

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, December 1, 2015**

**1:00 PM**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

**1. Call to Order**

*Chair Carlson called the meeting to order at 1 p.m.*

*Others Present:*

*Mark Pfister, Health Department*

*Robin Vansickle, Health Department*

*Tom Copenhagen, Health Department*

*Heather Galan, Public Works*

*Farrah Watson, Finance and Administrative Services*

*Efren Heredia, Finance and Administrative Services*

*Patrice Sutton, Finance and Administrative Services*

*Adlil Issakoo, County Administrator's Office*

*Ben Gilbertson, County Administrator's Office*

*RuthAnne Hall, Finance and Administrative Services*

*Jodi Gingiss, Community Development*

*Tony Beltran, Health Department*

*Gary Gordon, Finance and Administrative Services*

*Ryan Waller, County Administrator's Office*

*Heidie Hernandez, County Board Office*

*Barry Burton, County Administrator*

**2. Pledge of Allegiance**

*Chair Carlson led the group in the Pledge of Allegiance.*

**3. Approval of Minutes**

*There were no minutes to approve.*

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**HEALTH DEPARTMENT**

**7.1 [15-1291](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$911,630 for the Lake County Health Department for fiscal year 2015 (FY15).

*Mark Pfister of the Health Department noted there are several different awards in this recommendation and the largest is the Health Department and Services Administration grant, and the Ebola grant.*

**A motion was made by Member Mandel, seconded by Member Cunningham, that**

**this item be approved and referred on to Financial and Administrative Committee.**

**The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**7.2 [15-1241](#)**

Ordinance amending Chapter 94: Public Nuisances, of the Lake County Code of Ordinances.

*Mark Pfister of the Health Department informed the committee of the recommended amendments to Chapter 94 regarding Public Nuisance of the Lake County Code of Ordinance. As agents of the Illinois Department of Public Health the Health Department conducts duties of the Lead Prevention Program to pursue mitigation of lead hazards in buildings, where an elevated lead blood level has been detected in a child. Currently, if the building owner does not comply with the mitigation requirements or refuses to grant entry to assess the hazard, the Health Department has to file charges with the Circuit Court. The amendment will allow the use of administrative adjudication citation and hearing process to attain compliance from building owners.*

*Discussion ensued regarding the current and new process.*

**A motion was made by Member Pedersen, seconded by Member Hart, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**7.3 [15-1242](#)**

Ordinance amending Chapter 170: Well and Water Regulations, of the Lake County Code of Ordinances.

*Mark Pfister of the Health Department presented on the amendments needed to adhere to State Statute for Chapter 170 regarding Well and Water Regulations of the Lake County Code of Ordinances. Amendments include provisions and requirements for construction modification and the sealing and inspection of closed loop wells. An additional amendment is the registration of supplemental irrigation wells so the County can track the wells which have been sealed or are no longer utilized.*

*Discussion ensued regarding how the Health Department will inform the residents.*

**A motion was made by Member Weber, seconded by Member Pedersen, that items 7.3 and 7.4 be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**7.4 [15-1248](#)**

Joint resolution amending Chapter 178: Environmental Health Fees Schedule, of the Lake County Code of Ordinances.

**A motion was made by Member Weber, seconded by Member Pedersen, that items 7.3 and 7.4 be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**7.5 [15-1247](#)**

Joint resolution amending Chapter 178: Animal Care and Control Fees Schedule, of the Lake County Code of Ordinances.

*Mark Pfister of the Health Departments reported on the recommended amendments to Chapter 178 of the Lake County Code of Ordinances regarding Animal Care Control Fee Schedule. The cat impoundment fee will be reduced to aid in the control of stray cats, and the Ordinance Violation Ticket fees will be increased from \$45 to \$50 to cover the cost of merit increase.*

*Member Hart inquired on the \$100 annual registration fee and if there is a current fee in place. Mr. Pfister added the fee is already in place and now includes the registration of where aggressive dogs reside.*

**A motion was made by Member Mandel, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**COMMUNITY DEVELOPMENT**

**7.6 [15-1312](#)**

Joint committee action approving change order number one for Agreement Number 15230 for Housing and Urban Development (HUD) Environmental Records Reviews for Lake County.

*RuthAnne Hall of Finance and Administrative Services, informed the committee this contract is between Lake County and the Lake County Housing Authority for environmental records reviews and was presented in October. However, both parties could not reach an agreement and is now requesting the approval of a change order decreasing the amount of the original contract from \$144,000 to \$70,000.*

*Jodi Gingiss of Community Development added, the Lake County Housing Authority is turning to HUD for the environmental records reviews.*

**A motion was made by Member Hart, seconded by Member Carlson, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**7.7 [15-1295](#)**

Joint resolution approving 2013 and 2014 Housing and Urban Development (HUD) Action Plan Amendments.

*Jodi Gingiss of Community Development noted, it has been proposed that the use of \$350,000 unallocated CDBG funds be used for the rehabilitation and accessibility modifications of the Bridge House. The Bridge House is owned by Lake County and operated by NICASA as a recovery home for drug and alcohol addicts. Currently the lack of wheelchair accessibility on the first floor hinders NICASA's ability to raise grant money for the operation of the recovery home. The accessibility modifications will address the wheelchair accessibility issues by adding a wheelchair ramp, bedrooms on the first floor, and other changes to accommodate people with accessibility challenges.*

*Ms. Gingiss added that unused HOME funds will be used towards the construction of 20 affordable housing units in North Chicago.*

*Member Weber inquired on why Lake County owns the Bridge House but does not operate it. County Administrator, Barry Burton, and Finance Director, Gary Gordon, informed the committee that Lake County leases the building to NICASA and in return they offer shared services in the amount of \$38,000 per year in lieu of payment.*

**A motion was made by Member Cunningham, seconded by Member Mandel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**7.8 [15-1296](#)**

Joint resolution reducing the term of Lake County Community Development lien on Waukegan Township Staben House.

*Jodi Gingiss of Community Development noted, to avoid problems in the future with HUD grants, the Housing and Community Development recommends changing the HOME Program lien for the Staben House from 20 to 19 years. The Staben House has satisfied the HOME Program requirement by keeping the building in an affordability period for 19 years, when the requirement was only 15 years.*

**A motion was made by Member Cunningham, seconded by Member Calabresa, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**8. Executive Session**

*Executive Session was entered into at 1:33 p.m.*

**8.1A [15-1275](#)**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2(c)(21).

**discussed**

*Executive Session was adjourned at 1:36 p.m.*

**8.1B [15-1284](#)**

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Committee action regarding semi-annual review of closed session minutes.

**A motion was made by Member Hart, seconded by Member Calabresa, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**9. County Administrator's Report**

*Assistant County Administrator, Ryan Waller, invited the committee to attend the Winchester House Advisory Board (WHAB) meeting on December 15, 2015, to discuss the proposed property for the new Winchester House.*

**10. Adjournment**

*Meeting was adjourned at 1:39 p.m.*

**A motion was made by Member Cunningham, seconded by Member Weber, that this meeting be adjourn. The motion carried unanimously.**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

*Meeting minutes prepared by Heidie Hernandez.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Health and Community Services Committee*