

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, November 3, 2022

8:30 AM

**Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3smQhrh>**

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received - by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order

Chair Frank called the meeting to order at 8:34 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Member Danforth, Chair Frank, Member Kyle, Vice Chair Vealitzek and Ex-Officio Member Hart

Absent 3 - Member Pedersen, Member Simpson and Member Wilke

** The physical presence of the County Board Chair Hart constitutes a physical quorum for item 10.*

Other Attendees:

Carl Kirar, Facilities

Cassandra Hiller, County Administrator's Office

Eric Rinehart, State's Attorney's Office

Erin Cartwright-Weinstein, Circuit Clerk

Frank D'Andrea, Finance

Jenny Brennan, Communications

Jim Chamernik, Sheriff's Office

Jim Hawkins, County Administrator's Office

John Light, Human Resources

Joy Gossman, Public Defender

Kurt Woolford, Stormwater

Matt Meyers, County Administrator's Office

Melissa Gallagher, Finance

Mike Wheeler, Finance

Patrice Sutton, Finance

Shane Schneider, Division of Transportation

Sharon Osterby, Stormwater

Tammy Chatman, Communications

Teri White, State's Attorney's Office

Todd Schroeder, 19th Judicial Courts

Electronically:

Adam Krueger, Finance

Ann Maine, Board Member

Arnold Donato, Stormwater Management

Ashley Rack, Sheriff's Office

Jenny Brennan, Communications

Austin McFarlane, Public Works

Bob Glueckert, Supervisor of Assessments

Carl Kirar, Facilities and Construction
Chris Blanding, Enterprise Information Technology
Erik Karlson, Enterprise Information Technology
Errol Lagman, Finance
Frank D'Andrea, Finance
Gary Gibson, County Administrator's Office
Holly Kim, Treasurer
Janna Philipp, County Administrator's Office
Jennifer Serino, Workforce Development
Joel Sensenig, Public Works
Jolanda Dinkins, County Board Office
Jon Nelson, Division of Transportation
Karen Fox, State's Attorney's Office
Kevin Carrier, Division of Transportation
Kevin Dominguez, Finance
Kevin Kerrigan, Division of Transportation
Krista Kennedy, Finance
Kurt Woolford, Stormwater Management
Lake County Board Office
Larry Mackey, Health Department
Lawrence Oliver, Sheriff's Office
Linda Rubeck, Division of Transportation
Mark Pfister, Health Department
Mary Crain, Division of Transportation
Mary Ross Cunningham-Personal
Matt Emde, Division of Transportation
Matt Meyers, County Administrator's Office
Melanie Nelson, State's Attorney's Office
Michael Klemens, Division of Transportation
Michael Wheeler, Finance
Monica McClain, Payroll
Nick Principali, Finance
Nicole Rogers, Finance
Ruby Acosta, Finance
RuthAnne Hall, Purchasing
ShaTin Gibbs, Finance
Stacy Davis-Wynn, Purchasing
Susan August, Purchasing
Teri White, State's Attorney's Office
Terri Kath, Enterprise Information Technology
Theresa Glatzhofer, County Board Office
Yvette Albarran, Purchasing

4. **Addenda to the Agenda**

There were no additions or amendments to the agenda.

5. **Public Comment (Items Not on the Agenda)**

There were no comments from the public.

6. **Chair's Remarks**

7. **Unfinished Business**

There was no unfinished business to discuss.

8. **New Business**

CONSENT AGENDA (Items 8.1 - 8.18)

REPORTS

8.1 **22-1620**

Report from Robin M. O'Connor, County Clerk, for the month of September, 2022.

Attachments: [LCC Report for September 2022](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.2 **22-1637**

Monthly Financial Report - September 2022.

Attachments: [Monthly Financial Report - September 2022](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this report be received and filed. The motion carried by the following voice vote.

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

LAW & JUDICIAL

8.3 **22-1592**

Joint resolution approving intergovernmental agreements (IGAs) for the collaborative use of the Lake County Law Enforcement Records Management System among Fox Lake, Kildeer, Round Lake, Lake County, and the Lake County Sheriff's Office (LCSO).

Attachments: [Fox Lake IGA RMS](#)
[Kildeer RMS IGA](#)
[Round Lake IGA RMS](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.4 [22-1593](#)

Joint resolution approving intergovernmental agreements (IGAs) for the collaborative use of the Lake County Law Enforcement E-Citation and E-Crash System, commonly known as Brazos, among Fox Lake, Kildeer, Round Lake, Lake County, and the Lake County Sheriff's Office (LCSO).

Attachments: [Fox Lake IGA Brazos](#)
[Kildeer Brazos IGA](#)
[Round Lake IGA Brazos](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.5 [22-1610](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Action (WIOA) Dislocated Worker Grant modification and authorizing an emergency appropriation in the amount of \$158,190.19.

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.7 [22-1602](#)

Joint resolution accepting the Illinois Department of Public Health and authorizing an emergency appropriation in the amount of \$6,723 for the Tobacco Free Communities grant.

Attachments: [BOH-PRE-TFC](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.6 [22-1609](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Quality Jobs, Equity, Strategy, and Training (QUEST) Dislocated Worker grant; and approving an emergency appropriation in the amount of \$703,450.

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.8 [22-1604](#)

Joint resolution accepting the Illinois Environmental Protection Agency contract and authorizing an emergency appropriation in the amount of \$15,730 for the Solid Waste Enforcement contract.

Attachments: [BOH-EH-SWEC](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.10 [22-1606](#)

Joint resolution accepting the Heluna Health/ARISE grant and authorizing an emergency appropriation in the amount of \$35,000 for the Activating Relationships in Illinois for Systemic Equity grant.

Attachments: [Emergency Appropriation - ARISE](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.9 [22-1605](#)

Joint resolution accepting the Illinois Department of Public Health and authorizing an emergency appropriation in the amount of \$150,000 for the Disease Intervention Specialists Workforce Development Support grant.

Attachments: [Emergency Appropriation - DIS Workforce](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

HEALTH & COMMUNITY SERVICES

8.11 [22-1607](#)

Ordinance amendment for the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

Attachments: [Proposed Changes to Fees Schedule re Farmers Market Permits](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this Ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.12 [22-1608](#)

Ordinance amendment for Chapter 173 of the Lake County Code of Ordinances, Food Service Regulations.

Attachments: [Proposed Changes to Chapter 173 re Farmers Market Permits](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.13 [22-1600](#)

Joint committee action approving Change Order Number One with Chicagoland Trenchless Rehabilitation Inc. of Nilus, Illinois for unforeseen sewer conditions resulting in a cost increase.

Attachments: [22-1600 Park West Sewer Lining Proposals](#)
[22-1600 park West Vendor Disclosure](#)
[22-1600 Park West Location Map](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.14 [22-1601](#)

Joint resolution authorizing execution of a contract with Burns & McDonnell Engineering Company, Inc. of Kansas City, Missouri, in the amount of \$100,644 for services associated with the Sewer, Water Rate, and Connection Fee Study.

Attachments: [22-1601 Rate Study Scoring Matrix - CB Approval](#)
[22-1601 Rate Study Final Agreement BMCD signed](#)
[22-1601 Rate Study RFP Final 8.17.22](#)
[22-1601 Rate Study Vendor Disclosure Form](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.15 [22-1595](#)

Joint resolution authorizing an emergency appropriation in the amount of \$1,724,566.80 for the Sylvan Lake Dam Modification Project by the Stormwater Management Commission (SMC) funded by the Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2022 Legislative Pre-Disaster Mitigation (LPDM) program through the Illinois Emergency Management Agency (IEMA).

Attachments: [FLCSWMC Sylvan Lake- LPDM - 2022 - Grant Agreement 10-22-2022-L](#)
[Lake County 2022 Capital Priorities Stormwater](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.16 [22-1598](#)

Joint resolution authorizing an emergency appropriation in the amount of \$1,008,844.66 for the Zion Stormwater Management Project by the Stormwater Management Commission (SMC) funded by the Federal Emergency Management

Agency (FEMA) Fiscal Year (FY) 2022 Legislative Pre-Disaster Mitigation (LPDM) program through the Illinois Emergency Management Agency (IEMA).

Attachments: [LSCWMC Zion LPDM - 2022 - Grant Agreement 10-22-2022-Updated to .](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

FINANCE

8.17 [22-1594](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2023 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: [Nov-22 Carryovers - FINAL](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.18 [22-1613](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in Fiscal Year (FY) 2022.

Attachments: [Nov-22 LITs - FINAL](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

REGULAR AGENDA

8.19 [22-1590](#)

Joint resolution approving an intergovernmental agreement (IGA) for contractual police services by and among the Village of Beach Park (Beach Park), Lake County and the Lake County Sheriff's Office (LCSO) from January 1, 2023, to December 31, 2025 in the amount of \$2,148,047.04.

Attachments: [2023- 2025 IGA Village of Beach Park Final](#)
[2023-2025 IGA Village of Beach Park Contract Rate Calculations - FINAL](#)

Items 8.19 and 8.20 were discussed and voted on together. The motion was amended to include 8.20 with 8.19.

Jim Chamernik, Business Manager, Sheriff's Office, reported on the agreements with Beach Park and Lake Barrington and North Barrington for police services. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.20 [22-1591](#)

Joint resolution approving an intergovernmental agreement (IGA) for contractual police services by and among the Villages of Lake Barrington and North Barrington, Lake County and the Lake County Sheriff's Office (LCSO) from January 1, 2023 to December 31, 2025 in the amount of \$3,224,864.67.

Attachments: [2023- 2025 IGA Village of North and Lake Barrington Final](#)
[2023-2025 IGA Village of North and Lake Barrington Contract Rate Calculations](#)

Items 8.19 and 8.20 were discussed and voted on together. See consolidated notes under item 8.19. The motion was amended to include 8.20 with 8.19.

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be recommended for adoption as amended to the County Board Agenda . The motion carried by the following voice vote.

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

LAW & JUDICIAL

8.21 [22-1586](#)

Joint resolution approving the State's Attorney's Office (SAO), the Bureau of Justice Assistance (BJA), and the Office of Justice Programs (OJP) Community Based Violence Intervention and Prevention Initiative 2022 Grant in the amount of \$1,500,000.

Attachments: [BJA OJP Community Based Violence Intervention and Prevention Initiative](#)
[Community Based Violence & Prevention Initiative 2022 Grant County Budget](#)

Eric Rinehart, State's Attorney, reported on the Community Based Violence Intervention and Prevention Initiative Grant to reduce gun violence in Waukegan, North Chicago, and Zion. Discussion ensued.

Chair Frank asked for the language in the resolution be revised to reflect that an approval is needed.

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be recommended for adoption as amended to the County Board agenda. The motion carried by the following voice vote.

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.22 [22-1614](#)

Joint Committee Action approving Contract Modification Number Four with Mission Critical Partners, LLC, Port Matilda, PA for professional consulting and project management services for the implementation of the Integrated Case Management System (ICMS), in the amount not to exceed \$272,125.

Attachments: [MCP Vendor Disclosure Form](#)
[18052 Contract Modification No.4](#)
[Lake County IL Proposed Extension to the Agreement for Professional Se](#)

Erin Cartwright-Weinstein, Circuit Clerk and Todd Schroeder, Executive Director, 19th Circuit Court, reported on the contract for professional consulting and project management services for the Integrated Case Management System. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.23 [22-1596](#)

Joint resolution authorizing an emergency appropriation in the amount of \$9,427,455.61 for the North Chicago Storm Sewer Project by the Stormwater Management Commission (SMC) funded by the Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2022 Legislative Pre-Disaster Mitigation (LPDM) program through the Illinois Emergency Management Agency (IEMA).

Attachments: [LSSWMC- North Chicago - LPDM - 2022 - Grant Agreement 10-22-2022-L](#)
[Lake County 2022 Capital Priorities Stormwater](#)

Kurt Woolford, Executive Director Stormwater Management, introduced Sharon Osterby, Water Resources Professional, Stormwater Management. Ms. Osterby reported on the North Chicago Storm Sewer Project by the Stormwater Management Commission. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this

resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.24 [22-1597](#)

Joint resolution authorizing an emergency appropriation in the amount of \$4,104,268.48 for the Dady Slough Flood Storage and Wetland Enhancement Project by the Stormwater Management Commission (SMC) funded by the Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2022 Legislative Pre-Disaster Mitigation (LPDM) program through the Illinois Emergency Management Agency (IEMA).

Attachments: [LCSWMC Dady Slough LPDM - 2022 - Grant Agreement 10-22-2022-Up](#)
[Lake County 2022 Capital Priorities Stormwater](#)

Kurt Woolford, Executive Director Stormwater Management, introduced Sharon Osterby, Water Resources Professional, Stormwater Management. Ms. Osterby reported on the Dady Slough Flood Storage and Wetland Enhancement Project.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.25 [22-0625](#)

Director's Report - Facilities and Construction Services.

There was no Facilities and Construction Services Director's report.

Human Resources

8.26 [22-1659](#)

Committee action approving an additional 1.0 FTE (with a future offset) to support the reorganization of the Department of Transportation.

Attachments: [22-1659-DOT_ACE](#)

John Light, Human Resources Director and Shane Schneider, Division of Transportation Director, reported on adding an additional FTE for the Division of Transportation.

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.27 [22-1655](#)

Resolution authorizing an emergency appropriation in Fund 206 Liability Insurance and Risk Fund to fund settlement agreements in the amount of \$2,108,977.57 from the Fund 206 fund balance.

Attachments: [22-1655 EA in Fund 206 11.11.2022](#)

John Light, Human Resources Director and Darcy Adcock, Human Resources Assistant Director, reported on the workman's comp settlements. Gary Gibson, County Administrator, stated there will be a supplemented sheet added to this item for the Board Agenda. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be recommended for adoption as amended to the County Board agenda. The motion carried by the following voice vote.

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.28 [22-0031](#)

Director's Report - Human Resources.

There was no Human Resources Director's report.

Enterprise Information Technology

8.29 [22-1631](#)

Resolution approving a contract with DLT, a Tech Data Company, of Herndon, Virginia, for security response professional services in the amount of \$61,662.40 for one year with the option to renew for two one-year periods.

Attachments: [FY22 - DLT Incident Response \\$61,662.40 5095976 Ref 17186521 - QUC](#)
[FY22- DLT CS IR - VDF](#)

Chris Blanding, Chief Information Officer, reported on the contract for cyber security incident response services. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.30 [22-0030](#)

Director's Report - Enterprise Information Technology.

There was no Enterprise Information Technology Director's report.

Finance

8.31 [22-1622](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$28,320 for Special Service Area (SSA) Number 17.

Items 8.31 - 8.36 were discussed and voted on together.

Mike Wheeler, Budget Manager, and Patrice Sutton, Chief Financial Officer, reported on the Special Services Area levies. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.32 [22-1623](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$50,000 for Special Service Area (SSA) Number Eight.

Items 8.31 - 8.36 were discussed and voted on together. See consolidate notes under item 8.31.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.33 [22-1624](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$34,400 for Special Service Area (SSA) Number 12.

Items 8.31 - 8.36 were discussed and voted on together. See consolidate notes under item 8.31.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.34 [22-1625](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$226,058 for Special Service Area (SSA) Number 13.

Items 8.31 - 8.36 were discussed and voted on together. See consolidate notes under item 8.31.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this

ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.35 [22-1626](#)

Ordinance appropriating funds and providing for the levy of a direct tax sufficient to produce \$164,892.32 for the Northeast Lake Facilities Planning Area Special Service Area (SSA) Number Nine.

Items 8.31 - 8.36 were discussed and voted on together. See consolidate notes under item 8.31.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.36 [22-1627](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$13,925 for Special Service Area (SSA) Number 14.

Items 8.31 - 8.36 were discussed and voted on together. See consolidate notes under item 8.31.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.37 [22-1628](#)

Ordinance recommending a Real Property Tax Levy, attached hereto, and made part of this Ordinance, providing for the apportionment of taxes across the various items of the Fiscal Year (FY) 2023 Appropriation Ordinance as adopted by the County Board of Lake County, Illinois.

Mike Wheeler, Budget Manager, reported on the Real Property Tax Levy.

A motion was made by Member Kyle, seconded by Vice Chair Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.38 [22-1638](#)

Ordinance recommending the Fiscal Year (FY) 2023 Annual Budget and Appropriation Ordinance for Lake County, Illinois; said budget having been made conveniently available for public inspection for at least 15 days by posting in the Office of the County Clerk and on the County website.

Attachments: [FY23 Budget Summary](#)
[List of FY23 Budget Amendments 10.27.22](#)

Mike Wheeler, Budget Manager, reported on the amendments and provided an overview of the 2023 Annual Budget. Discussion ensued in regards to the Internship Program.

The Committee provided guidance to the County Administrator to research and include Internship and Fellowship Programs where able in 2023.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.39 [22-1639](#)

Resolution setting forth the Travel and Business Expense Reimbursement Policy.

Attachments: [Redline - Travel and Business Expense Reimbursement Policy FINAL](#)
[FINAL - Travel and Business Expense Reimbursement Policy](#)

Patrice Sutton, Chief Financial Officer, introduced Melissa Gallagher, Deputy Finance Director. Ms. Gallagher reported on the adoption of the Travel and Business Expense Reimbursement Policy.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, to put this item on the floor for discussion: Discussion ensued.

Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be postponed to the next Financial and Administrative Committee meeting. The motion carried by the following voice vote.

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.40 [22-1662](#)

Resolution setting forth the Procurement Card (P-Card) Policy.

Attachments: [3.8 Procurement Card Policy](#)

Patrice Sutton, Chief Financial Officer, reported on the formalization of the Procurement Card Policy. Discussion ensued.

Chair Hart asked for this item to be on the Regular agenda on the November 15 Board agenda.

Chair Frank stated there should be a future discussion on purchasing policies.

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.41 [22-1663](#)

Resolution authorizing the reallocation of capital for the one-time use of various capital projects as well as to fund reserves for long-term capital needs through an emergency appropriation and authorization of transfer of fund balance from the General Fund (Fund 101) to the General Fund Capital Improvement Program Fund (Fund 106).

Attachments: [Nov-22 LIT Capital Reallocation](#)

Patrice Sutton, Chief Finance Officer, reported on the reallocation of capital for future capital projects and the transfer from the General Fund to the General Fund Capital Improvement Program Fund. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

8.42 [22-0032](#)

Director's Report - Finance.

There was no Finance Director's Report.

County Administration

8.43 [22-1665](#)

Resolution authorizing execution of an Intergovernmental Agreement with the Greater Round Lake Fire Protection District, for the acquisition and storage of Non-Fluorinated Fire Fighting Foam, and disposal of the District's current foam in accordance with IEPA regulations.

Attachments: [IGA -County and FDs - 10-28-2022](#)

Matt Meyers, Assistant County Administrator, reported on the agreement with the Greater Round Lake Fire Protection District for the storage of Non-Fluorinated Fire Fighting Foam and disposal of the current foam.

Mr. Meyers also reported on the ARPA applications and the review process.

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

9. County Administrator's Report

Chair Hart asked for a follow up on the Cyber Security participation. Chris Blanding, Enterprise Information Officer, will provide reports to Department Heads showing participation.

There was no County Administrator's Report.

Member Danforth left the meeting at 10:30 a.m.

10. Executive Session

** The physical presence of the County Board Chair Hart constitutes a physical quorum to go into Executive Session.*

A motion was made by Member Hart, seconded by Member Vealitzek, that this item be to go into executive session. The motion carried unanimously.

Aye: 4 - Chair Frank, Member Kyle, Vice Chair Vealitzek and Ex-Officio Member Hart

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

Not Present: 1 - Member Danforth

10.1 [22-0033](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [22-1621](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

10.3 [22-0036](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.3 [22-1584](#)

A

Committee action approving the Financial and Administrative Committee's Executive Session Minutes from September 29, 2022.

A motion was made by Vice Chair Vealitzek, seconded by Member Danforth, that this minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Member Danforth, Chair Frank, Member Kyle and Vice Chair Vealitzek

Absent: 3 - Member Pedersen, Member Simpson and Member Wilke

11. Members' Remarks

12. Adjournment

Chair Frank declared the meeting adjourned at 11:23 a.m.

Next Meeting: TBD

Minutes prepared by Kristy Cechini.

Respectfully submitted,

Financial and Administrative Committee, Chair