

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, November 4, 2009

1:00 PM

Conference Room C

Financial and Administrative Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes - Regular and executive session from October 28, 2009

3.1 [09-2163](#)

Minutes from October 28, 2009

4. Added to Agenda Items
5. Public Comment
6. Old Business
7. New Business

Planning, Building & Zoning

Law & Judicial

7.1 [09-2156](#)

Joint resolution authorizing a contract with Muzak LLC, Elmhurst, IL for an Assistive Listening System for the Lake County Courthouse in the estimated amount of \$210,914.82.

- The Lake County Courts are required to comply with the ADA hearing assistance guidelines and based on a 2005 system inspection the existing assistive listening system used in the courtrooms is obsolete making it difficult to find parts for repairs.
- The assistive listening system allows the individual to overcome the negative effects of distance, background noise, or poor room acoustics.
- If useable by the client, assistive listening devices can eliminate the cost of hiring a sign interpreter for the proceeding.
- This proposal updates and replaces audio system equipment and components to ensure quality operating audio systems in the Jury Assembly room, 28 courtrooms in Waukegan and 2 courtrooms at the Depke Juvenile Justice Center in Vernon Hills.
- Lake County desires to enter into a contract, with Muzak LLC, Elmhurst, IL for an Assistive Listening System for the Lake County Courthouse.
- Invitations for Bids were extended to eleven (11) vendors; sealed bids were received from three (3) vendors and opened on September 24, 2009.
- Muzak LLC of Elmhurst, Il is the lowest responsive and responsible bidder in the estimated amount of \$210,914.82; one other bid was received in the amount of \$271,300 and one non-responsive bid was received.
- This service will be charged to account 101-1103265-82020-000-000-11200.

7.2 [09-2096](#)

Joint resolution authorizing acceptance of a grant award for \$9,120 from the State of Illinois Liquor Control Commission for a Tobacco Enforcement program.

- The Lake County Sheriff's Office shares the concerns of the Illinois Liquor Commission regarding the purchase and use of tobacco products by minors. With the financial assistance from the Commission the Sheriff's Office can continue to conduct compliance

checks on retailers within our jurisdiction.

- The Lake County Sheriff's Office uses the grant funds for the purchase of tobacco products by the enforcement agents and to reimburse Lake County for the overtime expense incurred with the tobacco enforcement operation.
- The Illinois Liquor Commission has been providing financial assistance to the Sheriff's Office for these operations since 2003.
- The grant award for \$9,120 is for the time period August 1, 2009 through June 30, 2010.

Health & Community Services

7.3 09-2141

Joint resolution authorizing an Amendment to the Intergovernmental Agreement with the City of Waukegan to extend the timeframe for the expenditure of 2008 Brownfield Funds.

- In October 2008 the County Board executed an Intergovernmental Agreement with the City of Waukegan for a Brownfield Grant for up to \$100,000 for clean-up activities at the Former Harbor Slip 3.
- The resolution would authorize the Chairman to execute an Amendment to the Intergovernmental Agreement with Waukegan to extend the timeframe for the City to request reimbursement of Brownfield Funds from October 2009 until October 2010.
- Waukegan Mayor Bob Sabonjian sent a letter to the County Board dated October 13, 2009 stating the City prefers an extension of the Former Harbor Slip 3 Brownfield project rather than funding for a new project.

7.4 09-2143

Joint resolution authorizing an emergency appropriation for the Lake County Health Department in the amount of \$2,709,564 in new grants and increased revenues.

- The Health Department has been awarded five new grants and increased revenues from Community Health, Environmental Health, Behavioral Health and Primary Care Service Areas.
- These funds have not been previously appropriated because they were awarded after the adoption of the FY2009 budget.
- The new grants and additional revenue for the Health Department totals \$2,709,564 and a complete list of the sources of these funds is included in the resolution.

7.5 09-2144

Joint resolution authorizing an emergency appropriation for the Lake County Tuberculosis Clinic in the amount of \$9,330 in increased grant funding.

- The Lake County Tuberculosis Clinic has been awarded a grant increase in the amount of \$9,330.
- These funds have not been previously appropriated because they were awarded after adoption of the FY 2009 budget.
- These funds will be used for direct observational therapy for TB patients.

Revenue, Records & Legislation

7.6 09-2128

Joint Resolution adopting a revised fee for plat of subdivision certification payments accepted in the Lake County Clerk's Office.

- The Lake County Clerk's Office, in coordination with the Lake County Finance and

Administrative Services Department, completed a study of the fees associated with plat of subdivision certification payments.

- The study concluded that the average cost per certification ranged from \$5.65 to \$6.02. The fee is currently \$1.00.
- The Lake County Clerk's Office and the Finance and Administrative Services Department recommend that the fee be increased from \$1.00 to \$5.00.
- The recommended rate increase will be effective December 1, 2009.

7.7 [09-2113](#)

Resolution authorizing the Chair of the Board to execute an intergovernmental Cooperation Agreement with the Lake Bluff Park District for the purchase and sale of Tax Anticipation Warrants against taxes as levied by the District for the year 2009.

- Lake Bluff Park District has a need for funds for ordinary and necessary expenditures to pay liabilities and expenses of its operations until the receipt of property taxes.
- Lake County may provide such funds through the purchase of tax anticipation warrants to be issued by the District.
- The County will be paid back in full from future tax collections.
- An Intergovernmental Cooperation Agreement is required for this transaction.

Public Works & Transportation

7.8 [09-2110](#)

Joint resolution appropriating \$30,000 of County Bridge Tax funds, and \$30,000 of Matching Tax funds to provide for FY 2010 acquisition of materials and services needed to maintain drainage and bridge facilities, pavements, shoulders, guardrails, fencing, and right-of-way and designated as Section 10-00000-02-GM.

- FY 2010 Miscellaneous Maintenance Materials and Services, County Bridge Tax and Matching Tax: Appropriation
- Before materials can be ordered or work can be done using the County Bridge Tax fund or the Matching Tax fund a project appropriation is needed.
- This resolution appropriates \$30,000 of County Bridge Tax funds and \$30,000 of Matching Tax funds for miscellaneous maintenance work in FY 2010.

7.9 [09-2111](#)

Joint resolution appropriating \$71,800 of County Bridge Tax funds, \$119,400 of Matching Tax funds and \$104,000 of Sales Tax for Transportation or Public Safety funds for FY 2010 miscellaneous services needed to address soil, environmental, drainage, bridge and wetland concerns and right-of-way purchases during FY 2010 and designated as Section 10-00000-03-EG.

- FY 2010 Miscellaneous Engineering Services: County Bridge Tax, Matching Tax and Sales Tax for Transportation and Public Safety Funds: Appropriation
- Before engineering for construction can be done utilizing County Bridge Tax, Matching Tax, and Sales Tax for Transportation and Public Safety funds a project appropriation is needed.
- This resolution appropriates \$71,800 of County Bridge Tax, \$119,400 of Matching Tax and \$104,000 of Sales Tax for Transportation and Public Safety funds to provide for miscellaneous engineering services and right-of-way purchases in FY 2010.

7.10 [09-2112](#)

Joint resolution authorizing the execution of an agreement between the State of Illinois and Lake County for the widening and reconstruction of US Rt. 45 from Washington Street to north of IL Rt. 120 and improving the intersections at Washington Street, Gages Lake Road, and Center Street. This resolution also appropriates \$70,000 of Motor Fuel Tax funds for this improvement designated as Section 02-00999-00-TL.

- US Rt. 45 Widening and Reconstruction, Washington Street north to IL Rt. 120 and Improving the Intersections at Washington Street, Gages Lake Road, and Center Street: State of Illinois Agreement and Appropriation
- The State of Illinois will be the lead agency of this widening and reconstruction of US Rt. 45.
- The county highways of Washington Street, Gages Lake Road, and Center Street will be improved by widening each of these roadways to provide turn-lanes and will include modernization of traffic control signals at each of these intersections and interconnection to PASSAGE.
- This resolution authorizes the execution of an agreement with the State of Illinois for this improvement and appropriates \$70,000 of Motor Fuel Tax funds for the county's portion.
- The County share is for the local match for traffic signals.

7.11 09-2118

Joint resolution appropriating a supplemental amount of \$200,000 of County Bridge Tax funds for the resurfacing of the Stearns School Road bridge deck and designated as Section 07-00236-02-BR.

- Stearns School Road Bridge Deck Resurfacing: Supplemental Appropriation
- Construction costs have increased due to increased depth of patching and associated reinforcing steel rebars found needed during construction.
- This supplemental appropriation of \$200,000 from the County Bridge Tax fund is needed to ensure completion of the work before winter.

7.12 09-2119

Joint resolution authorizing a contract for the resurfacing of Gages Lake Road and also O'Plaine Road to Peter Baker & Son Co., Lake Bluff, Illinois, in the amount of \$1,487,378.51 and designated as Section 08-00999-04-RS.

- Gages Lake Road and also O'Plaine Road, Resurfacing: Contract Award
- This resurfacing project is in the 2009 program.
- The total of 3 bids were received and the lowest responsible bidder is Peter Baker & Son Co., Lake Bluff, Illinois, with a contract amount of \$1,487,378.51.

7.13 09-2120

Joint resolution authorizing a contract for the resurfacing of the intersection of Fairfield Road and Nippersink Road including the installation of permanent traffic control signals to Berger Excavating Contractors, Inc., Wauconda, Illinois, in the amount of \$1,307,307.36 and designated as Section 02-00150-02-TL. This resolution also appropriates \$1,390,000 of Matching Tax funds and \$180,000 of Motor Fuel Tax funds.

- Fairfield Road at Nippersink Road; Intersection Improvement: Contract Award
- This intersection improvement is included in the 2009 Highway Improvement Program.
- The total of 5 bids were received and the lowest responsible bidder is Berger Excavating Contractors, Inc., Wauconda, Illinois, with a contract amount of \$1,307,307.36

7.14 09-2123

Joint committee action item approving Change Order No. 1 consisting of an increase of \$99,220.06 for additions to the IL Rte. 120 Corridor Feasibility Study's Engineering Services, designated as Section No. 06-00274-00-ES.

- IL Rte. 120 Corridor Feasibility Study Engineering Services: LCDOT Change Order No. 1
- Change Orders need to be approved by the standing committees for cumulative net increases over 10%.
- The IL Rte. 120 Corridor Feasibility Study project is under contract with TranSystems, in the amount of \$865,439.29.
- Additional engineering services are being requested for several revisions to the original scope of work as detailed in the attached Supplement No. 1.
- Summary: original awarded contract - \$865,439.29; Change Order No. 1 - \$99,220.06; sum of all changes - \$ 99,220.06.

7.15 09-2124

Joint resolution authorizing the execution of an agreement between the Commuter Rail Division of the Regional Transportation Authority (Metra) providing the terms and conditions by which Metra will grant to Lake County a traffic cable easement along the Milwaukee District North Line right-of-way, located at Grand Avenue near Nippersink Boulevard in the Village of Fox Lake.

- Traffic Cable Easement along Metra's Milwaukee District North Line Right-of-Way Within the Village of Fox Lake.
- This easement is necessary to provide interconnection between US Rte. 12 and Rollins Road in the vicinity of Grand Avenue.
- The easement is 5 feet in width by 200 feet in length.
- This resolution authorizes the execution of an agreement for said easement.

7.16 09-2127

Joint resolution authorizing the execution of an agreement between Lake County and the City of Waukegan for the construction of additional stormwater detention capacity along Washington Street west of Noll Street in the City of Waukegan. This resolution also appropriates \$25,000 of County Bridge Tax funds for this improvement designated as Section 09-00220-06-DR.

- Washington Street, Additional Stormwater Detention Capacity: City of Waukegan Agreement and Appropriation.
- The City of Waukegan is the lead agency for the Washington Street flood reduction project located north of Washington Street near Noll Street.
- The addition of detention basins north of Washington Street was a recommendation of an SMC study.
- The LCDOT would benefit from the reduced occurrences of flooding overtopping Washington Street.
- This resolution authorizes the execution of an agreement with the City of Waukegan and appropriates \$25,000 of County Bridge Tax funds as the County's total contribution.

7.17 09-2132

Joint resolution authorizing the execution of a Technical Services agreement between the Regional Transportation Authority (RTA) and Lake County providing the terms and conditions for the receipt of federal "New Freedom" grant funds, over 2 years.

- RTA: Lake County Northwest Demonstration Project in Antioch, Avon, Grant and Lake

Villa Townships

- “New Freedom” grant funds administered by the Regional Transportation Authority (RTA) will be used to expand paratransit service in Lake County during the weekdays.
- These funds will be used to expand paratransit service in Lake County to meet the needs of the mobility challenged constituent population in Antioch, Avon, Grant and Lake Villa Townships; this program to be known as the “Lake County Northwest Demonstration Project.”
- A portion of the service will be a flexible route connecting to Metra stations on the North Central Line and Milwaukee District - North Line. The RTA will provide \$400,000 of federal “New Freedom” grant funds, over 2 years, for this demonstration project.
- Pace Suburban Bus Division of the RTA will supply 50% of the required local match of this grant (guaranteed for 1 year only at this time) and will coordinate operations of the expanded paratransit program.
- This resolution authorizes the execution of an agreement for these grant funds and appropriates \$700,000 of the ¼% sales tax for transportation and public safety funds for the County’s portion of this project and designated as Section 09-00280-01-ES.

7.18 09-2133

Joint resolution authorizing the execution of two agreements between Lake County and Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions by which Pace will coordinate operations of, and partially fund, the Lake County Northwest Demonstration Project for the expansion of paratransit services to meet the needs of the mobility challenged constituent population in Antioch, Avon, Grant and Lake Villa Townships and designated as Section 09-00280-01-ES.

- Pace: Lake County Northwest Demonstration Project in Antioch, Avon, Grant and Lake Villa Townships
- Lake County has received “New Freedom” grant funding, over 2 years, from the RTA for the expansion of paratransit services in said townships. Pace will supply 50% of the local match for this project (guaranteed for 1 year only at this time) and coordinate all operations of these services.
- This resolution authorizes the execution of the two agreements with Pace.

7.19 09-2134

Joint resolution authorizing the execution of a Technical Service agreement between the Regional Transportation Authority (RTA) and Lake County providing the terms and conditions by which the RTA will grant to Lake County \$260,930 of Innovation, Coordination and Enhancement (ICE) grant funds, for one year, to be utilized to expand Pace Route 570 which serves Gurnee, Fox Lake, and the College of Lake County (CLC), and to provide an additional Pace circulator bus route serving the Round Lake Beach commercial retail district. This resolution also appropriates \$400,000 of the ¼% sales tax for transportation and public safety funds for this project designated as Section 09-00280-02-ES.

- RTA: Lake County Northwest Circulator Route 570: Technical Services Agreement
- ICE grant funds will be used to expand the hours, days and reduce the headway of service on Pace Suburban Route 570 serving Gurnee, Fox Lake and the College of Lake County (CLC).
- These funds will also be used to expand the complimentary ADA service associated with Pace Route 570.

- This project will also add an additional Pace circulator bus route, at Pace's expense, serving the Round Lake Beach commercial retail district.
- This resolution authorizes the execution of an agreement for the receipt of these funds.

7.20 09-2135

Joint resolution authorizing the execution of an agreement between Lake County and Pace Suburban Bus Division of the Regional Transportation Authority providing the terms and conditions by which Pace Suburban Bus Division of the Regional Transportation Authority will expand Bus Route 570, serving Gurnee, Fox Lake and the College of Lake County (CLC), and also provide an additional Pace circulator bus route serving the Round Lake Beach commercial retail district and designated as Section 09-00280-02-ES.

- Lake County Northwest Circulator Route 570: Agreement
- Lake County has received ICE grant funding from the RTA for the expansion of the hours, days and the reduction of the headway of service on Pace Bus Route 570.
- The ICE grant funds will also be used for the expansion of the complimentary ADA service associated with Pace Route 570.
- Pace will fund the addition of a circulator bus route serving the Round Lake Beach commercial retail district.
- Pace Suburban Bus Division of the Regional Transportation Authority is the operator and coordinator of said bus routes.
- This resolution authorizes the execution of an agreement with Pace Suburban Bus Division of the Regional Transportation Authority for these additional services for a one year time duration.

Financial & Administrative

7.21 09-2153

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds.

- Line item transfers in various funds between line items in the FY2009 budget are needed to align expenses with correct accounts.
- The County Board must approve line item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.

7.22 09-2150

Resolution authorizing an emergency appropriation for the amount of \$2,000 in Fund 276, Special Service Area 12 the Woods of Ivanhoe

- Special Service Area 12 was formed by the Woods of Ivanhoe Homeowners Association to levy a tax to pay for road expenses.
- They need \$2,000 additional budget because they paid 2008 bills in 2009 and now need to pay 2009 bills.
- There is sufficient balance in the SSA 12 Fund to allow for this emergency appropriation.

7.23 09-2126

Resolution authoring the Purchasing Agent to enter into a contract with Global Cash Card, Irvine, CA for Payroll Card Services for Lake County for a two (2) year period plus renewals.

- Lake County desires to enter into a contract for Payroll Card Services for Lake County.

- A Payroll Card is a debit card that is pre-loaded with all or some of the employee's bi-weekly paycheck; the employee may use the card for retail purchases, ATM withdrawals or to write checks called "G Checks" to remit payment to others.
- Lake County extended requests to twenty-one potential service providers and received ten (10) proposals.
- The Evaluation Committee comprised of representatives from the Lake County Forest Preserve, Treasurers Office, Information Technology, Human Resources and Financial and Administrative Services reviewed all proposals and held interviews with the top three providers.
- This service is provided to Lake County at no charge; and to the employee at no charge for retail transactions, one ATM withdrawal and use of G checks; cardholder charges will apply for emergency card replacement, statements mailed to their home and declined transaction fees; and other pre-disclosed ATM or other fees for some optional transactions.
- Global Cash Card, Irvine, CA is recommended as the firm that best meet the needs of the County based on the criteria included in the RFP.

7.24 [09-1794](#)

Resolution ratifying Emergency Procurements authorized by the Director of Human Resources in the amount of \$498,083.49.

- In May 2008 moisture was discovered within the walls of Winchester House on floors one through five.
- The Director of Human Resources certified an emergency condition necessitating immediate action to assess and remediate any moisture related issues.
- The Purchasing Agent issued purchase orders to ENVIRON International Corporation and Brouwer Brothers Steamatic for assessment and remediation services in the amount of \$345,419.79.
- The Purchasing Agent issued additional purchase orders to Floor Décor, Iskalis Interprise Inc., Prime Coat Corp., Stried Painting Inc. and Waukegan Roofing Co. Inc. against current Lake County contracts to repair the damages in the amount of \$152,763.70.
- The total cost for assessment, remediation and repair was \$498,083.49 charged to account #206-1440010-72180-000-000-000000.

8.0 Executive Session

8.1 Update on union contract negotiations

9.0 County Administrator's Report

10.0 Adjournment