

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, April 30, 2014**

**8:30 AM**

**Assembly Room, 10th Floor**

**Public Works and Transportation Committee**

**1. Call to Order**

*The meeting was called to order at 8:30 a.m.*

**Present** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

*Others present:*

*RuthAnne Hall, Purchasing*

*Greg Benske, Thomas Engineering Group*

*Efren Heredia, Purchasing*

*Patrice Sutton Burger, Finance and Administrative Services*

*Kevin Kerrigan, Department of Transportation*

*Ashley Lucas, County Administrator's Office*

*Peter Kolb, Public Works*

*Susannah Heitger, Crowe Horwath*

*Bert Nuehring, Crowe Horwath*

*Adlil Issakoo, Finance and Administrative Services*

*Paula Trigg, Department of Transportation*

*Larry Wollheim, Purchasing*

*Ryan Waller, County Administrator's Office*

*Barry Burton, County Administrator*

*Aaron Lawlor, County Board Chairman*

*Kelly Merz, County Board Office*

**2. Pledge of Allegiance**

*Chair O'Kelly led the group in the Pledge of Allegiance.*

**3. Approval of Minutes**

*There were no minutes to approve.*

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*Chair O'Kelly reported to the group that she and Chairman Lawlor attended the breakfast hosted to thank Public Works and the Department of Transportation for their hard work and efforts over the difficult winter season. Chair O'Kelly communicated that it was well received and much appreciated.*

*Chair O'Kelly also informed the committee that she will not be in attendance at the May 9th Committee of the Whole meeting.*

7. New Business

PUBLIC WORKS

7.1 [14-0409](#)

Joint resolution executing an agreement with RHMG Engineers, Inc., Libertyville, Illinois, in the amount of \$86,781 for design engineering services for the fiscal year (FY) 2015 Water Main Replacement Project.

**Attachments:** [14-0409 RHMG Map](#)  
[14-0409 RHMG Agreement](#)  
[14-0409 RHMG Proposal](#)

*Peter Kolb of Public Works explained that on a yearly basis deteriorated and old water mains are replaced. Approximately 6,900 feet of pipeline has been identified as needing replacement, including areas in Fox Lake Hills, Highland Lake, Vernon Hills and Pekara. Engineering services will provide for the surveying of the project.*

**A motion was made by Member Maine, seconded by Member Carey, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**Not Present:** 1 - Member Hewitt

7.2 [14-0396](#)

Joint resolution executing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, in the amount of \$249,700 for construction engineering services for the Round Lake Sanitary District (RLSD) Excess Flow Facility improvements.

**Attachments:** [05.13.14 RLSD Agreement \\$249,000 Christopher B. Burke Excess Flow Facility](#)  
[RLSD Attachment \\$249,000 Christopher Burke Excess Flow Facility](#)

*Peter Kolb of Public Works explained that the resolution authorizes costs for construction and engineering services for the upcoming facility improvement project. Since the project is funded through an IEPA low-interest loan, municipality approval and evidence that an engineer and design have been secured is required before the project can begin. The County continues to negotiate an intergovernmental agreement with Round Lake Beach to gain their approval.*

*Member Hewitt entered the meeting at 8:34 a.m.*

**A motion was made by Member Thomson-Carter, seconded by Member Carey, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**Not Present:** 1 - Member Hewitt

7.3 [14-0394](#)

Joint resolution authorizing the First Amended and Restated Memorandum of Understanding (MOU) in furtherance of the Northern Lake County Lake Michigan Water Planning Group efforts.

**Attachments:** [14-0394 First Amended and Restated Water SSA MOU](#)

*Peter Kolb of Public Works explained that the County has a Memorandum of Understanding agreement with Lake Villa and Lindenhurst in regard to the funding of the formation of SSA #16. This resolution amends the expiration date, extending it to the end of the twenty-year bond period, March 31, 2039. Mr. Kolb further provided that there are ongoing expenses associated with the SSA. Sufficient funds are available to cover the expenses, however the period needs to be extended to get to the end of the bond period.*

**A motion was made by Member Thomson-Carter, seconded by Member Maine, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

7.4 [14-0391](#)

Joint resolution executing an intergovernmental agreement for license to install automated meter reading (AMR) devices on existing structures in the Village of Vernon Hills.

**Attachments:** [05.13.14 14-0391 Vernon Hills AMR IGA](#)

*Peter Kolb of Public Works explained to the group that as part of the AMR project, data collectors and repeaters need to be installed. These devices will be installed on existing structures throughout the village.*

**A motion was made by Member Carey, seconded by Member Sauer, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

7.5 [14-0392](#)

Ordinance amending water and sewer related rates for certain Lake County systems.

**Attachments:** [2014.0392 Rate Ordinance South Central-Libertyville-CLCJAWA Fees](#)

*Peter Kolb of Public Works presented the resolution, explaining the increases are pass through costs. The Village of Libertyville treats the sewage for the South Central system, and the Village has increased their rate. Additionally, the CLCJAWA service area water rate increases by .04 cents due to an increase in water purchase cost.*

**A motion was made by Member Maine, seconded by Member Hewitt, that this item**

**be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.6 [14-0393](#)**

Joint resolution providing notice to the Village of Green Oaks within the Southeast Central Facilities Planning Area of an adjustment in the Lake County wholesale sewer rates for wastewater services provided by the Village of Libertyville.

*Peter Kolb of Public Works presented the resolution, explaining that the Village of Libertyville's rate increase is passed on to all communities that share the wastewater treatment plant charges, and includes Green Oaks.*

**A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.7 [14-0430](#)**

Committee report on contract sewer revenue audits.

*Bert Nuehring and Susannah Heitger of Crowe Horwath, presented an overview of Lake County's sewer revenue audit process and procedures, as well as a summary of findings and recommendations of the municipalities that have been audited to date. Discussion followed.*

**This item was presented.**

**7.8 [12-1231](#)**

Director's Report - Public Works.

*Director of Public Works Peter Kolb reported to the group that the CLCJAWA Board has decided to re-enter into negotiations with Wauconda. Member Craig Taylor provided insight on the status of an agreement bringing Wauconda on board. Discussion followed.*

*Mr. Kolb also reported that the route study for water main extension has been completed, and the next phase is discussion with property owners and preliminary engineering.*

**DIVISION OF TRANSPORTATION**

**7.9 [14-0418](#)**

Joint resolution authorizing a contract for Hot-Mix Surface removal, patching, and constructing ¾" Hot-Mix Asphalt leveling binder and 1 ½" Hot-Mix Asphalt surface course lifts on various roads in the Libertyville Township Road District, and designated as Section 14-10101-02-GM, to Peter Baker & Son Co., Lake Bluff, Illinois, in the amount of \$333,200.30.

**Attachments:** [14-0418 - Bid Tab, Libertyville Road District Contract Award 2014](#)  
[14-0418 Justification of Bid - Libertyville Road District, 2014](#)

*Chair O'Kelly presented the resolution.*

**A motion was made by Member Stolman, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.10 [14-0420](#)**

Joint resolution appropriating \$40,000 of Matching Tax funds for inspection and maintenance of recently planted native landscape detention areas along various County highways, and designated as Section 14-00000-14-GM.

*Paula Trigg of the Department of Transportation explained the appropriation provides for a specialist to inspect native landscape detention areas and provide recommendations for plant care and maintenance. Based on the findings, quotes will be sought to complete the recommended maintenance work.*

**A motion was made by Member Sauer, seconded by Member Carey, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.11 [14-0421](#)**

Joint resolution appropriating \$80,000 of Matching Tax funds for maintenance of recently planted trees and shrubs along various County highways, and designated as Section 14-00000-17-GM.

*Paula Trigg of the Department of Transportation explained this is the final year of a four-year contract extension for the maintenance of trees and shrubs on various County highways. Areas include the Rollins Road extension, Deerfield Road, Fairfield and Gilmer, and Washington Street from US 45 to Hunt Club.*

**A motion was made by Member Carey, seconded by Member Thomson-Carter, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.12 [14-0422](#)**

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for the utilization of federal highway funds for the modernization and interconnection of the traffic signals along Cedar Lake Road, from Rollins Road to South Rosedale Court, including connection to Lake County PASSAGE and Phase

Ill construction engineering services, appropriating \$130,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 12-00999-17-TL.

**Attachments:** [14-0422 Cedar Lake Road ITS Location Map](#)  
[14-0422 Cedar Lake Road ITS IDOT Agreement Draft](#)

*Paula Trigg of the Department of Transportation explained this improvement is one of the traffic signal interconnect projects that Congestion Mitigation and Air Quality (CMAQ) funds were received for. Ms. Trigg reminded the group that the CMAQ funds will cover 80 percent of the cost of the project. Phase I and II engineering has been completed, and this resolution authorizes the construction funding agreement.*

**A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.13 [14-0428](#)**

Joint resolution appropriating \$520,000 of County Bridge funds for the drainage improvement along Rollins Road, from Helendale Avenue to Wilson Road, and designated as Section 12-00080-58-DR.

*Paula Trigg of the Department of Transportation explained that drainage in this area of Rollins Road has been identified as a problem. Adding curb and gutter along the south side of the road will improve the drainage.*

**A motion was made by Member Thomson-Carter, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.14 [14-0416](#)**

Committee action memo to approve the Spring 2014 Adopt-A-Highway Program Supplemental Applications.

**Attachments:** [14-0416 Staff Report Spring 2014 Supplemental Report](#)

**A motion was made by Member Thomson-Carter, seconded by Member Sauer, that this item be approved. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.15 [14-0387](#)**

Joint resolution authorizing the purchase of a Trimble S6 Total Station from Precision Midwest for the Lake County Division of Transportation (LCDOT) Survey Crew at an estimated cost of \$35,095.

*Paula Trigg of the Department of Transportation explained that the department has been dedicated to using Trimble equipment for surveying for the last 20 years. The FCC has banned the use of the Geodimeter Total Station that is currently being used. The S6 Total Station complies with FCC regulations and is compatible with existing survey equipment.*

**A motion was made by Member Maine, seconded by Member Sauer, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.16 [14-0417](#)**

Presentation regarding an overview of the Preservation Projects for the 5-Year Plan.

*Paula Trigg of the Department of Transportation presented an overview of the tools that are used to prioritize and recommend preservation projects. Argus, the pavement management tool, was introduced to the group. Surface types, width, material and other data is collected and tracked to project maintenance. Every four years pavement tests are conducted that analyze the condition of roads, which assists in gauging and identifying future resurfacing projects. Ms. Trigg further explained the various types of materials used for roads, conditions, and other factors that can affect the predictability of preservation projects. Ms. Trigg provided an overview of projects predicted over the next five years.*

**This item was presented.**

**7.17 [14-0064](#)**

Director's Report - Transportation.

*Paula Trigg of the Department of Transportation reported to the group that the Metra tracks at Milwaukee in Libertyville will be closed for repair for a number of days. She also informed the group that DOT is participating with the Health Department, Forest Preserve and Planning, Building and Development in an active living subcommittee. This committee will plan and implement a County-wide program to promote and increase active living. Ms. Trigg made the group aware that there will be an award for DOT's truck barn roof replacement at today's Financial and Administrative Committee. An announcement was also made that there is a new format for newsletter items, which topics can be cut and pasted. Further, DOT is working on an intergovernmental agreement with CLCJAWA on the Washington Street grade separation project. Ms. Trigg ended with the introduction of Kevin Kerrigan, DOT's Maintenance Department Head, will be working with the County Administrator's Office for the next three months. Ashley Lucas will be working with DOT, specifically on the give away property project.*

**8. Executive Session**

*There was not an Executive Session.*

**9. County Administrator's Report**

*There was not a County Administrator's Report.*

