

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 6, 2016

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Vice Chair Taylor called the meeting to order at 1:00 p.m.

Present 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

Others present:

Yvette Albarran, Purchasing

Chuck Bartels, County Board Member

Barry Burton, County Administrator

Anthony Cooling, Finance and Administrative Services

Mary Ross Cunningham, County Board Member

Mark Curran, Sheriff

Eric Foote, Community Development

Karen Fox, State's Attorney Office

Matt Fronk, State's Attorney Office

Gary Gibson, Workforce Development

Ben Gilbertson, County Administrator's Office

Gary Gordon, Finance and Administrative Services

Sandy Hart, County Board Member

Efren Heredia, Finance and Administrative Services

William Hupperich, Manhard Construction

Adlil Issakoo, County Administrator's Office

Joe Kus, Ivanhoe Homeowner's Association

Aaron Lawlor, County Board Chairman

Kimberly Mannette, Information Technology

Rodney Marion, Human Resources

Amy McEwan, Deputy County Administrator

Tim McGuriman, Loyola University

Audrey Nixon, County Board Member

Linda Pedersen, County Board Member

Ray Rose, Undersheriff

Howie Sell, Information Technology

Jennifer Serino, Workforce Development

Michele Slav, Finance and Administrative Services

Mary Stevens, Court Administration

Robert Szarzynski, Human Resources

Jennie Vana, Communications

Jeremiah Varco, Facilities

Blanca Vela-Schneider, County Board Office

Eric Waggoner, Planning, Building and Zoning

Farrah Watson, Finance and Administrative Services

Mike Wheeler, Finance and Administrative Services

Terry Wilke, County Board Member

Dawn Wucki-Rossbach, Sheriff's Office

2. **Pledge of Allegiance**

Member Rummel led The Pledge of Allegiance. Vice Chair Taylor noted Chair Paxton will be late to the meeting.

3. **Approval of Minutes**

3.1 [16-0323](#)

Minutes from March 2, 2016.

A motion was made by Member Sauer, seconded by Member Rummel, that the minutes be approved. The motion carried by the following vote:

Aye: 6 - Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Chair Paxton

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no comments from the public.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

LAW & JUDICIAL

7.1 [16-0284](#)

Joint resolution approving an Intergovernmental Agreement (IGA) with Waukegan Township in support of the Coalition to Reduce Recidivism.

Finance and Administrative Services Director Gary Gordon indicated the County Board approved \$10,000 of funding for the Coalition to Reduce Recidivism as part of the 2016 budget. It was determined that before the funds could be released, an intergovernmental agreement was needed.

Chair Paxton arrived at 1:04 p.m.

This one-time funded initiative will come from video gaming revenue. Mr. Gordon reported staff is reviewing its budget policy to find a more expeditious method of releasing funds. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Sauer, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.2 [16-0260](#)

Joint resolution accepting the Illinois Department of Healthcare and Family Services grant, and the renewal of Intergovernmental Agreement No. 2015-55-024-K5D for the Nineteenth Judicial Circuit's Access and Visitation Program and authorizing an emergency appropriation in the amount of \$45,000 for state fiscal year (SFY) 2017.

Mary Stevens of Courts reported this request is for a renewal of a grant and does not require the County to provide matching funds. The goal is to provide mediation services for never married couples to increase child support payments.

A motion was made by Member Hewitt, seconded by Member Mandel, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

HEALTH & COMMUNITY SERVICES

7.3 [16-0290](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) grant for workforce funds and approving an emergency appropriation to accept an additional \$253,739 for fiscal year (FY) 2016.

Workforce Development Director Jennifer Serino reported the Workforce Investment Action Rapid Response grant will be used to improve employer access to skilled workers with disabilities and to purchase accessibility equipment and furniture for employees with disabilities. The Trade Adjustment Assistant grant will provide case management to eligible unemployed individuals and provide transportation assistance for training.

A motion was made by Member Carlson, seconded by Member Rummel, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.4 [16-0287](#)

Joint resolution authorizing contracts with various firms for the Lake County Workforce Development's Youth Program Services in the amount not to exceed \$822,545.59.

Gary Gibson of Workforce Development reported the contracts are with qualified firms for In-School and Out-of-School youth programs. The two in-school contracts are for Waukegan and Zion High Schools. The five out-of-school contracts are for Waukegan High School, Youth Building, First Institute Training and Management, Business & Career Services, and Youth Conservation Corps. An adjustment of funding may be needed at a future date due to the state's lack of funding.

A motion was made by Member Mandel, seconded by Member Carlson, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.5 [16-0050](#)

Joint resolution approving the 2016 Housing & Community Development Annual Action Plan, authorizing all necessary correspondence for the distribution and implementation of the plan with the U.S. Department of Housing and Urban Development.

Planning, Building and Development Director Eric Waggoner presented the Housing and Community Development Annual Action Plan. The Lake County Community Development Block Grant, when combined with the City of North Chicago, totals \$2,610,862, the Lake County Consortium HOME Investment Partnerships Program Grant is \$1,119,694, and the Emergency Solutions Grant is \$217,190.

A motion was made by Member Carlson, seconded by Member Sauer, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.6 [16-0163](#)

Joint resolution authorizing grant awards from the 2016 Lake County Affordable Housing Program (LCAHP).

Planning, Building and Development Director Eric Waggoner presented the recommended affordable housing grant recipients for fiscal year 2016.

A motion was made by Member Rummel, seconded by Member Hewitt, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.7 [16-0289](#)

Joint resolution approving four Memoranda of Understanding (MOUs) between Lake County, Illinois, and four sub-recipients of the 2016 Community Development Block Grant (CDBG), and authorizing the sub-recipients to incur costs prior to U.S. Department of Housing & Urban Development's (HUD's) 2016 CDBG award to Lake County.

Eric Foote of Community Development reported four communities have requested permission to begin Community Development Block Grant funded projects prior to the release of funds by the US Department of Housing and Urban Development (HUD). The Memorandum of Understanding reiterates there is no guarantee funds will be released by HUD and that the communities bear the risk of incurring pre-award costs and expenses.

A motion was made by Member Hewitt, seconded by Member Mandel, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

PUBLIC WORKS & TRANSPORTATION

Lake County Board Member Chuck Bartels reported on Public Works and Transportation Committee's discussion regarding item 7.25, the Special Service Area Project in Ivanhoe Estates. Member Sauer noted there was also substantial discussion regarding item 7.8, the Intergovernmental Agreement with the Village of Vernon Hills regarding the Loyola University/Cuneo property.

7.8 [16-0312](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) with the Village of Vernon Hills regarding the Cuneo property.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.9 [16-0306](#)

Joint resolution authorizing the execution of a contract with Hoerr Construction, Inc. of Peoria, Illinois, for the Sanitary Sewer Rehabilitation 2016 Shared Services Project in the amount of \$330,772.99.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.10 [16-0314](#)

Ordinance amending water and sewer related rates for certain Lake County systems.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.11 [16-0307](#)

Joint resolution authorizing a Demand Response Program agreement with Direct Energy Business, Iselin, New Jersey, for three Public Works facilities.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.12 [16-0308](#)

Joint resolution ratifying a contract with RHMG Engineers, Inc., Mundelein, Illinois, in the amount not to exceed \$58,412 to provide consulting services for the Bridlewood

Reservoir Improvements Project.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.13 [16-0294](#)

Joint resolution authorizing a contract with Allanson Auto Body, Mundelein, Illinois, for the collision repair services for Lake County in an estimated annual amount of \$83,122.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.14 [16-0295](#)

Joint resolution authorizing a contract with Schroeder Asphalt Service, Inc., Huntley, Illinois, in the amount of \$695,178.56, for the annual bituminous maintenance of various roads and bike paths on the County highway system, and designated as Section 16-00000-13-GM.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.15 [16-0296](#)

Joint resolution authorizing a contract with Patriot Pavement Maintenance, Inc., Des Plaines, Illinois, in the amount of \$94,543.08, for crack sealing of bituminous and concrete pavement, where necessary, on various County highways, and designated as Section 16-00000-04-GM.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.16 [16-0300](#)

Joint resolution authorizing a contract with Lorig Construction Company, Des Plaines, Illinois, in the amount of \$676,585.11, for the Ela Road improvement, and designated as Sections 14-00144-19-SW and 15-00144-21-RS.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.17 [16-0301](#)

Joint resolution authorizing a contract with H&H Electric Company, Franklin Park, Illinois, in the amount of \$459,596.80 for the purchase and installation of Intelligent Transportation System (ITS) PASSAGE Field Elements for 2016, along various routes in Lake County, and designated as Section 16-00268-14-TL.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.18 [16-0293](#)

Joint resolution appropriating \$280,000 of County Bridge Tax funds for the modifications of existing stormwater detention basins to improve functionality and water quality, and designated as Section 15-00999-10-DR.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.19 [16-0297](#)

Joint resolution appropriating \$600,000 of Matching Tax funds to provide for the removal and replacement of reflective pavement markers with recessed pavement markers at various locations on the County highway system, and designated as Section 16-00000-12-GM.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.20 [16-0298](#)

Joint resolution appropriating \$800,000 of Motor Fuel Tax funds to provide for the removal, replacement or refurbishment of pavement markings on the bituminous and concrete pavements of various County highways, and designated as Section 16-00000-15-GM.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.21 [16-0299](#)

Joint resolution appropriating \$660,000 of Motor Fuel Tax funds for hot-mix asphalt patching on Buffalo Grove Road, from Deerfield Parkway to Main Street, and designated as Section 16-00249-04-RS.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.22 [16-0303](#)

Joint resolution appropriating a supplemental amount of \$600,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the Rollins Road Gateway Improvement at the intersections of Illinois Route 83/Rollins Road/ Hainesville Road, and designated as Section 08-00080-56-BR.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.23 [16-0309](#)

Joint resolution appropriating \$75,000 of County Bridge Tax funds for fiscal (FY) 2016 miscellaneous engineering services and water quality monitoring services needed to meet the minimum requirements of the new Illinois Environmental Protection Agency (IEPA) General National Pollutant Discharge Elimination System (NPDES) ILR40 Permit for Lake County, and designated as Section 16-00000-18-GM.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.24 [16-0310](#)

Joint resolution executing Amendment Number Three to an existing Intergovernmental Agreement related to wetland banking credits with the Lake County Forest Preserve District (LCFPD) to extend the termination date by two years to April 28, 2018.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.25 [16-0313](#)

Ordinance proposing the establishment of Lake County Special Service Area (SSA) 17 and providing for a public hearing and other procedures in connection therewith (Ivanhoe Estates Subdivision Phase III).

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.8 through 7.25 be recommended to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

FINANCIAL & ADMINISTRATIVE

7.26 [16-0286](#)

Resolution authorizing a contract with BMI Audit Services Ltd., South Bend, Indiana, for medical claim audit consulting services for Lake County for a two-year period plus renewals in the amount of \$43,500 per audit.

Human Resources Director Rodney Marion and Bob Szarzynski from Human Resources presented a request to have BMI Services audit the County's claim history with Blue Cross Blue Shield. Buck Consultants previously did this in 2009 for 2008 claims. A request for proposal was sent to several vendors and BMI was determined to be the most responsive. BMI will confirm that Blue Cross Blue Shield is properly processing medical claims. The last time an audit was conducted, the County was reimbursed \$15,000 but showed there were not systemic issues with Blue Cross Blue Shield. Upon Member Rummel's inquiry, Mr. Szarzynski indicated that the vendor will review mental health claims as well. The proprietary software runs all claims through its system and flags certain ones for review. An audit is conducted every four to six years.

A motion was made by Member Sauer, seconded by Member Rummel, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote: The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.27 [16-0288](#)

Resolution authorizing a contract with Constellation Energy, Chicago, Illinois, for natural gas transportation and management services for fiscal years 2017 and 2018.

Finance and Administrative Services Director Gary Gordon and Efren Heredia presented a contract for natural gas transportation and management services. Mr. Gordon indicated Lake County's rate is for two years and savings in the first year could be up to \$300,000. It was noted that the contract allows Lake County to obtain the same rate as Cook County but service is billed separately.

A motion was made by Member Sauer, seconded by Member Rummel, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote: The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.28 [16-0304](#)

Resolution authorizing a contract with Stanley Consultants of Chicago, Illinois, for mechanical and electrical design services associated with upgrading three elevators at various Lake County facilities in the amount not to exceed \$82,400.

Finance and Administrative Services Director Gary Gordon reported the design services for the two generators and elevator are for the Robert W. Depke Juvenile Justice Center Expansion Project.

A motion was made by Member Mandel, seconded by Member Sauer, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote: The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.29 [16-0285](#)

Resolution authorizing a successor agreement to the Collective Bargaining Agreement, between the Operating Engineers Local 150 and Lake County Facilities Operations Division.

Human Resources Director Rodney Marion and Finance and Administrative Services Director Gary Gordon presented a collective bargaining agreement with the Operating Engineers Local 150. The previous agreement expired on November 30, 2014. Mr. Marion reviewed the details of the agreement, noting that wage increases are on par with non-union employees. One employee will receive a five percent equity adjustment.

A motion was made by Member Mandel, seconded by Member Hewitt, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.30 [16-0311](#)

Committee action approving an adjustment of the hourly rate of pay for the part-time marine unit deputies.

Chief Mark Curran and Undersheriff Ray Rose sought approval to adjust the pay of part-time marine unit deputies. Part-time security court officers are currently being paid more than this group and it has been difficult attracting and keeping talent. Undersheriff Rose requested that the pay be increased to be equitable with the part-time court security officers. Dawn Wucki-Rosbach of the Sheriff's Office indicated the department will absorb the additional costs and will monitor the number of hours worked by the part-time marine unit deputies to ensure that costs do not exceed budget.

A motion was made by Member Hewitt, seconded by Member Sauer, that this committee action item be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.31 [16-0316](#)

Committee action reorganizing the Emergency Management Agency which is a division of the County Administrator's Office.

Deputy County Administrator Amy McEwan and Human Resources Director Rodney Marion presented a request to reorganize the Emergency Management Agency. The administrative assistant position is currently vacant with clerical duties being performed by Health Department staff. There is a desire to reclassify the vacant position to an Assistant Emergency Management Agency Coordinator. The reclassification will result in an annual increase of \$30,000 but half of the expense is grant funded. The County Administrator's budget can absorb the remainder of the cost this year. Discussion ensued.

A motion was made by Member Sauer, seconded by Member Mandel, that this item be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

8. **Executive Session**

Executive Session was entered into at 1:32 p.m. to discuss items 8.1A and 8.2A.

A motion was made by Member Rummel, seconded by Member Carlson, to go into executive session. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

8.1A [16-0305](#)

Executive Session to discuss personnel matters pursuant to 5ILCS 120/2 (c)(1).

This matter was discussed.

8.2A [16-0292](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

This matter was discussed.

Executive Session was adjourned at 2:14 p.m.

A motion was made by Member Mandel, seconded by Member Sauer, to come out of executive session. The motion carried unanimously.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

8.1B [16-0315](#)

Committee action authorizing a pay adjustment in the in the Sheriff's Office.

A motion was made by Member Rummel, seconded by Member Sauer, that this item be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

8.2B [16-0291](#)

Committee action authorizing reclassification of a position in the County Administrator's Office.

A motion was made by Member Mandel, seconded by Member Sauer, that this item be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

9. **County Administrator's Report**

9.1 [16-0317](#)

Discussion regarding the compensation for certain County-wide Elected Officials, County Board Members, and County Board Chair.

County Administrator Barry Burton and Ben Gilbertson of the County Administrator's Office presented historical data on elected officials' salaries. The County Board will need to approve the salaries for the County Board Chairman, certain County Board members, and other elected officials at its May County Board meeting.

County Board Member Salaries. Discussion occurred regarding whether to increase salaries of County Board members in 2019 and 2020. The general consensus is to direct staff to bring back a resolution for consideration with the salaries of County Board Members in groups one and two being consistent with group three for years 2017 and 2018 and flat for years 2019 and 2020.

Chairman Salary. Member Rummel suggested the County increase the Chairman's salary to 2.5 times the salary of County Board Members. Four of the committee members were in favor of this. Lake County Board Chairman Aaron Lawlor indicated he is not in favor of a salary increase, noting that he knew what the salary was when he ran for the position. Discussion ensued. The general consensus was to direct staff to bring back a resolution for consideration with a base salary increase of 2.5 times the County Board Members' salary in years 2017 and 2018 and flat for years 2019 and 2020.

Other Elected Official Salaries. The general consensus was for an increase of 2.5 percent be given to the Recorder, Circuit Clerk, and Coroner in years 2017 and 2018 but that years 2019 and 2020 remain flat.

This item was discussed.

9.2 [16-0319](#)

Preliminary discussion of 2017 budget policies.

Finance and Administrative Services Director Gordon reported staff is beginning the 2017 budget process. He presented the proposed budget policy and requested that any edits be sent to him. This item will be formally considered at the next Financial and Administrative Committee meeting.

This item was discussed.

10. Adjournment

The meeting adjourned at 3:08 p.m.

A motion was made by Member Carlson, seconded by Member Sauer, that the meeting be adjourned. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee