this meeting adjourn at 3:05 p.m. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

Minutes prepared by Mary Otahal.

Respectfully submitted,

Chairman

Vice-Chairman

Financial & Administrative Committee