

# Lake County Illinois

Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351



## Meeting Minutes - Final

Tuesday, June 2, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:

<https://bit.ly/4ugDzsi>

### Health and Community Services Committee

*Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at [adacoordinator@lakecountyil.gov](mailto:adacoordinator@lakecountyil.gov)*

**1. Call to Order**

*Chair Parekh called the meeting to order at 8:31 a.m.*

**2. Pledge of Allegiance**

*Member Maine led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Vice Chair Altenberg, Member Casbon, Member Danforth, Member Knizhnik,  
Member Maine and Chair Parekh

**Absent** 1 - Member Ross Cunningham

*Other Attendees*

*In Person:*

*Paul Frank, Board Member*

*Christopher Anderson-Sell, Communications*

*Dominic Strezio, Planning, Building and Development*

*Jennifer Serino, Workforce Development*

*Eric Nordstrom, Workforce Development*

*Demar Harris, Workforce Development*

*Patrice Sutton, County Administrator's Office*

*Eric Waggoner, Planning, Building and Development*

*Lacey Simpson, County Administrator's Office*

*RuthAnne Hall, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Electronically:*

*Sandy Hart, County Board Chair*

*Penni Raphaelson, Planning, Building and Development*

*Lisa Wolf, 19th Judicial Circuit Court*

*Antonio Garcia, Workforce Development*

*Jennifer Brennan, Communications*

*Kevin Quinn, Communications*

*Tracey Aldred, Workforce Development*

*Brea Barnes, Finance*

*Courtney Cymerman, Health Department*

*Liz Nelson, County Administrator's Office*

**4. Addenda to the Agenda**

*There were no additions to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

6. Chair's Remarks

*There were no remarks from the Chair.*

7. Unfinished Business

*There was no unfinished business to discuss.*

8. New Business

**CONSENT AGENDA (Item 8.1)**

**\*MINUTES\***

8.1 [26-0710](#)

Committee action approving the Health and Community Services Committee minutes from May 5, 2026.

**Attachments:** [HCS 5.5.26 Final Minutes.pdf](#)

**A motion was made by Vice Chair Altenberg, seconded by Member Casbon, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

**Absent:** 1 - Member Ross Cunningham

**REGULAR AGENDA**

**\*COMMUNITY DEVELOPMENT\***

8.2 [26-0587](#)

Joint resolution approving the United States Department of Housing & Urban Development (HUD) Program Year (PY) 2026 Annual Action Plan (AAP), and authorizing an emergency appropriation in the amount of \$42,989 for Community Development Block Grant (CDBG) and HOME program income.

**Attachments:** [PY2026 Funding Recommendations 2026-05](#)

[PY2026 Annual Action Plan](#)

[Emergency Appropriation 26-0587 PY2026 AAP](#)

*Dominic Strezo, Community Development Administrator, explained that this item is to approve the United States Department of Housing & Urban Development (HUD) Program Year (PY) 2026 Annual Action Plan (AAP), and to authorize an emergency appropriation for Community Development Block grant (CDBG) and HOME program income.*

*Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

**Absent:** 1 - Member Ross Cunningham

**8.3** [26-0588](#)

Joint resolution approving the Lake County Affordable Housing Program (AHP) Program Year (PY) 2026 funding recommendations.

**Attachments:** [PY2026 AHP Funding Recommendations](#)

*Dominic Strezo, Community Development Administrator, presented the Lake County Affordable Housing Program (AHP) Year 2026 funding recommendation. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

**Absent:** 1 - Member Ross Cunningham

**\*WORKFORCE DEVELOPMENT\***

**8.4** [26-0634](#)

Joint resolution authorizing four contracts for the Workforce Innovation and Opportunity Act (WIOA) In-School Youth Career Readiness and Work-Based Learning with the Regional Office of Education, Grayslake District 127, North Chicago Community High School District 187, and Cristo Rey St. Martin College Prep, totaling \$552,000 to serve WIOA-eligible high school seniors.

**Attachments:** [2026-02-20 - RFP 26153](#)

[Contract 26153-1 - Draft Agreement](#)

[Vendor Disclosure CRSM](#)

[Contract 26153-2 - Draft Agreement](#)

[Vendor Disclosure D127 \(002\)](#)

[Contract 26153-3 - Draft Agreement](#)

[Vendor Disclosure D187](#)

[Contract 26153-4 - Draft Agreement](#)

[26153 Vendor Disclosure ROE](#)

*Jennifer Serino, Director of Workforce Development explained that this item is to authorize four contracts for the Workforce Innovation and Opportunity Act (WIOA) In-School Youth Career Readiness and Work-Based Learning with the Regional Office of Education, Grayslake District 127, North Chicago Community High School District 187, and Cristo Rey St. Martin College Prep to serve WIOA-eligible high school seniors. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Knizhnik, that this**

**resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

**Absent:** 1 - Member Ross Cunningham

**8.5 [26-0633](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Apprenticeship Expansion Grant 2025 modification in the amount of \$35,000 and authorizing an emergency appropriation for the Lake County Workforce Development Department.

**Attachments:** [Workforce Development Apprenticeship Grant Modification 26-0633](#)  
[Workforce Development Apprentice Grant Modification June 2026](#)

*Jennifer Serino, Director of Workforce Development explained that this item is to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Apprenticeship Expansion Grant 2025 modification and authorize an emergency appropriation for the Lake County Workforce Development Department. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

**Absent:** 1 - Member Ross Cunningham

**8.6 [26-0626](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Statewide Rapid Response Grant and authorizing an emergency appropriation in the amount of \$440,000 for the Lake County Workforce Development Department.

**Attachments:** [Workforce Development Rapid Response Grant 26-0626](#)  
[Workforce Development Rapid Response Grant Emergency Appropriation:](#)

*Jennifer Serino, Director of Workforce Development explained that this item is to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIAO) Statewide Rapid Response Grant and authorize an emergency appropriation for the Lake County Workforce Development Department. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

**Absent:** 1 - Member Ross Cunningham

**8.7 [26-0625](#)**

Joint resolution to approve a Memorandum of Understanding between Lake County Workforce Development Board, Lake County, and the One-Stop Operator Consortium in the amount of \$46,455.25.

**Attachments:** [Workforce Development One Stop Operator Consortium 26-0625](#)  
[2026-05-07 - 26140 One Stop Operator MOU](#)

*Jennifer Serino, Director of Workforce Development explained that this item is to approve a Memorandum of Understanding between Lake County Workforce Development Board, Lake County, and the One-Stop Operator Consortium. Discussion ensued.*

**A motion was made by Member Knizhnik, seconded by Member Casbon, that this resolution be amended to \$48,118.69. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

**Absent:** 1 - Member Ross Cunningham

**A motion was made by Vice Chair Altenberg, seconded by Member Casbon, that this resolution be approved as amended and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

**Absent:** 1 - Member Ross Cunningham

**8.8 [26-0624](#)**

Joint resolution approving the Workforce Development Workforce Innovation and Opportunity Act (WIOA) Regional and Local Plans Modifications, Memorandum of Understanding (MOU) with the Job Center of Lake County and authorizing the execution of all necessary correspondence to submit these plans to the Illinois Department of Commerce and Economic Opportunity (DCEO).

**Attachments:** [Workforce Development Regional Local Plan MOU 26-0624](#)  
[Workforce Development NorthEast Economic Development Region 4 Regi](#)  
[Workforce Development 2026 LWIA 1 Local Plan Modification 2026](#)  
[Workforce Development Job Center MOU 2026](#)

*Jennifer Serino, Director of Workforce Development explained that this item is to approve the Workforce Development Workforce Innovation and Opportunity Act (WIOA) Regional and Local Plans Modifications, Memorandum of understanding (MOU) with the Job Center of Lake County and authorize the execution of all necessary correspondence to submit*

*these plans to the Illinois Department of Commerce and Economic Opportunity (DCEO). Discussion ensued.*

**A motion was made by Member Casbon, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

**Absent:** 1 - Member Ross Cunningham

**8.9 [26-0686](#)**

Workforce Development Annual Update.

*Jennifer Serino, Director, Workforce Development, Demar Harris, Deputy Director and EEO Officer, Workforce Development, Eric Nordstrom, Project Analyst, Workforce Development presented the Workforce Development Annual Update. Discussion ensued.*

**\*REGIONAL OFFICE OF EDUCATION\***

**8.10 [26-0685](#)**

Regional Office of Education Annual Update.

*Dr. Michael Karner, Superintendent, Regional Office of Education, presented the Regional Office of Education Annual Update. Discussion ensued.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*There was no executive session.*

**11. Member Remarks and Requests**

*There was no member requests.*

**12. Adjournment**

*Chair Parekh declared the meeting adjourned at 10:18 a.m.*

**Next Meeting: July 7, 2026**

*Meeting Minutes prepared by Marci Johnson.*