

ADMINISTRATIVE OFFICE OF THE NINETEENTH JUDICIAL CIRCUIT



MARY T. STEVENS
Director of Administrative Services

JORGE L. ORTIZ
Chief Judge

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To RuthAnne Hall

Date: July 25, 2017

Re: Sole Source Request

Since January 2014, the Courts have collected \$125 on each residential foreclosure filed. These fees were approved by the Administrative Office of the Illinois Courts and are to be used to provide housing counseling services and potentially mediation between banks and homeowners.

Thus far, the Courts have received grant funding from the Attorney General's Office for the mediation piece of the program. The AG's Office provided funds to Resolution Systems Institute (RSI). RSI in turn, has provided program coordination and paid for mediations. This grant funding is due to end in May, 2018.

The Courts would like to continue the foreclosure program using the \$125 fee to fund it. The Courts would also like to continue to have RSI provide the program coordination piece. RSI has proposed to continue their services at an annual cost of \$60,370.

Section 102 (b) of Article 6 of the Purchasing Ordinance states that contracts may not be suitable for competitive bid if, "There exists a long standing, successful relationship for professional services, and the knowledge gained through this relationship adds value integral to the services provided." The Courts are requesting a sole source contract due to the specialized nature of the foreclosure mediation program, RSI's expertise in the effective and efficient use of alternative dispute resolution (ADR) in general and the Court's long standing successful relationship with them.

For more information about RSI and their services please visit:
<http://www.aboutrsi.org/index.php>.

Please let me know if you have any questions.