

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Thursday, October 6, 2022**

**8:30 AM**

**Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3E3XJOO>**

**Financial & Administrative Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received - by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV>\*\*\*

**1. Call to Order**

*Chair Frank called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Member Pedersen led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

*\* Electronic Attendance: Member Danforth and Member Simpson*

*Others present:*

*In Person:*

*Carl Kirar, Facilities and Construction Services*

*Cassandra Hiller, County Administrator's Office*

*Darcy Adcock, Human Resources*

*Don Hoffman, Public*

*Eric Merdel, Public*

*Gary Gibson, County Administrator's Office*

*Jim Hawkins, County Administrator's Office*

*John Light, Human Resources*

*John Zurlo, The Michaels Organization*

*Kevin Considine, Lake County Partners*

*Kevin Quinn, Communications*

*Kristy Cechini, County Board Office*

*Mark Rastovac, Public*

*Matt Meyers, County Administrator's Office*

*Melissa Gallagher, Finance*

*Michael Wheeler, Finance*

*Nicole Hernandez, Public*

*Patrice Sutton, Finance*

*Steve Rice, State's Attorney's Office*

*Tammy Chatman, Communications*

*Electronically:*

*Adam Krueger, Finance*

*Angela Cooper, 19th Judicial Circuit*

*Austin McFarlane, Public Works*

*Barbara Adams, Donahue and Rose, PC*

*Brenda O'Connell, Planning, Building and Development*

*Chad Wright, Facilities and Construction*

*Chris Blanding, Enterprise Information Technology*

*Damon Coleman, Planning, Building and Development*  
*David Doty, Public*  
*Dominic Strezio, Planning, Building and Development*  
*Elizabeth Brandon, County Administrator's Office*  
*Eric Waggoner, Planning, Building and Development*  
*Frank D'Andrea, Finance*  
*Frank Deuel, Public*  
*Heidie Hernandez, Enterprise Information Technology*  
*Holly Kim, Treasurer*  
*Jim Chamernik, Sheriff's Office*  
*Jan Leeuwinga, Public*  
*Janna Philipp, County Administrator's Office*  
*Jennifer Serino, Workforce Development*  
*Jerimah Varco, Public*  
*Jolanda Dinkins, County Board Office*  
*Jon Nelson, Division of Transportation*  
*Joy Gossman, Public Defender*  
*Kent Kasten, Public*  
*Krista Kennedy, Finance*  
*Kristy Cechini, County Board Office*  
*Kurt Woolford, Stormwater Management*  
*Marah Altenberg, Board Member*  
*Mark Pfister, Health Department*  
*Mary Crain, Division of Transportation*  
*Mary Ross Cunningham, Board Member*  
*Melanie Nelson, State's Attorney's Office*  
*Michael Balsamo, Facilities and Construction*  
*Michael Wheeler, Finance*  
*Nelmari Velazquez-Zayas, Human Resources*  
*Nick Principali, Finance*  
*Nicole Farrow, State's Attorney's Office*  
*Nicole Rogers, Finance*  
*Ruby Acosta, Finance*  
*RuthAnne Hall, Purchasing*  
*Sonia Hernandez, County Administrator's Office*  
*Sandy Hart, County Board Chair*  
*ShaTin Gibbs, Finance*  
*Stacy Davis-Wynn, Purchasing*  
*Susan August, Purchasing*  
*Teri White, State's Attorney's Office*  
*Vasyl Markus, Treasurer's Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items Not on the Agenda)**

*There was no public comment.*

**6. Chair's Remarks**

*There were no Chair's remarks.*

**7. Unfinished Business**

**7.1 [22-1279](#)**

Resolution approving the Cable Television Franchise Agreement between Lake County and Comcast.

**Attachments:** [2022-07-20 Comcast Agreement with Lake County IL - CLEAN](#)

*Matt Meyers, Assistant County Administrator, introduced Stephen Rice, State's Attorney's Office, and reported on the updates on the Comcast Franchise Agreement. Mr. Rice, reported on having an Administrative Hearing. Discussion ensued.*

*The Committee agreed to move forward to seek available State and Federal funding.*

*There were public comments from:*

*Erik Midel*

*Mark Raskovich*

*Ken Kasten*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.14)**

**\*REPORTS\***

**8.1 [22-1355](#)**

Report from Robin M. O'Connor, County Clerk, for the month of August, 2022.

**Attachments:** [LCC Report for August 2022](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**8.2 [22-1320](#)**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of August 2022.

**Attachments:** [August 2022](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**\*LAW & JUDICIAL\***

**8.3 [22-1362](#)**

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$20,000 to support the Nineteenth Judicial Circuit Court's Self-Represented Litigant Coordinator.

**Attachments:** [2022 Access to Justice Grant Application.pdf](#)

[LIT Template - County Board JE 20k SRL Oct-22.xlsx](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**8.4 [22-1378](#)**

Joint resolution accepting additional funding Agreement with the Supreme Court of Illinois Court Technology Modernization Program and approving an emergency appropriation in the amount of \$69,451.31.

**Attachments:** [Revised Lake Signed agreement.pdf](#)

[LIT Template - County Board Tech Modernization October 2022.xlsx](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**8.5 [22-1370](#)**

Joint Resolution authorizing the application, acceptance, and emergency appropriation of a Fiscal Year (FY) 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$5,000 for the purpose of enhancing the State's Attorney's Office's capacity to provide community outreach, awareness, and education through virtual and remote activities.

**Attachments:** [2022 JAG Grant MOU Waukegan- Zion signed](#)

[JAG Waukegan 2022 Budget to Finance](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**8.6 [22-1363](#)**

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$285,437 to implement Adult Redeploy Illinois programming for the Nineteenth Judicial Circuit Court.

**Attachments:** [Signed Adult Redeploy Grant Agreement FY2023.pdf](#)  
[LIT Template - County Board JE 285k Adult ReDeploy Oct-22](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**\*HEALTH & COMMUNITY SERVICES\***

**8.7 [22-1286](#)**

Joint resolution approving the Seventh Amendment to the Department of Housing & Urban Development (HUD) Program Year 2019 (PY19) Annual Action Plan (AAP).

**Attachments:** [PY19 AAP 7th Amendment \(CARES Act\) DRAFT](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**8.8 [22-1289](#)**

Joint resolution approving the First Amendment to Program Year 2022 (PY 2022) HUD Annual Action Plan (AAP).

**Attachments:** [PY22 AAP 1st Amendment DRAFT](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**8.9 [22-1307](#)**

Joint resolution accepting the ESG from the Illinois Department of Human Services and

authorizing an emergency appropriation in the amount of \$44,005 for grant administration and the implementation of the Homeless Management Information System (HMIS).

**Attachments:** [Emergency Appropriation 2022-10 - IL ESG](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION\***

**8.10 [22-1357](#)**

Joint Resolution authorizing an agreement with Christopher B. Burke Engineering, LTD, Rosemont, Illinois, for project and construction management consulting services.

**Attachments:** [22-1357 Christopher Burke Engineering Final Agreement](#)  
[22-1357 Christopher Burke Engineering Scoring Matrix](#)  
[22-1357 Christopher Burke Engineering Vendor Disclosure](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**8.11 [22-1360](#)**

Joint Resolution authorizing an agreement with Stanley Consultants, Inc., Chicago, Illinois, for project and construction management consulting services.

**Attachments:** [22-1360 Stanley Consultants Final Agreement](#)  
[22-1360 Stanley Consultants Scoring Matrix](#)  
[22-1360 Stanley Consultants Vendor Disclosure](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**8.12 [22-1358](#)**

Joint Resolution authorizing an agreement with Ciorba Group, Inc., Chicago, Illinois, for project and construction management consulting services.

**Attachments:** [22-1358 Ciorba Group Final Agreement](#)  
[22-1358 Ciorba Group Scoring Matrix](#)  
[22-1358 Ciorba Group Vendor Disclosure](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**8.13 [22-1359](#)**

Joint Resolution authorizing an agreement with Clark Dietz, Inc., Oakbrook Terrace, Illinois, for project and construction management consulting services.

**Attachments:** [22-1359 Clark Dietz Final Agreement](#)  
[22-1359 Clark Dietz Scoring Matrix](#)  
[22-1359 Clark Dietz Vendor Disclosure](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**\*FINANCIAL & ADMINISTRATIVE\***

**8.14 [22-1380](#)**

Finance Report - August 2022.

**Attachments:** [Monthly Financial Report - August 2022](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this report be received and filed. The motion carried by the following voice vote.**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**REGULAR AGENDA**

**\*LAW & JUDICIAL\***

**8.15 [22-1361](#)**

Joint resolution authorizing an agreement with A Safe Place, Zion, IL for operation of neutral site custody exchange facility in an annual amount, not to exceed \$175,000.

**Attachments:** [A Safe Place Bid Exemption Memo](#)  
[A Safe Place Neutral Site Exhibit A](#)  
[Vendor Disclosure Statement](#)

*Angela Cooper, Administrative Services Director, 19th Judicial Court, reported on the agreement with A Safe Place to provide a neutral site for custody exchanges.*

**A motion was made by Vice Chair Vealitzek, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**\*HEALTH & COMMUNITY SERVICES\***

**8.16 [22-1314](#)**

Joint resolution approving an Intergovernmental Agreement (IGA) between Lake County and the Lake County Housing Authority (LCHA) for the completion of 24 CFR Part 58 Environmental Review Records (ERRs).

**Attachments:** [LCHA IGA Environmental](#)

*Brenda O'Connell, Director of Community Development, reported on the agreement with the Lake County Housing Authority for the County to be able to conduct Environmental Reviews. Discussion ensued.*

**A motion was made by Member Wilke, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**\*FINANCIAL & ADMINISTRATIVE\***

**Facilities and Construction Services**

**8.17 [22-1366](#)**

Resolution authorizing an agreement with Appin Associates, Winnipeg, Canada for building automation system services for the Lake County Regional Operations and Communications (ROC) Facility, in the amount of \$170,168.80.

**Attachments:** [22143 Final Agreement 9.22.22 - Appin Signed](#)  
[526.164.ROCB Proposal Cdn Address V08](#)  
[Vendor Disclosure Statement](#)

*Carl Kirar, Facilities and Construction Services Director, reported on the contract with Appin Associates for the design of the Lake County Regional Operations and Communications (ROC) Facility. Discussion ensued.*

**A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

8.18 [22-1354](#)

Director's Report - Facilities and Construction Services.

**Attachments:** [JOC Over \\$350K Memo 21SEP22](#)

*Carl Kirar, Facilities and Construction Services Director, reported on the Job Order Contract for the Vote-by-Mail room renovations. Discussion ensued.*

**Human Resources**

8.19 [22-1352](#)

Resolution authorizing Benefit Protection Leave for 2 months retro IMRF service credit while employee was on approved unpaid leave of absence.

**Attachments:** [Form 6.32 \(1\) IMRF Benefit Protection Leave](#)  
[Resolution for BPL \(1\)](#)

*Darcy Adcock, Human Resources Assistant Director, reported on the Benefit Protection Leave with IMRF for an employee requesting two months of coverage while on an unpaid leave of absence. Discussion ensued.*

**A motion was made by Member Vealitzek, seconded by Member Kyle, that this item be recommended for adoption to the Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

8.20 [22-1440](#)

Committee action approving the reclassification of a position in the Public Works Department from a grade M11 to M12.

**Attachments:** [22-1440 Memo Reclass 36001](#)

*John Light, Human Resources Director, reported on the reclassification of the Public Works position.*

**A motion was made by Member Vealitzek, seconded by Member Kyle, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

8.21 [22-0031](#)

Director's Report - Human Resources.

*John Light, Human Resources Director, reported on the payroll process for the Correctional Contract, Patrol Deputies, and Telecommunicators' contract and provided an*

*overview of the in person job fairs. Darcy Adcock, Human Resources Assistant Director, reported on open enrollment and recruitment initiatives. Director Light and Assistant Director Adcock both provided an overview of the new employee orientation and employee relations. Discussion ensued.*

### **Enterprise Information Technology**

#### **8.22 [22-1401](#)**

Committee action approving Contract Modification Number One with DLT Solutions of Herndon, Virginia, for staff augmentation services for the County's Oracle "BOSS" System.

**Attachments:** [DLT Quote \(5120812\)](#)  
[DLT SOW \(5120812\)](#)  
[DLT Staff Aug. Cont. Modification 1 VDF](#)

*Chris Blanding, Chief Information Officer, reported on the contract modification for the BOSS System.*

**A motion was made by Member Kyle, seconded by Member Wilke, that this committee action item be approved. The motion carried by the following voice vote.**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

#### **8.23 [22-0030](#)**

Director's Report - Enterprise Information Technology.

*There was no Enterprise Information Technology Director's report.*

### **Finance**

#### **8.24 [22-1439](#)**

Fiscal Year 2023 Budget Presentation.

*Patrice Sutton, Chief Financial Officer (CFO), introduced Mike Wheeler, Budget Director, thanked the staff involved with the budget, and provided an overview of the budget process. CFO Sutton reported on the changes with this year's budget. A lengthy discussion ensued.*

*Chair Frank left the meeting at 10:00 a.m.*

#### **8.25 [22-1251](#)**

Resolution authorizing the execution and delivery by the County of Lake, Illinois of an assignment and assumption agreement and related documents relating to a land use restriction agreement entered into by said County at the time of issuance of its Variable Rate Demand Multifamily Housing Revenue Bonds (Rosewood Apartments Project) Series 2004; and other provisions in connection therewith.

**Attachments:** [Rosewood - Assignment and Assumption Agreement \(For F&A\)](#)  
[Rosewood - Assignment of Security Deposit and Termination Agreement \(I](#)  
[Rosewood - Performance Security Agreement \(For F&A\)](#)  
[Resolution - LURA Assumption - Rosewood Apartments \(For F&A\)](#)

*Patrice Sutton, Chief Financial Officer, introduced Barbara Adams from Donahue and Rose, PC. Barbara Adams reported on the Rosewood Apartments to transfer ownership to the Michaels Organization and introduced Jon Zirlo from Michaels Organization. Mr. Zirlo provided an overview of the transaction.*

**A motion was made by Member Kyle, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**Not Present:** 1 - Chair Frank

**8.26 [22-1261](#)**

Resolution authorizing the Chair of the Board to execute a lease amendment with the United States Postal Services, for Tower Lease space, including the non-exclusive use of electricity, in the Lessor's communication equipment building located at 1303 North Milwaukee Avenue, Libertyville, Illinois 60048.

**Attachments:** [THIRD AMENDMENT USPS LEASE Draft \(1\).pdf](#)  
[COI-blank.pdf](#)

*Patrice Sutton, Chief Financial Officer, reported on the lease amendment with the United States Postal Services.*

**A motion was made by Member Wilke, seconded by Member Kyle, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.**

**Aye:** 6 - Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**Not Present:** 1 - Chair Frank

**8.27 [22-1348](#)**

Resolution authorizing a two-year initial contract plus three one-year renewal options with Baker Tilly US, LLP, Oak Brook, IL, for Professional Audit Services for Lake County in an amount not to exceed \$289,170 for the first year with average annual increases of 3.8 percent.

**Attachments:** [22053 Agreement .pdf](#)  
[Scope of Services Exhibit A.pdf](#)  
[Exhibit B- Pricing.pdf](#)  
[Exhibit C Agreed Unpon Exceptions.pdf](#)  
[Summary Scoresheet.pdf](#)  
[Vendor Disclosure RFP #22053 - Baker Tilly.pdf](#)

*Melissa Gallagher, Deputy Chief Financial Officer, reported on the Audit Services contract with Baker Tilly US, LLP for Lake County.*

**A motion was made by Member Wilke, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**Not Present:** 1 - Chair Frank

**8.28 [22-0032](#)**

Director's Report - Finance.

*There was no Finance Director's report.*

**County Administration**

**8.29 [22-1438](#)**

Resolution authorizing an emergency appropriation totaling \$490,000 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for rehabilitation costs associated with the preservation of affordable rental housing in Mundelein and Lake Zurich and \$5,000 for the State's Attorney's Office's video storage conversion project.

*Matt Meyers, Assistant County Administrator, reported on the revised ARPA funding for the Affordable Rental Housing in Mundelein and Lake Zurich. Discussion ensued.*

**A motion was made by Member Pedersen, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**Not Present:** 1 - Chair Frank

**8.30 [22-1442](#)**

Resolution authorizing the development of an agreement with Lake County Partnership for Economic Development, Inc. "Lake County Partners" (LCP), Lincolnshire, Illinois, to represent Lake County at the Chicagoland Economic Partnership Initiative at a cost not to exceed \$85,000 per year for three years.

*Chair Frank rejoined the meeting at 10:18 a.m.*

*Jim Hawkins, Deputy County Administrator, reported on the agreement with the Lake County Partners for the Chicagoland Economic Partnership Initiative, and introduced Kevin Considine, Lake County Partners President and CEO. Discussion ensued.*

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek, Member Wilke and Member Kyle

**9. County Administrator's Report**

*Gary Gibson, County Administrator, announced two Committee items that were inadvertently missed on the Financial and Administrative agenda. The Committee agreed to have the items added to the Board meeting agenda.*

**10. Executive Session**

*There was no Executive Session.*

**11. Members' Remarks**

*There were no member remarks.*

**12. Adjournment**

*Chair Frank declared the meeting adjourned at 10:25 a.m.*

**Next Meeting: October 18, 2022 (Budget Hearing)**

*Meeting minutes prepared by Kristy Cechini.*

*Respectfully submitted,*

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*Financial and Administrative Chair*