

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, September 5, 2023

10:30 AM

**or 10 minutes after the conclusion of the Health and Community
Services Committee, whichever is later.**

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3Ehd7qk>**

Law & Judicial Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Law & Judicial Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Cunningham called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Cunningham led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Pedersen and Vice Chair Roberts

Absent 1 - Member Knizhnik

Other Attendees:

In Person:

Cassandra Hiller, County Administrator's Office

Chris Covelli, Sheriff's Office

Dan Sheline, Sheriff's Office

Erin Cartwright Weinstein, Circuit Clerk

Gary Gibson, County Administrator's Office

Jenny Brennan, Communications

Jo Gravitter, State's Attorney's Office

John Idleburg, Sheriff

Kristy Cechini, County Board Office

Loretta Onan, Public

Sandy Hart, Board Chair

Tim Solomon, Public

Electronically:

Ashley Rack, Sheriff's Office

Bernard Malkov, Sheriff's Office

Claudia Gilhooley, 19th Judicial Circuit Court

James Hawkins, County Administrator's Office

Katie Ladis, Sheriff's Office

Kevin Quinn, Communications

Krista Kennedy, Finance

Lawrence Oliver, Sheriff's Office

Linsay Hale, State's Attorney's Office

Matt Meyers, County Administrator's Office

Michael Boyle, Monterrey Security

Michael Wheeler, Finance

Patrice Sutton, Finance

RuthAnne Hall, Purchasing

ShaTin Gibbs, Finance

Stacy Davis-Wynn, Purchasing

Steve Spagnolo, State's Attorney's Office

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

Public Comment was made by:

Loretta Onan

Tim Solomon

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.5)

MINUTES

8.1 23-1184

Committee action approving the Law & Judicial minutes from July 25, 2023.

Attachments: [L&J 7.25.23 Final Minutes](#)

A motion was made by Member Casbon, seconded by Vice Chair Roberts, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Knizhnik

8.2 23-1185

Committee action approving the Law & Judicial minutes from August 1, 2023.

Attachments: [L&J 8.1.23 Final Minutes](#)

A motion was made by Member Casbon, seconded by Vice Chair Roberts, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Knizhnik

REPORTS

8.3 23-1153

Report from Joy Gossman, Public Defender, for the month of July 2023.

Attachments: [07-23 Main](#)
 [JUV Main 07-23](#)
 [07-23 Main PTR](#)
 [07-23 JUV PTR](#)

A motion was made by Member Casbon, seconded by Vice Chair Roberts, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Knizhnik

8.4 [23-1154](#)

Report from Jennifer Banek, Coroner, for the month of June 2023.

Attachments: [LJCBrepJUN23](#)

A motion was made by Member Casbon, seconded by Vice Chair Roberts, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Knizhnik

8.5 [23-1219](#)

Report from John D. Idleburg, Sheriff, for the month of July 2023.

Attachments: [Revenue Report JULY 2023 - signed](#)

A motion was made by Member Casbon, seconded by Vice Chair Roberts, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Knizhnik

REGULAR AGENDA

STATE'S ATTORNEY'S OFFICE

8.6 [23-1140](#)

Joint resolution authorizing the acceptance and execution of a No-Cost Extension of the American Rescue Plan Act (ARPA) Violence Prevention & Reduction (VPR) grant consisting of ARPA Federal Funds for the State's Attorney's Office (SAO) Gun Violence Prevention Initiative (GVPI), administered through the Illinois Criminal Justice Information Authority (ICJIA) allowing access to \$450,000 in federal funds through June 30, 2024.

Jo Gravitter, Chief of Administration, State's Attorney's Office, provided an overview of the Violence Prevention and Reduction grant to prevent and reduce violence.

A motion was made by Member Casbon, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Knizhnik

SHERIFF'S OFFICE

8.7 23-1220

Joint resolution authorizing into a contract with Trinity Services Group, Inc., Oldsmar, Florida in the estimated annual amount of \$1,500,000 for inmate food services.

Attachments: [Inmate Meals Agreement Draft](#)
 [Trinity Services Group Vendor Disclosure](#)

Jim Chamernik, Business Manager, Sheriff's Office and Sheriff John Idleburg, provided an overview of the contract for inmate food services. Sergeant Dan Sheline provided an overview of the meals for the inmates. Discussion ensued.

A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Knizhnik

8.8 23-1221

Joint resolution authorizing into a contract with Andy Frain Services, Inc., Aurora, Illinois in the estimated annual amount of \$1,400,731 for entry screening, over-night security services, general security services, and mail screening.

Attachments: [Andy Frain Services Vendor Disclosure](#)
 [Entry Screening Final Agreement Draft](#)

Jim Chamernik, Business Manager, Sheriff's Office, Sheriff John Idleburg, and Deputy Chief Chris Covelli, provided an overview of the contract for entry screening, over-night security services, general security services, and mail screening.

A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Knizhnik

CIRCUIT CLERK**8.9 [23-1239](#)**

Joint Committee Action approving Contract Modification Number Three with Mission Critical Partners, LLC Port Matilda, Pennsylvania to provide ongoing project management services for the implementation of the Circuit Clerk's Record Digitization Initiative in the amount not to exceed \$80,220.

Attachments: [Proposal](#)

[Vendor Disclosure Statement](#)

Erin Cartwright Weinstein, Circuit Clerk, provided an overview of the modified contract for project management to oversee the work of scanning microfilm and microfiche records. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hewitt, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Knizhnik

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

The committee did not enter into Executive Session.

11. Members' Remarks

There were no remarks from Members.

12. Adjournment

Chair Cunningham declared the meeting adjourned at 10:56 a.m.

Next Meeting: September 26, 2023

Meeting minutes prepared by Kristy Cechini.