

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 8, 2017

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. **Call to Order**

Chair Maine called the meeting to order at 8:30 a.m.

Present 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent 1 - Member Mathias

Others present:

Yvette Albarran, Purchasing

Barry Burton, County Administrator

Anthony Cooling, Finance and Administrative Services

Cameron Davis, Assistant County Administrator

Vic Filippini, County Consultant

Matt Fronk, State's Attorney Office

Ben Gilbertson, County Administrator's Office

Gary Gordon, Finance and Administrative Services

RuthAnne Hall, Purchasing

Doretha Johnson, Division of Transportation

Emily Karry, Division of Transportation

Ashley Lucas, Division of Transportation

Amy McEwan, Deputy County Administrator

Phil Perna, Public Works

Joy Rice, Finance and Administrative Services

Steve Rice, State's Attorney Office

Paula Trigg, Division of Transportation

Blanca Vela-Schneider, County Board Office

Eric Waggoner, Planning, Building and Development

2. **Pledge of Allegiance**

Member Hewitt led the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **17-0184**

Executive Session minutes from January 11, 2017.

A motion was made by Member Taylor, seconded by Member Werfel, that this minutes be approval of minutes. The motion carried by the following vote:

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

4. **Addenda to the Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no comments from the public.

6. **Chairman's Remarks**

There were no remarks from the Chair.

7. **Old Business**

There was no old business to conduct

8. **New Business**

DIVISION OF TRANSPORTATION

8.1 **17-0147**

Joint resolution authorizing an agreement for professional engineering services with Bollinger, Lach & Associates, Inc., Itasca, Illinois, for Phase II design engineering services for the resurfacing of Darrell Road, from Illinois 176 to South of Burnett Road, and Bonner Road, from Darrell Road to US Route 12/Illinois Route 59, at a maximum cost of services described as \$168,797.54, appropriating \$205,000 of Matching Tax funds for these engineering services, and designated as Section 17-00999-29-RS.

Division of Transportation Director Paula Trigg reported that she is hopeful that the design engineering for the resurfacing of Darrell Road will be completed quickly and that the project can be let later this year.

A motion was made by Member Taylor, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.2 **17-0148**

Joint resolution authorizing an agreement for engineering consultant services with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, for Phase II design engineering services for the resurfacing of Fairfield Road, from Lake Villa Township Line south to Illinois Route 134, at a maximum cost of \$87,818.38, appropriating \$110,000 of Matching Tax funds, and designated as Section 17-00104-09-RS.

Discussion occurred regarding items that should be on a consent agenda. The consensus of the committee was to place maintenance and typical business items on the Consent Agenda but that project specific items be placed on the Regular Agenda.

A motion was made by Member Wilke, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.3 **17-0150**

Joint resolution authorizing an agreement for professional engineering services with McClure Engineering Associates, Inc., Waukegan, Illinois, for Phase II design

engineering services for the resurfacing of Hunt Club Road, from Washington Street to North of Dada Drive, and York House Road, from Illinois Route 131 to Lewis Avenue, at a maximum cost of services described as \$155,242.26, appropriating \$190,000 of Motor Fuel Tax funds for these engineering services, and designated as Sections 17-00095-18-RS and 17-00143-14-RS.

A motion was made by Member Durkin, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.4 [17-0168](#)

Joint resolution authorizing an agreement with AECOM Technical Services, Inc., Chicago, Illinois, for the Butterfield Road Adaptive Traffic Signal Control Study and Design, at a maximum cost of \$148,475.25, appropriating \$180,000 of ¼% Sales Tax for Transportation funds, and designated as Section 16-00142-08-TL.

Division of Transportation Director Paula Trigg reported that this adaptive traffic signal control study is for Butterfield Road. The system's technology adjusts the timing of traffic signals to accommodate real time traffic patterns to ease traffic congestion. She stated that this would be the County's third corridor with adaptive traffic signal technology. Upon inquiry from Member Durkin, Ms. Trigg reported that the system can be manually overridden, if needed. Chair Maine requested that Communications provide content for board members' newsletters regarding adaptive traffic signals.

A motion was made by Member Werfel, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.5 [17-0171](#)

Joint resolution authorizing an agreement with EJM Engineering, Inc., Chicago, Illinois, at a maximum cost of \$107,825.01, for the study and design of light emitting diode (LED) lighting on various County highways, appropriating \$130,000 of ¼% Sales Tax for Transportation funds, and designated as Section 16-00999-27-TL.

Division of Transportation Director Paula Trigg reported the proposed resolution is to study retrofitting the County's street lights with LED lights. The vendor will develop a plan for various locations, including 114 signalized intersections, four roundabouts, lumineers along Washington Street and the bike path, and overhead street lights on Pulaski over US 41. Member Wilke requested that estimated cost savings be provided when returning to the Committee for disbursement approval for the retrofitting of the lights. Chair Maine also requested that the staff analysis include how the request impacts the County's strategic plan in regards to sustainability. County Administrator Barry Burton

stated this information is in a sustainability report, but indicated that he will look at ways to incorporate this request.

A motion was made by Member Wilke, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.6 [17-0149](#)

Joint resolution appropriating \$985,000 of County Bridge Tax funds for the construction and acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the Gilmer Road retaining wall maintenance and culvert replacement, and designated as Section 14-0000-07-GM.

A motion was made by Member Pedersen, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.7 [17-0151](#)

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the Illinois Route 131 at Kenosha Road intersection improvement, appropriating \$1,295,000 of ¼% Sales Tax for Transportation funds, and designated as Section 17-00125-06-CH, and State Job Number C-91-124-16.

Division of Transportation Director Paula Trigg reported that the Illinois Department of Transportation (IDOT) has a study to widen and improve Green Bay Road, but has moved up the timing of the realignment of this road due to traffic safety. This agreement with IDOT is for the County's portion of the realignment of Kenosha Road and new traffic signal.

A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.8 [17-0154](#)

Joint resolution appropriating \$1,650,000 of Motor Fuel Tax funds for the resurfacing of Russell Road, from I-94 northbound ramp to Kilbourne Road, and designated as Section 16-00078-16-RS.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item

be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.9 [17-0170](#)

Joint resolution authorizing an agreement with Northern Illinois Gas Company (NICOR) to relocate a gas main along Nippersink Road, west of Wilson Road, appropriating \$9,615,000 of ¼% Sales Tax for Transportation funds and \$480,000 of County Bridge Tax funds for the roadway construction improvement and gas main relocation, and designated as Section 03-00070-06-CH.

Division of Transportation Director Paula Trigg reported that this project was initiated several years ago. Staff has looked at various ways to improve the flow and safety of the road and ultimately determined that an intersection is needed. The County has been working with Grant Township and the Village of Round Lake. Grant Township has requested that the County resurface a little more of their road and will reimburse the County for this portion of work. An agreement is forthcoming. Ms. Trigg also noted that the bike path along this road will also be extended. Retaining walls are necessary due to the topography of the area and staff is working with homeowners to address wetland issues. The County will create a wetland impact area but the Village of Round Lake will maintain it.

Doretha Johnson of the Division of Transportation provided a brief explanation to the Committee so that the members understand how Section Numbers in projects are assigned. Ms. Trigg reported that there are two parcels where right of way is needed. She stated that she hopes that the project will be let in late 2017 for the 2018 construction season.

A motion was made by Member Werfel, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.10 [17-0166](#)

Joint committee action item approving Change Order Number Four, consisting of an increase of \$17,273.67, for additions to the Wilson Road and Nippersink Road, Phase II design engineering services, and designated as Section 03-00070-06-CH.

A motion was made by Member Pedersen, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.11 [17-0152](#)

Joint committee action item approving Change Order Number One, consisting of an increase of \$20,241.47, for corrections to the consultant contract for the Lake County Division of Transportation (LCDOT) Ordinance Revision and Consolidation Project, and designated as Section 16-00999-24-ES.

Division of Transportation Director Paula Trigg reported that the County's consultant realized that the system they used to bid on this project, inadvertently applied an inaccurate multiplier and underbid the project. The department feels that the work is necessary and the corrected estimate is in-line with the work. She noted that the County will only pay for the hours worked to complete the project. Member Werfel inquired why the County did not question the bid when it first came in. Ms. Trigg reported that this work is not typical for the County.

A motion was made by Member Durkin, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.12 [17-0153](#)

Joint resolution authorizing separate agreements with Antioch, Avon, Fremont, Grant, Lake Villa and Wauconda Townships providing the terms and conditions for the receipt of Township funds for the "Ride Lake County West" and "Ride Lake County Central" services, and designated as Sections 09-00280-01-ES and 16-00280-04-ES.

Division of Transportation Director Paula Trigg presented intergovernmental agreements for Antioch, Avon, Fremont, Grant, Lake Villa, and Wauconda Townships for their share of the Ride Lake County West and Ride Lake County Central paratransit services.

Chair Maine inquired how township funding is determined. Emily Karry of the Division of Transportation reported that the townships with a more established ridership who have been in the program from the beginning pay more than the townships that recently joined the program. County Administrator Barry Burton noted that the agreements identify an escalated funding contribution from the townships the longer they participate in the program. Ms. Trigg also noted that a study of paratransit services is underway and would provide a better direction on how these services should be dealt with in the future. Discussion ensued.

A motion was made by Member Werfel, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.13 [17-0169](#)

Ordinance requesting the conveyance of a parcel of land from the Lake County Forest Preserve District (LCFPD) to Lake County, relating to the LCFPD construction of a dog park along York House Road.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

8.14 [17-0029](#)

Director's Report - Transportation.

Division of Transportation Director Paula Trigg reported that the Illinois Department of Transportation (IDOT)'s appointed a new District 1 Engineer, Tony Quigley. He has been at IDOT for many years and her department has worked with him on many projects.

Ms. Trigg reported that her department held a public hearing yesterday regarding the Wadsworth at Lewis Avenue Improvement Project. The third public information meeting for the Darrel Road Improvement Project will be held at the Island Lake Village Hall on Thursday, February 23, 2017, from 5:00 p.m. to 7:00 p.m.

Ms. Trigg reported that she is hoping to complete the review of excess property disposition prior to her retirement in June 2017. She stated that her goal is to bring this issue for discussion in March 2017.

Ms. Trigg reported that there will be another call for paratransit project grants by the Rapid Transit Authority (RTA). An internal discussion was held by her department on whether to recommend if the County should apply on behalf of the Lake County Coordinated Transportation Services Committee (LCCTSC). She stated that if an application is not made, it could be misinterpreted that Lake County no longer needs funding for paratransit services. The general consensus of the Committee was for her department to apply for the grant. Ms. Trigg stated that any acceptance of grant funding would require County Board approval.

PUBLIC WORKS

8.15 [17-0060](#)

Director's Report - Public Works.

There was no public works director's report.

Chair Maine, with the consensus of the Committee, moved item 10.1 ahead of item 9., Executive Session.

10.1 [17-0108](#)

Presentation on the consideration and principles policy.

County Administrator Barry Burton, Steve Rice of the State's Attorney Office, Phil Perna

of Public Works, and the County's legal consultant Vic Filippini presented. Mr. Burton reported that the County developed the Principles and Consideration Policy several years ago to help the Public Works and Transportation Committee in its decision making process when considering extending sanitary sewer service. The County has many contracts with communities to transport sanitary sewer, of which many of these communities are in the western portion of Lake County.

Mr. Filippini indicated that the County's legal requirement is to determine what is in the County's best interest when determining when to extend or renew sanitary sewer service. The County previously had no policy in place, but after a series of lawsuits, many of which were settled or won by the County, it developed a policy to provide a more consistent structure in the review of requests and to provide direction to applicants. The policy outlines factors for the Committee to consider. Mr. Filippini noted that while each factor is relevant, Section three of the policy clarifies that these considerations should not be made in strict conformance to the policy. Discussion ensued.

Mr. Burton noted that a request to modify the County's sanitary sewer agreement with the Village of Hawthorn Woods will be brought to the Committee for consideration. The agreement, which was originally approved when it was unincorporated, has since changed its use when the Village of Hawthorn Woods annexed it. Discussion continued.

The consensus of the Committee was to bring this item up as a discussion item at the March 1, 2017 Committee meeting. Questions regarding this matter should be forwarded to Phil Perna of Public Works.

9. Executive Session

The Committee did not enter into Executive Session.

10. County Administrator's Report

Deputy County Administrator Amy McEwan provided a report regarding the County's Land Team, which encompasses Stormwater Management, Public Works, Division of Transportation, Environmental Health Division of the Health Department, and the Planning, Building and Zoning Departments. She reported that the County's new land technology system is expected to go live on Monday, March 27, 2017. The Land Team is piloting a program to move Public Works' simple permits to Planning, Building and Zoning in an effort to streamline processes. The pilot program will be evaluated at a future date. Additionally, the Planning, Building and Zoning Department is reevaluating its permit processes to determine if it can assist the Health Department in eliminating positions that are currently vacant. The Land Team will hold a public information meeting on Wednesday, March 15, 2017 to solicit public input regarding the County's ordinances.

Ms. McEwan reported that Public Works and the Division of Transportation will include maps as part of its presentation during committee meetings to better help identify areas where work will occur.

Ms McEwan requested that committee members who plan to be out during spring break, notify staff in case a cancelation of a meeting is needed.

11. Members' Remarks

There were no remarks from the members.

12. Adjournment

Chair Maine adjourned the meeting at 10:10 a.m.

Next Meeting: March 1, 2017

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Public Works and Transportation Committee