

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois
Conference Room #3112*



Meeting Minutes - Draft

Wednesday, January 24, 2024

6:00 PM

3010 Grand Ave., Waukegan, IL

Lake County Board of Health

1. Call to Order

President Sashko called the meeting to order at 6:02 p.m.

2. Roll Call of Members

Member Soulakis joined the meeting at 6:07 p.m. and, therefore, was not present to vote on the Consent Agenda action items.

Member Parekh jointed the meeting at 6:12 p.m. and, therefore, was not present to vote on the Consent Agenda action items nor the Regular Agenda action items of 9.1 thru 9.4.

Present 9 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member Parekh and Member Soulakis Ph.D.

Absent 3 - Vice President Ehrlich M.D., Member Johnson Jones Ed.D. and Member Mittl Pollina Psy.D.

3. Pledge of Allegiance

This matter was presented

4. Public Comment to the Board

None

5. Awards and Recognition

None

6. Presentations

None

7. President's Report

President Sashko reported that a new health and wellness center for fire, EMS, 911, law enforcement, and military personnel will be opening soon in Round Lake through the use of ARPA funding and a building donated to the Fire Protection District by a retired physician. This facility will serve those who serve us in high trauma situations on a daily basis. It is being launched with an organization called Live Pono. Pono in Hawaiian means treating others with respect, an ideal that transcends humanity and extends to the entire world.

This matter was presented

8. Consent Agenda

President Sashko called for a motion to adopt the consent agenda and approve items 8.1, 8.2, and 8.3. Motion by Member Belmonte, second by Member DeVaux.

Motion carried by the following roll call vote:

Aye: 7 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Belmonte D.O., Member Cerk and Member Larson Ph.D.

Absent: 3 - Vice President Ehrlich M.D., Member Johnson Jones Ed.D. and Member Mittl Pollina Psy.D.

Not Present: 2 - Member Parekh and Member Soulakis Ph.D.

8.1

November 29, 2023 Meeting Minutes

Attachments: [BOH Minutes 11.29.23 - DRAFT](#)

This matter was approved

8.2

Illinois Department of Public Health - HIV Prevention, \$37,423 - Grant Increase Approval - Kritz

Attachments: [HIV Prevention EA](#)

This matter was approved

8.3

iGrow - John and Kathleen Schreiber Foundation, \$25,000 - Grant Increase Approval - Kritz

Attachments: [iGrow - Schreiber EA](#)

This matter was approved

9. Regular Agenda

9.1

Ratification of Proposed New and Revised Health Department Employee Policies - Hagstrom

Attachments: [Paid Leave for Employees - NEW](#)
[Vacation Leave - REDLINE & FINAL](#)

Personnel Committee Chair Hagstrom informed the Board that on December 15, 2023, the Executive Committee was presented with the two policies provided in the agenda packet and it is their recommendation that the Board accept and ratify them.

President Sashko called for a motion to ratify the approved proposed new and revised employee policies as presented. Motion by Member Hagstrom, Second by Member Larson. Voice vote, all in favor, motion carried.

Aye: 8 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Belmonte D.O., Member Cerk, Member Larson Ph.D. and Member Soulakis Ph.D.

Absent: 3 - Vice President Ehrlich M.D., Member Johnson Jones Ed.D. and Member Mittl Pollina Psy.D.

Not Present: 1 - Member Parekh

9.2

Proposed Revisions to Health Department Employee Policies - Hagstrom

Attachments: [Family Bereavement Leave - REDLINE & FINAL](#)
[The Pay Plan - Differential Pay - REDLINE & FINAL](#)

Personnel Committee Chair Hagstrom presented the revised policies and noted that paragraph 5 in the Family Bereavement Leave policy should read, "Employees are entitled to a maximum of 6 weeks of FBLA leave if they experience the death of more than one covered family member during a 12-month period," not "one or more covered family members," and informed the Board that the Personnel Committee recommends approval of the proposed changes.

President Sashko called for a motion to approve the proposed revisions and one correction to the employee policies as presented. Motion by Member Hagstrom, second by Member Cerk. Voice vote, all in favor, motion carried.

Aye: 8 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Belmonte D.O., Member Cerk, Member Larson Ph.D. and Member Soulakis Ph.D.

Absent: 3 - Vice President Ehrlich M.D., Member Johnson Jones Ed.D. and Member Mittl Pollina Psy.D.

Not Present: 1 - Member Parekh

9.3

Licensed Independent Practitioner (LIP) Privileging / Credentialing / Reappointment - Maine
Credentialing Committee Chair Maine presented the LIPs for privileging and credentialing, and reappointment, and informed the Board that the committee recommends approval.

President Sashko called for a motion to approve the privileging and credentialing, and reappointment of the LIPs as presented. Motion by Member Maine, second by Member Hagstrom. Voice vote, all in favor, motion carried.

Aye: 8 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Belmonte D.O., Member Cerk, Member Larson Ph.D. and Member Soulakis Ph.D.

Absent: 3 - Vice President Ehrlich M.D., Member Johnson Jones Ed.D. and Member Mittl Pollina Psy.D.

Not Present: 1 - Member Parekh

9.4

Reclassification of Executive Director Position from M15 to M16 - Sashko

Attachments: [2024 Salary Ranges](#)

President Sashko informed the Board that the Executive Committee met just prior to this regular meeting to discuss the reclassification of the position of Executive Director from M15 to M16 and recommends approval. Member Maine commented that this is a really important move for this organization to have the proper classification in place now because while the County is currently conducting a compensation study, it will take time to implement any changes that come about as a result of that study.

President Sashko made a motion to approve the reclassification of the Executive Director position from M15 to M16 as presented. Second by Member Belmonte.

Voice vote, all in favor, motion carried.

Aye: 8 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Belmonte D.O., Member Cerk, Member Larson Ph.D. and Member Soulakis Ph.D.

Absent: 3 - Vice President Ehrlich M.D., Member Johnson Jones Ed.D. and Member Mittl Pollina Psy.D.

Not Present: 1 - Member Parekh

9.5

Appointment of a New Vice-President for the Lake County Board of Health - Sashko

President Sashko informed the Board that Member Ehrlich has had to resign as Vice President due to increasing conflicts with his work schedule. Member Johnson Jones has agreed to fill the position of Vice President as an interim appointment until the next election of officers in November 2024.

President Sashko made a motion to approve the interim appointment of Member Johnson Jones to the position of Board of Health Vice President as presented. Second by Member DeVaux. Voice vote, all in favor, motion carried.

Aye: 9 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member Parekh and Member Soulakis Ph.D.

Absent: 3 - Vice President Ehrlich M.D., Member Johnson Jones Ed.D. and Member Mittl Pollina Psy.D.

9.6

Proposed 2024 Board of Health Committee Appointments - Sashko

Attachments: [Proposed 2024 BOH Committee Appointments](#)

President Sashko made a motion to approve the 2024 committee appointments as presented. Second by Member Parekh. Voice vote, all in favor, motion carried.

Aye: 9 - President Sashko, Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member Parekh and Member Soulakis Ph.D.

Absent: 3 - Vice President Ehrlich M.D., Member Johnson Jones Ed.D. and Member Mittl Pollina Psy.D.

10. Discussion Items**10.1**

Annual Review of Cooperative Operational Agreement - Pfister

Attachments: [BOH GC COA 2.28.24](#)

Mark Pfister reminded the Board that the review of the Cooperative Operational Agreement with the Lake County Community Health Center Governing Council is an annual requirement. Board members are to review and submit any comments or suggested changes to Lisa Kroeger. This item will be on the February agenda for

approval.

This matter was presented

11. Attachments for Board Review

11.1

Media Placement Highlights - Nordstrom

Attachments: [Media Placement Highlights 202311-12](#)

This matter was presented

12. Lake County Community Health Center Governing Council Update

Kim Burke, Director of Healthcare Operations, informed the Board that the Governing Council met last week Tuesday, January 16, 2024. Provided during that meeting was a very informative presentation by Diane Pelli, Business Office Manager - Physical Health, on FQHC revenues and expenses.

This matter was presented

13. Lake County Tuberculosis Board Update

Lisa Kritz, Director of Prevention, informed the Board that the next TB Board meeting is tomorrow evening, Thursday, January 25, 2024.

14. Added to Agenda Items

None

15. Old Business

None

16. New Business

None

17. Executive Session

None

18. Adjournment

President Sashko adjourned the meeting at 6:20 p.m.