



SCHMIDT
ASSOCIATES

November 14, 2019

Mr. Jon Joy
Facility & Construction Services
Lake County Illinois
18 North County Street
9th Floor
Waukegan IL 60085

Re: Letter of Agreement

Dear Jon Joy:

We are pleased to provide this Letter of Agreement to provide planning services. By this Letter and subject to the terms and conditions contained herein Lake County Illinois, (Owner) authorizes Schmidt Associates, Inc., (Architect/Engineer) to undertake Planning Services. Direction will be provided by Mr. Jon Joy, the Owner's representative.

1. **Master Professional Services Agreement** – This Scope of Work is made pursuant to the Master Professional Services Agreement dated as May 18, 2017 (as amended, supplemented or modified from time to time, the “MPSA”) between Lake County and Supplier is subject to all of the terms, limitations, conditions, and provisions of the MPSA and shall be construed in accordance therewith. Each capitalized term used herein, but not defined, has the meaning specified in the MPSA unless a clear contrary interpretation otherwise applies.
2. **Term** – The term of this Attachment shall begin on the date of execution and continue until completion or termination in accordance with the terms specified in the Master Professional Services Agreement.

DESCRIPTION OF SERVICES

The Planning Services consist of the following:

Develop brief analysis of up to 5 Lake County Forward Planning Initiatives. Analysis will include project scope, location, rough order of magnitude, business case considerations and viable alternatives.

PROJECT SCOPE

Target projects include:

- Sheriff's Shooting Range
- Marine Base Relocation/Permanent Structure
- Demolition/Sale of WH House Parcel of Land and Impact to CCIP Program Funding
- Children's Advocacy Center
- Coroner's Office

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Principals

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James Walde, PE

Founder

Wayne Schmidt, Hon.D., FAIA



Letter to Jon Joy
November 14, 2019
Page 2

DETAILS OF SERVICE

Owner Meetings

- Two Site Meetings (2 days each) to meet with Stakeholders to review project scopes.
- Two County Finance/CCIP Meetings (1-day trip)
- Five Teleconference meetings (One per project) to finalize scope discussions with user groups

Completion of Capital Request Form and Associated Documentation

DELIVERABLES

- Capital Request Form (See attached)
- Program
- Conceptual Plan/Site Plan
- Conceptual Estimate
- Project Summary Slide (See attached)

SCHEDULE OF ACTIVITIES

Work to begin upon approval of this proposal. Deliverables to be complete by March 6th. Estimated time to complete work is 8-10 weeks.

FEE

The fee for the base scope will be \$95,820

- Additional Stakeholder meeting Trip (2 days) - \$14,500 each
- Additional County Finance/CCIP Meeting (1 day) - \$7,500
- If the project extends beyond March 6th additional time will be billed hourly per the attached Hourly Rate Schedule.

Additional services requested by the Owner will be billed according to our current Hourly Rate Schedule dated 10/1/2019. A copy is attached.

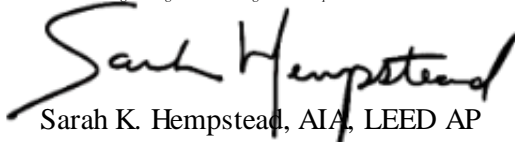
Thank you for this opportunity to be of service.




Letter to Jon Joy
November 14, 2019
Page 3

Sincerely,

SCHMIDT ASSOCIATES, INC.
Architecture • Engineering • Interior Design • Landscape Architecture


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Accepted:

(Signature)

(Date)

(Printed name and title)

Copy: Sarah Hempstead, Schmidt Associates
Megan Scott, Schmidt Associates
Brett Quandt, Schmidt Associates