

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, December 6, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3RgHMLp>**

Public Works and Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Public Works and Transportation Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:31 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Electronic Attendance: Member Campos*

Other Attendees:

In Person:

Alex Carr, Communications

Bianca Diaz, RTA

Ed Gallagher, Pace

Gary Gibson, County Administrator's Office

Jon Nelson, Division of Transportation

Kevin Carrier, Division of Transportation

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Mike Klemens, Division of Transportation

Sandy Hart, County Board Chair

Shane Schneider, Division of Transportation

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Allie Velleca, AECOM

Austin McFarlane, Public Works

Gary Foyle, AECOM

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Joe Surdam, Division of Transportation

Julian Rozwadowski, Division of Transportation

Kim Koy, Pace

Kristy Cechini, County Board Office

Mary Crain, Division of Transportation

Matt Emde, Division of Transportation

Michael Wheeler, Finance

Mick Zawislak, Daily Herald

Patrice Sutton, Finance

RuthAnne Hall, Purchasing
Sonia Hernandez, County Administrator's Office
Scott Stalesky, Division of Transportation
Stacey Krzywanos, Division of Transportation
Stacy Davis-Wynn, Purchasing
Tammy Wierciak, Metro Strategies
Yvette Albarran, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

Public comment was provided by Bianca Diaz.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

REGULAR AGENDA

PUBLIC WORKS

8.1 23-0008

Director's Report - Public Works.

There was no Public Works Director's report.

DIVISION OF TRANSPORTATION

8.2 23-1778

Joint resolution authorizing an agreement with Peralte-Clark, LLC, Arlington Heights, Illinois, for Phase I professional engineering services for improvements to Riverwoods Road, from Deerfield Road to Illinois Route 22, and to Duffy Lane, from Riverwoods Road to the I-94 Bridge at a maximum cost of \$1,173,752 and appropriating \$1,410,000 of County Option Motor Fuel Tax funds.

Attachments: [23-1778 Agreement, Riverwoods and Duffy Phase I FINAL](#)
[23-1778 Vendor Disclosure, Peralte-Clark, LLC](#)
[23-1778 Location Map, Riverwoods Road and Duffy Lane 3R](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this is an agreement for professional engineering services for improvements to Riverwoods Road, from Deerfield Road to Illinois Route 22, and to Duffy Lane from Riverwoods Road to the I-94 Bridge.

Discussion ensued.

A motion was made by Vice Chair Maine, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.3 [23-1779](#)

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the Regional Transportation Authority (Pace) providing terms and conditions for the operation of the Ride Lake County paratransit service as a borderless, countywide service for 2024 and appropriating \$1,000,000 of ¼% Sales Tax for Transportation Funds.

Attachments: [23-1779 Agreement, Ride Lake County FY24 Pace](#)
[23-1779 Location Map, Ride Lake County](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this is an agreement with Pace for the operation of the Ride Lake County paratransit service for 2024.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.4 [23-1780](#)

Joint resolution authorizing a contract with Conference Technologies, Inc., Itasca, Illinois, for the replacement and four years of additional service support of the Traffic Management Center (TMC) PASSAGE video wall and TMC conference room upgrades at a cost of \$127,166.48 and appropriating \$156,200 of ¼% Sales Tax for Transportation funds.

Attachments: [23-1780 SOW, TMC Video Wall Replacement](#)
[23-1780 Vendor Disclosure, CTI](#)

Shane Schneider, Division of Transportation (DOT) Director, noted that this is a contract for the replacement of and service for the Traffic Management Center (TMC) PASSAGE video wall and TMC conference room upgrades.

Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.5 [23-1781](#)

Joint resolution appropriating a supplemental amount of \$318,000 of Motor Fuel Tax funds and approving Change Order Number One in the amount of \$317,911 for additional professional engineering services for improvements along Deep Lake Road, from Illinois Route 173 to the Illinois/Wisconsin state line.

Attachments: [23-1781 Change Order, Deep Lake Road CO1 Contract](#)

[23-1781 Vendor Disclosure, HR Green, Inc.](#)

[23-1781 Location Map, Deep Lake Road \(Intersection Improvements & R](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this is an appropriation for and approval of Change Order Number One for additional professional engineering services for improvements along Deep Lake Road, from Illinois Route 173 to the Illinois/Wisconsin state line.

Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.6 [23-1640](#)

Presentation of Single Occupancy Vehicle (SOV) Reduction Study Report - Part 2.

Attachments: [23-1640 Presentation, SOV Reduction Study-Part 12 .6.23](#)

Shane Schneider, Division of Transportation (DOT) Director, introduced Mike Klemens, DOT, who gave a brief overview of the Single Occupancy Vehicle (SOV) Reduction Study Report. Gary Foyle and Allie Velleca, AECOM, and Tammy Wierciak, Metro Strategies, then gave a presentation regarding the SOV Reduction Study Report.

Discussion ensued.

The consensus of the Committee was for DOT to look further into eliminating the municipal match for non-motorized improvement placement during construction projects, updating the policy on non-motorized improvements, and reach out to County-wide partners for feedback.

8.7 [23-0009](#)

Director's Report - Division of Transportation.

There was no Division of Transportation Director's report.

9. **County Administrator's Report**

There was no County Administrator's report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

Member Hunter requested that Shane Schneider, Division of Transportation (DOT) Director, look into which municipalities have not provided 20 percent matching funds for non-motorized improvements, and then provide that data to the Committee at a future meeting.

Discussion ensued.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:47 a.m.

Next Meeting: January 10, 2024

Minutes prepared by Theresa Glatzhofer.

Minutes were approved on January 10, 2024, by the Public Works and Transportation Committee.