

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Thursday, November 9, 2023**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/3Mn6qY3>**

**Financial & Administrative Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:**

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

**Meeting:** Financial and Administrative Committee (Subject line for written Public Comment)

**Topic or Agenda Item #:** (REQUIRED)

**Name:** (REQUIRED)

**Organization/Entity Represented:** (REQUIRED) ("Self" if representing self)

**Street Address, City, State:** (Optional)

**Phone Number:** (Optional)

**Email:** May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Frank called the meeting to order at 8:31 a.m.*

**2. Pledge of Allegiance**

*Chair Frank led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent** 1 - Member Parekh

*Other Attendees:*

*In Person:*

*Brenda O'Connell, Community Development*

*Carissa Casbon, Board Member*

*Carl Kirar, Facilities and Construction Services*

*Cassandra Hiller, County Administrator's Office*

*Chris Blanding, Enterprise Information Technology*

*Cindy Pruim-Haran, Clerk's Office*

*Dan Eder, EMA*

*Darcy Adcock, Human Resources*

*Eric Rinehart, State's Attorney*

*Erika Osinski, Human Resources*

*Gary Gibson, County Administrator's Office*

*Jakub Klatka, Sheriff's Office*

*Jim Chamernik, Sheriff's Office*

*Jim Hawkins, County Administrator's Office*

*John Light, Human Resources*

*Joy Gossman, Public Defender*

*Kevin Quinn, Communications*

*Kristy Cechini, County Board Office*

*Matt Meyers, County Administrator's Office*

*Melissa Gallagher, Finance*

*Mike Wheeler, Finance*

*Nick Principali, Finance*

*Patrice Sutton, Finance*

*Sandy Hart, Board Chair*

*Stephen Gray, Treasure's Office*

*Tammy Chatman, Communications*

*Vernesha Lawrence, Finance*

*Electronically:*

*Abby Krakow, Communications*

*Adam Krueger, Finance*

*Anna Guthman, Treasurer's Office*

*Arnold Donato, Stormwater Management*

Ashley Rack, Sheriff's Office  
Kevin Quinn, Communications  
Austin McFarlane, Public Works  
Brea Barnes, Finance  
Carl Kirar, Facilities and Construction Services  
Claudia Gilhooley, 19th Judicial Circuit Court  
Cynthia Pruim Haran, County Clerk's Office  
Demar Harris, Workforce Development  
Dominic Strezio, Planning, Building, and Development  
Elizabeth Brandon, County Administrator's Office  
Emily Mitchell, Workforce Development  
Erik Karlson, Enterprise Information Technology  
Erin Lonergan, County Administrator's Office  
Ernesto Huaracha, Stormwater Management  
Errol Lagman, Finance  
Esiah Campos, Board Member  
Grisel Ayala, Enterprise Information Technology  
Heidie Hernandez, Enterprise Information Technology  
Holly Kim, Treasurer  
Jacob Peloquin, Sheriff's Office  
Janna Philipp, County Administrator's Office  
Jo Gravitter, State's Attorney's Office  
Joel Sensenig, Public Works  
Jolanda Dinkins, County Board Office  
Jon Nelson, Division of Transportation  
Jorge Ruiz, Enterprise Information Technology  
Karen Fox, State's Attorney's Office  
Kasia Kondracki, Treasurer  
Kathleen Rhey, Enterprise Information Technology  
Katie Ladis, Sheriff's Office  
Kevin Carrier, Division of Transportation  
Kevin Quinn, Communications  
Krista Kennedy, Finance  
Kurt Woolford, Stormwater Management  
Larry Mackey, Health Department  
Maria Castellanos, Finance  
Mark Pfister, Health Department  
Mary Crain, Division of Transportation  
Mary Ross Cunningham, Board Vice Chair  
Melanie Nelson, State's Attorney's Office  
Michael Balsamo, Facilities and Construction Services  
Michael Maslana, Enterprise Information Technology  
Monica McClain, Human Resources  
Nicole Farrow, State's Attorney's Office  
Nicole Rogers, Finance  
Patrice Evans, Enterprise Information Technology

*Ruby Acosta, Finance*  
*RuthAnne Hall, Purchasing*  
*ShaTin Gibbs, Finance*  
*Stacy Davis-Wynn, Purchasing*  
*Terri Kath, Enterprise Information Technology*  
*Theresa Glatzhofer, County Board Office*  
*Yvette Albarran, Purchasing*  
*Yvonne Mendoza, Finance*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no remarks from the Chair.*

**7. Unfinished Business**

**7.1 23-1101**

Resolution establishing the Advisory Committee for Elected Official Compensation.

*There was no motion to approve this resolution, therefore, no action taken on this resolution.*

*Chair Frank asked the Committee to give staff guidance to move forward with a policy for Board members' salaries. Discussion ensued. The Committee agreed for staff to move forward with drafting a policy.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.21)**

**\*REPORTS\***

**8.1 [23-1630](#)**

Report from Anthony Vega, County Clerk, for the month of August, 2023.

**Attachments:** [LCC Report for August 2023](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.2 [23-1631](#)**

Report from Anthony Vega, County Clerk, for the month of September, 2023.

**Attachments:** [LCC Report for September 2023](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.3 [23-1651](#)**

Lake County Treasurer Holly Kim's Cash & Investment Report - August 2023.

**Attachments:** [August 23 Cash & Investment Report.pdf](#)  
[AUG-22 Cash&Investment.pdf](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.4 [23-1654](#)**

Lake County Treasurer Holly Kim's Cash & Investment Report - September 2023.

**Attachments:** [September 23 Cash & Investment Report.pdf](#)  
[Sep22 Cash&Investments.pdf](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**\*HEALTH & COMMUNITY SERVICES\***

**8.5 [23-1443](#)**

Joint resolution approving the Third Amendment to Program Year 2023 (PY23) Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

**Attachments:** [PY23 AAP\\_THIRD AMENDMENT\\_DRAFT](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

8.6 [23-1303](#)

Joint resolution accepting an emergency appropriation of \$11,459.06 for reimbursement as a result of an Intergovernmental Agreement (IGA) between Lake County and the Lake County Housing Authority (LCHA) for the completion of Environmental Reviews Records (ERRs).

**Attachments:** [Emergency Appropriation 2023-11 LCHA ERRs](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

8.7 [23-1544](#)

Joint resolution accepting the Supporting Municipalities for Asylum Seeker Services (SMASS) funds from the Metropolitan Mayors Caucus (MMC) and authorizing an emergency appropriation in the amount of \$1,038,081 for grant administration and implementation.

**Attachments:** [SMASS Lake County Award Letter](#)  
[Emergency Appropriation 2023-11 SMASS](#)  
[MMC SMASS-2024 Agreement](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

8.8 [23-1585](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$88,730 for the Special Supplemental Nutrition Program for Women, Infants and Children grant.

**Attachments:** [IDHS WIC EA \\$88,730](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

8.9 [23-1586](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$350,000 for the Strengthening Illinois Public Health Administration grant.

**Attachments:** [SIPA-24 EA \\$350K](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.10 [23-1649](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Quality Jobs, Equity, Strategy, and Training (QUEST) Dislocated Worker grant; and approving an emergency appropriation in the amount of \$700,000.

**Attachments:** [Resolution 23-1649 Quest'23 Budget Load](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.11 [23-1655](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Globalization Adjustment and Assistance Act grant modification and authorizing an emergency appropriation in the amount of \$23,580.07.

**Attachments:** [TAA Modification Action Item](#)  
[Trade Grant Budget Load](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**\*LAW & JUDICIAL\***

**8.12 [23-1645](#)**

Joint resolution authorizing the acceptance and execution of a Smart Prosecution -



Innovation Prosecution Solutions grant awarded by the Bureau of Justice Assistance (BJA) to the Lake County State's Attorney's Office for forensic analysis software (GrayKey) that the Cyber Crimes Unit can utilize to extract data from electronic devices, including an emergency appropriation of \$59,629 in federal funds.

**Attachments:** [Grant Accounting Spreadsheet to FAS - Smart Prosecution FY23](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.13 [23-1567](#)**

Joint resolution accepting the State Criminal Alien Assistance Program (SCAAP) grant from the U.S. Department of Justice, Office of Justice Programs (OJP) and authorizing an emergency appropriation in the amount of \$81,609.

**Attachments:** [FY22 SCAAP Grant Award Doc 15PBJA-22-RR-05378-SCAA](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.14 [23-1568](#)**

Joint resolution accepting the Illinois State Opioid Response Criminal Justice Medication Assisted Recovery Integration Grant and authorizing an emergency appropriation in the amount of \$30,000.

**Attachments:** [IL SOR MAR Grant Executed 2023-2024 MOU #2024-13](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**\*PUBLIC WORKS & TRANSPORTATION\***

**8.15 [23-1634](#)**

Joint resolution appropriating \$50,000 of County Bridge Tax funds and \$249,200 of Matching Tax funds to provide for Fiscal Year (FY) 2024 acquisition of materials

and services needed to maintain items such as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way.

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.16 [23-1635](#)**

Joint resolution appropriating \$100,600 of County Bridge Tax funds, \$163,700 of Matching Tax funds and \$168,700 of ¼% Sales Tax for Transportation funds for Fiscal Year (FY) 2024 general engineering and support services needed to address items such as soil, environmental, drainage, bridge, wetland, easement, and right-of-way purchases.

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.17 [23-1636](#)**

Joint resolution appropriating \$50,000 of Matching Tax funds for the Fiscal Year (FY) 2024 repair and replacement of various guardrail and fence installations.

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

8.18 [23-1637](#)

Joint resolution appropriating \$156,500 of Matching Tax funds for contract documents, inspections, and maintenance of native landscape areas along various County highways.

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

8.19 [23-1641](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) to Disconnect Water Service for the Non-Payment of Sanitary Sewer Service Fees.

**Attachments:** [23-1641 IGA Disconnect Water Service Volo](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

8.20 [23-1638](#)

Joint resolution authorizing an agreement with Horner & Shifrin, Inc., Chicago, Illinois, to provide Phase II design engineering services for concrete pavement repairs and Americans with Disabilities Act (ADA) improvements on Deerfield Parkway, from Illinois Route 83 to Illinois Route 21, at a maximum cost of \$190,000 and appropriating \$228,000 of Motor Fuel Tax funds.

**Attachments:** [23-1638 Consultant Agreement, Deerfield Pkwy Ph II](#)  
[23-1638 Vendor Disclosure, Horner & Shifrin](#)  
[23-1638 Location Map, Deerfield Parkway Concrete Repairs](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**\*FINANCIAL & ADMINISTRATIVE\***

**8.21 [23-1662](#)**

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2024 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

**Attachments:** [Nov 24 Carryovers - Final](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**REGULAR AGENDA**

**\*LAW & JUDICIAL\***

**8.22 [23-1571](#)**

Joint resolution approving an intergovernmental agreement (IGA) for renewed contractual police services between the Lake County Sheriff's Office (LCSO) and the Village of Deer Park (Deer Park) from January 1, 2024, to December 31, 2026, in the amount of \$4,374,889.53.

**Attachments:** [2024-2026 IGA Village of Deer Park Contract Rate Calculations](#)  
[2024 - 2026 Deer Park IGA for Contract Police Final](#)

*Jim Chamernik, Sheriff's Office Business Manager, introduced Sergeant Jakub Klatka and reported on the intergovernmental agreement with Deer Park for police services. Discussion ensued.*

**A motion was made by Member Kyle, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.23 [23-1620](#)**

Joint committee action approving Contract Modification 4 with Crowe LLP, Oak Brook, Illinois to provide continued consultant services for the system implementation of a shared, scalable, integrated, enterprise family of public safety systems that includes computer aided dispatch (CAD), mobile data, records management systems (RMS) for law enforcement and fire / emergency medical services, and a jail management system (JMS) for the 9-1-1 Consolidation Implementation in the amount of \$319,200 with an estimated 32 percent of that

cost paid for by the Lake County Emergency Telephone System Board (LCETSB) in an estimated amount of \$103,000.

**Attachments:** [Modification 4 Crowe Signed \(10.05.2023\)](#)  
[Lake County Revised Task 5 Quote](#)  
[Crowe LLP 11.01.2023 vendor disclosure statement v6 FINAL \(002\)](#)

*Jim Hawkins, Deputy County Administrator, reported on the contract modification with Crowe to extend the contract to complete the project for the 9-1-1 Consolidation Implementation. Discussion ensued.*

**A motion was made by Member Pedersen, seconded by Member Clark, that this committee action item be approved. The motion carried by the following voice vote.**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**\*PUBLIC WORKS & TRANSPORTATION\***

**8.24 [23-1642](#)**

Joint resolution authorizing execution of a contract with CBI Services, LLC of Plainfield, Illinois, in the amount of \$6,123,626 for the Gages Lake Road Elevated Tank Project and an emergency appropriation of \$623,626 of Public Works funds.

**Attachments:** [23-1642 CBI Gages Lake Elevated Tank Bid Docs](#)  
[23-1642 CBI Gages Lake Elevated Tank Location Map 2825](#)  
[23-1642 CBI Gages Lake Responsible Bidder\\_Verndor Cert\\_Vendor Discl](#)  
[23-1642 CBI Gages Lake Tank Bid Tab](#)  
[23-1642 Gages Lake Road Elevated Tank Project FY23 -Attachment for Bi](#)

*Austin McFarlane, Public Works Director, reported on the contract for the Gages Lake Road Elevated Tank Project.*

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.25 [23-1643](#)**

Joint resolution authorizing execution of a contract with William T. Connelly, Inc. dba Connelly Electric Company, of Addison, Illinois, in the amount of \$2,450,000 for the Northwest Remote Sites Supervisory Control and Data Acquisition (SCADA) Network Project and an emergency appropriation of \$2,450,000 of Public Works funds.

**Attachments:** [23-1643 SCADA Connelly Bid Document](#)  
[23-1643 SCADA Connelly NW Remote Sites Bid Tab As Read](#)  
[23-1643 SCADA Connelly NW Remote Sites location map](#)  
[23-1643 SCADA Connelly NW Remote Sites Vendor Disclosure](#)  
[23-1643 SCADA Network Project FY23 -Attachment for Budgeted Amount](#)

*Austin McFarlane, Public Works Director, reported on the contract with William T. Connelly, Inc. for the for the Northwest Remote Sites Supervisory Control and Data Acquisition.*

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**\*FINANCIAL & ADMINISTRATIVE\***

**Human Resources**

**8.26 [23-1667](#)**

Committee action approving the reclassification of position 34000 in the Planning, Building and Development Department from a Principal Building/Structural Inspector, grade K7, to an Assistant Field Superintendent, grade K8, and a corresponding base pay increase.

**Attachments:** [23-1667 Reclass Position 34000](#)

*John Light, Human Resources Director, and Eric Waggoner, Planning, Building, and Development Director, reported on the reclassification for the position in the Planning, Building, and Development Department.*

**A motion was made by Member Kyle, seconded by Member Clark, that this committee action item be approved. The motion carried by the following voice vote.**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.27 [23-1668](#)**

Committee action approving the reclassification of position 37002 in the Office of the County Clerk from Office Coordinator, grade S6, to Administrative Coordinator, grade K7, and a corresponding base pay increase.

**Attachments:** [23-1668 Reclass Position 37002.V2](#)

*John Light, Human Resources Director, and Cindy Pruin-Haran, Deputy Recorder, Clerk's Office, reported on the reclassification for the position in the Clerk's Office.*

**A motion was made by Member Kyle, seconded by Vice Chair Vealitzek, that this committee action item be approved. The motion carried by the following voice vote.**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.28 [23-1679](#)**

Resolution authorizing an emergency appropriation in the Health Life Dental Fund's IPBC Insurance Premiums Account in the amount of \$400,000 for an unbudgeted benefit expenditure in the Fiscal Year 2023 budget.

*John Light, Human Resources Director, reported on the emergency appropriation for the premiums with the Health Life Dental Fund.*

**A motion was made by Member Danforth, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.29 [23-1669](#)**

Resolution amending Policy 4.13, Paid Parental Leave, in the Employee Policies and Procedures Manual.

**Attachments:** [4.13 - PPL-clean version](#)  
[4.13 - PPL-red line version](#)

*John Light, Human Resources Director, reported on the amendment for the Paid Parental Leave. Discussion ensued.*

**A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.30 [23-0096](#)**

Director's Report - Human Resources.

*There was no Human Resources Director's report.*

**Enterprise Information Technology**

**8.31 [23-1660](#)**

Resolution renewing an agreement for one-year with Logicalis, Inc. of Downers Grove, Illinois, for Virtual Chief Information Security Officer (vCISO) professional services for an estimated amount of \$120,253.

**Attachments:** [Logicalis vCISO - QUO](#)  
[Logicalis vCISO - VDS](#)

*Chris Blanding, Chief Information Officer, reported on the contract for a consultant for cyber security. Discussion ensued.*

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.32 [23-1661](#)**

Resolution authorizing a three-year contract renewal with DELL Technologies in an estimated annual amount of \$2,081,961 for volume licensing of Microsoft Enterprise products and services for Fiscal Year 2024 through 2026.

**Attachments:** [DELL - MS EA Renewal YR 1 - QUO](#)  
[Vender Disclosure](#)  
[Lake County M365 3 year](#)

*Chris Blanding, Chief Information Officer, reported on the three-year renewal contract with DELL Technologies for licensing. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.33 [23-0097](#)**

Director's Report - Enterprise Information Technology.

*Chris Blanding, Chief Information Officer, provided an update on the Security Awareness Training Program. Discussion ensued.*

**Finance**

**8.34 [23-1576](#)**

Ordinance providing for the levy of a direct annual tax sufficient to produce \$14,160 for Special Service Area (SSA) Number 17.

*8.34 - 8.39 were discussed and approved together.*

*Mike Wheeler, Budget Manager, reported on the six Special Service Area items.*

**A motion was made by Member Danforth, seconded by Vice Chair Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The**



**motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.35 [23-1577](#)**

Ordinance providing for the levy of a direct annual tax sufficient to produce \$50,000 for Special Service Area (SSA) Number Eight.

*8.34 - 8.39 were discussed and approved together. See consolidated notes in 8.34.*

**A motion was made by Member Danforth, seconded by Vice Chair Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.36 [23-1578](#)**

Ordinance providing for the levy of a direct annual tax sufficient to produce \$34,400 for Special Service Area (SSA) Number 12.

*8.34 - 8.39 were discussed and approved together. See consolidated notes in 8.34.*

**A motion was made by Member Danforth, seconded by Vice Chair Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.37 [23-1579](#)**

Ordinance providing for the levy of a direct annual tax sufficient to produce \$226,058 for Special Service Area (SSA) Number 13.

*8.34 - 8.39 were discussed and approved together. See consolidated notes in 8.34.*

**A motion was made by Member Danforth, seconded by Vice Chair Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.38 [23-1580](#)**

Ordinance appropriating funds and providing for the levy of a direct tax sufficient to produce \$164,892.32 for the Northeast Lake Facilities Planning Area Special Service Area (SSA) Number Nine.

*8.34 - 8.39 were discussed and approved together. See consolidated notes in 8.34.*

**A motion was made by Member Danforth, seconded by Vice Chair Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.39 [23-1581](#)**

Ordinance providing for the levy of a direct annual tax sufficient to produce \$13,925 for Special Service Area (SSA) Number 14.

*8.34 - 8.39 were discussed and approved together. See consolidated notes in 8.34.*

**A motion was made by Member Danforth, seconded by Vice Chair Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.40 [23-1619](#)**

Ordinance recommending a Real Property Tax Levy, attached hereto, and made part of this Ordinance, providing for the apportionment of taxes across the various items of the Fiscal Year (FY) 2024 Appropriation Ordinance as adopted by the County Board of Lake County, Illinois.

*Patrice Sutton, Chief Finance Officer, reported on the Real Property Tax Levy. Discussion ensued.*

**A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 4 - Member Clark, Chair Frank, Member Kyle and Vice Chair Vealitzek

**Nay:** 2 - Member Danforth and Member Pedersen

**Absent:** 1 - Member Parekh

**8.41 [23-1575](#)**

Ordinance recommending the Fiscal Year (FY) 2024 Annual Budget and Appropriation Ordinance for Lake County, Illinois; said budget having been made conveniently available for public inspection for at least 15 days by posting in the Office of the County Clerk and on the County website.

**Attachments:** [Overall Budget Summary](#)  
[List of FY24 Budget Amendments](#)

*Patrice Sutton, Chief Finance Officer, reported on the Fiscal Year 2024 Annual Budget.*

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The**

**motion carried by the following voice vote:**

**Aye:** 4 - Member Clark, Chair Frank, Member Kyle and Vice Chair Vealitzek

**Abstain:** 2 - Member Danforth and Member Pedersen

**Absent:** 1 - Member Parekh

**8.42 [23-1632](#)**

Finance Monthly Report - September 2023

**Attachments:** [Monthly Financial Report September 2023](#)

*Melissa Gallagher, Deputy Finance Director, reported on the Monthly Finance Report for September.*

**8.43 [23-0098](#)**

Director's Report - Finance.

*There was no Finance Director's report.*

**Facilities and Construction Services**

**8.44 [23-1428](#)**

Discussion on Facilities Capital Investment Policy.

**Attachments:** [3X Facilities Capital Investment Policy DRAFT 09-29-2023](#)

[Facilities Capital Investment Policy Discussion 09NOV23](#)

*Carl Kirar, Facilities and Construction Services Director, presented on the Capital Investment Policy.*

**8.45 [23-1633](#)**

Director's Report - Facilities and Construction Services.

*There was no Facilities and Construction Services Director report.*

**County Administration**

**8.46 [23-1652](#)**

Joint resolution authorizing a contract with McGuireWoods Consulting, Richmond, Virginia for federal level advocacy and legislative consulting services in the annual amount of \$96,000.

**Attachments:** [Summary Score Matrix-Federal](#)

[MWC GB Vendor Disclosure](#)

[Draft Agreement-23124 Federal Lobbyist](#)

*Matt Meyers, Assistant County Administrator, reported on the contract with McGuireWoods Consulting for federal level advocacy and legislative consulting services. Discussion ensued.*

**A motion was made by Member Kyle, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**8.47 [23-1653](#)**

Joint resolution authorizing a contract with Strategic Advocacy Group LLC, Springfield, Illinois for state level advocacy and legislative consulting services in the annual amount of \$75,000.

**Attachments:** [Summary Score Matrix-](#)  
[Draft - Strategic Advocacy Group State Lobbyist Agreement](#)  
[Strategic Vendor Disclosure](#)

*Matt Meyers, Assistant County Administrator, reported on the contract with the Strategic Advocacy Group, LLC for state level advocacy and legislative consulting services. Discussion ensued.*

**A motion was made by Member Kyle, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**9. County Administrator's Report**

*Gary Gibson, County Administrator, thanked Patrice Sutton, Chief Financial Officer and the Finance staff for all the hard work that was done for the budget.*

*Member Danforth left the meeting at 9:40 a.m.*

**10. Executive Session**

**A motion was made by Member Clark, seconded by Member Kyle, that the Committee go into executive session. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**Not Present:** 1 - Member Danforth

10.1 [23-0075](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.2 [23-0072](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.2 [23-1666](#)

A

Committee action approving settlement authority.

*Member Danforth returned to the meeting at 9:42 a.m.*

**A motion was made by Member Clark, seconded by Member Kyle, that this committee action item be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

10.3 [23-0101](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.3 [23-1680](#)

A

Committee action regarding periodic review of closed session minutes.

**A motion was made by Vice Chair Vealitzek, seconded by Member Pedersen, to accept and follow the State's Attorney's recommended guidelines. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Member Parekh

**11. Member Remarks and Requests**

*There were no remarks or requests by Members.*

**12. Adjournment**

*Chair Frank declared the meeting adjourned at 11:17 a.m.*

**Next Meeting: November 30, 2023**

*Meeting minutes prepared by Kristy Cechini.*

*Minutes approved on December 7, 2023, by the Financial and Administrative Committee.*