

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 4, 2015

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Chair Thomson-Carter called the meeting to order at 8:30 a.m.

Present 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent 2 - Member Durkin and Member Mathias

Others present:

Yvette Albarran, Purchasing

Al Giertych, Division of Transportation

Gary Gordon, Finance and Administrative Services

RuthAnne Hall, Purchasing

Sandy Hart, Lake County Board Member

Adlil Issakoo, Finance and Administrative Services

Aaron Lawlor, Lake County Board Chairman

Adam Lehmann, Assistant to the County Administrator

Peter Kolb, Public Works

Kevin Kerrigan, Division of Transportation

Amy McEwan, Deputy County Administrator

Patrice Sutton Burger, Finance and Administrative Services

Blanca Vela-Schneider, County Board Office

Josh Wallace, Division of Transportation

Ryan Waller, Assistant County Administrator

2. Pledge of Allegiance

Chair Thomson-Carter requested Lake County Board Chair Lawlor lead the Pledge.

3. Approval of Minutes

3.1 15-0133

Joint budget minutes from October 22, 2014.

Attachments: [PWT 10.22.14 Final.pdf](#)

A motion was made by Member Sauer, seconded by Member Hewitt, that items 3.1 through 3.4 be approved. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 2 - Member Durkin and Member Mathias

3.2 15-0136

Minutes from November 5, 2014.

Attachments: [PWT 11.5.14 Final.pdf](#)

A motion was made by Member Sauer, seconded by Member Hewitt, that items 3.1 through 3.4 be approved. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 2 - Member Durkin and Member Mathias

3.3 15-0145

Executive session minutes from November 5, 2014.

A motion was made by Member Sauer, seconded by Member Hewitt, that items 3.1 through 3.4 be approved. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 2 - Member Durkin and Member Mathias

3.4 15-0146

Executive session minutes from November 5, 2014.

A motion was made by Member Sauer, seconded by Member Hewitt, that items 3.1 through 3.4 be approved. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 2 - Member Durkin and Member Mathias

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There was no public comment.

6. Old Business

There was no old business to conduct.

7. New Business

7.1 15-0112

Ordinance enacting a code of ordinances for Lake County revising, amending, restating, codifying and compiling certain existing general ordinances of Lake County.

Deputy County Administrator Amy McEwan reported authorization is sought to codify the County's ordinances. She noted that approval would also allow any ordinances that may have been missed during the initial codification to be incorporated as soon as they are discovered.

A motion was made by Member Taylor, seconded by Member Pedersen, that this ordinance be recommended for adoption to the consent agenda. Motion carried by the following roll call vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 2 - Member Durkin and Member Mathias

7.2 15-0150

Resolution amending selected Chapters of the Lake County Code of Ordinances in conjunction with the codification initiative.

Attachments: [Amendment Clarifications.pdf](#)
[Proposed Amendments at adoption with justification bullets.pdf](#)

Deputy County Administrator McEwan reported some ordinances required modification for consistency and/or to comply with state statute. The Division of Transportation was inadvertently not identified as a department. She added the ordinance references the Department of Transportation but should, instead, reference the Division of Transportation. She requested approval with this minor amendment.

A motion was made by Member Sauer, seconded by Member Taylor, that this resolution be approved.

A motion was made by Member Sauer, seconded by Member Taylor, to amend the resolution to change Department of Transportation to Division of Transportation. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel
Absent: 2 - Member Durkin and Member Mathias

Chair Thomson-Carter recommend staff seek input from the public regarding the codification after a period of time. Ms. McEwan agreed.

A motion was made by Member Sauer, seconded by Member Thomson-Carter, that this resolution be approved, as amended, and referred on to the next Committee. Motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 2 - Member Durkin and Member Mathias

PUBLIC WORKS

7.3 15-0130

Joint committee action approving Change Order No. 1 for the Vernon Hills New Century Town (NCT) Water Reclamation Facility (WRF) Facility Blower and Aeration Upgrades Project with Joseph J. Henderson & Son, Gurnee, Illinois, in the amount of \$280,000.

Public Works Director Peter Kolb reported that during the course of the construction of the upgrades to the aeration basins, a pipe had broken off. The break was unforeseen and requires the replacement of the pipe and electrical control panel as well as other

miscellaneous changes. He requested authorization of the change order to make the necessary repairs.

A motion was made by Member Maine, seconded by Member Hewitt, that this item be approved. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 2 - Member Durkin and Member Mathias

7.4 15-0131

Joint resolution authorizing the execution of an agreement with Donohue & Associates, Inc. of Sheboygan, Wisconsin, in the amount of \$62,510 for engineering services for the Mill Creek Water Reclamation Facility (WRF) Process Improvements Project in the amount of \$62,510.

Attachments: [15-0131 Mill Creek WRF Donohue Agreement](#)

Public Works Director Peter Kolb requested authorization for engineering services for design of biological nutrient removal process improvements to meet the newly proposed phosphorous and nitrogen removal criteria by the Illinois Environmental Protection Agency (IEPA). Upon inquiry by Member Maine, Mr. Kolb provided an update regarding the Mill Creek Water Reclamation Facility Project. The County has been working to comply with the existing IEPA's requirements to decrease the amount of pollutants in the water to one milligram per liter. The IEPA is now considering further action to reduce the pollutant level down to .5 milligram per liter. It was noted the IEPA is getting its mandates from the federal EPA. Discussion occurred regarding requiring farmers to bring their phosphorous levels down as they are a large contributor of the pollutants.

A motion was made by Member Maine, seconded by Member Sauer, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 2 - Member Durkin and Member Mathias

7.5 12-1231

Director's Report - Public Works.

Public Works Director Peter Kolb provided an update on the automated meter reading system. Approximately 97 percent of the meters have been replaced. The final three percent has been challenging due to a variety of factors including property vacancy, resistance by the property owners, and the location of water meters. Still will be coming back to Committee with decision points on how best to handle the remaining three percent. Staff will be rolling out a customer portal software system to allow customers to go onto website to see what their usage is and how other residences are trending.

Mr. Kolb indicated the County has accepted the Village of Kildeer's sanitary sewer system in full. Monies have been transferred and the County is now responsible for the eight lift stations and 700 customers. Customers will receive bills in approximately two months. The County is also working to divert the sewer flow from Lake Zurich to its own pipes. Member Taylor noted some customers will actually receive a reduction in their sewer bills.

Mr. Kolb reported on the hiring of one of two interns who were part of the Workforce Development Experience Program. The two interns, who had previous experience in Public Works, worked with the County's Public Works Department for 12 weeks and were paid by the Workforce Development Program. One of the interns was hired to fill an existing vacancy. Lake County Board Chairman Aaron Lawlor noted the County had reached out to other organizations to see if this program can be replicated, but has thus far been unsuccessful.

DIVISION OF TRANSPORTATION

7.6 15-0120

Joint resolution appropriating \$120,000 of Matching Tax funds to provide for crack sealing of bituminous and concrete pavement, where necessary, on various County highways, and designated as Section 15-00000-04-GM.

Al Giertych of the Division of Transportation reported the crack sealing application will extend the life of the pavement.

A motion was made by Member Hewitt, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 2 - Member Durkin and Member Mathias

7.7 15-0121

Joint resolution appropriating \$120,000 of Motor Fuel Tax funds to upgrade existing traffic signal heads to light emitting diodes (LED) and to install uninterruptible power supplies (UPS) at four intersections, and designated as Section 15-00000-11-GM.

Al Giertych of the Division of Transportation reported this project includes the last four intersections the Department intends to upgrade. The LEDs require less power and are more efficient. The UPS will allow the signals to continue to operate in the event of a power outage. Upon inquiry from Member Taylor, Mr. Giertych indicated there is no value, other than scrap value, for the existing materials at these intersections.

A motion was made by Member Taylor, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 2 - Member Durkin and Member Mathias

7.8 15-0122

Joint resolution appropriating \$1,370,000 of Matching Tax funds and \$905,000 of Motor Fuel Tax funds for the resurfacing of Rollins Road, from Washington Avenue to Fairfield Road, and designated as Section 14-00080-59-RS.

A motion was made by Member Maine, seconded by Member Sauer, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 2 - Member Durkin and Member Mathias

7.9 15-0137

Resolution authorizing a contract with Allanson Auto Body, Mundelein, Illinois, for the emergency procurement of collision repair services for Lake County in an estimated amount of \$81,880.

Assistant County Administrator Ryan Waller reported this item was inadvertently placed on the agenda and should only go through the Financial and Administrative Committee. Al Giertych of the Division of Transportation noted the current collision repair service was not turning vehicles around in a timely manner. RuthAnne Hall of Purchasing noted that the company was notified of the County's requirements but the existing company has been unable to comply. Lake County Board Chairman Aaron Lawlor suggested staff may wish to consider two collision repair companies when the contract is up for renewal.

A motion was made that this item be removed from the agenda. The motion carried unanimously.

7.10 15-0097

Director's Report - Transportation.

Al Giertych and Kevin Kerrigan of the Division of Transportation provided statistics of this year's plowing efforts. Currently, the Division of Transportation has seen a significant decrease in callouts for snow plowing, salt usage, fuel usage, and overtime hours from last year due to the milder winter. It was noted that during snow days, the County's PASSAGE system numbers heavily increase. The County has plenty of salt in its reserves.

Mr. Giertych also noted the reopening of River Road by Roberts Road.

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

There was no County Administrator's report.

10. Adjournment

The meeting was adjourned at 9:20 a.m.

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Public Works and Transportation Committee