

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, June 27, 2012

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Approval of Minutes**

3.1 [12-0774](#)

Minutes from May 30, 2012.

Attachments: [F&A 5.30.12](#)

3.2 [12-0775](#)

Minutes from June 6, 2012

Attachments: [F&A 6.6.12](#)

3.3 [12-0776](#)

Executive session minutes from June 6, 2012.

4. **Added to Agenda**

5. **Public Comment**

6. **Old Business**

6.1 [12-0624](#)

Ordinance authorizing the repeal of the County of Lake Cable Television Franchise Ordinance.

- Over the past 20 years, the regulatory scheme governing the operation of cable television and video service providers has changed substantially.
- Federal law changes include amendments to the Federal Cable Act and adoption of the Federal Telecommunications Act.
- State law changes include the adoption of the Illinois Cable and Video Competition Law of 2007, which establishes the state authorization process as an alternative to cable franchises, and the Cable and Video Customer Protection Law, which provides more extensive protections to customers of cable and video services providers than federal regulations, as well as the Level Playing Field statute, which requires governments to treat providers of similar services in a similar fashion.
- Local ordinance changes include adoption of the Lake County Highway Temporary Closure and Utility and Facility Placement Ordinance, which extensively governs facilities in County roads and highways.
- As a result, this extensive regulatory framework substantially reduces the need for a County-level cable television ordinance, as the issues are now addressed by other laws.
- This proposed ordinance authorizes repealing the existing Lake Cable Television Franchise Ordinance.

6.2 [12-0625](#)

Resolution approving the renewal of the Cable Television Franchise Agreement with

Comcast.

- Lake County has six pre-existing Cable Television Franchise Agreements with Comcast that are expiring and need to be consolidated and renewed.
- The proposed agreement requires Comcast to abide by customer service standards contained in the Illinois Cable and Video Customer Protection Law of 2007.
- Under the agreement, Comcast will continue to pay a five percent franchise fee on all gross revenues generated by Comcast in the unincorporated areas.
- The pending audit of franchise fees under the existing agreements will continue, and future audits will be subject to state law requirements.
- The agreement recognizes the continuance of one Access Channel for Lake County TV (LCTV) in portions of Lake County, and provides that Lake County and Comcast will meet annually to discuss expanding the availability of LCTV to the remaining areas of the county.
- The proposed agreement authorizes the County to impose a charge for PEG capital expenses in an amount up to \$.35 per subscriber per month parallel with the PEG fee currently charged to AT&T, as allowed under state law.
- The proposed term is 10 years, which will allow the County an opportunity to review any technological changes in a reasonable period of time and modify the agreement accordingly.
- This resolution approves the Cable Television Franchise Agreement with Comcast and authorizes the County Board Chairman and the County Clerk to execute and seal the franchise agreement, and authorize chairman to execute related documents, including imposing a \$.35 PEG capital fee per subscriber per month, effective January 1, 2013.

Attachments: [County of Lake Comcast Cable TV Franchise Agreement \(4\)](#)

7. New Business

PLANNING, BUILDING & ZONING

7.1 [12-0696](#)

Joint resolution authorizing an emergency appropriation to reduce the Stormwater Management Commission (SMC) budget in the amount of \$97,001 for the 2012 fiscal year.

- An emergency appropriation was previously approved for two grants.
- The revenue from the grants was already provided for in the 2012 budget.
- A reduction of \$97,001 in the SMC budget is required.

LAW & JUDICIAL

7.2 [12-0727](#)

Joint resolution accepting a grant from the Illinois Department of Public Health Death Certificate Surcharge Fund and authorizing an emergency appropriation in the amount of \$4,000.

- The Lake County Coroner's Office receives a periodic grant from the Death Certificate Surcharge Fund provided by the Illinois Department of Public Health for the purposes of training personnel, purchasing equipment and the implementation of an electronic database for death certificates.
- The funds for this grant are provided by local registrars, who, by law, must deposit a fee of \$2.00 for each certified copy of a death certificate and fetal death certificate.

- An emergency appropriation in the amount of \$4,000 is required.

7.3 [12-0735](#)

Joint resolution authorizing an intergovernmental agreement (IGA) with the City of Fox Lake, Illinois for utilization of Lake County's law enforcement records management and field based reporting systems.

- The City of Fox Lake, as part of the Integrated Justice project, has chosen to become a jurisdiction on the Lake County Sheriff's Office Records Management (TriTechRMS) and Field Based Reporting (TriTechFBR) servers.
- Jurisdictions purchase their own server and client licenses to maintain the products used, as well as maintain their own data on those servers.
- There exist sufficient space on the servers to host multiple jurisdictions and the various Lake County Departments encourage the addition of outside jurisdictions for purposes of data exchange.
- The City of Fox Lake will annually reimburse Lake County for space on the servers, as well as maintain the connectivity required to facilitate their use of the system.
- The City of Fox Lake's city council approved the IGA and awaits County approval.

Attachments: [City of Fox Lake IGA.pdf](#)

7.4 [12-0743](#)

Joint resolution authorizing a contract with VisionAIR Inc. to procure Computer Aided Dispatch (CAD) software called TriTechCAD for the Integrated Law Enforcement System in the amount of \$606,001.50 and authorizing a line item transfer in the amount of \$195,070 to reallocate CCIP funds.

- The County entered into a contract with VisionAIR Inc. for an Integrated Law Enforcement System in December 2005.
- VisionAIR has developed a Public Safety Suite of applications, that Integrated Justice has already implemented five modules: TriTechRMS, TriTechJAIL, TriTechMOBILE, TriTechINFORM, and TriTechFBR.
- TriTechCAD is the final module that is to be installed and will build upon the already existing integrations and data exchanges in the Public Safety Suite of applications that otherwise would have to be customized with a third party vendor.
- Pursuant to Article 6, Section 102, the Purchasing Agent convened an ad hoc review group that approved bid exemption on the basis of an existing long standing successful relationship for professional services, and the knowledge gained through this relationship adds value integral to the services provided.
- Funds were allocated for this purpose in the CCIP budget in the amount of \$410,932 with the remaining \$195,070 being reallocated also from within the CCIP budget.

HEALTH & COMMUNITY SERVICES

7.5 [12-0610](#)

Joint resolution approving amendments to the 2004 through 2011 Annual Action Plans for Resale/Recapture Guidelines under the HOME Program.

- The US Department of Housing & Urban Development (HUD) is requiring each jurisdiction that receives HOME funds to develop modifications to the Resale/Recapture Guidelines.
- These guidelines explain how and when funds are paid back to the County for HOME

- funded projects.
- The new guidelines were included in the 2012 Annual Action Plan, approved by the County Board in March, but must be added to previous Action Plans (2004-2011) to cover projects funded in those years.
 - The Community Development Commission had a 30-day comment period culminating in a public hearing, and recommends approval of the amendments.

Attachments: [Lake County Resale and Recapture Guidelines for Homebuyers](#)

7.6 [12-0744](#)

Joint resolution authorizing acceptance of additional Emergency Solutions Grant (ESG) funds from the State of Illinois.

- The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) amended the McKinney-Vento Homeless Assistance Act resulting in the new ESG program.
- Historically, the State of Illinois has entered into direct agreements with homeless service providers in Lake County and throughout the rest of the state for these funds.
- The HEARTH Act requires greater coordination between states and local Continuums of Care.
- Lake County Community Development is the lead entity for the Lake County Continuum of Care and coordinated the application effort for the new ESG funds to the State of Illinois, with input and participation from the member organizations of the Lake County Coalition for the Homeless.
- As the lead entity of the Continuum of Care, the State of Illinois is providing a portion of these funds to Lake County Community Development.
- This resolution authorizes the acceptance of these funds for administration and Homeless Management Information System (HMIS - ServicePoint), in the amount of approximately \$15,000.
- The actual award, use and amount of funds is contingent upon acceptance of the allocation plan by the State of Illinois, whereupon a subsequent resolution will be presented with the requisite emergency appropriations.

7.7 [12-0742](#)

Joint committee action approving Change Order No.1 for the therapy services agreement with Select Rehabilitation to provide physical, speech and occupational therapy services to residents at Winchester House.

- In December 2011, the Lake County Board authorized a six month contract (January 1, 2012 to June 30, 2012) with Select Rehabilitation to provide physical, speech and occupational therapy services to residents at Winchester House in the amount of \$228,000.
- The original contract price was estimated based on the Medicare census for the last month of Fiscal Year 2011, which was 13 per day.
- For March, April, and May of 2012 the average Medicare census increased to 23 per day, thus increasing cost.
- Change Order No. 1 increases the amount of the therapy services agreement by \$270,000 to \$498,000 and will complete the six month contract.
- As a result of the increased services, Medicare revenue did increase and was accounted for in the amended Winchester House budget.
- In accordance with the Lake County Purchasing Ordinance it is hereby requested that

the Purchasing Agent be authorized to execute the required change order .

REVENUE, RECORDS & LEGISLATION

7.8 [12-0773](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

- Line item transfers in various funds between line items in the FY 2012 budget are needed to align expenses with correct accounts.
- The County Board must approve line item transfers under certain conditions.
- A listing of the various transfers for the Chief County Assessment Office is attached to the resolution.

Attachments: [Line Item Transfers July 12.pdf](#)

7.9 [12-0780](#)

Joint resolution authorizing an increase in the budgeted number of full-time equivalent positions in the Chief County Assessment Office from 20 to 22.

- The Chief County Assessment Office has realized a 50% increase in case filings for 2011 as compared to 2010.
- It is anticipated that 2012 case filings will continue to trend significantly higher than previous years.
- In order to respond to the increased work load, the Chief County Assessment Office requests two additional Senior Clerk positions (pay grade 6) be hired and paid an annual salary of \$27,241.
- The total cost for the two positions including fringes benefits will be \$31,570 for the remainder of the fiscal year.

PUBLIC WORKS & TRANSPORTATION

7.10 [12-0754](#)

Joint resolution authorizing Treasurer Robert Skidmore to withdraw monies from the Bond Series A of 2010 Construction Account to pay construction cost Items.

- The County issued bonds in October 2010 in the amount of \$20,000,000 to construct various Water and Sewer System Improvements.
- Pursuant to the County Bond Ordinance, the County Board must approve disbursements of bond proceeds within the construction account.
- This withdrawal represents Payout No. 20 and pays several invoices related to various projects in the total amount of \$564,581.
- The remaining balance available, after authorization of this payment, will be \$1,102,750.

Attachments: [12 06 20 12-0754 Series A 2010 Construction Payout #20](#)

7.11 [12-0739](#)

Joint resolution authorizing the execution of an amendment to the First Amended and Restated Memorandum of Understanding (MOU) concerning of the Northern Lake County Lake Michigan Water Planning Group.

- The County Board on July 13, 2011 approved a MOU that committed the County to cooperatively participate with various other providers of water service in Lake County

for the furtherance of securing a Lake Michigan water supply.

- The First Amended MOU has an expiration of July 31, 2012.
- The proposed amendment to the First Amended MOU simply extends the expiration date from July 31, 2012 to December 31, 2012.
- This resolution authorizes the execution of the amendment to the First Amended and Restated MOU.

Attachments: [Lake County First Amendment to First Amended and Restated Water Er](#)

7.12 [12-0738](#)

Ordinance authorizing execution of an amendment and addendum to a land lease agreement with the Grandwood Park Park District.

- The County and the Grandwood Park Park District executed a lease agreement in June 2005, which authorized the Park District to utilize approximately one-half acre of property at the County's Grandwood Park water facility, located at the southwest corner of Hutchins Road and Grandwood Drive.
- The County and the Park District are proposing to amend the lease agreement to include additional terms and conditions, including: use of the entire premises for recreational purposes, and landscape responsibilities of the premises by the Park District.
- The approval of a lease agreement for County property requires a minimum of $\frac{3}{4}$ approval (18 votes) by the full County Board.
- This ordinance authorizes the Director of Public Works to execute the amendment.

Attachments: [12-0738 GWP Park District](#)

[12-0738 GWP Exhibit A](#)

[12-0738 GWP Exhibit B](#)

7.13 [12-0765](#)

Joint resolution authorizing a contract with Wunderlich-Malec Services, Inc. for the SCADA Improvement Phase I Project in the amount of \$669,357.

- Lake County Public Works operates and maintains over 150 water and wastewater facilities, split into three regions, across the County.
- These facilities require differing levels of automated control and data acquisition is currently done manually.
- The Department has created a SCADA master plan which details necessary improvements to bring a SCADA system online and provide monitoring and data acquisition electronically.
- The implementation of the master plan will be a multiyear, multiphase project costing approximately \$1,800,000.
- Phase I of this project involves the installation of radios, antennas, towers, and the associated electrical upgrades at approximately 45 facilities.
- The County received bids from three contractors for this work ranging from \$669,357 to \$909,179.77.
- Award of this contract is recommended to the lowest responsive, responsible bidder, Wunderlich-Malec Services, Inc. in the amount of \$669,357.
- This resolution authorizes execution of a contract with Wunderlich-Malec Services, Inc. in the amount of \$669,357.

Attachments: [2012.06.20 Bid Tab SCADA Improvements Phase I](#)

7.14 [12-0746](#)

Joint resolution authorizing a contract with H & H Electric Company, Franklin Park, Illinois, in the amount of \$1,266,483 for the Lake County PASSAGE Intelligent Transportation System (ITS) Phase III expansion project, and designated as Section 09-00268-08-TL.

- [Lake County PASSAGE Intelligent Transportation System Phase III: Contract Award.](#)
- The Phase III construction work for the implementation of Lake County PASSAGE includes expansion of the fiber optic network, additional cameras and connections to local police department dispatch centers.
- A total of four bids were received, ranging from \$1,266,483 to \$1,695,265.10, and the lowest responsible bidder is H & H Electric Company, Franklin Park, Illinois, with a contract amount of \$1,266,483.

Attachments: [ITS Phase III Bid Tab](#)

7.15 [12-0747](#)

Joint resolution authorizing a contract with SKC Construction, Inc., Elgin, Illinois, in the amount of \$62,373.33 to provide crack sealing of asphalt and concrete pavement, where necessary, on various County highways, and designated as Section 12-00000-07-GM.

- [2012 Crack Sealing: Contract Award.](#)
- Each year crack sealing is done to County highways that have recently been resurfaced.
- A total of three bids were received ranging from \$62,373.33 to \$108,427.25, and the lowest responsible bidder is SKC Construction, Inc., Elgin, Illinois, with a contract amount of \$62,373.33.
- The contract award eligibility protest and IDOT determination review delayed this award.

Attachments: [2012 Crack Sealing Bid Tab](#)

7.16 [12-0748](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for Phase I preliminary engineering for the widening of Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road, for a maximum cost of \$1,023,732.90, appropriating \$1,230,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 09-00088-18-WR.

- [Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road; Phase I: Consultant Agreement and Appropriation.](#)
- Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road, needs to be widened and reconstructed.
- Consulting engineering services will be utilized to complete the Phase I preliminary engineering.
- The selected and recommended consultant is Christopher B. Burke Engineering, Ltd, Rosemont, Illinois, at a maximum cost of \$1,023,732.90.
- The resolution also appropriates \$1,230,000 of ¼% Sales Tax for Transportation and

Public Safety funds for these engineering services.

Attachments: [Aptakistic Road Consultant Agreement Proposal](#)

7.17 [12-0749](#)

Joint resolution appropriating \$320,000 of Matching Tax funds to provide for the removal and replacement of reflective pavement markers on various County highways throughout the County highway system, and designated as Section 12-00000-13-GM.

- [2012 Pavement Marker Replacement Program: Appropriation.](#)
- The County has raised reflective pavement markers, delineating medians and lane lines throughout the County highway system.
- This replacement project is in the 2012 program.
- Before a project letting can be held, an appropriation of \$320,000 of Matching Tax funds is necessary.

7.18 [12-0752](#)

Joint resolution appropriating \$115,000 of Matching Tax funds and \$80,000 of Motor Fuel Tax funds for the modifications of older existing stormwater detention basins to improve functionality and water quality, and designated as Section 11-00999-24-DR.

- [2012 Stormwater Detention Basin Retrofits: Appropriation.](#)
- Lake County Division of Transportation proposes to convert certain dry detention basins to wet detention basins to improve stormwater management and water quality treatment.
- Before a project letting can be held, an appropriation of \$115,000 of Matching Tax funds and \$80,000 of Motor Fuel Tax funds is necessary.

7.19 [12-0755](#)

Joint resolution authorizing the execution of an agreement with Commonwealth Edison (ComEd) for the relocation of transmission facilities located within the Canadian National Railroad (CN RR), or ComEd right of way, for the Rollins Road at Illinois Route 83/CN RR intersection/grade separation improvement, appropriating \$3,625,000 of ¼ % Sales Tax for Transportation and Public Safety funds, and designated as Section 08-00080-56-BR.

- [Rollins Road at Illinois Route 83/CN RR ComEd Agreement and Appropriation.](#)
- The intersection improvement of Rollins Road at Illinois Route 83/CN RR is included in the County's 2012-2017 Highway Improvement Program.
- ComEd has some transmission facilities that must be relocated to accommodate the upcoming highway improvement.
- The relocation of the transmission facilities is proposed to be done before the construction of the highway improvement.
- It will be necessary for Lake County to reimburse ComEd for the cost to relocate their facilities, estimated to cost \$3,019,981.
- This resolution authorizes the execution of an agreement with ComEd that provides for the relocation of their facilities, and also appropriates \$3,625,000 of ¼ % Sales Tax for Transportation and Public Safety funds for these utility relocations.

Attachments: [Rollins Road Com Ed Agreement](#)

7.20 [12-0756](#)

Joint resolution authorizing the execution of an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the reconstruction, widening and jurisdictional transfer of Russell Road, from the east edge of pavement of Old Skokie Highway to approximately 2405 lineal feet to the east (end of current State jurisdiction) in its entirety, from the State of Illinois to Lake County, appropriating \$260,000 of Motor Fuel Tax funds, and designated as Section 12-00078-13-WR.

- [Russell Road Improvement at I-94: Appropriation and Jurisdictional Transfer from IDOT to Lake County.](#)
- Russell Road, from the east edge of pavement of Old Skokie Highway to approximately 2405 lineal feet to the east (end of current State jurisdiction) in its entirety, will be reconstructed, widened and transferred from the State of Illinois to Lake County.
- This resolution appropriates \$260,000 of Motor Fuel Tax funds for the local share of this improvement.

Attachments: [Russell Road IDOT JT agreement](#)

7.21 [12-0763](#)

Joint resolution authorizing the execution of an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the improvements to the traffic control signals at the intersection of York House Road at Illinois Route 131, appropriating \$35,000 of Motor Fuel Tax funds, and designated as Section 12-00143-12-TL.

- [Traffic Signal Improvements along York House Road at Illinois Route 131: IDOT Agreement.](#)
- IDOT proposes to improve the intersection of York House Road at Illinois Route 131 by widening and traffic control signal upgrades.
- The County will reimburse IDOT its prorated local share of 10%, based on 80% federal funding and 10% state funding.
- This resolution authorizes the execution of an agreement with the State of Illinois for this improvement and appropriates \$35,000 of Motor Fuel Tax funds for the local share.

Attachments: [Yorkhouse Road at Illinois Route 131 IDOT Agreement](#)

FINANCIAL & ADMINISTRATIVE

7.22 [12-0734](#)

Resolution granting a pedestrian easement to the City of Park City along the west side of the Greenleaf Avenue right-of-way, located on the Lake County Branch Court property in Park City.

- On December 21, 2006 Lake County executed a Memorandum of Understanding between Park City and Lake County regarding the development of 301 S. Greenleaf Avenue by which Lake County agreed to provide an easement, ten (10) feet in width, on the subject property suitable for the construction of a sidewalk.
- Lake County completed the construction of the new Park City Branch Court in 2008, however the proposed easement has yet to be granted and recorded.
- Park City is currently in the process of applying for a Lake County Division of Transportation permit to allow them to install a new sidewalk and street lighting

within the proposed easement.

- The resolution grants the pedestrian easement.

Attachments: [Sidewalk Easement for Lake County Courthouse 00025717 .pdf](#)

8. Executive Session

8.1 Executive Session to discuss a personnel matter 5 ILCS 120/2(c).

8.1a [12-0781](#)

Committee action regarding the personnel matter.

9. County Administrator's Report

10. Adjournment