

Lake County Illinois

Meeting held by Video Conference
Physical Location:
18 N County Street (10th Floor), Waukegan, IL 60085



Meeting Minutes - Final

Wednesday, November 3, 2021

8:30 AM

Meeting held by video conference. The public can register to
attend remotely at <https://bit.ly/3GehsKq>

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Chair's Written Determination, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in-person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.)

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: PWPT (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

0. [21-1171](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30.21\[379\]](#)

1. Call to Order

Chair Durkin called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Durkin led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**All Members attended via electronically.*

Other Attendees:

Shane Schneider, Division of Transportation

Lisle Stalter, State's Attorney's Office

Sharon Osterby, Storm Water Management

Joel Krause, Planning, Building & Development

Eric Steffen, Planning Building & Development

Gary Gibson, County Administrator's Office

Kurt Woolford, Storm Water Management

Austin McFarlane, Public Works

Kevin Carrier, Division of Transportation

Angelo Kyle, Board Member

Eric Waggoner, Planning, Building & Development

Patrice Sutton, Finance & Administrative Services

Justine Gilbert, Communications

Abby Scalf, Communications

Sandy Hart, Board Member

Matt Meyers, County Administrator's Office

Marah Altenberg, Board Member

Mary Ross Cunningham, Board Member

Gina Roberts, Board Member

Paul Frank, Board Member

Janna Philipp, County Administrator's Office

Joseph Arcus, Planning, Building & Development

Carissa Casbon, Board Member

Austin McFarlane, Public Works

Julie Simpson, Board Member

Krista Braun, Planning, Building & Development

Cassandra Hiller, County Administrator's Office

James Hawkins, County Administrator's Office

Jon Nelson, Division of Transportation
Sharon Osterby, Storm Water Management
Stacy Davis-Wynn, Purchasing
Lizbeth Duckert, Division of Transportation
Michael Klemens, Division of Transportation
Michael Wheeler, Finance & Administrative Services
Alex Carr, Communications
RuthAnne Hall, Purchasing
Al Giertych, Division of Transportation
Mary Crain, Division of Transportation
Mick Zawislak, Daily Herald
Robert Springer, Planning, Building & Development
Linda Rubeck, Division of Transportation
Kristy Cechini County Board Office
Sydney Dawson County Board Office

4. Addenda to the Agenda

There were no additions or addenda to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

Chair Durkin had no remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.5)

DIVISION OF TRANSPORTATION

8.1 [21-1714](#)

Joint resolution appropriating \$34,000 of County Bridge Tax funds and \$169,000 of Matching Tax funds to provide for Fiscal Year 2022 acquisition of materials and services needed to maintain items such as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.2 [21-1715](#)

Joint resolution appropriating \$94,900 of County Bridge Tax funds, \$154,400 of Matching Tax funds and \$159,000 of ¼% Sales Tax for Transportation funds for Fiscal Year 2022 general engineering and support services needed to address items such as soil, environmental, drainage, bridge, wetland, easement, and right-of-way purchases.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.3 [21-1716](#)

Joint resolution appropriating \$50,000 of Motor Fuel Tax funds for the Fiscal Year 2022 repair and replacement of various guardrail and fence installations, under the applicable Illinois Highway Code.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.4 [21-1717](#)

Joint resolution appropriating \$148,600 of Matching Tax funds for contract documents, inspections, and maintenance of native landscape areas along various County highways.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.5 [21-1712](#)

Joint resolution appropriating \$300,000 of County Bridge Tax funds for culvert replacements on Cedar Lake Road.

Attachments: [21-1712 Location Map, Cedar Lake Road](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

REGULAR AGENDA (Items 8.6 - 8.14)

DIVISION OF TRANSPORTATION

8.6 21-1718

Resolution authorizing the execution of an Application and Services Agreement form to request a No Further Remediation letter from the Illinois Environmental Protection Agency for impacts to the Sunset Avenue right-of-way associated with an incident that occurred at the AB Specialty Silicones, LLC property located at 3970 Sunset Avenue in Waukegan, Illinois.

Attachments: [21-1718 Environmental Documentation](#)
[21-1718 Location Map, Sunset Avenue Remediation](#)

Kevin Carrier, Division of Transportation Director of Planning and Programming, presented on the request for a No Further Remediation letter from the Illinois Environmental Protection Agency (IEPA). The owner of the property has followed the remediation plan and guidelines to satisfy IEPA testing. A third-party consultant did the site testing and Lake County had a consultant review the reports. Assistant State's Attorney, Lisle Stalter, provided additional information about the process and steps that were required prior to requesting a No Further Remediation Letter. Discussion ensued.

A motion was made that the resolution be recommended for adoption to the Board agenda. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.7 21-1711

Joint resolution appropriating \$7,475,000 of Motor Fuel Tax funds, \$1,015,000 of County Bridge funds, and \$1,910,000 of Matching Tax funds for the improvement of Deep Lake Road, from Illinois Route 132 to Illinois Route 173.

Attachments: [21-1711 Location Map, Deep Lake Road 3R](#)

Shane Schneider, Division of Transportation Director, presented that the maintenance and rehabilitation project includes resurfacing and rehabilitation, improving the drainage system, widening the shoulders to be bike friendly and adding a northbound-eastbound turn lane at Deep Lake Road and Grass Lake Road. Work is planned for 2022 construction. Discussion ensued.

A motion was made by Vice Chair Pedersen, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.8 [21-1713](#)

Joint resolution appropriating \$25,000 of County Bridge Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other associated right-of-way costs, and appropriating \$790,000 of County Bridge Tax funds for construction of the 21st Street culvert replacement.

Attachments: [21-1713 Location Map, 21st Street](#)

Shane Schneider, Division of Transportation Director, presented this item for construction of the 21st Street culvert replacement. This is an end of life replacement. Three culverts, installed in 1968, will be replaced with a concrete box culvert that has a life expectancy of 75-100 years. This includes a small land acquisition for an easement to do the work and allow maintenance.

A motion was made by Member Clark, seconded by Member Wilke, that the resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.9 [21-0051](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation Director, provided two updates on public meetings. On November 17, 2021 at 5 p.m. there will be a final public meeting for the preferred alternative design for the Deep Lake Road to Route 173 improvement. The design includes two intersection improvements at Depot Street and North Avenue. On November 18, 2021, the stakeholder involvement group for the Old McHenry Crossings Project will hold its first meeting. Additionally, snowplow trucks will be out on November 9, 2021, for a dry run of all routes.

PUBLIC WORKS

8.10 [21-1709](#)

Joint resolution authorizing execution of a contract with Boller Construction Company, Inc. of Waukegan, Illinois in the amount of \$1,053,400 for the Vernon Hills New Century Town (NCT) and Des Plaines River (DPR) Water Reclamation Facilities Screening Improvements Project.

Attachments: [21-1709 NCT and DPR Award Information](#)
[21-1709 NCT and DPR WRF 21122 Bid Documents](#)
[21-1709 NCT and DPR WRF Bid Tab](#)
[21-1709 DPR Site Location Map](#)
[21-1709 NCT Site Location Map](#)
[21-1709 NCT and DPR WRF Vendor Disclosure Form](#)

Austin McFarlane, Public Works Interim Director, presented that the large mechanical filters used during the pretreatment process to remove large objects in the waste stream are aged and deteriorating. Boller Construction Company was the lowest responsible bidder.

A motion was made by Member Maine, seconded by Member Clark, that the resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.11 [21-1710](#)

Joint resolution authorizing execution of a contract with IHC Construction Companies, LLC, of Elgin, Illinois in the amount of \$604,440 for the 2021 Force Main Replacement Project.

Attachments: [21-1710 2021 Force Main Replacement Bid Tab](#)
[21-1710 2021 Force Main Replacement Bid#21132 Documents](#)
[21-1710 2021 Force Main Vendor Disclosure Statement](#)
[21-1710 S Cedar Crest Location Map](#)
[21-1710 Three Lakes Location Map](#)
[21-1710 Wellington Location Map](#)

Austin McFarlane, Public Works Interim Director, presented that this is a continuation of efforts to address aged and old mains that are causing sanitary sewer overflow. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.12 [21-0053](#)

Director's Report - Public Works.

Austin McFarlane, Public Works Interim Director, had nothing to report.

PLANNING, BUILDING AND DEVELOPMENT

8.13 [21-1695](#)

Resolution accepting the Annual Evaluation Report of the (County-Wide) All Natural Hazards Mitigation Plan for Unincorporated Lake County, Illinois and directing the Planning, Building and Development Department to make the report available on the department's website and issue a press release to meet CRS recertification requirements.

Attachments: [ANHMP Evaluation in 2021](#)
[PB&Z Class 6 Annual Recertification 2021](#)
[Lake County PowerPoint - ANHMP - Planning Building Development](#)

Eric Waggoner, Planning Building and Development Director, provided background on the Annual Evaluation Report of the County-wide All Natural Hazards Mitigation Plan for unincorporated Lake County, Illinois. Lake County has been a participant in the Community Rating System (CRS) for a long time. It's a Federal Emergency Management Agency (FEMA) program that gives local participating jurisdictions the opportunity to give residents discounts on flood insurance. Joel Krause, Planning, Building and Development Senior Engineer, presented on the FEMA National Flood Insurance Program and CRS Recertification for unincorporated Lake County, Illinois. Discussion ensued. Sharon Osterby, Stormwater Management, discussed applying for FEMA and Illinois Department of Natural Resources (IDNR) Office of Water Resources funding to remove homes that are experiencing flood damages.

A motion was made by Member Vealitzek, seconded by Member Wasik, that the resolution be recommended for adoption to the Board agenda. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.14 [21-0052](#)

Director's Report - Planning Building and Development.

Eric Waggoner, Planning, Building and Development Director, reported on the waste franchise agreement negotiations and draft open burning ordinances, with optimism they will be back for action at the December Board meeting. Director Waggoner also reported on the drafting exercise for the bird friendly building design requirements. At the last committee meeting, the staff was given direction to prepare ordinance standards that require the incorporation of bird friendly design requirements into new and non-residential development. The States Attorney's Office continues to examine the requirements, in tandem with the drafts, and there are some significant legal risks in moving forward at this time. Director Waggoner proposed a pivot to an incentives-based approach that can be readdressed to the Committee in December. Discussion ensued.

9. County Administrator's Report

Gary Gibson, County Administrator, provided an update on State Legislation regarding the hiring of the Public Works Director position. The amendment filed on House Bill 2702 was approved in the Senate, but did not move forward for concurrence in the House. Board leadership will work with legislators during the Spring Session (starting in January, 2022), and has decided to forego moving forward with the recruitment for the open position, due to the potential legislation.

10. Executive Session

A motion was made by Member Maine, seconded by Member Clark, to go into executive session for purposes of personnel. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

[21-1542](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

11. Members' Remarks

Member Wasik commented that it would be useful to invite a staff member from the State's Attorney's Office to present the limitations on the home rule.

12. Adjournment

Chair Durkin called the meeting adjourned at 10:52 a.m.

Next Meeting: December 1, 2021

Meeting minutes prepared by Janna Philipp.

Respectfully submitted,

Chairman

Vice-Chairman

[Public Works, Planning, Transportation Committee]